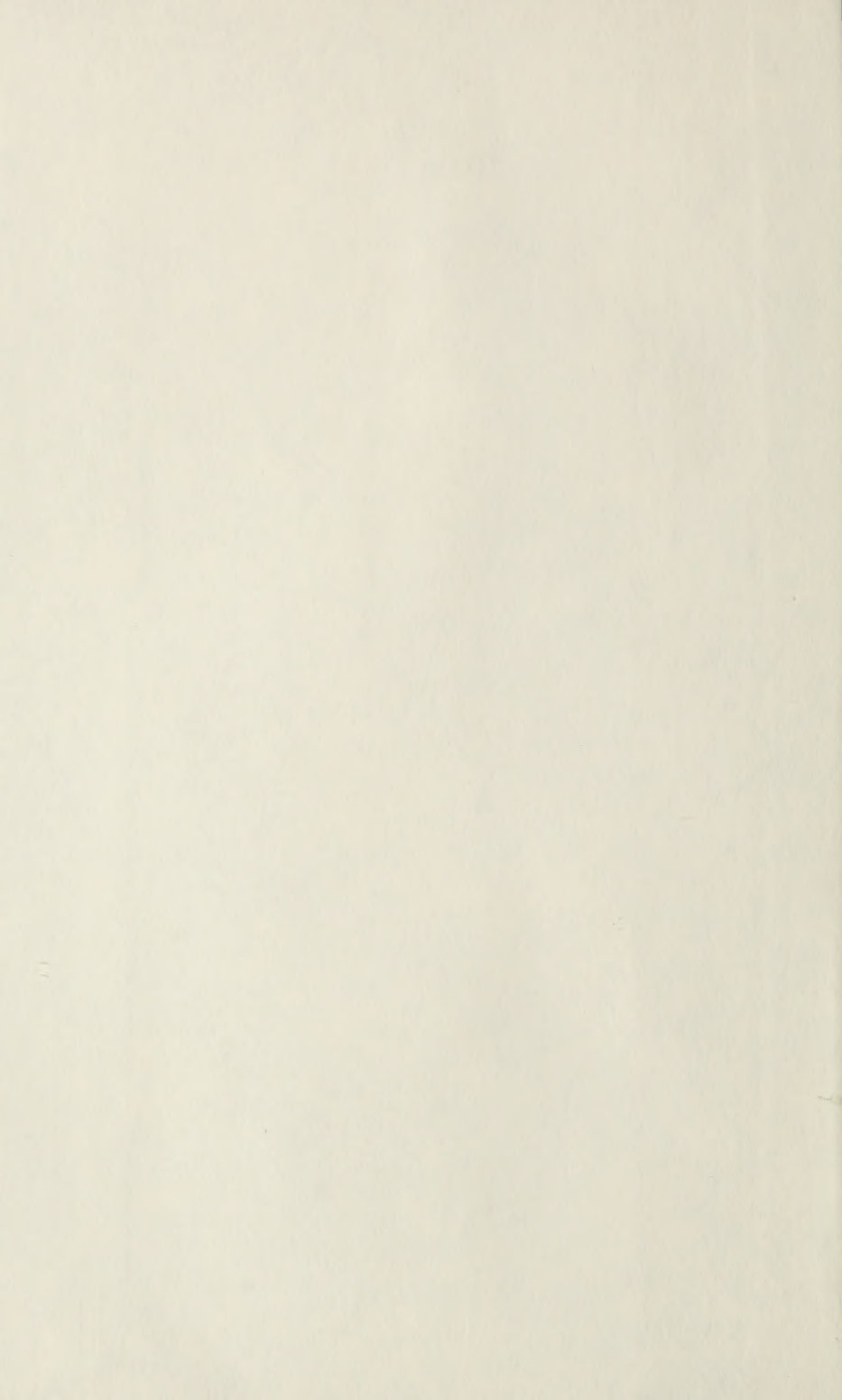


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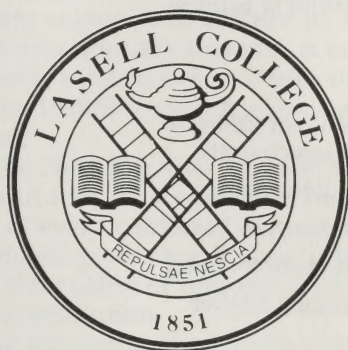


# Lasell

COLLEGE



THE  
COLLEGE



1991-92  
Catalog

# Lasell College

**Lasell College**  
1844 Commonwealth Avenue  
Newton, Massachusetts 02166  
(617) 243-2000

Dr. Thomas E. J. de Witt  
President

## **Accreditation**

New England Association of Schools  
and Colleges

## **Memberships**

Association of Independent Colleges  
and Universities in Massachusetts

American Council on Education

College Entrance Examination Board

National Commission on Accrediting

Association for Continuing Higher  
Education

National University Continuing Edu-  
cation Association

American Association of Community  
& Junior Colleges

National Council of Independent Jun-  
ior Colleges

This catalog is published as a source of infor-  
mation for prospective students and for the gen-  
eral public. The College reserves the right at any  
time to revise course and program offerings, re-  
quirements, and other information described  
herein.

Lasell College admits students of any age,  
race, color, national and ethnic origin, and  
handicap to all the rights, privileges, programs,  
and activities generally accorded or made avail-  
able to students at the College. It does not dis-  
criminate on the basis of age, race, color,  
national or ethnic origin, or handicap in the  
administration of its educational policies, admis-  
sions policies, scholarship and loan programs,  
and athletic and other school-administered pro-  
grams.

Furthermore, the College subscribes fully to all  
federal and state legislation prohibiting discrimi-  
nation against applicants, faculty and all other  
employees for reasons of age, race, color, na-  
tional and ethnic origin, or handicap.



Lasell College is accredited by the New England Association of Schools and Colleges, Inc., a non-governmental, nationally recognized organization whose affiliated institutions include elementary schools through collegiate institutions offering post-graduate instruction.

Accreditation of an institution by the New England Association indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer group review process. An accredited school or college is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Accreditation by the New England Association is not partial but applies to the institution as a whole. As such, it is not a guarantee of the quality of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution.

Inquiries regarding the status of an institution's accreditation by the New England Association should be directed to the administrative staff of the school or college. Individuals may also contact the Association:

NEW ENGLAND ASSOCIATION OF SCHOOLS  
AND COLLEGES  
THE SANBORN HOUSE, 15 HIGH STREET  
WINCHESTER, MASSACHUSETTS 01890  
(617) 729-6762



# Lasell Catalog 1991-92

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Visitors to the College are always welcome. The Admissions Office at 1844 Commonwealth Avenue in Newton is open Monday through Friday from 8:30 a.m. to 4:30 p.m. and until 12 noon on Saturday during the College year. It is requested that personal interviews be arranged in advance by letter or by telephoning (617) 243-2225.

# TO ANSWER YOUR QUESTIONS

## **Academic Programs/Continuing Education**

Dr. Cathy L. Livingston  
Dean of Academic Affairs  
243-2111

## **Admissions**

Adrienne Asiaf  
Director of Admissions  
243-2225

## **Alumnae Affairs**

Helena C. Bentz  
Director of Alumnae Relations  
Jeanne A. Johnsen  
Director of Support Services for  
Development and Alumnae  
Relations  
243-2141

## **Career Services**

Marie Smith  
Director of Career Services  
243-2125  
Andy Sogolow  
Career Development Specialist  
243-2124

## **Fees and Operations**

Elizabeth H. Winter  
Vice President for Business  
and Finance  
243-2101  
Charlotte E. LeMoine  
Bursar  
243-2103

## **Financial Aid**

Karen Waring  
Director of Office of Student  
Financial Planning  
243-2255

## **Gifts to the College**

Helena C. Bentz  
Director of Development and  
Alumnae Relations  
243-2141

## **Public Relations/Communications**

Mary T. Tiernan  
Director of Communications  
243-2139

## **Registration/Records**

Maureen F. Carey  
Registrar  
243-2133

## **Residential Life**

Christine M. Simpson  
Director of Residential Life  
243-2115

## **Student Activities**

Michelle M. Leporé  
Director of Student Activities  
243-2122

## **Student Services**

Kathleen M. O'Connor  
Dean of Enrollment Management  
243-2124

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# Lasell College - 1991-1992 Calendar

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1991

SEPTEMBER	1	SUNDAY	New Students Arrive/Orientation Begins
	2-4	MON-WED	College Meetings
	4	WEDNESDAY	Freshman Experience
	5	THURSDAY	Returning Residents move in
	6	FRIDAY	Registration For All Students
	12	THURSDAY	Classes Begin
OCTOBER	4-6	FRI-SUN	End of ADD/DROP Period
	14	MONDAY	Family and Friend's Weekend
	11-13		No classes - Columbus Day
	18	FRIDAY	Parents' Weekend
	19	SATURDAY	Status Reports issued*
	25	FRIDAY	Alumnae College/Council
NOVEMBER	3	SUNDAY	First quarter ends
	11	MONDAY	Admissions' Open House
	13	WEDNESDAY	No classes - Veterans' Day
	14	THURSDAY	Founders' Day
	26	TUESDAY	Last day to drop a class without an "F" on record**
DECEMBER	2	MONDAY	Thanksgiving recess begins <u>after</u> last class
	13	FRIDAY	Classes resume
	14-16	SAT-MON	Last day of classes
	17-19	TUES-THUR	Reading days
	19	THURSDAY	Final Exam period
			Winter recess begins after last exam

1992

JANUARY	20	MONDAY	No classes - Martin Luther King, Jr. Day
	21	TUESDAY	Winter recess ends. Registration
	22	WEDNESDAY	First day of classes
	28	TUESDAY	End of ADD/DROP period
FEBRUARY	17	MONDAY	No classes - Presidents' Day
MARCH	6	FRIDAY	Status Reports issued*
	13	FRIDAY	Spring recess begins after last class;
			Third quarter ends
	23	MONDAY	Classes resume
APRIL	7	TUESDAY	Last day to drop a class without an "F" on record**
	20	MONDAY	No classes - Patriot's Day

MAY	5	TUESDAY	Last day of classes
	6	WEDNESDAY	Reading Day
	7	THURSDAY	Final Exam period begins
	11	MONDAY	Final Exam period ends
	17	SUNDAY	Commencement
	18	MONDAY	Summer Physical Therapist Assistant Program begins
JUNE	19	FRIDAY	Summer Physical Therapist Assistant Program ends

\* Status Report Dates for 5 week and 10 week courses will be published by the Office of the Registrar prior to the start of each semester.

\*\* Last Day to drop 5 and 10 week courses will be published by the Office of the Registrar prior to the start of each semester.



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# **GENERAL INFORMATION**

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## **History**

For 138 years, Lasell College has been a pioneer in higher education for women. Founded in 1851, it was the nation's oldest private two-year college for women until it received Board of Regents' approval to grant specific four-year degrees in 1989. The only other institution of higher learning in the Greater Boston area at the time of its founding was Harvard University. Among women's seminaries or colleges, only Mount Holyoke and Wheaton were founded before Lasell.

The College's founder was Edward Lasell, a graduate of Williams College who became a professor of chemistry at his alma mater. While on leave teaching at Mount Holyoke Seminary, Professor Lasell was impressed with the quality of scholarship exhibited by women. Within a year he established the Auburndale Female Seminary. Edward Lasell died of typhoid fever in the school's very first semester, and it was renamed Lasell Female Seminary in his memory. After the Lasell family ended its control in 1865, it was led for over seven decades by two principals/presidents: Dr. Charles Bragdon and Dr. Guy Winslow. Adoption of the name Lasell Junior College came in 1932. As Lasell College, it will graduate its first baccalaureate students in 1992.

Edward Lasell's intentions for the school were stated in one of its early catalogs: "It is not to make bookworms or blue-stockings...but to graduate first-rate, all-round women, full of practical knowledge for daily duties and versed in the classics, as well."

By emphasizing both the practical and the scholarly, Lasell departed radically from the "finishing school" attitude toward women's education so prevalent in the nineteenth century.

Lasell has been innovating ever since. For example, Lasell was one of the first — perhaps the first — women's colleges to build a gymnasium and indoor pool and to establish a separate Physical Education Department. Lasell was the very first college to offer courses in Domestic Science, courses that developed into programs for nutritionists and dieticians. The College was the first to have a Retailing Department for students interested in merchandising careers.

The College has extended its innovative offerings by the creation of on-site training centers that support the Lasell Plan of Education that fosters "connected learning." On-campus training centers include: two distinct highly renowned child study centers; a fashion laboratory/design window; an inn and travel agency, both run by students with faculty supervision; a retail

management training center; an ad agency; and, a physical therapist assistant training lab.

The future academic vision of the College emanates from a history of preparing women for successful lives as individuals and as professionals. Lasell will continue to provide women with options by granting both two-year and four-year degree programs.

### **Mission Statement**

Lasell College has a heritage of over one hundred and thirty years as a pioneer in the higher education of women. Building on this heritage, Lasell provides an educational environment in which each student can acquire the knowledge and personal competencies required to address successfully her own life issues. This educational environment encourages each student to develop further a sense of personal values and social responsibility. Sustained by achievements in these areas, the Lasell graduate is prepared to assume her role as a full participant in an evolving society. As a college, Lasell accepts responsibility to recognize and respond to conditions in the world which affect women. To fulfill this mission, Lasell is committed to:

- Providing the foundation of knowledge, skills, and attitudes which will enable each student to enter competitive career fields after two years, transfer to other four-year institutions, or pursue a bachelor's degree at Lasell in selected areas;
- Creating an educational environment that stimulates an enthusiasm for learning, critical thinking, cultural awareness, and initiative;
- Creating a supportive learning environment built on a student development model that integrates knowledge of students as individual learners with keen sensitivity to the new research on the psychology of women;
- Developing a student life program that fosters a sense of community and complements the academic program;
- Challenging the student to integrate knowledge with her developing values, to exercise independence, and to increase self-confidence;
- Responding to the need for continued personal and professional growth by offering continuing education courses and programs that are academic, self-enriching, or career-oriented.

In fulfilling this mission, Lasell strives to encourage each student to recognize and pursue her potential as she assumes her multiple and changing roles in contemporary society.

In summary, Lasell College strives to create an educational environment for women that

- stimulates learning
- provides foundations
- fosters community
- integrates values
- facilitates transitions

## The Campus

Lasell College is located in Auburndale, Massachusetts, a village of Newton, a residential suburb bordering Boston. The campus covers sixty acres, mostly along Woodland Road and adjacent streets. Spacious lawns and varied foliage provide an attractive setting for the forty college buildings, which range in style from Victorian to modern. Tree-lined streets, the recreation field, the Charles River, and five tennis courts provide abundant opportunity for outdoor activity.

The fourteen residence halls at Lasell are homelike, well-arranged, and comfortable. Dining facilities are located in Woodland Hall.

Other buildings house classrooms; an auditorium-gymnasium and Fitness Center; laboratories for anatomy, biology, chemistry, and physical science; two child study centers; a health and counseling center staffed by a physician, nurse, counselor, and receptionist; a student center containing a snack bar, lounges, bookstore, post office, and student government offices; and audio-visual facilities.

In many ways, the heart of the Lasell campus is the Jessie S. Brennan Library, a modern computerized library that contains about 50,000 volumes, over 400 periodical subscriptions, and a large record and videocassette collection. As a member of the Minuteman Library Network, a consortium of over 24 libraries, students and faculty have easy access to an additional two million books and materials using the on-line computer catalog and many more materials are available through other computer systems in the library.

The library building also houses two video viewing areas, the Stoller Room, the Rafferty Shoemaker Learning Center, the Brightman Rosen Auditorium, and the Academic Computer (PC) Lab.

Plans are underway for the construction of the Yamawaki Cultural Center that will include an auditorium for both film and live performances such as student plays and dance groups. A museum/display area will show works of developing as well as established artists, both domestic and international. Laboratories for photography, ceramics and other media will be included along with additional classrooms in support of the Art and Interior Design majors.

The international focus of the Center will complement Lasell's commitment to providing students with a global perspective and a sensitivity to cultural diversity. The Center will further enhance the opportunities for students to study and travel abroad. The Center is planned to open in Fall, 1991.

## **Transportation**

Convenient access to the educational, cultural, and entertainment resources of Boston is provided by bus, rapid transit (MBTA), train, local taxi, and private car. Trains and buses for New York and other points stop at nearby terminals. Boston's Logan Airport is easily accessible by a variety of forms of transportation.



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## **ADMISSIONS**

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Each year the Lasell Admissions Office selects from its applicants those students who seem best qualified to benefit from a course of study at Lasell. Many factors are considered when evaluating applications for admission: the applicant's scholastic record; personal evaluations of the applicant submitted by faculty or counselors at either the secondary school or college; the applicant's scores on standardized tests; and the applicant's choice of academic program at Lasell.

It is strongly suggested that applicants arrange to be interviewed at Lasell, and parents are invited to accompany the applicant. Interviews may be arranged by writing to the Admissions Office or by telephoning that office at (617) 243-2225.

Lasell uses a rolling admissions policy. This means that an applicant for admission need not wait until a specific date for the College's decision, but rather can expect a decision shortly after her application has been completed.

### **Requirements**

**Freshman Class** - Candidates for admission to the freshman class are normally expected to complete the college preparatory program of an approved secondary school. However, Lasell will also consider applicants who show ability to do college work even though they have not taken the usual college preparatory courses.

**Transfer** - Candidates for admission who have completed college coursework may be reviewed for either an associate's degree or bachelor's degree program at Lasell College. All transfer candidates are expected to have completed the requirements of a secondary school or to have received an equivalent certificate. Candidates for transfer who have earned 45 or more college credits are expected to have an overall grade point average of 2.3 or higher. Students whose G.P.A. falls slightly short of the requirement may be accepted upon the recommendation of the Dean of Academic Affairs.

### **GATE Program (Grow Academically Through Education)**

Students who are admitted to their program of choice through the GATE program will have a structured first semester course schedule, which will include assistance in developing study and

learning skills. Following successful completion of the GATE semester, students will be prepared to continue in their program of choice.

## Entrance Examinations

All candidates for admission are urged to take the Scholastic Aptitude Test (SAT) given by the College Board, or the equivalent of that test, preferably before January of the senior year of secondary school.

Information concerning the SAT may be obtained from the College Entrance Examination Board, Box 592, Princeton, New Jersey 08540, or the College Board, Box 1025, Berkeley, California 94701. Applications to take the test should reach the College Board at least one month before the date the test is to be taken.

## Procedure

Application forms for admission to Lasell may be obtained from the Admissions Office. The completed application, together with a non-refundable fee of \$20, should be returned to the Director of Admissions. Applicants to the freshman class should ask their secondary school guidance counselor to forward their completed secondary school transcript and a letter of recommendation.

Applicants for transfer who have earned less than 45 college credits should submit an application with their secondary school transcript, college transcript, and an academic letter of recommendation. Foreign applicants must submit official results of the TOEFL (Test of English as a Foreign Language).

Applicants for transfer to the junior year who have received 45 or more credits or an associates degree must submit an application with completed college transcripts, two faculty recommendations, Dean of Student certificate and a personal statement. Accepted transfer students will receive a credit evaluation with class standing. Only grades of C- or better are acceptable for transfer credit.

The applicant is responsible for making sure that all required information is sent to the Admissions Office. Applications are considered when all credentials have been received.

Upon acceptance, the candidate is requested to accept the offer of admission by forwarding a \$300 commitment deposit within thirty days after notification of acceptance. This deposit is applied toward tuition charges and is refundable until May 1. A student requesting a refund must do so in writing PRIOR to May 1.

Assignment of students to particular residence halls will be made depending on availability and on a first-come, first-served basis.



## **Transfer Students**

A number of students are admitted to Lasell each year with transfer credit from other colleges. These students must meet the requirements for graduation and must meet the requirements of their respective programs. A maximum of 30 credits can be accepted in transfer towards the associate degree. Students pursuing a bachelor degree must complete a minimum of 45 credits at Lasell. Only grades of C- or better are acceptable for transfer credit.

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# ACADEMIC POLICIES

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## Graduation Requirements

### Associate Degree

A graduate of Lasell receives the degree of associate in arts, associate in science, or an associate in applied science, depending on her choice of curriculum. Specific requirements of the various curricula are described under each program.

In addition to the requirements for admission into full freshman standing already described, each student, in order to graduate, must complete a minimum of 63 semester hours of academic work, including Writing 101-102, Ethical Reasoning, and a minimum of 12 hours in Liberal Arts subjects or as prescribed by individual programs. Students must attain a cumulative grade point average of 2.00 or higher to graduate. Students must also complete the Lasell Lifestyle program, pass the Math competency, and earn two credits in the Practical Computer Applications program. Students are required to take over fifty percent of their course work at Lasell, and they must fulfill the specific requirements of the programs in which they are enrolled.

Before a student will be admitted to classes, her program must be approved by her faculty adviser and the registrar. Grades, issued at the end of each semester, determine the student's academic standing.

### Bachelor Degree

In addition to the requirements for admission into full junior standing already described, each student in order to graduate, must complete a minimum of 125 semester hours of academic work. Students who transfer into the four-year programs must meet Lasell's Core curriculum requirements: Writing 101-102, Ethical Reasoning, and two credits in Practical Computer Applications. Students must also complete the Lasell Lifestyles Program and pass the Math Competency exam. Students are required to complete 45 semester hours at Lasell, and must attain a cumulative grade point average of 2.00 or higher to graduate.

In addition to fulfilling the specific requirements of the programs in which they are enrolled, students must meet the following liberal arts distribution requirements\*:

Humanities	2 courses
Social Sciences	2 courses
Math/Science	2 courses
Interdisciplinary	1 course

\*At least 5 of these 7 courses must be taken at the 200 level or higher, and at least 3 of these must be taken at the 300 level or higher.

## **Class Attendance Policy**

Faculty will distribute their specific course attendance policies as a part of the course syllabus during the first week of classes. The student needs to inform herself about the attendance policies in her courses by reading the course syllabi.

The student who is serious about her education assumes the responsibility of attending every class. If a student misses a class, she cannot benefit from hearing the lecture herself, nor can she participate in laboratory-style work with the guidance of the instructor.

In the case of truly unavoidable absence, the student should inform the instructor ahead of time if possible. If an extended absence is anticipated, the Registrar should be notified in order that the adviser and all instructors can be informed. Upon return to the College, the student should immediately consult her adviser and instructors regarding whether successful continuation is realistic.

Students will be excused from class(es) to observe major religious holidays with the understanding that they notify the instructor in advance and make arrangements to complete missing work.

# GRADING

## Grades

Grades are issued at the end of each semester and are represented by letters. Rank in class, class promotion, graduation, honors, Low Scholastic Standing, Academic Probation and Suspension are based on a student's grade point average (G.P.A.). The G.P.A. is computed by multiplying the number of semester hours of credit by the appropriate quality point value, and then dividing the sum of these products by the total number of semester hours of credit carried. Students may take a specific course on a pass/fail basis with permission of the instructor and Registrar.

Grade	Numerical Value	Quality Points
A	100-93	4.0
A-	92-90	3.7
B+	89-87	3.3
B	86-83	3.0
B-	82-80	2.7
C+	79-77	2.3
C	76-73	2.0
C-	72-70	1.7
D+	69-67	1.3
D	66-63	1.0
D-	62-60	0.7
F	59-0	0.0

INC means Incomplete

WA means Warning (used only at the mid point of each semester)

W means Withdrew (grade not computed in G.P.A.)

In Pass/Fail courses, P means Pass, and F means Fail

S means Satisfactory

NC means No Credit

Note: For first semester freshmen, failing grades received during the freshmen first semester only will not be factored into the semester and cumulative GPA. Any failing grade earned during the freshmen first semester will be recorded on the transcript as "NC" (No Credit).

## Grade Improvement

Students will be allowed to retake, **one time only**, a course for which they earned a passing grade of "C-" or below. The new grade will be computed into the G.P.A. and the original grade will be deleted from the average. No additional credits will be counted towards graduation. However, the original grade will remain on the permanent record with an explanation. For first semester freshman only, an original grade of "F" will appear as "NC" (No Credit). Transfer credits will not be accepted for a repeated course as credit has already been awarded for the course.

## Incomplete Grades

On rare occasions a grade of Incomplete (INC) may be granted. This grade is given at the discretion of the instructor. First semester incomplete grades must be made-up by the second week of the spring semester. Failure to do so will result in the "INC" reverting to "F". Second semester Incomplete grades must be made-up within five weeks following the end of examination week. Failure to do so will result in the "INC" being changed to "F".

It is the responsibility of the student to contact the instructor to make arrangements to complete all work. If the instructor is not available, the student should contact the Dean of Academic Affairs or the Registrar for assistance.

Extensions may be granted under extenuating circumstances by the instructor and the Dean of Academic Affairs. It is the responsibility of the student to petition in writing to the instructor with copies to the Dean of Academic Affairs and the Registrar.

## Grade Changes

Grades can be changed within a six-week period at the instructor's request and must be filed in writing with the Registrar. The time may be extended if the Dean of Academic Affairs approves a written petition from the student and the instructor.

## Warnings/Status Reports

Students with a grade of C- or less in any semester course will receive a warning notice (WA) at mid-semester. A copy of the warning notice is kept in the student's file, but it does not become part of the student's Permanent Record. Students receiving Warnings should immediately meet with the course instructor(s) and their faculty adviser to determine what must be done to improve the grade.

Students with a grade of C- or less in courses which meet less than 15 weeks will receive a Warning notice according to the following schedule:

Length of Course	Date Warning Issued
5 weeks	end of 2nd week
10 weeks	end of 5th week

A student may elect a Pass/Fail option in those courses designated by individual departments at registration, and if her individual program permits.

## Failing Grades

For the first semester freshmen, failing grades received during the first semester will not be factored into the cumulative and semester G.P.A. Any failing grade earned during the freshman first



semester will be recorded on the transcript as "NC" (No Credit). All other students who fail a course will receive an "F" grade.

The semester and cumulative G.P.A. is calculated on the basis of credits attempted. However, if a student repeats the course in which an "F" has been recorded, the new grade will replace the "F" in the G.P.A. and will be recalculated in the G.P.A.

All "F" grades and "NC" grades remain as part of the student's permanent record even though the grade may be deleted from the G.P.A. upon successful repetition of the course.

## Progress Toward the Degree

Students are expected to maintain satisfactory academic progress. Satisfactory academic progress is defined both by the number of credits successfully completed and the grade point average. If a student's grade point average falls below 2.0, the student is no longer meeting the standards of satisfactory progress. Additionally, a full-time student is expected to successfully complete a minimum of 24 credits per year. In general, a full-time student is expected to complete all requirements for an associate's degree within three (3) years, and within five years for a bachelor's degree. A student with extenuating circumstances will be evaluated individually.

## Classification of Students

**Seniors:** Those students who have been enrolled in one of Lasell's four-year programs for at least one year and have earned at least 88 credits. Students who have attended one of these programs for at least one year but have earned fewer than 88 credits are considered provisional seniors.

**Juniors:** Those students who are newly accepted into one of Lasell's four-year programs, have completed two years of college, and have earned at least 60 credits acceptable for transfer. Students who have earned at least 45 credits applicable to a four-year program are considered provisional juniors.

**Sophomores:** Those students who have attended the College's associate's degree program for at least one year and have earned at least 24 credits at Lasell, and those students who transfer to the College with at least 24 credits. Students who have attended the College for at least one year but have earned fewer than 24 credits are considered provisional sophomores. Students who have earned 60 credits but have changed their program of study are classified as sophomores if they have not yet earned sufficient credits in their new program.

**Freshmen:** Those students who are newly accepted into the College, have matriculated into their program, and are carrying a minimum of 12 semester hours. Students who have attended the College but have changed their program of study may be



classified as freshmen if they have not yet earned sufficient credits in their new program.

**Part-Time Students:** Those students who have matriculated and are working toward a degree but are taking fewer than 12 credits per semester.

**Special Students:** Those students who have earned fewer than 6 credits, have not matriculated, and are enrolled in only one or two courses.

## ACADEMIC STANDING

### Academic Honors

Each semester students who achieve a specific G.P.A. will be placed on an Honors List. The Lasell community gives special recognition to these students at the Honors Convocation each spring.

**High Honors** -Students who earn a semester average of 3.70 or above and earn a minimum of 12 credits.

**Honors** -Students who earn a semester average of 3.50 - 3.69 and earn a minimum of 12 credits.

**Dean's List** -Students who earn a semester average of 3.30 - 3.49 and earn a minimum of 12 credits.

### Low Scholastic Standing

Each semester full-time students whose semester G.P.A. or cumulative G.P.A. is below 2.0 and/or students who have earned fewer than eleven credits will be placed on Low Scholastic Standing. Matriculated part-time students whose semester G.P.A. or cumulative G.P.A. is below 2.0 will be placed on Low Scholastic Standing. A student whose name is placed on this list will receive a warning notice from the Dean of Academic Affairs. Students with Low Scholastic Standing should be aware that their graduation date is in jeopardy and should make arrangements to discuss their situation with their Faculty Adviser.

### Academic Probation

Each semester full-time students whose semester G.P.A. or cumulative G.P.A. is below 1.85 and/or who have earned fewer than seven credits will be placed on Academic Probation. Matriculated part-time students whose semester G.P.A. or cumulative G.P.A. is below 1.85 will be placed on Academic Probation. These students will receive notification of their standing from the Dean of Academic Affairs. A student on Academic Probation should make arrangements to discuss her situation with her Faculty Adviser.

Students whose cumulative G.P.A. falls below 1.85 may be assigned to scheduled hours in the Learning Center by the Academic Dean. Students who are placed on Academic Probation must improve their G.P.A. in the following semester or they may be suspended from the College.

## **Suspension**

At the end of each semester full-time students with a semester G.P.A. of less than 1.30 and/or who have earned fewer than seven credits for each of two semesters will be reviewed by the College's Academic Review Committee. Matriculated part-time students with a semester G.P.A. of less than 1.30 will be reviewed by the College's Academic Review Committee. Those students felt to be making little, if any, academic progress at Lasell, nor benefiting academically by their attendance, may be suspended for a semester. Students wishing to be re-admitted can apply to the Dean of Academic Affairs after a period of one semester has elapsed. Students will be reviewed individually for re-admission.

## **Internship Criteria**

All students who are required to participate in internships within their major must have met the following academic standard prior to the internship placement.

A 2.0 or better cumulative average and/or a C- or better in major courses. Permission of the Program Director is required prior to internship placement.

A student who has a grade point average lower than a 2.0, but whose average within her major is 2.0 or better, may request reconsideration for participation in the internship. The request should be made first to the Program Director and then to the Dean of Academic Affairs, if necessary.

## **College Calendar**

The College calendar is the official schedule for all courses, vacations, holidays, breaks, and final examinations. All students are expected to be in attendance and to take their final examinations as indicated on the College calendar. Students who leave the campus before the official end of each semester, who return to the campus late after breaks, or who take additional "time off" during the semester do so at their own risk.

The College expects all students to take their final examinations on the dates and times scheduled. Students who need to take a final examination at a time other than the scheduled time must discuss this with their instructor before the date of the final examination. The College reserves the right to deny a student's request for an alternate final examination scheduling.

## **Student Responsibilities**

It is the student's responsibility to familiarize herself with the information and policies stated in this catalog, and to ask her academic adviser about any information she needs to have clarified.

## **Academic Advising**

Upon arrival at Lasell, each freshman is assigned to a faculty adviser who assists her in selecting classes, arranging a course schedule, and identifying resources to solve problems or meet her specific needs. The student is encouraged to consult her faculty adviser, her instructors, the Learning Center director, the registrar, the resident director of her dormitory, the directors of career planning/transfer counseling, or the deans concerning academic or personal problems. One important advantage of a small, personalized college like Lasell is the network of faculty and staff ready to assist the student to reach her full potential. As noted in the College Life section of this catalog, students may also seek assistance from the College's Health and Counseling Center.

## **Transfer Credits Policy**

Lasell students who wish to receive academic credit for coursework taken at another institution must request approval from Lasell before registering for the course. Students who are considering this must complete the required form at Lasell's Office of the Registrar and obtain all necessary approvals before enrolling in the course.

If approved by Lasell, academic credit can be granted for coursework taken at another institution; however, grades for courses taken at other institutions are not calculated into a student's grade point average. Only grades of C-minus or better are acceptable for transfer credit.

## **Credit by Examination Policy**

Students may earn credit by examination in certain academic subjects through the College Level Examination Program (CLEP) of the College Entrance Examination Board. In granting credit for CLEP exams, Lasell follows the American Council on Education's recommendations for scores. CLEP credits are considered transfer credits. Students who demonstrate proficiency in any one of the Practical Computer Application courses (as evidenced by a successful grade on an exam administered by the Computer Center) receive one unit of transfer credit for PC 101, PC 102, or PC 103. Contact the Dean of Academic Affairs for further information.



## **Grade Report and Transcript Policies**

In compliance with Public Law 93 308, Family Educational Rights and Privacy Act of 1974, Lasell College sends grade reports and warnings to each student as a matter of College policy. In addition, grades and information about academic standing are not given out over the telephone.

## **Transcripts**

Official copies of a student's permanent record are issued by the Registrar's Office. The transcript request must be made in writing by the student herself, and include \$2.00 per copy. These transcripts are mailed directly to the college or employer requested. Transcripts cannot be processed for students who have unpaid bills.

Unofficial transcripts may be issued directly to the student. The request must be in writing; there will be no charge for the first copy.

## **Career Services**

To promote the process of achieving career objectives, the Career Services Office offers both individual counseling and group workshops. Workshops address such issues as job search strategies, resumes and interviews, dressing for success, and transitions to life after Lasell. The Office also has a library of career development references, professional employment opportunities, and part-time job listings. Annual Career "Mini-Fairs" are held during the second semester. These events provide a forum for students to meet representatives from each of our program fields. All students are encouraged to take this excellent opportunity to make initial contacts as well as to gather employer information about entry level opportunities, salaries, and paths for growth.

## **Transfer Opportunities**

Lasell is regionally accredited by the New England Association of Schools and Colleges, which attests to the academic strength of the College and also enhances students' ability to transfer to other institutions. Many Lasell graduates elect to continue and are accepted by a variety of four-year colleges and universities. In order to transfer, a student must in most cases have earned a 2.0 average. Most schools will not accept a grade of C- or below for any course, although some schools will accept a C- or below for a course not in the student's major. Requirements for acceptance by four-year schools vary greatly, and it is strongly recommended that students contemplating transfer work closely with their faculty adviser and program directors to select their courses. Wherever possible, students should tailor their Lasell courses to



courses that will be comparable to those offered by the four-year college they are interested in attending.

The Transfer Office provides counseling, a computer search program, a library of four-year institution catalogs and videos, summer catalogs from local colleges and universities, and notices of SAT dates and open house events on other campuses.

Lasell continually pursues articulation agreements in order to help ease the transfer of credits to four-year colleges or universities. An articulation agreement is a contract that either grants a student full junior status or states exactly what is required of a transfer student. Some schools prefer working with course equivalency guides, which do not necessarily take into account the course distribution in different majors.

Currently, Lasell has articulation agreements or course equivalency guides with:

- Bentley College
- Bryant College
- College La Salle - Montreal
- Laboratory Institute of Merchandising
- Post College
- Rivier College
- Suffolk University
- University of Massachusetts—Boston
- Wells College

Lasell is working on articulation agreements with both two- and four-year colleges, including the following:

- Bunker Hill Community College
- Champlain College
- Massachusetts Bay Community College
- Newbury College
- Northern Essex Community College
- Simmons College

Below is a list of some 4-year colleges to which Lasell graduates have been accepted:

- American University
- Babson College
- Bentley College
- Boston College
- Boston University
- Brandeis University
- Bridgewater State College
- Bryant College
- Central Connecticut State
- Emerson College
- Fairview University
- Fashion Institute of Technology

Florida Atlantic University  
Framingham State College  
Hartford University  
Lesley College  
Massachusetts College of Art  
New Hampshire College  
Nichols College  
Northeastern University  
Providence College  
Quinnipiac College  
Regis College  
Rochester Institute of Technology  
Salem State College  
Simmons College  
Skidmore College  
Southeastern Massachusetts University  
State Universities of New York (SUNY)  
Stetson University  
Suffolk University  
Syracuse University  
Tufts University  
University of California at Irvine  
University of Central Florida  
University of Connecticut  
University of Georgia  
University of Maryland  
University of Massachusetts  
University of Miami  
University of Michigan  
University of New England  
University of Rhode Island  
University of Southern California  
University of Vermont  
Wells College  
Wheaton College  
Wheelock College

## **International Education**

Lasell provides several opportunities for students to gain experience abroad. In 1988, the College established a sister college relationship with two colleges in Japan - Yamawaki Gakuen Junior College in Tokyo and Shinonome Junior College in Matsuyama. Faculty and students from each college participate in a month-long visit, combining lectures with extensive field experience. Lasell students visit both colleges with trips to Hiroshima, Nara, Kamakura and an extended visit to Kyoto. In Tokyo, students gain

insight into retail and hotel operations through seminars with local management staff as well as visiting major cultural sites. Independent study credit may be arranged with permission of the Faculty Adviser and the Academic Dean. Participants in this exchange program are expected to complete the seminar on Modern Japan: History and Culture before departure. Limited scholarships are available from the College for this program.

Students wishing to earn credits in specific subjects while experiencing the advantages of study abroad may participate in the International Summer Session at Richmond College in London, England. Sponsored by Lasell in cooperation with the American Institute for Foreign Study, the program provides the advantages of low-cost travel and housing with a large variety of available courses. Students spend six weeks in London accompanied by a Lasell faculty member, with the option of excursions to Paris, Brussels and other cities in England and Europe. Students should consult the Registrar for details and applications. Costs are guaranteed for students applying by February 1.

Internships abroad are also possible for students in certain majors. Consult your Faculty Adviser for details.

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## COLLEGE LIFE

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### Student Activities

Lasell offers many opportunities for active learning outside the classroom. Student involvement in these activities takes many shapes, ranging from attending lectures or drama presentations to planning special events.

Student organizations have much to offer the student who wishes to be involved on campus. The following organizations are particularly active:

- The Student Government seeks to represent and promote the interests and concerns of all students. Officers, elected in the spring for the calendar year, schedule weekly meetings with committee members and student representatives to plan and implement programs. Meetings are open to all students.
- The Student Judicial Court has jurisdiction over many non-academic disciplinary matters. The Court consists of a student chairwoman, four students, and two resident directors.
- The Student Activities Council plans and sponsors the major social events at the College, including concerts, dances, films, and special weekends. Membership is open to all students.
- Student organizations including the Commuter Student Organization, the Fashion Forum, the Human Services club, the International Club, the Travel Odyssey, C.O.O.L, and Women in Business sponsor lectures, films, and programs for other students with similar interests.
- The *Lamp* is the College yearbook, and records a photographic history of a year at Lasell. The student editor and her staff plan and organize the layout, art work, and content of the publication.
- The College newspaper, *Lasell Express*, is written and edited by students. Contributions are encouraged from all students, faculty, and staff.

### *Lasell Bulletin* and Student Handbook

Once a year, the Office of External Affairs publishes the *Lasell Bulletin*, the College magazine, which is distributed to members of the College community. The Student Handbook, published annually by the Office of the Dean of Student Affairs, provides information on services, organizations, policies, and regulations affecting student life.



## **Freshman Experience**

The Lasell Lifestyles program and Student Affairs co-sponsor The Freshman Experience, a program which consists of a two-day retreat designed especially for first-year students during the fall orientation. The Freshman Experience is modeled after retreat-type programs at other colleges and universities. The retreat will be filled with fun and challenging activities which encourage getting to know your classmates, exploring new ideas and learning about yourself; students receive details of the program prior to their arrival at Lasell.

## **Automobiles**

All students may operate cars while they are at Lasell. Vehicles must be registered with the College's Department of Public Safety. Students are expected to abide by those rules governing student and guest vehicles on campus.

## **Residence Requirements**

One of the most valuable experiences can be living in a residence hall, where students can learn academic and life skills, and grow emotionally and socially. With that in mind, most full-time students are required to live in College housing. Exceptions may be requested for students who are married, who live with parents or legal guardians, or who have lived on their own for at least a year prior to their expected date of enrollment.

## **Health and Counseling Services**

The Health and Counseling Center is available for both resident and commuter students. A nurse is on duty forty hours per week; a physician and two counselors are available at designated hours. Emergency services are available at nearby Newton-Wellesley Hospital.

The health fee covers the following services: consultation by the professional medical staff during their regular hours on campus; ordinary medications dispensed by the Health Center; and consultation, diagnosis, and short-term treatment with the counselors. The health fee does not cover lab fees, special prescriptions for medication, or costs of visits to other specialists.

A complete medical history and physical examination are required of each student by the time of registration. The State Immunization Law requires that all full-time college students under thirty years of age, and certain full-time and part-time students in the health sciences, present evidence that they are immunized against measles, mumps, rubella, diphtheria and tetanus in order

to register for classes; medical and religious exemptions are allowed.

The Counseling Service is available for help in special times of need, and for various workshops. Students are encouraged to seek individual counseling when they need it and to participate in group sessions dealing with social development.

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## FEES AND EXPENSES

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### General Policy

Tuition, fees, and room and board charges are usually established in March although the College reserves the right to change fees as circumstances warrant.

Since the College must commit its resources to its programs and services for the entire year, it is essential that annual income from fees be assured. For this reason, it is understood that students are enrolled for the entire college year, or such portion as remains after the student's date of entrance.

The fact that college fees are paid in two or more installments does not constitute a fractional contract. The parent or guardian agrees that in the event of the student's suspension, dismissal, absence, illness, or withdrawal for any reason whatsoever, no part of tuition, room and board, or other fees will be refunded except as noted in the section on Refund Policy. This includes withdrawal because of interruption of classes due to strikes or civil disorders beyond the control of the College. Any unpaid balance of all such charges shall become immediately due and payable.

College transfer information (transcripts) will not be processed for students with delinquent accounts.\*

Fees for Academic Year September 1991-May 1992:

BASIC FEES	RESIDENT	COMMUTER
Tuition <sup>1</sup>	\$9,475	\$9,475
Room & Board <sup>2</sup>	5,600	-
Comprehensive Fee <sup>3</sup>	450	450
Dorm Damage/Key Deposit <sup>4</sup>	210	-
Freshman Fee <sup>5</sup>	275	275
PTA Summer Program		
Tuition	645	645
Room	320	
Health & Accident Insurance	416	416

\* Interest of 1 1/2% per month will be applied to any amount unpaid after due date. Students will not be permitted to take final exams if any bills from the College remain unpaid; senior diplomas and transcripts will be withheld until all bills are paid.

<sup>1</sup> Additional fee of \$1,300 for students enrolled in GATE program.

<sup>2</sup> Additional fee of \$500 for single room.

<sup>3</sup> Consolidates into one fee items including student activities, I.D. cards, field trip transportation, and use of the College Health Center.

<sup>4</sup> Covers damage costs to a student's room or residence hall above and beyond normal wear and tear. Any portion not used for damage costs will be refunded at the end of school year.

<sup>5</sup> Covers cost of freshman orientation, freshman experience, and computer lab usage.

ADDITIONAL FEES	RESIDENT	COMMUTER
Physical Therapist Assistants <sup>7</sup>	100/Yr	100/Yr
Photography Lab	75/Sem**	75/Sem**
Art & Music for Young Children	35/Sem	35/Sem
Design and Color	45/Sem	45/Sem
Auto Parking	125/Yr	60/Yr
Non-Resident Room & Board	—	160/Wk
10-Payment Plan	45/Yr	45/Yr
Late Registration	35	35
Extra Credits <sup>8</sup>	185/CrHr*	185/CrHr*
Summer Internship Fee	100	100

\*CrHr = credit hour

\*\*Sem = semester

<sup>6</sup> Covers liability insurance and clinical fees.

<sup>7</sup> Extra credit policy: Students will be allowed up to 8 extra credits beyond their program requirements for each academic year without additional charge.

## Other Fees and Expense Information

Tuition for part-time students is \$185 per credit hour for those students taking one to eleven credit hours. Students taking 12 or more credit hours per semester are regarded as "full time" and are charged the full tuition rate.

For Physical Therapist Assistant students, the approximate cost of uniforms is \$95 for two years.

If two sisters attend Lasell concurrently, the tuition charge will be reduced by ten percent for one sister.

No deduction from room and board fees is made for absence from meals while a student is in residence, or for students during their field work period. Students may arrange to carry a brown-bag lunch.

Textbooks, stationery, and other supplies may be purchased at the College Bookstore.

Details about the Luncheon Program for commuter students may be obtained at registration time. Details about automobile fees will be found in the Student Handbook and from "Rules Governing Student and Guest Vehicles on Campus."

## Payment Schedule

Tuition and room and board fees are payable in four installments: the initial deposit, a payment of \$1,000 on or before June 1; a payment of approximately 40% on or before August 1; and a payment of approximately 50% on or before December 15. The payment schedule is included in the enrollment contract each year. For those who prefer to pay in monthly installments, a ten-payment plan is available. For details, contact the Business Office at Lasell.



## Refund Policy

A student is enrolled and committed financially for an entire academic year. If written notice that a student has withdrawn is received by the registrar prior to the first day of classes, the amount paid for tuition (less the tuition deposit required) will be refunded.

On or after the first day of classes, the following policies apply.

*Involuntary Withdrawal.* One hundred percent of the unused yearly fees (prorated) will be refunded when withdrawal is at the written direction of the medical director of the College.

*Voluntary Withdrawal or Dismissal.* When withdrawal or dismissal occurs on or after the first day of class and prior to the fourth week of classes, eighty percent of the unused yearly fees (prorated) will be refunded. When withdrawal or dismissal occurs from the fourth to the ninth week of classes, seventy percent of the unused yearly fees (prorated) will be refunded. When withdrawal occurs after the ninth week of classes, sixty percent of the unused fees (prorated) will be refunded.

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# **STUDENT FINANCIAL PLANNING**

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## **General Policy**

The Office of Student Financial Planning administers financial aid programs and provides financial counseling and planning to all students and parents. This office believes in providing families with information and guidance that will improve a family's ability to plan for the expenses of college. For students seeking financial aid in the form of grants, loans and work study, Lasell participates in all major federal and state programs as well as providing institutional sources for assistance.

Financial aid awards are based on need, and are determined by the Director of Student Financial Planning. Decisions are made using the Financial Aid Form (FAF) from the College Scholarship Service, federal income tax returns, and other pertinent sources. The FAF is available from the Student Financial Planning Office in Irwin Hall or any high school. Entering and returning students must complete the appropriate forms shortly after January 1 of the award year to maximize possibilities of receiving aid in September. Awards are given for one academic year and are not automatically renewable for the next year.

Students transferring credits from any college or university must submit a Financial Aid Transcript from that institution before aid can be awarded.

## **Financial Aid Process**

A student applying for financial aid should take the following steps:

1. Obtain a Financial Aid Form (FAF) from any high school, public library or from the Student Financial Planning Office.
2. Complete the FAF as soon after January 1st as possible and mail it to the College Scholarship Service (CSS).
3. In 4-6 weeks you will receive a CSS acknowledgement. Check all information for accuracy. If there are any corrections to be made send them to CSS.
4. You will also receive a Student Aid Report (SAR) from the Department of Education. Again, check it for accuracy and submit any corrections if necessary.
5. Sign your SAR and send it to the Student Financial Planning Office.
6. Lasell will send you an acknowledgement when they receive your FAF. In addition they will send you a list of other required documents.

7. In the Spring you will receive a Financial Aid Award Letter outlining the financial aid you will receive for the upcoming academic year.

Any personal financial changes arising during the year should be reported to, and discussed with, the Director of Student Financial Planning.

The College reserves the right to review, amend, modify or withdraw financial assistance at any time on the basis of information affecting eligibility including, but not limited to, availability of funds, awards of funds from other sources, changes in financial, marital, residence or academic status. Receipt of all assistance is contingent upon the student maintaining satisfactory progress.

Satisfactory progress is defined both by the number of credits successfully completed and the grade point average. If a student's grade point average falls below 2.0, the student is no longer meeting the standards of satisfactory progress. Additionally, a student is expected to successfully complete a minimum of 24 credits per year. In general, a student is expected to complete all degree requirements within three years. A student with extenuating circumstances will be evaluated individually.

## Sources of Financial Aid

It is the responsibility of the student to apply for financial assistance from Lasell and state and federal programs. The Office of Student Financial Planning stands ready to help the student with this process. A student applying for financial aid at Lasell is considered for the following programs:

**Lasell College Grants:** These grants from the College are available to students on the basis of need, and are administered by the Student Financial Planning Office.

**Pell Grant Program:** The federal government administers these grants directly to students on the basis of need. The Financial Aid Form (FAF) is used as the Pell Grant Application. All financial aid recipients must apply for the Pell Grant.

**Supplemental Educational Opportunity Grants (SEOG):** These grants from the federal government are available to students who demonstrate exceptional need. These awards are administered by Lasell's Financial Planning Office.

**Perkins Student Loan Program:** These federal government loans are available to students on the basis of need, and are administered by the Student Financial Planning Office.

**Campus Work Study:** Students who receive work study are assured a part-time job on campus for the academic year. Placements are made by the Student Financial Planning Office.

**State Scholarships:** These scholarships are given out by a state to students in need of funds. The type and amount of these scholarships varies from state to state. Contact your home state's higher education office for information. Students must file an FAF before eligibility can be determined.

**Guaranteed Student Loan Program:** These loans are available through local banks and lending institutions. Interested students should contact the Student Financial Planning Office regarding eligibility and application procedures. Loan limit for first and second year students is \$2625 and \$4000 for third and fourth year students.

**Alumnae Association Scholarships:** Awarded yearly to returning students who have financial need and who have demonstrated their ability as scholars. Decisions are made by the Alumnae Scholarship Committee.



## Lasell Scholarships

Income from funds donated by friends of Lasell supports these awards, which are given on the basis of need.

**Henry Morton Dunham Scholarship** Given by the will of Henry M. Dunham, organist, conductor, and composer, who, as an instructor and later chairman, was associated with the Department of Music from 1897 to 1928.

**Russell B. Stearns Scholarship**

**Jeremiah Clark Scholarship**

**Bird Scholarship** Given by the will of Charlotte A.K. Bancroft of the Class of 1857.

**Angeline C. Blaisdell Scholarship** Established in memory of Angeline C. Blaisdell, Class of 1867, founder of the Lasell Alumnae Association.

**Patricia Cole Scholarship** Given in memory of Patricia Cole, Lasell faculty member.

**Grace Vicary Pottorf Scholarship** Given in memory of her daughter, Grace Vicary Pottorf of the Class of 1907, by Mrs. Charles N. Vicary of Canton, Ohio.

**Lillie Rose Potter Memorial** Given in memory of Lillie Rose Potter, Class of 1880, by alumnae and friends. Miss Potter served as preceptress and dean at Lasell from 1902 to 1935 and was dean emeritus from 1935 to 1952.

**Priscilla Alden Wolfe Scholarship** Given by alumnae and friends in memory of Priscilla Alden Wolfe, Class of 1919. Mrs. Wolfe, elected to the board of trustees in 1948, was chairman at the time of her death in 1961.

**Margaret Stevenson McCreery Scholarship** Given by her classmates in memory of Margaret Stevenson McCreery, Class of 1960.

**Florence Adams Scholarship** Established in 1967 as the gift of Mrs. Walter H. Godsoe (Lydia A. Adams, Class of 1918) in memory of her mother. Preference is to be given to students from the state of Maine.

**Charles E. Barry Scholarship** An annual scholarship in the amount of \$500 in memory of Dr. Charles E. Barry, a former chairman of the Retailing Department.

**Helen Carter Johnson Scholarship** Initiated in 1967 by Mrs. Ralph G. Johnson (Helen Carter, Class of 1907).

**Helane Jones Pressel Scholarship** Established in 1968 by the bequest of Mrs. Kenneth L. Pressel (Helane Jones, Class of 1932).

**William E. Schrafft and Bertha E. Schrafft Memorial Scholarship** Established by grants of \$5,000 in 1968 and again in 1969, from the philanthropic trust bearing the name of Mr. and Mrs. Schrafft. Preference is to be given to students in training for one of the health professions.

**Mary Goodwin Olmsted Scholarship** Established in 1968 by Mrs. Henry C. Olmsted (Mary E. Goodwin, Class of 1903).

**Hannah Proctor Bonner Scholarship** Given in memory of their daughter, Hannah Proctor Bonner of the Class of 1910, by Mr. and Mrs. William L. Proctor of Millbury, Massachusetts.

**Eva Robertson Scholarship**

**Max M. and Marian M. Farash Scholarship** Established in 1973 by Mr. and Mrs. Farash of Rochester, New York.

**Nellie J. Feagles Scholarship** Established in 1970 by Walter R. Kattelle in memory of his wife, Nellie J. Kattelle (Nellie J. Feagles, Class of 1897). Preference is to be given to students in language study.

**Morgan Williams Scholarship** Established in 1973 by Mr. and Mrs. Douglas R.G. Williams (Sylvia T. Morgan, Class of 1930). Given annually on the basis of character and citizenship.

**Evelyn Ladd Rublee Scholarship** Given by her family in memory of Evelyn Ladd Rublee, Class of 1928.

**Greater Boston Lasell Club Scholarship** Given by the Club to an outstanding student who has completed one year of work at Lasell.

**Mabel Tower Eager Memorial Scholarship.** Given by the family of Mabel Tower Eager, Class of 1888, who was a trustee of the College from 1933 to 1958.

**Eleanor T. Edwards Scholarship** An annual scholarship in the amount of \$500 in memory of Eleanor T. Edwards. Mrs. Edwards, the mother of an alumna (Gail Edwards Pocock, Class of 1967) and wife of Alfred C. Edwards, vice-chairman of the board of trustees, provided unusual understanding and support to Lasell that resulted in significantly positive and forward strides for the College. The recipient should demonstrate the qualities of love, loyalty, and understanding as reflected in the life of Mrs. Edwards.

**Eileen Ruth Moses Scholarship** An annual scholarship established by the Student Nurses Association. Eileen R. Moses was a member of the Class of 1978.

**Richard A. Winslow Scholarship** An annual scholarship in the amount of \$500 in memory of Richard A. Winslow, a devoted and long-time trustee of Lasell Junior College (1948-1978). The recipient should demonstrate the qualities of love of learning, great personal strength of character, and devotion to duty as exemplified by Richard A. Winslow.

**Emma Gilbert Carver Scholarship** Given by the family of Emma Gilbert Carver, Class of 1945.

**Alice May Memorial Scholarship** Given in memory of the late Alice May, who served as bursar of the College for fourteen years.

**Marjorie MacClymon Scholarship** An annual scholarship of \$500 to a student majoring in Secretarial Studies or Office Management.

**Heeb Scholarship** An annual scholarship established in 1980 by the bequest of Lillian Douglass Heeb, Class of 1907.

**Ruth Adt Stephenson Scholarship** Established in 1983 by Mrs. Charles I. Stephenson (Ruth Adt Stephenson, Class of 1914) for students of art.

**Celia Foss Scholarship** Established in 1984 by Celia Foss in honor of her classmates in the Class of 1934.

**Constance W. Milner Scholarship** Established in 1984 by the colleagues, friends, and former students of Constance W. Milner, upon her retirement as director of the Lasell Nursing Program.

**Maxine Williams Scholarship Fund** Awarded on the basis of interest, need, and aptitude.

**The Dr. and Mrs. Bernard Lederman Scholarship** Established by Nonie Lederman Carroll Class of 1945 Awarded annually, this scholarship is named in honor of Dr. Bernard Lederman, and his wife, the former Maude Saks, well known as a primitive artist. This scholarship will be awarded to a student majoring in one of the helping professions whose career goal is to assist other people in a human services capacity. Preference is given to students majoring in Physical Therapist Assistant or other allied health fields.

**Sebastian F. Mignosa Scholarship** Established in 1988 by the colleagues and friends of Professor Mignosa who served Lasell from 1956 to 1987. Given to a deserving student in business.

**Norma MacLeod Scholarship.** Established by the College in 1989 in recognition of her 24 years of dedicated service as a faculty member in the Nursing Program. Awarded to an outstanding student preparing for a career in the helping professions.

**Sylvia Goodman Scholarship.** Established by the College in 1989 in recognition of over 20 years of teaching service in the sciences. Awarded to a student who has demonstrated outstanding academic achievement in the Liberal Arts.

**Rosalie Brightman Rosen Scholarship.** Endowed in honor of Rosalie Brightman Rosen, Class of 1927, a loyal alumna and valued Trustee. Candidates should combine academic achievement with a demonstrated commitment to the community.

### **THE LASELL PLAN OF EDUCATION: CONNECTED LEARNING**

The Lasell Plan of Education is distinguished by a “connected” approach to student learning that recognizes each student as a unique individual. Taking into account elements that are known to promote learning, the College has designed a supportive and empowering environment that encourages each student to achieve her highest potential.

To begin with, individualized learning is assured at Lasell College through an unusually low student to faculty ratio of below 10:1, which creates a highly effective academic structure for a small two- and four-year college. Faculty advisers, through an initial assessment and ongoing consultation with the Learning Center faculty, are able to “connect” students with courses and services that provide them with opportunities for additional instructional support and success.

Lasell’s academic support services — the Learning Center, the Computer Center, and the Library — are staffed by faculty to provide students with personal help. The GATE Program, a special program for select freshmen, provides structured, individual assistance to ensure a successful transition from high school to college. In addition, the College offers honors courses, opportunities for international exchange and study abroad, and internships in challenging settings for students who demonstrate high standards of achievement.

Central to the Lasell Plan of Education is the belief that students acquire and retain knowledge most effectively when classroom theory is reinforced by regular application under direct faculty supervision. Unlike colleges with traditional work-study programs, Lasell has set out to establish a still closer relationship between the academic setting and the work training experience. In addition to providing career-oriented internships with the help of corporate advisory boards, Lasell has created laboratory facilities on campus to connect classroom learning to an everyday work setting.

Lasell has two distinct, renowned child study facilities where students majoring in Early Childhood Education work with experienced teachers and children ranging in age from three months to five years. For our elementary education students, we are working to establish a similar relationship with an adjacent public school. The College bookstore doubles as a Retail Management



Training Center, run by a faculty member with the assistance of a student board of directors. The Fashion Laboratory/Display Window brings experts from more than a dozen major corporations to the campus to work with our Fashion/Retail Merchandising students. A student-run advertising agency works with local businesses on marketing; the three-bedroom Lasell Inn is managed by our Hotel and Travel students; and the Lasell College Travel Agency expands the training already provided on campus by allowing students to assist in making travel arrangements for Lasell College personnel, alumnae, and neighborhood residents. Liberal Arts students experience connected learning through a combination of classwork and field work.

Through an integrated curriculum, Lasell "connects" the fundamental aspects of general education with every course a student takes. Lasell's core curriculum seeks to develop creative and critical thinking skills, computer literacy, written and oral communication, and effective problem-solving and analytical skills in quantitative and library research, along with sensitivities to cultural diversity, aesthetics, and ethical decisions.

The Lasell Plan also extends beyond the academic program to student life, encouraging students to develop their self-esteem by paying particular attention to their social and emotional development. In addition, the size and composition of the College provide greater opportunities for leadership and achievement.

The goal of the Lasell Plan is to provide educationally sound, individually tailored opportunities for each student to "connect" with her own potential. Lasell College students graduate with enhanced confidence in their ability to learn and grow, with a clear and positive sense of who they are, and with a sense of what they want in order to live fulfilling lives.



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## **Core Curriculum**

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In May, 1986, the faculty of Lasell College approved a Core Curriculum for implementation in the fall of 1986. The elements of the Core are listed below. Some components of the Core are actual courses, i.e., Writing I & II, while others are integrated into all courses, i.e., critical reasoning.

### **Core Curriculum Courses**

Writing I & II

Practical Computer Applications I & II

Lifestyles

Ethical Reasoning

Mathematics Competency

### **Core Curriculum Integrative Components**

Critical Reasoning

Writing Across the Curriculum

Oral Communication

Aesthetics

Library Skills

Balanced Curriculum

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## ***GATE Program: First Semester***

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The GATE Program assists students in making a successful transition to college. Students in the program take the following structured course schedule as part of their first semester at the College:

- Writing I
- Writing Lab
- Math\*
- Introductory Psychology or Sociology\*\*
- Program Elective\*\*\*
- Practical Computer Applications I
- Applied Learning Skills
- Seminar on Success

\* Placement in a mathematics course is dependent on the results of the math assessment.

\*\* Students enrolled in the Travel & Tourism and Hotel Management Programs may substitute the Foreign Language requirement.

\*\*\* Elective(s) to be chosen from major field of study. Because of program requirements in PTA, students enrolled in this program may deviate slightly from the above course schedule.

Students in the GATE program will enroll in a lighter course schedule for their first semester, and will be required to make up the additional credits necessary for their degree in a subsequent semester or at summer school. All GATE students will work with their academic adviser to arrange to earn the credits necessary for graduation in their program of choice. Students who successfully complete the GATE Program may enroll in the regular course load required by their program for second semester.

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# **Academic Support Services**

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## **Academic Support Program**

The Academic Support Program assists students who have experienced academic difficulty at the College. Students with low grade point averages or with insufficient credits for a semester will be reviewed by the Academic Review Committee at the end of each semester. This Committee may require or recommend that a student enroll in the program for the following semester.

Students in the program will be recommended for one or more of the following components:

- Reduced Course Load
- Applied Learning Skills
- Scheduled hours in the Learning Center
- Seminar on Success

## **Academic Computer Center**

The Academic Computer Center is a college-wide facility that provides direct instruction and support to the academic programs. The Computer Center consists of three labs: A Business Application Lab, a Writing Lab, and a Travel and Tourism Lab. Over 50 computers are available for student use. The Computer Center staff offers students courses and workshops to complete the computer literacy requirements. The Academic Computer Center is open six days a week plus five evenings. For specific times, students should check the hours posted at the Center.

## **The Learning Center**

The Learning Center's goal is to assist all students with any academic need. The Center provides students with free tutorial services in the areas of reading, writing, study skills, mathematics, science, and accounting. The Center is open 5 days a week plus 3 evenings. The Learning Center accepts students on a walk-in basis, and by appointment.

## **Library**

The Brennan Library staff assists students in making a successful transition from a high school to a college library. All students are given class instruction by the librarians on traditional library skills as well as specialized research skills using CD-ROM and on-line searching with computers.

There is also one-on-one help in using all of the library computer systems and understanding the search process. The librarians are available daily and during evening hours.



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## ***Division of Arts and Sciences***

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# ART

Lasell's Art Program offers a flexible curriculum comprised of courses in art, the liberal arts, and free electives. Students may choose to concentrate in the fine arts, preparing them to transfer to a four-year program. Students may also select studio art courses from weaving, ceramics, jewelry, photography, graphic design and painting.

A minimum of 63 credits is required for graduation; graduates receive an Associate in Arts Degree in Fine Arts.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Principles of Design & Color	3	3-D Design	3
Principles of Drawing	3	Figure Drawing	3
Math*	3	Social Science Elective	3
Elective	3	Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	1
	16		<u>16</u>

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Art History I	3	Art History II	3
Humanities Elective**	3	Liberal Arts Electives	3
Liberal Arts Elective	3	Liberal Arts Elective	3
Liberal Arts Elective	3	Elective	3
Elective	3	Portfolio Preparation	3
	<u>15</u>	Ethical Reasoning	<u>1</u>
			16

\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*Humanities elective must be selected in an area other than art.

LASELL LIFESTYLES is a degree requirement. Fourteen lecture hours and six activities must be completed by ALL students.

## EARLY CHILDHOOD EDUCATION

The Early Childhood Education Program offers a flexible curriculum for students who are interested in studying the development and care of young children in a variety of educational and childcare settings. After completing the freshman program of study, students may elect one of two sophomore year options: Career or Transfer.

The Early Childhood Education Career Option provides the theoretical framework and program management training necessary for working with young children in childcare settings. Students combine coursework with extensive internship activities with young children. Graduates of this program are qualified as teachers in nursery school or daycare settings according to the requirements of the Massachusetts Office for Children. The Career Option curriculum serves as the foundation for Lasell's baccalaureate degree programs of study in Early Childhood Education.

The Early Childhood Education Transfer Option prepares students for continuing their study of the development of young children at a four-year institution other than Lasell College. This option combines child study with a strong liberal arts curriculum that prepares students for transfer after graduation from Lasell.

Students in the Early Childhood Education Program observe children and participate as teacher assistants in the Lasell Child Study Centers. The nursery school program at Rockwell and the daycare program at The Barn are laboratory childcare programs. These programs provide opportunities for students to gain practice in working with young children from birth to age five under the supervision of Lasell faculty and staff. Off-campus children's centers are also used for supervised field placements in the Career Option.

Graduates of the Career Option receive an associate of science degree. Graduates of the Transfer Option receive an Associate of Arts Degree.

# EARLY CHILDHOOD EDUCATION

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Science I or Math I*	3	Science II or Math II	3
Introductory Psychology	3	Child Development II	3
Child Development I	3	Orientation to ECE	3
Observation	1	Elective	3
Elective	3	Practical Computer Applications II	1
Practical Computer Applications I	<u>1</u>		<u>1</u>
	17		16

## SOPHOMORE YEAR

### *Career Option*

First Semester	Credits	Second Semester	Credits
Early Childhood Program Management	3	Supervised Field Placement Seminar	2
Supervised Practicum	1	Supervised Field Placement	4
Art and Music for Young Children	3	Contemporary Social Issues	3
American Civilization I	3	Children's Literature	3
The Exceptional Child	3	Math & Science for Young Children	3
Introductory Sociology	<u>3</u>	Ethical Reasoning	<u>1</u>
	16		16

## SOPHOMORE YEAR

### *Transfer Option*

First Semester	Credits	Second Semester	Credits
Introductory Sociology	3	Principles of Biology II	4
The Exceptional Child	3	History of Western or American Civilization II	3
Principles of Biology I	4	Humanities Elective	3
History of Western or American Civilization I	3	Contemporary Social Issues	3
Humanities Elective	3	Liberal Arts Elective	3
	<u>1</u>	Ethical Reasoning	<u>1</u>
	16		17

\*Placement in a mathematics course is dependent on the results of the math assessment.

LASELL LIFESTYLES is a degree requirement. Fourteen lecture hours and six activities must be completed by ALL students.

All Early Childhood Education students must earn a First Aid Certificate as a degree requirement.



## EARLY CHILDHOOD EDUCATION

### HUMAN DEVELOPMENT: THE PSYCHOSOCIAL DEVELOPMENT OF THE YOUNG CHILD

Three baccalaureate degree programs are offered to students who wish to combine their interest in the study of young children with a strong liberal arts curriculum: The N-3 Provisional Teaching Certificate Program, the 1-6 Provisional Teaching Certificate Program and the Daycare Leadership Program. All of these programs offer students professional coursework and internships and a liberal arts study concentration in psychology and sociology. Graduates of either program will receive a Bachelor of Arts Degree in Human Development: The Psychosocial Development of the Young Child.

The **N-3 and 1-6 Provisional Teaching Certificate Programs** are designed to prepare graduates as teachers of young children in a public school setting. The programs build on Lasell's two-year Career Option in Early Childhood Education which prepares students to teach children under age five. These baccalaureate degree programs extend that qualification by providing further study of teaching with a focus on children in kindergarten through grade six. Graduates of the programs will meet the Massachusetts Department of Education standards for provisional teachers of children N-3 or grades 1-6.

The **Daycare Leadership Program** focuses on the administration of daycare programs for children from birth to five years of age. The unique interdisciplinary curriculum combines early childhood courses and professional internship experiences with a business administration component of study. Upon completion of this program, students will have completed the required coursework for Massachusetts Office for Children qualifications as Daycare Director I and II. Graduates of this program will also be qualified as teachers of infants, toddlers, and preschool children.

# EARLY CHILDHOOD EDUCATION

## HUMAN DEVELOPMENT: THE PSYCHO-SOCIAL DEVELOPMENT OF THE YOUNG CHILD

### N-3 PROVISIONAL TEACHING CERTIFICATE PROGRAM

#### JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Science or Math*	3	Sociology of Education	3
Psychology of Adjustment	3	Race and Ethnic Relations	3
Sociology of Family	3	Humanities Elective**	3
Research Methods in the Social Sciences	3	Liberal Arts Elective**	3
IDS Elective**	3	Elective	3
	<hr/> 15		<hr/> 15

#### SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Prepracticum for K-3 Seminar	1	Practicum for K-3	12
Prepracticum for K-3 Math for Elementary School Children	3	Seminar in Methods and Materials for Teaching K-6	3
Science for Elementary School Children	3		
Language and Literacy	3		
Working with Children with Special Needs	3		
	<hr/> 15		<hr/> 15

\*Students in the baccalaureate program must complete either two semesters of science and one of math or two semesters of math and one of science.

\*\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

### 1-6 PROVISIONAL TEACHING CERTIFICATE PROGRAM

#### JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Science or Math*	3	Sociology of Education	3
Psychology of Adjustment	3	Race and Ethnic Relations	3
Sociology of Family	3	Humanities Elective**	3
Research Methods in the Social Sciences	3	Liberal Arts Elective**	3
IDS Elective**	3	Elective	3
	<hr/> 15		<hr/> 15

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Prepracticum for 1-6 Seminar	1	Practicum for 1-6	12
Prepracticum for 1-6	2	Seminar in Methods and Materials	
Math for Elementary School		for Teaching K-6	3
Children	3		
Science for Elementary School			
Children	3		
Language and Literacy	3		
Working with Children with			
Special Needs	<u>3</u>		<u>15</u>
	15		

\*Students in the baccalaureate program must complete either two semesters of science and one of math or two semesters of math and one of science.

\*\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

## DAYCARE LEADERSHIP PROGRAM

### JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Science or Math*	3	Sociology of Education	3
Psychology of Adjustment	3	Race and Ethnic Relations	3
Sociology of Family	3	Humanities Elective**	3
Research Methods in the		Organizational Behavior or	
Social Sciences	3	Human Resource Management	3
Principles of Management	<u>3</u>	Contemporary Issues in Daycare	<u>3</u>
	15		15

### SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Environments in Daycare	3	Daycare Leadership Internship	6
Environments in Daycare Lab	1	Internship Seminar	2
Language & Literacy	3	Daycare Program Administration	3
Working with Children with		Small Business Management	3
Special Needs	3		
IDS Elective**	3		
Elective	<u>3</u>		<u>14</u>
	16		

\*Students in the baccalaureate program must complete either two semesters of science and one of math or two semesters of math and one of science.

\*\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

# HUMAN SERVICES

The Human Services program offers the opportunity to explore a career working with, and for, people as direct service providers, advocates, planners, and community organizers. As many career paths in the service professions require degrees beyond the associate degree, this program has been structured to meet the needs of students intending to continue in the College's four-year program as well as providing the two-year graduate with the skills necessary for an entry-level position in the field of human services.

Students are introduced to social service theories and given the opportunity to apply their knowledge in a field placement. A wide variety of placements is available to students depending on their interests and abilities.

Graduates receive an Associate in Arts Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introduction to Human Services	3
Introductory Psychology	3	Psychology of Adjustment	3
Humanities Elective	3	Humanities Elective	3
Elective	3	Liberal Arts Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16		16

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Seminar: Theory & Practice of Human Services	3	Dynamics of Small Groups	3
Sociology of the Family	3	Abnormal Psychology	3
Human Biology or Principles of Biology I	3-4	Contemporary Social Issues: Social Problems	3
Elective	3	Humanities Elective	3
Human Services Internship	<u>3</u>	Math/Science Elective*	3
	15-16	Ethical Reasoning	<u>1</u>
			16

\*Placement in a mathematics course is dependent on the results of the math assessment.

LASELL LIFESTYLES is a degree requirement. Fourteen lecture hours and six activities must be completed by ALL students.



# HUMAN SERVICES

The four-year program in Human Services builds on the two-year program which prepares students to work as direct service providers, advocates, planners, and community organizers. In addition the students will also be prepared to work as case managers, counselors, crisis clinicians or assistants in public or private agencies.

The four-year program focuses on the analytical and clinical skills necessary in the helping profession, while providing a broad base in the liberal arts. The elective choices give the student the opportunity to add breadth or depth to her professional preparation by choosing courses which are related to her career objectives. Internships, taken in conjunction with seminars, provide the opportunity for the student to gain valuable experience in the human services fields.

Graduates will receive a Bachelor in Science Degree.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Group Facilitation	3	Principles of Economics/ Micro or Macro	3
Introduction to Statistics	3	Race and Ethnic Relations	3
American Civilization I	3	Clinical Methods	2
Research Methods in the Social Sciences	3	Empowerment in Your Community	3
Elective	3	Liberal Arts Elective*	3
	<u>15</u>	Elective	<u>3</u>
			17

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Psychology of Personality	3	Senior Seminar: Integration and Application	3
Senior Seminar: Intervention Strategies	3	Human Services Internship	3
Human Services Internship	3	Liberal Arts Elective*	3
Liberal Arts Elective*	3	Elective	3
Elective	<u>3</u>	Elective	<u>3</u>
	15		15

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

# INTERIOR DESIGN

The Interior Design Program as described in the following course sequence provides a strong professional skills component which could be augmented by business management electives for those interested in the management of the design process. Students prepare to enter either the residential or commercial design areas or to work as a corporate facilities planner, a furniture or textile showroom manager, or a sales representative.

Graduates of the Interior Design Program receive an Associate in Applied Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3	ID - The Design Process II	3
ID - The Design Process I	3	3-D Design	3
History of Interior Design	3	Technical Drawing	3
Principles of Drawing I	3	Liberal Arts Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16		16

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Art History I	3	Art History II	3
Mercantile/Contract Interiors	3	Residential Interiors	3
Textiles, Lighting and Furniture	3	Career Development/Internship	3
Architectural Drawing	3	Small Business Management	3
Elective	3	Contract Administration	3
Ethical Reasoning	<u>1</u>		<u>1</u>
	16		15

\*Placement in a mathematics course is dependent on the results of the math assessment.

LASELL LIFESTYLES is a degree requirement. Fourteen lecture hours and six activities must be completed by ALL students.

# LIBERAL ARTS

The Liberal Arts Program is structured to serve the student who values a comprehensive education and who plans to use her associate degree as a solid foundation in her pursuit of a baccalaureate degree. To that end, students are required to fulfill program requirements in the humanities, social sciences, the sciences and mathematics. This mandatory distribution of courses is complimented by elective opportunities that the student may use to further explore a variety of disciplines or may be used to concentrate in a particular field in some depth. The choice of specific courses is made in close consultation with faculty advisers. A minimum of 63 total credits, 55 of which must be in liberal arts, are required in the Program.

To assist in course selection, the following definitions for the Program apply. 1) The humanities: liberal arts offerings in art communications, drama, English, foreign language, history, music, and philosophy. 2) The social sciences: liberal arts offerings in anthropology, communications, economics, geography, political science, psychology, and sociology. 3) The sciences and mathematics: liberal arts offerings in biology, chemistry, mathematics, and general science.

Upon completion of the program, students are qualified to continue in the College's four-year Interdisciplinary Studies program. Graduates receive an Associate in Arts Degree.

The general Liberal Arts Program is listed initially, followed by each of the concentrations within the Liberal Arts. The footnotes are the same for each of the programs and are listed after the last concentration.

## LIBERAL ARTS: GENERAL PROGRAM

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introductory Psychology	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Elective	3	Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16-17		16-17

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Art or Music Elective****	3	English Elective	3
English Elective	3	Liberal Arts Elective	3
Elective	3	Elective	3
Ethical Reasoning	<u>1</u>		<u>   </u>
	16-17		15-16

## LIBERAL ARTS: COMMUNICATIONS CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introductory Psychology	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Understanding Mass Media	3	Introduction to Human Communications	3
Practical Computer Applications I	1	Practical Computer Applications II	<u>1</u>
	16-17		16-17

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Art or Music Elective****	3	English Elective	3
English Elective	3	Liberal Arts Elective	3
Communications Elective†	3	Elective	3
Ethical Reasoning	<u>1</u>		<u>1</u>
	16-17		15-16

†Elective should be selected from the following courses: BUS 207, BUS 209, COM 203, ENG 204, ENG 213, HIST/IDS 235, PSYC 218.

## LIBERAL ARTS: ECONOMICS CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introductory Psychology	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Principles of Economics - Micro	3	Principles of Economic - Macro	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16-17		16-17

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Money and Banking	3	Economics or Business Elective	3
English Elective	3	English Elective	3
Art or Music Elective****	3	Liberal Arts Elective	3
Ethical Reasoning	<u>1</u>		<u>1</u>
	16-17		15-16



## LIBERAL ARTS: ENGLISH CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introductory Psychology	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Elective	3	Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16-17		16-17

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Art or Music Elective****	3	Literature Elective	3
Literature Elective	3	Liberal Arts Elective	3
Elective	3	Elective	3
Ethical Reasoning	<u>1</u>		<u>   </u>
	16-17		15-16

## LIBERAL ARTS: HISTORY CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introductory Psychology	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Western Civilization I	3	Western Civilization II	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16-17		16-17

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
American Civilization I	3	American Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Art or Music Elective****	3	English Elective	3
English Elective	3	Liberal Arts Elective	3
Elective	3	Elective	3
Ethical Reasoning	<u>1</u>		<u>   </u>
	16-17		15-16

## LIBERAL ARTS: PSYCHOLOGY CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Psychology	3	Psychology of the Life Span	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Introductory Sociology	3	Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16-17		16-17

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Psychology of Adjustment	3	Abnormal Psychology	3
English Elective	3	English Elective	3
Art or Music Elective****	3	Elective	3
Ethical Reasoning	<u>1</u>		<u>    </u>
	16-17		15-16

## LIBERAL ARTS: SOCIOLOGY CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Sociology of the Family	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Elective	3	Introductory Psychology	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16-17		16-17

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Sociology Elective	3	Contemporary Social Issues:	
English Elective	3	Social Problems	3
Art or Music****	3	English Elective	3
Ethical Reasoning	<u>1</u>	Elective	<u>3</u>
	16-17		15-16

\*Students must complete one full year of the same foreign language.

\*\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*\*Students who intend to continue in the Interdisciplinary Program should select a laboratory science as their science elective.

\*\*\*\*Art course must carry Liberal Arts Credit.

LASELL LIFESTYLES is a degree requirement. Fourteen lecture hours and six activities must be completed by ALL students.

# INTERDISCIPLINARY STUDIES

The four-year program in Interdisciplinary Studies is designed to provide its graduates with a broad-based foundation in the liberal arts, with concentrated study in the interdisciplinary areas of social science or humanities. Consistent with the Lasell Plan of Education, the program provides students with opportunities for "connected learning." Within each of the concentrations, students will have ongoing opportunities through their coursework to connect the theoretical concepts discussed in the classroom with practical application in the real world, culminating in actual field experience in their senior year.

- The curriculum has been structured to provide students with:
- a. an historical perspective on how civilizations evolve;
  - b. an increased awareness of global perspectives through the study of other cultures;
  - c. an understanding of the methods that have been used to study human behavior and explain the political, economic, and social life of groups and individuals;
  - d. an appreciation of the complexity and richness of the human experience through the study of literature, art, or music; and,
  - e. an understanding of the methods and ideas of mathematics and science that have been used to explain the world around us.

Graduates receive a Bachelor of Arts Degree.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Concentration Electives	9	Concentration Electives	9
Liberal Arts Elective	3	Liberal Arts Elective	3
Elective	<u>3</u>	Elective	<u>3</u>
	15		15

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Field Experience	4	Seminar in Interdisciplinary Studies	3
Concentration Electives	9	Concentration Electives	9
Elective	<u>3</u>	Elective	<u>3</u>
	16		15

## INTERDISCIPLINARY STUDIES: HUMANITIES CONCENTRATION

I. Candidates for the baccalaureate degree must complete the following courses:

ART 126	Principles of Design and Color	3
DRMA 101	Introduction to the Arts of the Theatre	3
ENG 340	Classics of World Literature	3
HIST 332	The Third World since World War II	3
PHIL 101	Introduction to Philosophy	3
IDS 400	Field Experience	4
IDS 420	Seminar in Interdisciplinary Studies	3
	Subtotal	22 Credits

II. Candidates for the baccalaureate degree must complete a minimum of five courses from the following list, with at least three different areas represented:

ART 103-104	Art History I and II	6
ART/IDS 351	Asian Art	3
COM 101	Understanding the Mass Media	3
COM 103	Introduction to Human Communication	3
DRMA 310	Dramatic Literature of Third World Countries	3
ENG 201	English Literature: Selected Themes and Writers	3
ENG 205-206	American Literature I and II	6
ENG/IDS 330	Cultural Diversity in American Letters	3
ENG 302	Autobiography	3
ENG/IDS 331	Parent-Daughter Relations in American Fiction	3
ENG/IDS 332	Image of Men in American Literature	3
ENG 340	Classics of World Literature	3
	Foreign Language	8
HIST 123-124	History of American Civilization I & II	6
HIST 231	Revolutions and Revolutionary Thought	3
HIST 330	Europe and the World in the Age of Expansion	3
HUM 100	Introduction to Humanities	3
MUS 101-102	Music Appreciation I and II	6
MUS 201	Musical Comedy	3
MUS 203	Popular Music	3
PHIL 202	Aesthetics	3
PHIL 203	Existentialism	3
PHIL/IDS 352	Knowing and Reality: East and West	3
	Subtotal	15 Credits

III. Humanities Electives	6 Credits
Total Required	43 Credits*

\*Of these 43 credits, 18 must be completed at the 300 level or higher and 15 must be completed at the 200 level or higher.



## INTERDISCIPLINARY STUDIES: SOCIAL SCIENCE CONCENTRATION

I. Candidates for the baccalaureate degree must complete the following courses:

ECON 201 or 202	Principles of Economics-Micro or Macro	3
GEO 220	World Geography	3
PSYC 212	Psychology of Life Span	3
PSYC/SOC 330	Research Methods in the Social Sciences	3
SOC 301	Race and Ethnic Relations	3
IDS 400	Field Experience	4
IDS 420	Seminar in Interdisciplinary Studies	3
Subtotal		22 Credits

II. Candidates for the baccalaureate degree must complete a minimum of five courses from the following list, with at least three different areas represented:

ANTH 101	Introduction to Anthropology	3
ANTH 210	Folklore	3
COM 101	Understanding the Mass Media	3
ECON 201 or 202	Principles of Economics-Micro or Macro	3
ECON 250	Money and Banking	3
ECON 301	International Trade and Finance	3
ECON 310	Economic Development: The Third World	3
GEO 240	Cartography	3
POLS 101	American Government and the Political Order	3
POLS 108	Contemporary Issues in International Relations	3
POLS 202	Issues in Contemporary Political Thought	3
POLS 320	Policy Making and the Political Process	3
PSYC 225	Psychology of Adjustment	3
PSYC 301	Women and Addiction	3
PSYC/SOC 302	Social Psychology of Women	3
SOC 214	Sociology of the Family	3
SOC/IDS 230	Empowerment in Your Community	3
Subtotal		15 Credits

III. Social Science Electives	6 Credits
Total Required	43 Credits*

\*Of these 43 credits, 18 must be completed at the 300 level or higher, and 15 must be completed at the 200 level or higher.

# OPEN STUDIES

The Open Studies curriculum combines a liberal arts education with the opportunity to develop interests in other fields of study. Under the direction of faculty advisers, students are able to formulate career goals and design a program of study tailored to their own goals.

The Open Studies program permits latitude in the choice of subjects. While the Open Studies program is built around a core of liberal arts electives, students may opt to take their free electives from other additional liberal arts courses or non-liberal arts electives. Students' programs must constitute a coherent and integrated plan of study, reflecting a sound and identifiable goal.

A student in Open Studies must elect a minimum of 36 semester hours of liberal arts courses. Liberal arts courses are so designated by an asterisk in the course description section of this catalog.

Upon completion of this program, students are eligible to continue in one of the college's four-year programs. Students are advised, however, to work closely with their faculty advisers to select appropriate courses to meet the anticipated requirements of the four-year programs.

Graduates receive an Associate in Arts Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Liberal Arts Elective	3	Liberal Arts Elective	3
Liberal Arts Elective	3	Liberal Arts Elective	3
Elective	3	Elective	3
Elective	3	Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16		16

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Liberal Arts Elective	3	Liberal Arts Elective	3
Liberal Arts Elective	3	Liberal Arts Elective	3
Liberal Arts Elective	3	Liberal Arts Elective	3
Elective	3	Elective	3
Elective	3	Elective	3
	<u>    </u>	Ethical Reasoning	<u>1</u>
	15		16

LASELL LIFESTYLES is a degree requirement. Fourteen lecture hours and six activities must be completed by ALL students.

## PROGRAMS OF STUDY

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# ACCOUNTING

The Accounting program offers students a strong background in specialized accounting skills and exposure to the world of business in general. Students learn the various components of business organizations and the role of accounting within them. The emphasis is on practical accounting work such as the maintenance of financial records for a variety of types of business concerns, the preparation of federal tax returns for individuals and corporations, and the analyzing and interpreting of financial statements.

The Accounting Program is designed to prepare students for entry into the College's four-year Business Administration Program where they may choose to further concentrate in accounting. Students may also elect to start a career as a paraprofessional.

Graduates receive the Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Managerial Accounting	3
Introductory Psychology or Sociology	3	Legal Environment of Business	3
Principles of Management	3	Principles of Economics-Micro	3
Financial Accounting	3	Liberal Arts Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	1
	16-17		<u>16</u>

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Financial Management	3	Intermediate Accounting	3
Principles of Economics-Macro	3	Professional Communications	3
Business Elective	3	Statistics	3
Marketing	3	Federal Income Taxation	3
Law of Commercial Transactions	3	Career Development/Internship or Liberal Arts Elective	3
Ethical Reasoning	1		
Practical Computer Applications III	<u>1</u>		
	17		<u>15</u>

\*Placement in a mathematics course is dependent on the results of the math assessment.

LASELL LIFESTYLES is a degree requirement. Fourteen lecture hours and six activities must be completed by ALL students.



# BUSINESS ADMINISTRATION

The four-year program in Business Administration is designed to build on the two-year general business foundation by allowing students to pursue advanced topics in management and choose from a variety of specialized concentrations including Accounting, Human Resource Management, International Business, Marketing, and Small Business Management. Students will have the opportunity to apply their knowledge in a variety of "connected learning" environments and facilities such as the Lasell Ad Agency, the Retail Management Training Center, as well as participate in an internship.

Graduates will receive a Bachelor in Science Degree in Business Administration.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Financial Management	3	Introduction to Statistics	3
Calculus I	4	Organizational Behavior	3
Business Elective	3	Management Information Systems	3
Liberal Arts Elective*	3	Elective**	3
Elective**	3	Liberal Arts Elective*	3
	<hr/> 16		<hr/> 15

## Summer Session

Internship	4 Credits
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## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Management Seminar	3	Human Resource Management	3
Operations Management	3	Business Policy	3
Elective**	3	Liberal Arts Elective*	3
Business Elective	3	Elective**	3
Liberal Arts Elective*	3	Elective**	3
	<hr/> 15		<hr/> 15

Students in the plus-two program are expected to have completed a number of critical courses prior to entering the plus-two program or prior to graduation. These critical courses include: ACC 101, ACC 102, BUS 107, BUS 207, BUS 215, ECON 201, ECON 202, ENG 101, ENG 102, ENG 204, MATH 104, PC 103, PHIL 100, and PSYCH 101 or SOC 101.

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

\*\*Electives may be used to meet concentration requirements. Individualized concentrations may be designed with the approval of the Program Director.

## ACCOUNTING CONCENTRATION:

Required Courses: ACC 225, ACC 228, ACC 301, and ACC 302.  
One elective must be selected from the following: ACC 303, ECON 250, MATH 206 or MATH 301.

# BUSINESS MANAGEMENT

The Business Management Program provides students with many options. The program provides opportunities for students to learn about specific disciplines and industries within business, complimented by strong foundations in both business and liberal arts. The program is designed to prepare students for entry into the four-year Business Administration program or to begin a variety of careers with business.

Graduates receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Math*	3-4
Introductory Psychology/ Sociology	3	Marketing	3
Principles of Management	3	Liberal Arts Elective**	3
Liberal Arts Elective**	3	Liberal Arts Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16-17		16-17

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Legal Environment of Business	3	Professional Communications	3
Principles of Economics - Micro	3	Principles of Economics - Macro	3
Business Elective	3	Managerial Accounting	3
Financial Accounting	3	Liberal Arts Elective or Career Development/Internship	3
Liberal Arts Elective	3	Business Elective	3
Ethical Reasoning	1		
Practical Computer Applications III	<u>1</u>		<u>1</u>
	17		15

\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*Courses chosen for these electives must be taken from within the same discipline of Humanities or Science.

LASELL LIFESTYLES is a degree requirement. Fourteen lecture hours and six activities must be completed by ALL students.

# BUSINESS ADMINISTRATION

The four-year program in Business Administration is designed to build on the two-year general business foundation by allowing students to pursue advanced topics in management and choose from a variety of specialized concentrations including Accounting, Human Resource Management, International Business, Marketing, and Small Business Management. Students will have the opportunity to apply their knowledge in a variety of "connected learning" environments and facilities such as the Lasell Ad Agency, the Retail Management Training Center, as well as participate in an internship.

Concentrations within the four-year Business Administration program are listed on the next page.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Financial Management	3	Introduction to Statistics	3
Calculus I	4	Organizational Behavior	3
Business Elective	3	Management Information Systems	3
Liberal Arts Elective*	3	Elective**	3
Elective**	3	Liberal Arts Elective*	3
	<hr/> 16		<hr/> 15

## Summer Session

Internship	4 Credits
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## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Management Seminar	3	Human Resource Management	3
Operations Management	3	Business Policy	3
Elective**	3	Liberal Arts Elective*	3
Business Elective	3	Elective**	3
Liberal Arts Elective*	3	Elective**	3
	<hr/> 15		<hr/> 15

Students in the plus-two program are expected to have completed a number of critical courses prior to entering the plus-two program or prior to graduation. These critical courses include: ACC 101, ACC 102, BUS 107, BUS 207, BUS 215, ECON 201, ECON 202, ENG 101, ENG 102, ENG 204, MATH 104, PC 103, PHIL 100, and PSYCH 101 or SOC 101.

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

\*\*Electives may be used to meet concentration requirements. Individualized concentrations may be designed with the approval of the Program Director. Each of these concentrations is further described by listing the required courses and a pool of electives.

## **BUSINESS ADMINISTRATION CONCENTRATIONS**

### **ACCOUNTING CONCENTRATION**

Required Courses: ACC 225, ACC 228, ACC 301, and ACC 302.  
One elective must be selected from the following: ACC 303, ECON 250, MATH 206 or MATH 301.

### **HUMAN RESOURCE MANAGEMENT CONCENTRATION**

Required Courses: PSYC 212, PSYC 218, and SOC 301. Two electives must be selected from the following courses with at least one from the 300 level: BUS 308, BUS 312, HS 319, PSYC 202, PSYC 225, PSYC 301, PSYC 302, or SOC 302.

### **INTERNATIONAL BUSINESS CONCENTRATION**

Required Courses: BUS 315, ECON 301, POLS 208, and one year of a foreign language. One elective must be selected from the following: ECON 250, ECON 310, HIST 330, HIST 332 or IDS 321.

### **MARKETING CONCENTRATION**

Required Courses: BUS 206, BUS 209, BUS 320. Two electives must be selected from the following courses with at least one from the 300-level: BUS 319, BUS 332, BUS 335, ENG 213, FASH 201, FASH 211, or FASH 212.

### **SMALL BUSINESS CONCENTRATION**

Required Courses: ACC 228, BUS 230, IDS 341, and two electives which must be approved by the Program Director.



# FASHION MERCHANDISING

The field of Fashion Merchandising is a specialized area within the retail industry, focusing on the areas of style, fashion, and merchandising. Specific courses that accent fashion, textiles, color and design prepare students for positions in the fashion industry. The program includes a solid foundation of business courses, as well as a wide array of liberal arts selections.

Through Lasell's "connected learning" philosophy, students have on-going opportunities to apply the theoretical concepts of the program in our Fashion Design Window and Display Lab, as well as in our Retail Management Training Center.

A third semester internship placement is incorporated into the contemporary issues course. Internship placements are arranged through the Program Director. Placements are available in most major fashion markets in a variety of work environments.

Upon completion of the program, students are prepared to pursue entry-level management positions or to continue in the College's four-year Fashion and Retail Management program.

Graduates receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Financial Accounting	3
Principles of Design and Color	3	Textiles	3
Principles of Management	3	Introductory Psychology or Sociology	3
Introduction to Fashion Merchandising	3	Liberal Arts Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16-17		16

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Marketing	3	Retail Management	3
Principles of Economics-Micro	3	Professional Communications	3
Sales Principles	3	Principles of Advertising	3
Mathematics for Decision Making	3	Principles of Buying	3
Contemporary Issues in Fashion/ Internship	3	Liberal Arts Elective	3
Practical Computer Applications III	<u>1</u>	Ethical Reasoning	1
	16		<u>16</u>

\*Placement in a mathematics course is dependent on the results of the math assessment.

LASELL LIFESTYLES is a degree requirement. Fourteen lecture hours and six activities must be completed by ALL students.

# FASHION AND RETAIL MERCHANDISING

The goal of the Fashion and Retail Merchandising four-year program is to continue to integrate the combination of the professional and liberal arts studies offered in the associate programs. Both of the two-year programs in Fashion Merchandising and Retail Management are structured so that students can easily meet the requirements in this program. The junior and senior years will provide the students with more intensive course work as well as a more demanding and advanced internship experience. These experiences prepare them for immediate entry into corporate training programs, and provide them with a competitive edge in the marketplace.

The program, oriented toward the decision-making tasks that face women in middle and upper-level management positions, focuses on how to plan strategically, organize for profitability, and control operations. The program also offers advanced liberal arts courses that will enable the students to receive more in-depth understanding and appreciation of the world beyond business while they grow as individuals.

Graduates receive a Bachelor in Science Degree.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Visual Merchandising	3	Fashion Promotion	3
Principles of		Liberal Arts Elective*	3
Economics-Macro	3	Business Elective**	3
Introduction to Statistics	3	Liberal Arts Elective*	3
Business Elective**	3	Liberal Arts Elective*	3
Retail Operations/Analysis	3	Strategic Fashion Development	1
Dynamics of Textiles/ Apparel	<u>1</u>		<u>16</u>
	16		16

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Internship Seminar	6	Human Resource	
Internship Field		Management	3
Assignment	9	Interior Display and Design	3
		Fashion and Society	3
		Liberal Arts Elective*	3
		Liberal Arts Elective*	3
		Research: The Manufacturing	
		of Fashion	<u>1</u>
	<u>15</u>		16
	15		16

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

\*\*Prior to graduation students must complete FASH 101, FASH 210, BUS 215, and ACC 102.

# HOTEL MANAGEMENT

The Hotel Management program prepares students to enter the rapidly expanding hospitality industry. Graduates of the program have the training necessary to pursue careers with hotels, resorts, food service operations, and other related hospitality service companies.

The program provides a solid liberal arts background in addition to required business foundation courses and relevant specific skills training in hotel operations. The Lasell Inn, our student-operated, on-site facility, provides first-hand experience in hospitality.

A fourth semester internship is incorporated into the career development course. Program faculty place students with major hotels, resorts, and other travel companies to provide practical work experience and an opportunity to enhance the knowledge and skills learned in the classroom.

Graduates receive an associate in science degree. They also have the option to continue their studies at Lasell and earn a Bachelor of Science degree in Hotel and Travel/Tourism Administration.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Foreign Language II	3
Foreign Language I	3	Introductory Psychology/	
Principles of Management	3	Sociology	3
Front Office Operations	3	Financial Accounting	3
Practical Computer		Introduction to Food &	
Applications I	1	Beverage Management	3
		Practical Computer	
		Applications II	<u>1</u>
	<u>16-17</u>		16

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Marketing	3	Professional Communications	3
Food and Beverage Cost Control	3	Principles of Economics-Micro	3
Facilities Design and Planning	3	Convention Sales & Group	
Business Elective**	3	Planning	3
Liberal Arts Elective	3	Business Elective	3
Ethical Reasoning	1	Career Development/Internship	3
Practical Computer			
Applications III	<u>1</u>		<u>15</u>
	17		

\*Placement in a mathematics course is dependent on the results of the math assessment - Business Math or other.

\*\*Introduction to Travel and Tourism (HTA 118) is recommended for baccalaureate candidates.

LASELL LIFESTYLES is a degree requirement. Fourteen lecture hours and six activities must be completed by ALL students.

# HOTEL AND TRAVEL/TOURISM ADMINISTRATION

The bachelor's program in Hotel and Travel/Tourism Administration is designed to provide students with an integrated understanding of the hospitality and travel/tourism industries. The program is structured to accept students from either a hotel or travel/tourism program.

Our mission at Lasell is to provide an educational experience which includes both theory and practice. Inside the classroom this program offers a variety of specialized upper level hotel, travel and business classes which focus on operational issues, personnel management, law, finance, and a senior seminar on the changing service economy.

Connected learning is also an important component in this program. Students are actively involved in the management of our on-site facilities — The Lasell Inn and Lasell College Travel. Students complete a supervised summer internship between their junior and senior year. Program faculty help students coordinate their internships at a major hotel, resort or travel oriented company.

Graduates receive a Bachelor in Science Degree.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Managerial Accounting	3	Introduction to Statistics	3
World Geography	3	Organizational Behavior	3
Economics – Macro	3	International Business	3
Liberal Arts Elective**	3	Business Elective*	3
Business Elective*	3	Business and Hospitality Law	3
	15		15

## Summer Session

Internship	4 Credits
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## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Finance for the Hospitality Industry	3	Human Resource Management	3
Seminar on Hospitality	3	Marketing Research	3
Liberal Arts Elective**	3	Business Policy	3
Liberal Arts Elective**	3	HTA Elective	3
Business Elective*	3	Liberal Arts Elective**	3
	15		15

\*HTA courses satisfy Business elective requirements. Students in the program need to complete the following courses prior to graduation: HTA 118, HTA 218, and HTA 122.

\*\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper division level courses.



# MARKETING

The Marketing Program provides students with a strong background in business while allowing students to concentrate in those areas that fall within marketing. Students will have the opportunity to practice their marketing skills in one of the College's on-site "connected learning" facilities, such as the Lasell Ad Agency, or through an optional internship. This program is designed to prepare students for entry into the College's four-year Business Administration Program or to start their career in a variety of entry-level positions.

Students receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Business Elective	3
Introductory Psychology or Sociology	3	Principles of Advertising	3
Principles of Management	3	Elective	3
Marketing	3	Liberal Arts Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	1
	16-17		<u>16</u>

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Principles of Economics - Micro	3	Principles of Economics - Macro	3
Financial Accounting	3	Introduction to Statistics	3
Concentration Elective**	3	Managerial Accounting	3
Sales Principles	3	Professional Communications	3
Liberal Arts Elective	3	Career Development/Internship or Liberal Arts Elective	3
Practical Computer Applications III	<u>1</u>		
Ethical Reasoning	<u>1</u>		
	17		<u>15</u>

\*Placement in a mathematics course is dependent on the results of the Math Assessment.

\*\*Concentration Electives include: Small Business Management, Principles of Buying, Visual Merchandising, Retail Management, Introduction to Fashion Merchandising.

LASELL LIFESTYLES is a degree requirement. Fourteen lecture hours and six activities must be completed by ALL students.

## BUSINESS ADMINISTRATION

The four-year program in Business Administration is designed to build on the two-year general business foundation by allowing students to pursue advance topics in management and choose from a variety of specialized concentrations including Accounting, Human Resource Management, International Business, Marketing, and Small Business Management. Students will have the opportunity to apply their knowledge in a variety of "connected learning" environments and facilities such as the Lasell Ad Agency, the Retail Management Training Center, as well as participate in an internship.

Graduates will receive a Bachelor in Science Degree in Business Administration.

### JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Financial Management	3	Introduction to Statistics	3
Calculus I	4	Organizational Behavior	3
Business Elective	3	Management Information Systems	3
Liberal Arts Elective*	3	Elective**	3
Elective**	3	Liberal Arts Elective*	3
	<u>16</u>		<u>15</u>

### Summer Session

Internship 4 Credits

### SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Management Seminar	3	Human Resource Management	3
Operations Management	3	Business Policy	3
Elective**	3	Liberal Arts Elective*	3
Business Elective	3	Elective**	3
Liberal Arts Elective*	3	Elective**	3
	<u>15</u>		<u>15</u>

Students in the plus-two program are expected to have completed a number of critical courses prior to entering the plus-two program or prior to graduation. These critical courses include: ACC 101, ACC 102, BUS 107, BUS 207, BUS 215, ECON 201, ECON 202, ENG 101, ENG 102, ENG 204, MATH 104, PC 103, PHIL 100, and PSYCH 101 or SOC 101.

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

\*\*Elective may be used to meet concentration requirements. Individualized concentrations may be designed with the approval of the Program Director.

### MARKETING CONCENTRATION

Required Courses: BUS 206, BUS 209, BUS 320. Two electives must be selected from the following courses with at least one from the 300-level: BUS 319, BUS 332, BUS 335, ENG 213, FASH 201, FASH 211, or FASH 212.

# RETAIL MANAGEMENT

The primary goal of the Retail Management program is to provide students with a solid and functional understanding of the major divisions of operation and responsibility within the field of retailing. This program focuses on the generic operations of a small business, including courses in accounting, business law, management, and computer applications. A solid foundation of liberal arts courses provides students with a broader understanding of people and cultures to assist them in developing the critical thinking and interpersonal skills necessary for working with others.

Through Lasell's "connected learning" philosophy, students have immediate opportunities to apply the theoretical concepts of the program in our on-site Retail Management Training Center.

A third semester internship placement is incorporated into the contemporary issues course. Internship placements are arranged through the Program Director, who through continued contact with top professionals in the field provides students with choices of placement in major retail settings.

Upon completion of the program, students are prepared to pursue entry-level management positions or to continue in the College's four-year Fashion and Retail Merchandising program.

Graduates receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Retail Management	3
Introductory Psychology		Managerial Accounting	3
or Sociology	3	Business Elective	3
Principles of		Liberal Arts Elective	3
Management	3	Practical Computer	
Financial Accounting	3	Applications II	1
Practical Computer			
Applications I	<u>1</u>		<u>1</u>
	16-17		16

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Principles of Economics-Micro	3	Professional Communications	3
Sales Principles	3	Liberal Arts Elective	3
Mathematics for		Advertising	3
Decision Making	3	Business Elective	3
Marketing	3	Principles of Buying	3
Contemporary Issues in		Ethical Reasoning	1
Fashion/Internship	3		
Practical Computer			
Applications III	<u>1</u>		<u>1</u>
	16		16

\*Placement in a mathematics course is dependent on the results of the math assessment.

LASELL LIFESTYLES is a degree requirement. Fourteen lecture hours and six activities must be completed by ALL students.

Prior to graduation, students must complete FASH 101, FASH 210, BUS 215, and ACC 102.

# FASHION AND RETAIL MERCHANDISING

The goal of the Fashion and Retail Merchandising four-year program is to continue to integrate the combination of the professional and liberal arts studies offered in the associate programs. Both of the two-year programs in Fashion Merchandising and Retail Management are structured so that students can easily meet the requirements in this program. The junior and senior years will provide the students with more intensive course work as well as a more demanding and advanced internship experience. These experiences prepare them for immediate entry into corporate training programs, and provide them a competitive edge in the marketplace.

The program, oriented toward the decision-making tasks that face women in middle and upper-level management positions, focuses on how to plan strategically, organize for profitability, and control operations. The program also offers advanced liberal arts courses that will enable the students to receive more in-depth understanding and appreciation of the world beyond business while they grow as individuals.

Graduates receive a Bachelor in Science Degree.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Visual Merchandising	3	Fashion Promotion	3
Principles of Economics-Macro	3	Liberal Arts Elective*	3
Introduction to Statistics	3	Business Elective**	3
Business Elective**	3	Liberal Arts Elective*	3
Retail Operations/Analysis	3	Liberal Arts Elective*	3
Dynamics of Textiles/Apparel	1	Strategic Fashion Development	1
	<u>16</u>		<u>16</u>

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Internship Seminar	6	Human Resource Management	3
Internship Field Assignment	9	Interior Display and Design	3
		Fashion and Society	3
		Liberal Arts Elective*	3
		Liberal Arts Elective*	3
		Research: The Manufacturing of Fashion	1
	<u>15</u>		<u>16</u>

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level course.

\*\*Prior to graduation students must complete FASH 101, FASH 210, BUS 215, and ACC 102.



# SMALL BUSINESS MANAGEMENT

The Small Business Management Program introduces students to the concept of entrepreneurship and provides them with the skills essential to the operations of a small business. These skills will help prepare students to operate their own ventures as well as manage smaller departments within a larger organization. Students may choose to continue in the College's four-year Business Administration Program.

Graduates will receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Principles of Advertising	3
Principles of Management	3	Legal Environment of Business	3
Marketing	3	Financial Accounting	3
Introductory Psychology or Sociology	3	Liberal Arts Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	1
	16-17		<u>16</u>

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Principles of Economics-Micro	3	Federal Income Taxation	3
Sales Principles	3	Small Business Management	3
Business Transactions	3	Career Development/	
Liberal Arts Elective	3	Internship	3
Elective**	3	Elective**	3
Practical Computer Applications III	<u>1</u>	Liberal Arts Elective	3
	16		<u>15</u>

\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*Selection of electives must meet with the approval of the Program Director.

LASELL LIFESTYLES is a degree requirement. Fourteen lectures and six activities must be completed by ALL students.

## TRAVEL AND TOURISM MANAGEMENT

The Travel and Tourism Management program offers students the background necessary to enter the rapidly growing travel industry.

Program requirements combine liberal arts and industry-specific courses to provide general business management skills and a solid background for a career in the travel and tourism field. With such a foundation students may choose to enter the job market upon graduation in such industries as the airlines, meeting and incentive planning, visitor and convention bureaus, cruise companies and travel agencies. Lasell College Travel, an on-site facility, provides the opportunity for first-hand experience in travel agency operations, client services and group travel planning.

A fourth semester internship is required of all students as part of the career development course. Program faculty arrange placement in a work environment that will enable students to apply classroom knowledge to actual work experience.

Upon completion of the program, students are prepared to pursue entry-level management positions or to continue in the College's four year Hotel and Travel/Tourism Administration program.

Graduates receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3	Financial Accounting	3
Foreign Language I	3	Reservation Systems	3
Principles of Management	3	World Since 1500	3
Introduction to Travel/ Tourism	3	Foreign Language II	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16		16

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Fares & Ticketing	3	Principles of Economics-Micro	3
Introductory Psychology/ Sociology	3	Professional Communications	3
Travel Geography - Western Hemisphere	3	Travel Geography - Eastern Hemisphere	3
Marketing	3	Travel Industry Procedures	3
Elective**	3	Career Development/Internship	3
Contemporary Issues in The Travel Industry	1		
Ethical Reasoning	1		
Practical Computer Applications III	<u>1</u>		
	18		15

\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*Front Office Operations (HTA 122) is recommended for bachelor degree candidates.

LASELL LIFESTYLES is a degree requirement. Fourteen lecture hours and six activities must be completed by ALL students.

# HOTEL AND TRAVEL/TOURISM ADMINISTRATION

The bachelor's program in Hotel and Travel/Tourism Administration is designed to provide students with an integrated understanding of the hospitality and travel/tourism industries. The program is structured to accept students from either a hotel or travel/tourism program.

Our mission at Lasell is to provide an educational experience which includes both theory and practice. Inside the classroom this program offers a variety of specialized upper level hotel, travel and business classes which focus on operational issues, personnel management, law, finance, and a senior seminar on the changing service economy.

Connected learning is also an important component in this program. Students are actively involved in the management of our on-site facilities — The Lasell Inn and Lasell College Travel. Students complete a supervised summer internship between their junior and senior year. Program faculty help students coordinate their internships at a major hotel, resort or travel oriented company.

Graduates receive a Bachelor in Science Degree.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Managerial Accounting	3	Introduction to Statistics	3
World Geography	3	Organizational Behavior	3
Economics – Macro	3	International Business	3
Liberal Arts Elective**	3	Business Elective*	3
Business Elective*	<u>3</u>	Business and Hospitality Law	<u>3</u>
	15		15

## Summer

Internship 4 Credits

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Finance for the Hospitality Industry	3	Human Resource Management	3
Seminar on Hospitality	3	Marketing Research	3
Liberal Arts Elective***	3	Business Policy	3
Liberal Arts Elective**	3	HTA Elective	3
Business Elective*	<u>3</u>	Liberal Arts Elective**	<u>3</u>
	15		15

\*HTA courses satisfy Business elective requirements. Students in the program need to complete the following courses prior to graduation: HTA 118, HTA 218, and BUS 215.

\*\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper division level courses.



## PROGRAM OF STUDY

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## PHYSICAL THERAPIST ASSISTANT

As a member of the physical therapy team, the physical therapist assistant plays an important part in the rehabilitation of physically disabled individuals of all ages. After the physical therapist has evaluated the patient and planned the treatment, the physical therapist assistant administers the treatment, either alone or jointly with the therapist. In addition to administering treatment, the assistant is responsible for participating in the assessment of the effectiveness of the treatment by monitoring the patient's response and reporting it to the therapist.

At Lasell, you will acquire the knowledge and skill to step confidently into any entry-level position. You will learn and practice treatment and assessment procedures in a well-equipped laboratory with close support and guidance from the faculty. Time for use of the laboratory for independent practice is available, too.

The opportunity to actually work with patients is a very important part of your education and you will participate in the clinical education programs at three different centers. You will travel to your center either by your own car or by public transportation which is close by. The distribution of time spent in the classroom and in clinical education has proven to be very effective in preparing Lasell's graduates to quickly become integrated into that exciting first position as a physical therapy practitioner.

Lasell's Physical Therapist Assistant Program is accredited by the American Physical Therapy Association and graduates are eligible for licensure in all states. Academic standards for the program include grades of no less than C-minus in both semesters of Anatomy and Physiology and all physical therapy courses, and satisfactory completion of three clinical education experiences.

If you are considering furthering your education immediately after graduation from Lasell or after a period as a clinician, consult directly with the institutions to which you might apply. Lasell's Transfer Office is available, too, during your two years here. As a student in the Physical Therapist Assistant Program, you will be eligible to become a student member of the American Physical Therapy Association in your first year.

Graduates receive an associate in science degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Psychology	3	Anatomy & Physiology II	4
Anatomy & Physiology I	4	Therapeutic Exercise I	2
Fundamentals of Physical Therapy Procedures	4	Patient Education	2
Introduction to the Field of Physical Therapy	2	Introduction to Human Services	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	1
	17		<u>15</u>

### Summer Session (5 weeks)

Clinical Education I	3
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## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Psychology of Adjustment	3	Therapeutic Exercise II	2
Tests and Measurements	4	Massage and Modalities	5
Advanced Physical Therapy Procedures	2	Organizational and Legal Issues in Physical Therapy	2
Kinesiology	2	Clinical Education II	3
Elective*	3	Clinical Education III	3
Ethical Reasoning	<u>1</u>		<u>15</u>
	15		

Students must obtain certificates in First Aid and CPR.

\*Elective must be selected from courses other than social sciences and science.

LASELL LIFESTYLES is a degree requirement. Fourteen lecture hours and six activities must be completed by ALL students.





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## ***Course Descriptions***

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## GENERAL INFORMATION

**Course Numbers.** The numbering system used to identify the course offerings described hereafter is based on a division into the following levels:

- 100 Introductory courses, survey courses, Core Curriculum Courses
- 200 Secondary level courses focusing on specific genres or periods, application of theory courses, and associate degree internships
- 300 Advanced level courses emphasizing synthesis of information based on broader foundations and applications of knowledge
- 400 Advanced seminars and baccalaureate degree internships
- 800 Independent or Directed Study. Students who wish to apply for Independent or Directed Study ("800" courses) should consult with the appropriate program director before April 1 and December 1 of each academic year.
- 900 Seminar. A "900" course is designed to satisfy the needs of qualified students prepared to work on a specialized subject in a seminar encouraging independent academic effort. Each year, different one-semester courses that match faculty expertise to student interest may be offered. Enrollment is limited and requires the consent of the instructor. Priority will be given to qualified students.

Each course description identifies the prerequisite work a student should have completed before enrolling in the course. In cases of special interest, students may request the permission of the instructor or program director to enroll in courses for which they have not completed the designated prerequisite.

**Internship Policy.** To be eligible to participate in an internship, the student must earn at least a 2.00 cumulative average in her major, and must have the consent of her program director. This policy applies to all programs in which an internship is required.

**College Policy.** The College reserves the right not to offer a course for which fewer than ten students enroll. Not every course is offered every year.

**Course Credit.** Numerals to the right of the course title in the Course Descriptions Section give the total credit in semester hours carried by the course. In general, a semester hour of credit represents one hour a week of lecture or two hours of laboratory or studio work. Not every course is offered every semester or every year, or during every two-year curriculum cycle.

**Definition of Disciplines within the Liberal Arts.**

Liberal Arts courses are designated with an asterisk.(\*)

- **Humanities** courses include liberal arts offerings in art, communications, drama, English, foreign language, history, music, philosophy, and interdisciplinary courses.
- **Interdisciplinary** courses designated by IDS may be used to fulfill graduation requirements and specific interdisciplinary program requirements.
- **Mathematics and Science Courses** include liberal arts offerings in biology, chemistry, mathematics, and general science.
- **Social Science Courses** include liberal arts offerings in anthropology, communications, economics, geography, political science, psychology, and sociology.

Students enrolled in baccalaureate programs must meet the following liberal arts distribution requirements:\*

Humanities	2 courses
Social Sciences	2 courses
Math/Science	2 courses
Interdisciplinary	1 courses

\*At least 5 of these 7 courses must be taken at the 200 level or higher, and at least 3 of these must be taken at the 300 level or higher.

# ACCOUNTING

- ACC 101**                                      **Financial Accounting**                                      **3 Credits**  
Provides the student with an applied knowledge of the fundamental accounting procedures used in business. Using computer simulations, students practice recording business transactions, adjustments, closing entries, use of special journals, worksheets, financial statement development, financial ratio measurement, asset management, depreciation methods, inventory methods, and cash control systems, within the three business entities.
- ACC 102**                                      **Managerial Accounting**                                      **3 Credits**  
Students gain experience in the development and use of information inside an organization. Course topics include: organizations and their objectives; cost terms; production costing; cost allocation for planning and control; cost behavior patterns; cost-volume-profit relationships; budgeting; inventory planning and control; pricing decisions; and aspects of investment decisions. Prerequisite: ACC 101.
- ACC 201**                                      **Business Transactions**                                      **3 Credits**  
Students are introduced to various aspects of practical accounting, including accounts payable, accounts receivable, and payroll. The course will also examine issues related to purchasing, regulatory reporting, and the budgeting process. Prerequisite: ACC 101.
- ACC 225**                                      **Intermediate Accounting**                                      **3 Credits**  
Builds on concepts developed in Financial Accounting. Concentration is on financial statements covering assets, liabilities, corporate capital, and working capital. Prerequisite: ACC 102.
- ACC 228**                                      **Federal Income Taxation**                                      **3 Credits**  
Principles of personal, business, and corporation taxes are explored. Students gain experience in preparing federal tax returns with some emphasis on state tax returns as well. Prerequisite: ACC 102.
- ACC 231**                                      **Financial Management**                                      **3 Credits**  
An introduction to the fundamental concepts of finance. Various techniques of analysis that reveal the relationships of risk return and value are demonstrated. Topics include: financial reporting; long- and short-term forecasting; managing working capital; capital budgeting; and the nature of corporate securities and debt-equity mix. Prerequisite: ACC 102.
- ACC 301**                                      **Cost Accounting**                                      **3 Credits**  
Methods of identifying labor and material costs, and of allocating overhead as applied to job order, process, and standard cost systems are studied. This information is related to budgetary control and the reporting procedures for management and tax implications. Prerequisite: ACC 102.
- ACC 302**                                      **Auditing**                                      **3 Credits**  
Examines the impact of auditing on constituencies external and internal to organizations, especially stockholders and management. Students will examine the role of both independent public accountant and internal auditor, and study various control and reporting techniques involved in auditing. Prerequisite: ACC 102.



This course will focus on a limited number of special topic areas within financial accounting. Students will examine the problems associated with partnerships, mergers, and acquisitions as well as international accounting concerns. Prerequisite: ACC 225.

## ANTHROPOLOGY

**ANTH 101****Introduction to Anthropology\*****3 Credits**

A comprehensive survey of the origins of present-day humans with emphasis on the cultural uniformity that unites all people, as well as the cultural diversity which distinguishes one people from another. A cross-cultural understanding and appreciation of pre-literate groups, as well as today's emerging societies all over the world.

**ANTH 210****Folklore\*****3 Credits**

An examination of myth, song, and art as expressions of society's cultural values. A comparative analysis of how different societies use folklore to maintain the social order. Prerequisite: Any 100 level social science course.

## APPLIED LEARNING SKILLS

**ALS 100****Applied Learning Skills****1 Credit**

Provides students with an opportunity to learn and apply college-level study, reading, and thinking skills to improve academic performance. Students will practice the skills in class and will then apply them to their academic course work.

## ART

**ART 101****Principles of Drawing****3 Credits**

Introduces students to a variety of drawing tools and mediums. Drawing from life, line, tonality, illusional space and perspective are explored. Creativity and individual expression are stressed.

**ART 103****Art History I\*****3 Credits**

Presents a survey of artistic styles from the prehistoric period through the art of the early Renaissance. Periods included are Egyptian, Aegean, Greek, Roman and Etruscan art, and the art of the Middle Ages. Films and slides are used in the presentation of works of art from the fields of architecture, sculpture, and painting.

**ART 104****Art History II\*****3 Credits**

Continuation of ART 103. Presents a study of works of art from the High Renaissance and the Mannerist periods, the Renaissance in the North, the Baroque period, and the Modern Age. Slides and films are used in this presentation of works of art from the fields of architecture, sculpture, and painting.

- ART 120** **Three-Dimensional Design** **3 Credits**  
 Introduces students to the notion of creating within three-dimensional space. Line, composition, planes, volume and surfaces will be studied from both additive and subtractive perspectives. Students will construct various models and/or maquettes. Problem solving and individual expression will be emphasized.
- ART 122** **Figure Drawing** **3 Credits**  
 Introduces students to human anatomy for the purposes of artistic representation. Various drawing techniques and mediums will be used to explore the figure, from "thumbnail sketch" to finished rendering. Creativity and individual expression are stressed.
- ART 126** **Principles of Design and Color\*** **3 Credits**  
 Introduction to the theories and concepts of design and color with an emphasis on developing an awareness and sensitivity to art as an integral part of one's life and as a way to complement one's aesthetic needs. Lecture/discussion/critique course with visual material, critical essays, individual expression, museum/gallery trips.
- ART 203** **Painting** **3 Credits**  
 Introduces students to a variety of styles and techniques used in oil and/or acrylic painting. Canvas stretching and priming, color mixing, and brush selection will be addressed. Prerequisite: ART 101 or permission of instructor.
- ART 209** **Jewelry** **3 Credits**  
 Introduces students to the art of jewelry making. Various metals, stones and settings/treatments will be explored through a number of projects.
- ART 211** **Ceramics** **3 Credits**  
 Familiarizes students with all aspects of hand building and/or wheel-throwing. Coil, pinch and slab techniques are used in the creation of forms that are sculptural or functional in nature.
- ART 214** **Weaving** **3 Credits**  
 Explores fiber as a creative medium. Students learn various techniques of weaving on and off the loom.
- ART 219** **Photography** **3 Credits**  
 A foundation course covering the fundamentals of photography such as seeing/perception and critiquing, as well as the basic darkroom skills which allow the students to make technically good negatives and prints. A brief introduction to the history of photography is included.
- ART 226** **Graphic Design** **3 Credits**  
 Studies in layout, typology, and photo-mechanical reproduction teach students a working knowledge of graphic arts. A series of assignments stress problem-solving and technical proficiency. Prerequisite: ART 126 or permission of instructor.
- ART 250** **Portfolio Preparation** **3 Credits**  
 Assists students in the development of a professional portfolio. Work selection, slide photography and presentation skills will be among the topics of discussion.

A history of sculpture, painting, architecture, and other forms of art in India, China, and Japan from prehistory to the sixteenth century as they relate to their culture and religion. Cross-cultural influences will also be examined. Prerequisite: ART 103, or ART 104, or ART 126, or PHIL 202.

## BIOLOGY

**BIO 101****Principles of Biology I\*****4 Credits**

An introductory lecture and laboratory course in biology to develop an appreciation for the patterns and functions which characterize living organisms. Emphasis is placed on cellular biology. Topics include: the chemistry of life, cell structure, and cell metabolism (respiration, photosynthesis, protein synthesis).

**BIO 102****Principles of Biology II\*****4 Credits**

A continuation of Biology 101 that emphasizes the evolutionary history of life on earth. Topics include: Darwinian evolution, genetics, a survey of the five kingdoms of life, principles of ecology, and human ecology. The laboratory introduces the student to the diversity of living organisms. Prerequisite: BIO 101.

**BIO 105****Anatomy and Physiology I\*****4 Credits**

A comprehensive course designed to provide accurate information concerning the structure and function of the human body. The course will introduce the student to all aspects of human biology ranging from the chemical basis of life and cell biology to the anatomy and physiology of the major organ systems. Topics to be covered include: cell biology, major body tissues, and the structure and function of the following systems: skin, skeletal, muscular, nervous, and endocrine. The laboratory component will include dissection.

**BIO 106****Anatomy and Physiology II\*****4 Credits**

A continuation of BIO 105. The following systems are covered during the semester: digestive, respiratory, cardiovascular, lymphatic, urinary, and reproductive. The laboratory component will include dissection. Prerequisite: BIO 105.

**BIO 201****Human Biology\*****4 Credits**

A one semester lab course focusing on the functions of the human body in health and disease. The structure and function of the major body systems will be emphasized. Systems discussed include: skeletal, muscular, digestive, circulatory, excretory, reproductive, nervous and endocrine.

**BIO 204****Human Reproduction\*****3 Credits**

A study of the hormonal, anatomical, and physiological aspects of the human reproductive process. Reproductive functions are related to present day problems of fertility and sterility, of population control and contraception, and of childbirth and abortion.



**BIO 310****Genetics\*****3 Credits**

Students will be introduced to concepts that describe the biological basis of heredity. The course will begin with a historical and scientific analysis of Mendelian genetics. This will be followed by an examination of DNA structure, the nature of chromosomes and genes, genetic control of cellular metabolism, the impact of gene mutations and an introduction to recombinant DNA technology. The course will conclude with the etiology of various genetic diseases and the science, ethics and politics of human gene therapy.

**BIO 320****Exercise Physiology\*****3 Credits**

Many people participate in some form of exercise program for recreation and fitness, but few can explain how the body responds to aerobic activities such as running, swimming, or cross-country skiing. How does the body respond to the stress of physical activity? Does a regular schedule of aerobics exercise have any long-term health benefits? To answer these and other questions, this course will explore the physiological and anatomical basis of exercise and athletics. Topics to be discussed will include the biological energy cycles in cells; structure, function, and nervous control of muscle; cardiorespiratory function during exercise; exercise and training in women; nutrition and exercise performance; the physiological basis for conditioning and training; and the prevention of sports injuries. Prerequisites: BIO 101 and BIO 102.

## **BUSINESS**

**Includes Business Management, Marketing, and Small Business Management**

**BUS 107****Principles of Management****3 Credits**

Provides a working knowledge of business practices as applied to structure, methods, policies, and objectives of a company. Specific businesses are analyzed from the perspective of operational practices, procedures, and profit motives. Types of business ownership, financing, organization, management, leadership, control, and marketing are discussed.

**BUS 206****Sales Principles****3 Credits**

Analyzes salesmanship in modern business with emphasis placed on the principles and techniques of individual selling styles in both the retail and wholesale markets. Topics covered include: dramatization of the sale presentation; the selling role; buyer characteristics and motivations; and modern sales practices.

**BUS 207****Marketing****3 Credits**

Fundamentals of the nature of marketing are presented and evaluated for specific functions and institutions. Policies and practices as applied generally to marketing research involve product development, selection, channels of distribution buying, physical distribution selling, and policies. Pricing under competitive conditions, social benefits of competition, and government regulations are included.



**BUS 209**                      **Principles of Advertising**                      **3 Credits**

A broad view of advertising, dealing with its planning, creation, and execution in relation to the marketing cycle. Topics include: organization and operation of the advertising agency; publicity; public relations; behavioral sciences as applied to advertising; budgeting; and planning.

**BUS 215**                      **Legal Environment of Business**                      **3 Credits**

Provides a working knowledge of everyday law as it applies to business and personal needs. The focus is primarily on contract law and property law.

**BUS 216**                      **Law of Commercial Transactions**                      **3 Credits**

Subjects include: Articles II, III, and IV of the Uniform Commercial Code, corporations, agency, and insurance law. Prerequisite: BUS 215.

**BUS 226**                      **Computer Applications in Business**                      **3 Credits**

Advanced business applications on the IBM PC simulating duties performed in an office environment which include word processing, spreadsheet, color graphics, and database software. Prerequisites: PC 101 and PC 102. (Students who successfully complete this course meet the PC 103 requirement.)

**BUS 230**                      **Small Business Management**                      **3 Credits**

Provides the student with an in-depth understanding of the establishment and operation of a small business. Emphasis will be placed on the elements and principles associated with store ownership. Topics will include: characteristics of business; legal forms of business ownership; preliminary planning of a business; problem areas common to new business; factors to be considered when buying an existing business, site location, store layout, and the importance of merchandising. Prerequisite: BUS 107.

**BUS 235**                      **Computer Programming in Business**                      **3 Credits**

Students will gain a fundamental understanding of BASIC instructions that will help them solve complex problems using the IBM personal computer. Students will have extensive experience writing programs to solve problems taken from the business area. Emphasis is on problem-solving techniques and top-down programming structures.

**BUS 236**                      **Computer Hardware**                      **3 Credits**

An introduction to the issues to consider when purchasing computer hardware. The limitations of various hardware systems will be examined along with their potential. Students will also have the opportunity to gain specific skills, such as changing a disk drive or programming a printer.

**BUS 245**                      **Career Development/Internship**                      **3 Credits**

Combines basic concepts in career development with a structured internship. Provides practical on-the-job experience based upon the student's career goals and interests. Topics covered include: resume writing, interviewing, and goal setting. Seminars are held to aid the student in career goal planning, performance appraisal, and future employment. Each student must complete an internship-related project. Evaluation of the internship is based on performance of the student as reviewed with the employer, faculty member, and student at the completion of the internship.

**BUS 304** **Organizational Behavior** **3 Credits**

Studies individuals within the context of the organization using a behavioral approach. Group dynamics and intergroup dynamics will also be emphasized in relation to productivity and work satisfaction along with the examination of specific aspects of organizations that influence behavior. Areas covered include structure, leadership, and change. Teaching modalities include case studies and role-playing. Prerequisites: BUS 107 and PSYC 101 or SOC 101.

**BUS 308** **Managing Change** **3 Credits**

Examines the unique problems associated with managing organizations during mergers, reorganizations, and other times of change. Strategies to cope with change, as well as induce it, will be examined. Prerequisites: BUS 107 and permission of the instructor.

**BUS 311** **Human Resource Management** **3 Credits**

Examines the staffing function of management including planning, recruitment, selection, training, motivation, appraisal, compensation, labor laws, and organizational development. This course will also address the current issues affecting the human resource manager including the changing work force and need to increase productivity as well as changes in the area of unions and affirmative action. Both class discussions and case studies will be used to prepare students for the personnel-related tasks involved in a management position. Prerequisites: BUS 107 and BUS 215.

**BUS 312** **Labor Relations** **3 Credits**

Focuses on labor/management relations, particularly within a union environment. The role of unions and unionizing strategies will be discussed; emphasis will be put on the collective bargaining process, including interpretation and enforcement issues. The future of unions and effects of foreign competition will be included in discussions. Students will participate in case studies and simulations. Prerequisites: BUS 107, BUS 215 or BUS 311.

**BUS 315** **International Business** **3 Credits**

Explores the economic, social, political, and legal contexts of conducting business in a multi-national environment; contrasts business activities of an international organization with those of a domestic one; examines issues affecting import and export of resources, as well as the influence of foreign businesses on domestic industries. Prerequisites: BUS 107 and ECON 201, or ECON 202.

**BUS 319** **Direct Marketing** **3 Credits**

Focuses on strategies for selling products directly to consumers. This will include an examination of non-store retailing methods such as mailings, home shopping, and telemarketing. The procurement and use of mailing lists is studied as well as the potential impact of technological and environmental change on direct marketing. Prerequisites: BUS 207 and 209.

**BUS 320** **Marketing Research** **3 Credits**

Examines the process and tools involved in collecting, coding, and analyzing data. This course integrates the application of computer software in compiling and interpreting statistical data in relation to marketing decisions, such as those related to market segmentation and distribution. Prerequisites: BUS 207, PC 102, and MATH 208 or MATH 209.

**BUS 325                                      Management Information Systems                                      3 Credits**

Offers a systems approach to information and the application of computers to problem solving. Hardware and software issues are discussed; techniques for managing information are examined and new needs are defined. The communication process will be stressed along with creating channels of communication for effective use by management. Prerequisites: BUS 107, BUS 235, or PC 102.

**BUS 326                                      Operations Management                                      3 Credits**

Explores the application of mathematical models to business decisions, such as resource allocation and logistical concerns. Students will be exposed to linear programming, transportation models and various other quantitative tools. Prerequisite: MATH 208.

**BUS 332                                      Consumer Behavior                                      3 Credits**

Examines the behavior of individuals and markets in relation to the purchase decision, including post purchase evaluation and consumption. A behavioral science approach will be taken. Prerequisite: BUS 207.

**BUS 335                                      Creative Services                                      3 Credits**

Examines the role of creative services in an advertising agency, and in marketing in general. Topics covered will include: Ad design and production, use of internal and external services, and media formats. Prerequisites: BUS 207 and BUS 209.

**BUS 400                                      Internship                                      3 Credits**

Scheduled to occur during the summer between the junior and senior years, with preparatory workshops related to skills assessment, resume preparation, interview techniques, and internship goals and objectives. Depending on the career goals of the student, the program director will arrange internship assignments. Each student is monitored during the internship and required to submit a written report detailing her experiences. Upon returning to the College, the internship experience will be further evaluated during the first segment of the Management Seminar. Internship experience must be completed prior to the senior year. Prerequisite: Junior standing.

**BUS 401                                      Management Seminar                                      3 Credits**

This course incorporates a practical experience component in which students will be involved in making decisions related to the operations of an organization. Students will also have the opportunity to relate internship experiences to business teachings. Prerequisite: BUS 400.

**BUS 402                                      Business Policy                                      3 Credits**

A capstone course that will require students to apply a broad knowledge of management and administrative techniques to specific situations. An emphasis will be placed on strategy formulation and implementation. The case study method is used. Prerequisite: Senior standing.

## **CHEMISTRY**

**CHEM 101                                      College Chemistry I\*                                      4 Credits**

An introduction to the fundamentals of laws of chemistry; properties of solids, liquids and gases, the periodic table in relation to atomic and molecular structures, and acid-base theory. Prerequisite: high school algebra.



**CHEM 102****College Chemistry II\*****4 Credits**

A detailed treatment of chemical equilibrium, including pH buffers and the common ion effect is presented. Fundamental topics in electro-chemistry, organic chemistry, and biochemistry are covered along with selected topics in descriptive chemistry. Prerequisite: CHEM 101.

**COMMUNICATIONS****COM 101****Understanding Mass Media\*****3 Credits**

A survey of the theories, history, economics, audience, and regulations of the major forms of mass media, including newspapers, magazines, motion pictures, radio, television, and new electronic communications. Students develop a basic understanding of the roles of mass media and their effects on society and the individual.

**COM 103****Introduction to Human Communication\*****3 Credits**

Basic survey of human communication, especially interpersonal and group. Attention will be given to perception, language and meaning, listening, theories of persuasion, nonverbal communication, small group discussion, and interviewing.

**COM 203****Effective Speaking\*****3 Credits**

Provides instruction and practice in preparing and delivering the various kinds of oral presentations encountered by professionals. Students will learn how to analyze audiences, organize different types of presentations, prepare and use visual aids, deliver presentations to different audiences and respond to questions. Students will be taught to express themselves in a clear, confident, responsible, and appropriate manner. The classroom environment will be conducive to confidence building and overcoming the fear of speaking.

**COM 205****Media and Society\*****3 Credits**

Mass media have revolutionized society in the last century. This revolution will be examined with reference to some of its causes, dimensions, contexts, and effects. The examination will be done from a constructively critical point of view, with a particular focus on the intersection of media and societal values. Attention will also be paid to the relationship of the media and various special areas, such as sex, violence, children, politics, minorities, and the technological future.

**COMPUTER APPLICATIONS****PC 101****Practical Computer Applications I****1 Credit**

An introduction to computer/information technology. Includes computer terminology, an understanding of the IBM DOS operating system, and end-user familiarity with common software packages. Word processing is emphasized and is used to support students' work in ENG 101.

**PC 102****Practical Computer Applications II****1 Credit**

A continuation of PC 101. Students learn to use a database management software package to solve problems related to their major. This course teaches students to manipulate data, to create files, to enter, update, and retrieve information. An introduction to telecommunications and on-line databases as included. Prerequisite: PC 101.



**PC 103                      Practical Computer Applications III                      1 Credit**

Students in this course will be working with advanced DOS, spreadsheet concepts, database concepts, and graphics. Students will use Lotus 1-2-3 spreadsheet programs. This course will include the use of simulations and case studies. Prerequisite: PC 101.

For additional computer courses, see BUS 226, BUS 235, BUS 236.

## **DRAMA**

**DRMA 101                      Introduction to the Arts of the Theatre\*                      3 Credits**

Introduction of the principles and practice of the correlated arts which make up the production of a play in the theatre. Analysis of the dramatic script in terms of the actor, the director, the scenic, costume, and lighting designers, and the technicians. Lab theatre productions integrate the content of the course.

**DRMA 310                      Dramatic Literature of Third World Countries\*                      3 Credits**

A study of major themes and authors of the third world. Course will examine the achievements of writers in their efforts to preserve a cultural heritage amidst oppression. Attention will also be given to the work of local theatre groups. Prerequisites: DRMA 101 and ENG 102.

## **EARLY CHILDHOOD EDUCATION**

**ECE 101                      Child Development I                      3 Credits**

An examination of infant and toddler development from conception to age three in the following areas: physical, cognitive, emotional, and social. Students investigate the types of programs serving infants and toddlers, and focus on creating optimum environments for very young children.

**ECE 102                      Child Development II                      3 Credits**

An examination of the physical, cognitive, social, and emotional development of the preschool and early school age child. Class discussions focus on characteristic behavior as related to the growth sequence, the influences of adult guidance, and important issues in this developmental period.

**ECE 103                      Observation                      1 Credit**

An acquisition of skills in observing the young child by discussing and practicing methods of recording behavior. Lecture and seminar sessions are combined with eight hours of observation at Lasell's laboratory schools. Early Childhood Education majors only. Corequisite: ECE 101.

**ECE 106                      Orientation to Early Childhood Education                      3 Credits**

An introduction to the history, philosophy, and psychology of early childhood education. An understanding of the role of the teacher is acquired; early childhood settings are surveyed. Twenty-five hours of supervised participation in an early childhood setting is included. Prerequisites: ECE 101 and ECE 103.

**ECE 201                      Early Childhood Program Management                      3 Credits**

An exploration of classroom management and program planning methods by which modern early childhood programs meet the needs of young children. Prerequisites: ECE 102, ECE 103, ECE 106, and permission of Program Director.

- ECE 201L                      Supervised Practicum                      1 Credit**  
Students acquire practical experience in working with preschool children by spending four hours per week at one of the Lasell Child Study Centers under the supervision of the Director and staff. Corequisite: ECE 201.
- ECE 202                      Supervised Field Placement Seminar                      2 Credits**  
Weekly seminar sessions provide an opportunity to examine and discuss the issues that arise from a student teaching experience and those related to the early childhood professional. Corequisite: ECE 202L.
- ECE 202L                      Supervised Field Placement                      4 Credits**  
Students spend 12 hours per week in an early childhood setting for children younger than five years old as a student teacher. This field placement is designed to meet the standards associated with a preschool teaching qualification as defined by the Massachusetts Office for Children. Corequisite: ECE 202. Permission of Program Director required.
- ECE 203                      Art and Music for Young Children                      3 Credits**  
Experimentation with a variety of art materials to develop an understanding of creative art experiences and their value to the child. Students explore songs, musical games, rhythm instruments, and activities appropriate for young children. For Early Childhood Education Career Option sophomores only.
- ECE 204                      Children's Literature                      3 credits**  
A survey of the place of children's literature and its roles in the education and development of the young child. Lectures, readings, and discussions focus on the historical influences as well as the evaluation and selection of contemporary books. For Early Childhood Education Career Option sophomores only.
- ECE 206                      Math and Science for Young Children                      3 Credits**  
An introduction to materials and teaching strategies that encourage an awareness of science and math in young children. For Early Childhood Education Career Option sophomores only.
- ECE 211                      The Exceptional Child\*                      3 Credits**  
An introduction to the classification and psychological characteristics of the visually and hearing impaired, mentally retarded, gifted, and physically and emotionally handicapped children. Emphasis is on their special needs during the preschool and elementary school years. Prerequisite: ECE 101 or PSYC 101.
- ECE 213H                      Honors Supervised Practicum                      4 Credits**  
This field placement at one of the Lasell Child Study Centers is offered to Career Option sophomores who have demonstrated academic excellence during their freshman year of study. Permission of the Program Director is required.
- ECE 305                      Language and Literacy                      3 Credits**  
An examination of the factors that influence the development of communication skills in speaking, listening, reading and writing. Pre-reading skills and skill development will be examined. Methods of promoting interest in reading in children will be discussed along with reading instruction methodologies. Corequisite: Prepracticum or ECE 311L.

**ECE 310                      Contemporary Issues in Daycare                      3 Credits**

An overview of a variety of daycare programs, this course focuses on public policy issues related to management of daycare programs including: current research in daycare, public involvement in daycare, current daycare legislation, government funding, comparative state licensing requirements.

**ECE 311                      Environments in Daycare                      3 Credits**

An examination of the design of learning environments for infants, toddlers, and preschool children. This course examines how to evaluate and develop environments that support the optimal development of young children. Corequisite: ECE 311L. Senior ECE students only. Permission of Program Director required.

**ECE 311L                      Environments in Daycare Laboratory                      1 Credit**

This three hour per week laboratory in a daycare center must be taken concurrently with Environments in Daycare.

**ECE 321                      Working with Children with Special Needs                      3 Credits**

Examines methods by which environments for young children can be adapted to accommodate children with special needs. Adaptions in physical settings, instructional approaches and materials will be examined. National and state policies and regulations affecting the teaching of children with special needs will be reviewed. Prerequisites: ECE 211 and ECE senior standing.

**ECE 331                      Math for Elementary School Children                      3 Credits**

Students examine the sequence of skills, methods of presentation, and variety of materials related to teaching math to children in an elementary school setting. Corequisite: Prepracticum.

**ECE 332                      Science for Elementary School Children                      3 Credits**

Students explore research on science education and the teaching methods and materials that encourage science learning among children in an elementary school setting. Corequisite: Prepracticum.

**ECE 401                      Prepracticum for K-3 Seminar                      1 Credit**

**ECE 401L                      Prepracticum for K-3                      2 Credits**

**ECE 402                      Prepracticum for 1-6 Seminar                      1 Credit**

**ECE 402L                      Prepracticum for 1-6                      2 Credits**

Provides students with 60 hours of supervised field placement experience in classrooms for young children in kindergarten to grade 6. Four hours per week are spent in a field placement classroom. Students observe and assist cooperating field placement site teacher with their classroom responsibilities for children. A weekly seminar provides a forum for discussion of prepracticum-related issues. Corequisites: ECE 305, 331, and 332.

**ECE 403 Seminar in Methods and Materials for Teaching K-6 3 Credits**

Students will explore the many aspects of curriculum development and implementation for the education of children in elementary schools. Students will have the opportunity to synthesize theory with their concurrent practicum experiences in elementary school classrooms. Corequisite: ECE 405 or ECE 406.

**ECE 405                      Practicum for K-3                      12 Credits**

**ECE 406                      Practicum for 1-6                      12 Credits**

Students are placed in an elementary school internship site for three full days and two half days per week. Students assume a gradually increasing level of responsibility for working with the children in their practicum site. Must be taken concurrently with ECE 403.



- ECE 411L                      Daycare Leadership Internship                      6 Credits**  
Students will expand their current Massachusetts Office for Children teaching qualifications by selecting an infant, toddler or preschool setting for their internship placement. A minimum of 200 hours of work with children will be required. Prerequisite: Senior ECE students only and permission of Program Director required. Corequisite: ECE 411.
- ECE 411                      Daycare Leadership Internship Seminar                      2 Credits**  
This two-hour weekly seminar will provide a forum for discussion of daycare teaching and administrative issues that emerge from the daycare internship experience. Corequisite: ECE 411L.
- ECE 415                      Daycare Program Administration                      3 Credits**  
This course will focus on administrative issues in daycare including: staffing, supervision, state regulations, budget considerations, services to children and families, curriculum evaluation, and professional networking and leadership strategies. Prerequisite: ECE juniors and seniors only.

## **ECONOMICS**

- ECON 201                      Principles of Economics-Micro\*                      3 Credits**  
An introduction to the principles of the economic behavior of individuals, firms, and industries in the mixed economic system. Topics include consumer demand; elasticity; supply and costs of production; the allocation of economic resources; international trade; and the role of government in promoting economic welfare.
- ECON 202                      Principles of Economics-Macro\*                      3 Credits**  
Basic functions of the United States economy viewed as a whole and policies designed to affect its performance. Topics include economic scarcity; causes of unemployment and inflation; money and monetary policy; the impact of government taxation and spending; and the federal debt. Some consideration is given to international economic problems and to contrasting economic systems.
- ECON 250                      Money and Banking\*                      3 Credits**  
The structure, operation and control of financial institutions in the United States. Course focus includes the impact of the money supply on prices, income, and employment. United States monetary policy and its relationship to other forms of stabilization policy will be examined, along with the current domestic and international monetary problems. Prerequisites: ECON 201 and ECON 202.
- ECON 301                      International Trade and Finance\*                      3 Credits**  
An examination of trade theory, tariffs, and import quotas; adjustment mechanisms, foreign exchange, and exchange controls are also covered. Additional topics include the theory of comparative advantage, the causes and consequences of imbalances in the balance of payments or exchange rates, and the evolution of the international monetary system. Prerequisite: Any 200 level Economics course.
- ECON 310                      Economic Development: The Third World\*                      3 Credits**  
An examination of economic growth in underdeveloped countries. The requirements for growth, impediments to growth, the role of governments and of international trade and finance are explored. Additional topics include the role of agriculture, specific problems of unemployment, income distribution and malnutrition. Prerequisite: Any 200 level Economics course.



# ENGLISH

## **ENG 099                      English as a Second Language                      2 Credits**

Designed for students for whom English is a second language. This course is required for students who need to develop increased proficiency in reading, writing, speaking, and listening comprehension skills. Special emphasis is placed on reading and writing academic materials. Placement in this course is based on the results of the reading and writing assessments.

## **ENG 100                      Basic Writing                      2 Credits**

Develops and reinforces basic writing skills. The focus is on paragraph organization, sentence structure, and individualized work on grammar. The student can expect informal exercises, graded assignments, and conferences with the instructor to work on particular writing problems. This course includes a writing lab. It does not fulfill the English Core requirement credits. Placement in this course is based on the results of the writing assessment.

## **ENG 101                      Writing I\*                      3 Credits**

Concentrates on improving the student's attitude toward writing as well as the writing itself. The student can expect to write informal exercises, nongraded papers, graded papers and journals. Scheduled individual conferences with the instructor are for the purpose of working on the student's particular writing projects and problems. Based on the results of the writing assessment, students may be placed in a Writing Lab as part of this course.

## **ENG 102                      Writing II\*                      3 Credits**

Continuation of ENG 101. Concentrates on the student's writing ability. There is a greater emphasis on exploring various literary types and themes such as Women in Literature, Literature of Survival, and Women in Crime. Prerequisite: ENG 101.

## **ENG 103                      Effective Writing\*                      3 Credits**

Designed for students for whom English is a second language. Necessary skills are developed to produce essays of increasing length, level of complexity, and varying forms: narrative, descriptive, process, example, comparison/contrast, cause/result and argumentative. Students summarize and paraphrase selected readings. (Students will be assigned to this course based on initial assessment results.) (Successful completion of this course satisfies the English 101 Core requirements.)

## **ENG 105                      Conversational English                      1 Credit**

Designed for students for whom English is a second language to achieve fluency in spoken English. Specific objectives include responding to and initiating conversation; learning vocabulary, idioms and stylized ways of speaking; presentation of opinions and expression of feelings; contrasting and comparing; defining; hypothesizing; and abstract as well as concrete conversation. Course does not fulfill English Core requirement credits.

## **ENG 201    English Literature: Selected Themes and Writers\*    3 Credits**

A survey that offers a special thematic approach to the study of English literature. Various authors, who might include Chaucer, Shakespeare, Shaw, and Yeats, are studied within such contexts as convention and revolt; the hero and the heroine; or evil and decadence. Prerequisite: ENG 102.

- ENG 202** **Aesthetics\*** **3 Credits**  
Creativity, interpretation, expression, style, symbolism, evaluation, art, and society — all from the philosophical perspective. Students are exposed to a variety of approaches to the question "what is beauty?" The arts and everyday experiences are examined in an effort to answer the question about beauty, as well as the other questions such exploration raises. Course fulfills either philosophy or literature requirements of specific programs.
- ENG 203** **Existentialism\*** **3 Credits**  
An examination of such questions as: "who am I?"; "what relationship(s) do I have with myself?, with others?, with the universe?" Readings are taken from Kierkegaard, Nietzsche, Heidegger, Buber, Jaspers, Sartre, and others. The influence of existentialism on psychology, society, art, religion, and politics is explored. Course fulfills either philosophy or literature requirements of specific programs.
- ENG 204** **Professional Communications** **3 Credits**  
Designed to provide an understanding of business and career-related writing, including letters, memos, instructions, and reports. Special emphasis is given to various writing processes to be used when the time is short, form is prescribed, and the audience is real. Prerequisite: ENG 102. (Does not fulfill English Elective requirement.)
- ENG 205** **American Literature I\*** **3 Credits**  
This survey course introduces students to American Literature using a chronological, culturally-derived approach. The course traces the major contributions of classic American authors to the literary development of the nation. The period from the Puritans through the American Renaissance is covered.
- ENG 206** **American Literature II\*** **3 Credits**  
A continuation of American Literature I, covering post-Civil War writing, American Naturalism, and the twentieth century, with an emphasis on the contributions of significant contemporary authors.
- ENG 213** **Advanced Writing\*** **3 Credits**  
Designed to develop writing skills well beyond the level of Freshman English, with the principle emphasis to be announced each year; journalistic writing, the writing of poetry, or the writing of fiction. The student's own work comprises the basic material to be studied, but texts and other assignments are used as needed. Prerequisite: approval of instructor.
- ENG 215** **The British Novel\*** **3 Credits**  
Readings concentrate on major works from the 19th and 20th centuries. Background is provided on the history of the novel from Elizabethan origins. Prerequisite: ENG 102.
- ENG 217** **Contemporary Literature\*** **3 Credits**  
Representative English, American, and continental literature of the modern period with an emphasis on existential thought, alienation, and such literary movements as realism, naturalism, surrealism, and the absurd.
- ENG 224** **Film and Literature\*** **3 Credits**  
The historical development, techniques, and critical appreciation of significant films. Stresses various contributions and problems of the screenwriter, actor, director, cinematographer, and editor.

**ENG 225                      The Short Story\*                      3 Credits**  
Studies the development of the short story as a twentieth century form; critical and creative approaches are offered. Selections are taken from such authors as Edith Wharton, Ernest Hemingway, William Faulkner, Joyce Carol Oates, Doris Lessing, and Alice Walker.

**ENG 227                      The Literature of Travel and Adventure\*                      3 Credits**  
Selected reading in the literature of travel and adventure from classic and contemporary sources. Both travelogues and works of fiction are considered. Settings for the readings are worldwide.

**ENG 230                      Themes in American Literature\*                      3 Credits**  
Themes such as innocence and experience, conformity and rebellion, love and hate, life and death are analyzed from the distinctly American notions of radical innocence and the American Adam, as well as from historical realities and utopian visions. Issues concerning gender, generations, and geography are discussed. Prerequisite: ENG 101.

**ENG 302                      Autobiography\*                      3 Credits**  
An examination of radically different styles in autobiographies written by authors like Douglas, Franklin, Thoreau, Stein, Hellman, Welty, Kingston, Baldwin, Angelou, Cheever, Didion, and Sartre. Given the plethora of biographies about both living and deceased celebrities, the ethics, intentions, and standards of quality in depicting people's lives will be discussed. Prerequisite: Any 200 level English course.

**IDS/ENG 330                      Cultural Diversity in American Letters\*                      3 Credits**  
An examination of the literature, history, and values of people considered marginal because of their ethnic, racial, or geographic background but who have achieved mainstream status. The focus is on Black, Jewish, Native American, Asian American, and Southern texts with universally applicable themes yet conveying unique experiences to enrich the reader. Prerequisite: Any 200 English course or permission of instructor.

**IDS/ENG 331 Parent-Daughter Relations in American Fiction\* 3 Credits**  
Explores a facet of women's literary tradition by analyzing various treatments of parent-daughter relationships in American fiction. The uniqueness of American daughters will be highlighted by study of a wide variety of cultural backgrounds from which they write. Prerequisite: Any 200 level English or Psychology course.

**IDS/ENG 332                      Images of Men in American Literature\*                      3 Credits**  
An examination of the evolving American male from the rural, preindustrial age to the post-Freudian industrial age. The authors might include Twain, Poe, Hawthorne, Emerson, Whitman, James, Hemingway, Steinbeck, Eliot, Wright, Miller, Roth, and Allen. Prerequisite: Any 200 level English course.

**ENG 340                      Themes in Classics of World Literature\*                      3 Credits**  
Representative fiction, poetry, and drama by major figures in world literature, centering on a theme such as love, tragedy, comedy, immortality, madness, wasteland, quest for knowledge, voyages and explorations. Prerequisite: Any 200-level Literature course. (Course may be repeated as themes change.)



# FASHION AND RETAIL MERCHANDISING

## Includes Fashion Merchandising and Retail Management

### **FASH 101**                      **Introduction to Fashion Merchandising**                      **3 Credits**

Gives the student a basic understanding of the terms and concepts associated with the fashion and retail industry. Topics will include: environmental influences on fashion interest and demand; the movement of fashion; fashion leaders and followers; women's, men's, and children's apparel industry; foreign and domestic market centers and retail merchandising of fashion.

### **FASH 201**                      **Principles of Buying**                      **3 Credits**

Introduces concepts related to buying. Topics include: role of buyers; merchandising techniques; practical math; selling operations; control; computer applications; open-to-buy; mark-ups; mark-downs; stock analysis; pricing; and dollar planning. Prerequisite: MATH 209.

### **FASH 210**                      **Textiles**                      **3 Credits**

An introduction to the essential elements of the textiles industry through the study of the fibers, production of fibers, fiber content, fiber properties, methods of weaving and knitting fabrics, as well as yarns and sewing threads used in the production of fabrics. Other aspects will include general information on fabric characteristics, the quality and care of finished fabrics, and developing a practical working knowledge of fabrics in relation to their particular end uses. Students will also have an opportunity themselves in burn testing of textile fabrics, observing chemical reactions to textile fabrics, and visiting a working textile mill.

Prerequisite: FASH 101.

### **FASH 211**                      **Retail Management**                      **3 Credits**

Provides the student with a better understanding of the concepts of retail management. Specific elements of these principles are discussed throughout this course. Topics will include: marketing strategies; store image considerations; the rationale behind competition; legal restraints within the industry; consumer behavior; decision making and the critical reasoning associated with retail store practices. Application of these principles will be demonstrated through role playing, oral discussion, the case study methodology, and class lectures. Prerequisite: BUS 107.

### **FASH 212**                      **Visual Merchandising**                      **3 Credits**

Allows the student to become familiar with the promotional aspects of merchandising exposing them to the current concepts of visual merchandising. Topics include: display layout of a store; interior and exterior displays; the importance of mannequins; visual merchandise planning and display shop concepts. Other topics relating to the promotional aspects of merchandising such as fashion coordination, fashion showmanship, publicity, and special events planning are also explored. Prerequisite: FASH 101.

### **FASH 213**                      **Contemporary Issues in Fashion/Internship**                      **3 Credits**

Views fashions as an integrated and characteristic expression of their time. The importance of multinational culture, designers, manufactures and consumers is included. Each student must complete an internship-related project. Evaluation of the internship is based on performance of the student as reviewed with the employer, faculty member, and student at the completion of the internship. Prerequisites: FASH 101 and permission of Program Director.



**FASH 301** **Fashion Promotion** **3 Credits**

Includes a study of various promotion activities, including visual merchandising, fashion shows, apparel/accessories advertising, fashion publicity and special merchandise events, and how each works individually and in combination to sell fashion. Promotion activities will be simulated in workshops. Prerequisite: BUS 209.

**FASH 302** **Retail Operations/Analysis** **3 Credits**

A computer-driven application that represents one of the most comprehensive mergers between retail merchandise, sales management, and microcomputer technology available in the field. This course contains modules that use microcomputer applications to solve problems dealing with assortment planning; all phases of merchandising management; sales management; wage, salary, and labor administration; trading area and site analysis, retail store planning, design, and merchandise logistics; retail financial management; and, media planning. Prerequisites: FASH 201, MATH 209, PC 103, and permission of instructor.

**FASH 304** **Interior Display and Design** **3 Credits**

Introduces students to the basics of floor plans, evaluations, and furniture with emphasis on the planning process. Students learn to solve problems of space, volume, color, texture, lighting, design and show. Drafting techniques will be emphasized, as are presentation skills. Prerequisites: FASH 212 and ART 126.

**FASH 311** **The Dynamics of Textiles and Apparel** **1 Credit**

Topics include textile finishing, dyeing, printing processes, fabric performance testing, as well as new developments in textile technology. Additional subjects will include bonding and foam laminated materials, non-woven fabrics, felts, lace, and embroidery. Prerequisite: FASH 210.

**FASH 312** **Strategic Fashion Development** **1 Credit**

Topics for this course will address textile information relating to the care and renovation of textiles, fabric weights and qualities, quality testing, and laws and regulations associated with the production and sale of textile products. In addition, other topics will include specialized fabrics for apparel, fabrics for the home furnishings industry, non-textile products such as leather, fur and plastics and the introduction of textiles in relationship to the international economy. Prerequisite: FASH 311.

**FASH 313** **Research: The Manufacturing of Fashion** **1 Credit**

Students will be required to complete a twenty-five page, faculty supervised research project involving the textile industry in relationship to merchandising, buying, manufacturing, marketing and design. This project will also require an oral defense on the student's finding. Students will also be assigned to work closely with fashion buyers, designers and manufacturers within the field, as well as schedule interviews with specialists within the area of consumer affairs. Prerequisite: FASH 312.

**FASH 342** **Fashion and Society\*** **3 Credits**

Examines fashion in an historical context, with special emphasis on the connection between society's image of women and their roles and the changing image of women through clothing style. Prerequisite: PSYC 101, SOC 101, or FASH 213.

## 6 Credits

**9 Credits**

### 3 Credits

3 Credits

### 3 Credits

### 3 Credits

### 3-3 Credits

106

## SPANISH

- SPAN 101** **Elementary Spanish I\*** **3 Credits**  
Introduces students to the basic elements of Spanish through a multiple approach to the skills of listening, speaking, reading, and writing; includes use of Language Lab. Open to students who do not present Spanish for admission or who have had no more than one year of secondary school Spanish.
- SPAN 102** **Elementary Spanish II\*** **3 Credits**  
A continuation of SPAN 101. Strong emphasis is placed on the spoken language. Introduction to Hispanic culture through lectures; extensive use of the Language Lab. Prerequisite: SPAN 101 or demonstrated competency through placement testing.
- SPAN 201** **Intermediate Spanish I\*** **3 Credits**  
Review of grammar and its application to spoken and written Spanish. Readings and discussion of literary and cultural texts to develop a firm command of the language; includes use of Language Lab. Open to students who have completed SPAN 102 or who have taken two or three years of high school Spanish.
- SPAN 202** **Intermediate Spanish II\*** **3 Credits**  
A continuation of SPAN 201 with further emphasis on integrating language skills with Spanish literature and culture. Individualized materials of practical use in a student's major are incorporated. Prerequisite: SPAN 201.
- SPAN 301-302** **Spanish Civilization I & II\*** **3-3 Credits**  
Composition and conversation with emphasis on the Hispanic cultures and their contribution to world civilization. Geography, history, and the artistic evolution of Spain and Latin America are presented through readings. Conducted in Spanish. Prerequisite: SPAN 202 or permission of instructor.

## GEOGRAPHY

- GEO 220** **World Geography\*** **3 Credits**  
A survey of the earth's social, cultural and economic patterns and their relationship to the physical geography of the earth. A regional approach is taken to provide a foundation for more intensive systematic studies of important environmental/political issues.
- GEO 240** **Cartography** **3 Credits**  
Theory and practice in the design and usage of maps. Students study a variety of mapping principles including projection, scale, compilation of data and graphic symbolization, and apply these techniques in the design and production of their own maps. This course emphasizes interpretation and communication of spacial and statistical information. Computer mapping is also explored.

## HISTORY

- HIST 101** **History of Western Civilization I\*** **3 Credits**  
An interdisciplinary approach to the development of western humanity. Lectures cover prehistory through the Renaissance (1500) with a concentration on the culture, literature, art, and philosophy. Weekly discussion groups concentrate on either literary or philosophic materials beyond the text.



- HIST 102**                      **History of Western Civilization II\***                      **3 Credits**  
A continuation of HIST 101 that covers western civilization from the Renaissance (1500) through the mid-twentieth century. Focuses on developments that have shaped the life of today.
- HIST 123**                      **American Civilization I\***                      **3 Credits**  
An examination of the chief political, social, and cultural features of American society as they have developed through the period of Reconstruction. Emphasis is on Colonial America, the War of Independence, the Constitution, and the emergence of the Republic through the Civil War.
- HIST 124**                      **American Civilization II\***                      **3 Credits**  
A continuation of HIST 123 from the period of Reconstruction to the present. Emphasis is on reconstruction, industrialization, immigration, constitutional issues, and the emergence of American foreign policy. There will be some examination of American political life in the nuclear age.
- HIST 125**                      **Colonial America\***                      **3 Credits**  
An in-depth examination of factors that shaped the society, religion, politics, and mind of America from 1607 to 1775. Special emphasis on comparison of, and contrast with, Puritan New England and Anglican Virginia. The position of women is highlighted. America is examined on the eve of rebellion.
- HIST 201**                      **The World Since 1500\***                      **3 Credits**  
A survey of world developments from a comparative perspective. Six major topics are explored: religion, science, imperialism, nationalism, modernization, and revolution. Considerable emphasis is placed on the twentieth century.
- HIST 203**                      **History of Women (U.S.)\***                      **3 Credits**  
A social history of women in the United States, beginning in the colonial period and ending with an examination of twentieth century issues. Emphasis on the image of women held during these periods, in contrast to actual conditions. Contributions of women to social change and the growth of women's movements are also analyzed.
- HIST 204**                      **Recent American History: 1960-to-Date\***                      **3 Credits**  
Focuses on the Kennedy, Johnson, Nixon, Ford, Carter, and Reagan presidencies. Work is divided roughly into three areas: foreign affairs; domestic politics; economic, social, and cultural needs. Specific topics range from the Vietnam War to the women's movement, from the rise of divorce to the decline in education. Discussion predominates over lectures.
- HIST 231**                      **Revolutions and Revolutionary Thought\***                      **3 Credits**  
An analysis of many types, facets, and styles of revolution, including political, cultural, and scientific meanings of the concept. The readings are taken from literature as well as from history and the social sciences.
- IDS/HIST 235**                      **Documentary Making\***                      **3 Credits**  
A study in social history illuminated through a series of projects which teach the student various methods of documentary making. Oral/written history, photography, and/or video are utilized to explore the impact of world events on a specific community. Each student will research a period of history and produce a documentary drawing upon primary sources such as college memorabilia and alumnae/faculty interviews. Prerequisite: Any 100-level history or sociology course.



**IDS/HIST 321                      Modern Japan: History and Culture\*                      3 Credits**

A brief survey of Japan from earliest times to the present, with emphasis on her contacts with the West in the last four centuries and her development as a world power. Much consideration will be given to Japan's unique cultural heritage and language, with short readings in classic and contemporary literature and films. Prerequisite: Any 200 level English and history course.

**HIST 325    The Intellectual Origins of Western Civilization\*    3 Credits**

Traces the roots of modern western thought from ancient Greece through the Enlightenment by discussing and analyzing selections from the writings of major European thinkers. Seminar focuses on dominant figures representative of an historical epoch and examines their ideas in light of existing and future political, social, economic and intellectual developments. Prerequisites: HIST 101 and 102 and junior standing.

**HIST 330    Europe and the World in the Age of Expansion\*    3 Credits**

An examination of political, economic, social, scientific, and religious developments which contributed to European desire for land and power, and also to fantasies and phobias directed by European conquerors toward those whom they subdued and subjected to Western rule. The reaction toward the white Westerners on the part of those exploited will also be explored. The period covered will be from the mid-fifteenth century through the eighteenth century. Prerequisites: HIST 101 and HIST 102.

**HIST 332                      The Third World Since World War II\*                      3 Credits**

An investigation of liberation movements and development issues in Third World countries during the past half century. The reaction toward former Western oppressors will be examined. Internal difficulties, especially those of political and economic natures, will be explored. Major emphasis will be on the Middle East, South Asia, China, Korea and minorities in the United States and Great Britain.

## **HOTEL AND TRAVEL/TOURISM ADMINISTRATION**

**Includes Hotel Management and Travel/Tourism Management.**

**HTA 111    Introduction to Food and Beverage Management    3 Credits**

An introduction to restaurant and food service management with a focus on service. Topics will include menu planning, food production systems, catering, dining room operations, personnel and sanitation. Field trips will be scheduled during the semester.

**HTA 118                      Introduction to Travel & Tourism                      3 Credits**

Designed to give students a basic understanding of the major components of travel and tourism - domestic and international. Topics include: origin and development of the air transportation industry; reservation procedures; an examination of the hotel, cruise, tour, rail, and charter industries; analysis of the brochure and a special emphasis on travel terminology.

**HTA 120                      Reservation Systems                      3 Credits**

Provides an opportunity for hands-on training in basic computer skills on several major airline systems with emphasis on building the passenger name record, fare quotes, itinerary pricing, automated ticketing and boarding passes, and auxiliary functions. Prerequisite: HTA 118.

**HTA 122                      Front Office Operations                      3 Credits**

An overview of front office operations with analysis of the work flow related to reservations, registration, checkout, guest accounting, night audit, and hotel accounting functions. Problems surrounding the service encounter and guest sensitivity to value, service, and quality will be discussed in class. A front office computer simulation will also be integrated into the course.

**HTA 218                      Convention Sales and Group Planning                      3 Credits**

Provides an overview of conference planning and group coordination as it relates to the sale and final contract. Selling techniques will be studied as they relate to individual property marketing. Emphasis will be placed on the development of a group resume agenda illustrating the interdependence of hotel departments and the role of communication in the service sector of the hotel industry. Prerequisites: HTA 122 and BUS 207.

**HTA 219                      Fares and Ticketing                      3 Credits**

Focuses on basic principles of fare construction - domestic and international. Manual and automated ticketing procedures will be studied as well as the completion of all accountable and non-accountable documents and the ARC ticketing report. Prerequisites: HTA 118 and HTA 120.

**HTA 221                      Contemporary Issues in the Travel Industry                      1 credit**

Examines current issues and trends within the travel industry through discussions about senior citizen travel; corporate travel; design of the group presentation; the handicapped traveler; terrorism and transportation safety and agency liabilities. Prerequisite: HTA 118.

**HTA 222                      Travel Industry Procedures                      3 Credits**

Serves as a culmination of previous travel and tourism class work providing demonstrations and practice workshops on sales techniques, travel business communications, office policies and procedures, and marketing. Prerequisites: HTA 118 and HTA 219.

**HTA 223                      Facilities Design & Planning                      3 Credits**

Surveys hotel and restaurant feasibility studies and back of the rooms division operations. The housekeeping, laundry, and engineering departments will be studied in detail. Additional topics will include interior design, general maintenance, and information systems. Field trips to local hotels will be required.

**HTA 224                      Food and Beverage Cost Control                      3 Credits**

An introduction to food, beverage and cost control techniques. Topics will include budgets, purchasing foodstuffs and alcoholic beverages, receiving, inventory management, payroll and overhead cost control, and beverage operations. Case studies will be incorporated into class discussion. Prerequisite: ACC 101.

**HTA 227                      Travel Geography-Western Hemisphere                      3 Credits**  
Examines the major characteristics of tourist destinations throughout the Western Hemisphere, including Canada, United States, Central and South America, and the Caribbean. Special emphasis will be given to the following: analysis of the attraction, accessibility, tourism infrastructure, historical and cultural aspects, terrain, climate and its influence on tourism. Prerequisite: HTA 118.

**HTA 228                      Travel Geography-Eastern Hemisphere                      3 Credits**  
Examines the major tourist destinations in the Eastern Hemisphere including Europe, Asia, Africa, Australia, New Zealand, and the South Pacific Islands. Topics will include: climate and its influence on tourism, topography, political structures, and economic situations. Special emphasis will be given to accessibility, tourism infrastructure, historical and cultural aspects. Prerequisite: HTA 118.

**HTA 245                      Career Development/Internship                      3 Credits**  
Combines basic concepts in career development with a structured internship. Provides practical on-the-job experience based upon the student's career goals and interests. Topics covered include: resume writing, interviewing, and goal setting. Seminars are held to aid the student in career goal planning, performance appraisal, and future employment. Each student must complete an internship-related project. Evaluation of the internship is based on performance of the student as reviewed with the employer, faculty member, and student at the completion of the internship. (A.S. Degree candidate only.)

**HTA 301                      Business and Hospitality Law                      3 Credits**  
An integrated presentation of contract, agency and tort concepts as they apply to the legal aspects of hotel, foodservice and travel/tourism management. Appropriate federal, state and local cases, statutes, and other materials will be examined. Related topics including insurance will also be addressed. Prerequisite: 2 HTA courses.

**HTA 307                      Finance for the Hospitality Industry                      3 Credits**  
An upper level course which introduces financial management issues specific to the hospitality industry. Topics will include financial ratios, budgeting, asset management, developing and implementing financial controls; forecasting, managing multi-unit operations, and management contracts. Additional topics may include financial feasibility studies and real estate development. Prerequisites: ACC 101 and ACC 102.

**HTA 400                      Internship                      4 Credits**  
Planning for the 300-hour internship begins as soon as students have earned junior standing. The program director will take into consideration the career goals of the student in arranging an appropriate placement. Each student is monitored during the internship and is required to submit a written report detailing her experience. Upon returning to the college, the student will give a presentation about her internship in HTA 401. The internship experience must be completed prior to her senior year. Prerequisites: Junior standing, HTA 245, and permission of program director.

**HTA 401                      Seminar on Hospitality                      3 Credits**  
An upper level course focusing in current trends in the service industry. Operational and financial topics will be explored through readings, class discussion and case studies. A section of the course will be devoted to summarizing the internship experience and career development issues. Prerequisite: HTA 400 or permission of Program Director.



# HUMAN SERVICES

- HS 101 Introduction to Human Services 3 Credits**  
An introduction to the human services field through an examination of the history and development of human services as a profession. Students become familiar with available community resources and their structure. Values, skills, attitudes, and knowledge needed by professionals are explored as well as strategies of intervention.
- HS 215 Human Services Internship 3 Credits**  
Provides human service students the opportunity to experience field work. Training in the skills by which students can offer direct and indirect assistance to the client population is provided. Prerequisite: HS 101. Corequisite: HS 217 and a grade of C or better in HS 101.
- HS 217 Seminar: Theory and Practice of Human Services 3 Credits**  
Taken concurrently with the human services internship and provides a forum for discussing the internship experience. Students build the skills necessary to offer direct and indirect assistance to clients. Prerequisite: HS 101. Corequisite: HS 215.
- HS 317 Clinical Methods 3 Credits**  
An advanced and focused look at the most commonly diagnosed disorders or deviations. Extensive use of case history materials and a careful analysis of treatment practices from a social learning perspective. Prerequisites: HS 215 and HS 217.
- HS 319 Group Facilitation 3 Credits**  
Provides the student with an understanding of group leadership and how to effectively facilitate groups, maximizing and utilizing the contributions of its members. The opportunity to lead various groups and understand the components of group facilitation will be provided. Prerequisite: PSYC 218.
- HS 415 Human Services Internship 3 Credits**  
Seniors who have met program requirements will spend twelve hours a week interning in a social service agency tailored to their specialty in the Greater Boston area. Students will assume greater responsibility for working directly with clients served by the agency. Prerequisites: HS 215, HS 217, and permission of Program Director; Corequisite: HS 417.
- HS 417 Senior Seminar: Intervention Strategies 3 Credits**  
Consideration of various intervention strategies from various schools of psychological thought, including psychoanalytic, behavioristic, and humanistic contemporary theories on crisis intervention. Focus on utilization of strategies with individual and group work in internship setting. Further development of professional communication is also emphasized. Prerequisite: HS 317; Corequisite: HS 415.
- HS 425 Human Services Internship 3 Credits**  
Seniors who have met program requirements will spend twelve hours a week interning in a social service agency tailored to their specialty in the Greater Boston area. In addition, in conjunction with the capstone seminar, students will integrate theory with their experience through analysis of cases. Students are required to complete a comprehensive thesis focusing on the theories and practices relevant to human service professionals. Prerequisites: HS 415, HS 417, and permission of Program Director. Corequisite: HS 427.



**HS 427                      Senior Seminar: Integration and Application                      3 Credits**  
 Students will identify areas of specialization in their major and identify issues within this specialized area; i.e. homelessness, abused, addiction, delivery of services, mentally ill, etc. These issues will be analyzed and developed into a final, comprehensive thesis. Continued development of professional communications is emphasized. Prerequisite: HS 417; Corequisite: HS 425.

## HUMANITIES

For additional courses in the Humanities, refer to page 87.

**HUM 100                      Introduction to the Humanities\*                      1 Credit**  
 An introduction to various fields covered within the humanities via "minicourses." Each five-week minicourse is offered for one credit. Students may take any combination. Each semester offerings are usually found in philosophy, music, and literature. Depending on faculty available, offerings may also be given in art, religion, history, and history of science.

## INTERDISCIPLINARY

**IDS/ART 351                      Asian Art\*                      3 Credits**  
 A history of sculpture, painting, architecture, and other forms of art in India, China, and Japan from prehistory to the sixteenth century as they relate to their culture and religion. Cross-cultural influences will also be examined. Prerequisite: ART 103, or ART 104, or ART 126, or PHIL 202.

**IDS/ENG 330                      Cultural Diversity in American Letters\*                      3 Credits**  
 An examination of the literature, history, and values of people considered marginal because of their ethnic, racial, or geographic background but who have achieved mainstream status. The focus is on Black, Jewish, Native American, Asian American, and Southern texts with universally applicable themes yet conveying unique experiences to enrich the reader. Prerequisite: Any 200 English course or permission of instructor.

**IDS/ENG 331 Parent-Daughter Relations in American Fiction\* 3 Credits**  
 Explores a facet of women's literary tradition by analyzing various treatments of parent-daughter relationships in American fiction. The uniqueness of American daughters will be highlighted by study of a wide variety of cultural backgrounds from which they write. Prerequisite: Any 200 level English or Psychology course.

**IDS/ENG 332                      Images of Men in American Literature\*                      3 Credits**  
 An examination of the evolving American male from the rural, pre-industrial age to the post-Freudian industrial age. The authors might include Twain, Poe, Hawthorne, Emerson, Whitman, James, Hemingway, Steinbeck, Eliot, Wright, Miller, Roth, and Allen. Prerequisite: Any 200 level English course.

**IDS/HIST 235****Documentary Making\*****3 Credits**

A study in social history illuminated through a series of projects which teach the student various methods of documentary making. Oral/written history, photography, and/or video are utilized to explore the impact of world events on the Lasell community. Each student will research a period of history drawing upon college memorabilia, and Alumnae/Faculty interviews. Documentaries produced become part of the College collection. Prerequisite: Any 100-level History or Sociology course.

**IDS/HIST 321****Modern Japan: History and Culture\*****3 Credits**

A brief survey of Japan from earliest times to the present, with emphasis on her contacts with the West in the last four centuries and her development as a world power. Much consideration will be given to Japan's unique cultural heritage and language, with short readings in classic and contemporary literature and films. Prerequisites: Any 200 level English and history course.

**IDS/PHIL 352****Knowing and Reality: East and West\*****3 Credits**

A comparative analysis of eastern and western perception of reality in philosophy and literature, beginning with an historical overview of theories of knowledge and truth as well as the psychological factors in learning. Prerequisites: PHIL 101, PSYC 101 and junior standing.

**IDS/SCI 211****Global Ecology\*****3 Credits**

An examination of the basic principles of ecology and the problems encountered in making public policy decisions relevant to environmental issues. Each student will have the opportunity to explore in-depth a single ecological issue of global scope. The class will role play as the relevant governmental regulatory body and "act" to resolve the issue. Prerequisite: At least sophomore standing or permission of instructor.

**IDS/SCI 302****Topics in Contemporary Science\*****3 Credits**

An exploration of current issues providing the critical, yet sympathetic, perspective of non-scientists. Topics may include: AIDS, the environment, biotechnology, nuclear energy, biochemical warfare, uses of artificial intelligence, contributions of women in science. Prerequisite: Junior standing or permission of the instructor.

**IDS/SCI 305****Revolutions in Science\*****3 Credits**

A historical look at science over the past five centuries, focusing on the revolutionary breakthroughs which have occurred and the various human perceptions of them. Students will learn how major shifts in scientific thought influenced religious, social, and political standards of the time. Possible topics: the Copernican revolution, the revolution in the physical sciences (Kepler, Gilbert and Galileo), the Newtonian revolution, the chemical revolution (Lavoisier), evolutionary theory (Darwin and Wallace), Einstein and relativity. Prerequisite: Junior standing or permission of the instructor.

**IDS/SOC 230****Empowerment in Your Community\*****3 Credits**

Focus is primarily on the emerging conflicts created by two historically strong threads in American culture; the struggle for individualism and the commitment to community service. Attention will be drawn to the growing conflict between individual needs and social commitment facing young and middle-aged adults; the role of government and how its policies address or fail to address the needs of disadvantaged populations, and the need for a heightened awareness of the complexity of solutions and critical aspects in effecting social change. Weekly community service is required of all students.

**IDS/SOC 341                      The Entrepreneurial Woman\*                      3 Credits**  
 An analysis of belief systems that promote or impede a woman's ability to function as an organizer or manager responsible for a business or any other type of enterprise. Topics include: gender differences in managerial and leadership styles, success and fear of success, risk taking, achievement and affiliation values, interpersonal power, mentors and communication patterns. The objective is to examine alternatives for change in creating a new and more effective partnership between men and women in the world of work. Prerequisites: BUS 107 or 100 level social science course and junior standing.

**IDS 400                              Field Experience                              3 Credits**  
 Individually arranged participation of 12-15 hours per week in a work setting related to the student's area of interdisciplinary concentration. Primary area of responsibility rests with the student in identifying and pursuing her areas of interests, in consultation with her team of faculty advisers. Each student is monitored during the field experience and must complete a related written project assigned by her team of faculty advisers. Evaluation of the field experience is based on student performance as reviewed with the employer, faculty members, and student at the completion of the experience. Prerequisites: Senior standing and approval of faculty advisers.

**IDS 420                      Seminar in Interdisciplinary Studies\*                      3 Credits**  
 Capstone course that focuses on the role of different disciplines in approaching the acquisition of knowledge and the solution of problems. Course will be team-taught and focus on a contemporary issue that requires an understanding of the social sciences, humanities, mathematics, and the natural sciences. Prerequisites: Senior standing, IDS 400, and approval of faculty advisers.

## **INTERIOR DESIGN**

**ID 101                              History of Interior Design\*                              3 Credits**  
 Analyzes the history of furniture, interiors, and decorative arts from ancient times through Gothic periods in Western Europe; Renaissance through Baroque periods in Western and Middle Europe; major Asian influences to contemporary influences.

**ID 103                              Interior Design: The Design Process I                              3 Credits**  
 Introduces students to physical, functional, and aesthetic relationships of people to their environments and the design process. Emphasis is on the basic elements of design as expressed through problem solving with emphasis on utilization of space and function.

**ID 104                              Interior Design: The Design Process II                              3 Credits**  
 Emphasizes problem solving for the total design (color usage, textiles, space and function) of interior spaces. Reinforces the design process in relation to residential and nonresidential interior design.

**ID 106                              Technical Drawing                              3 Credits**  
 Familiarizes students with the use of drafting materials and equipment. Students learn to survey an existing structure, develop floor plans, and render illustrations in various media to represent plan, elevation and sections.



- ID 201** **Architectural Drawing** **3 Credits**  
 Fundamentals of creative graphic representation. Projects in perspectives, isometrics. Prerequisite: ID 106.
- ID 203** **Mercantile/Contract Interiors** **3 Credits**  
 Emphasizes the design of interiors for mercantile usage (small stores, boutiques, etc.) and problem spaces such as galleries, lobbies, recreation and exhibit areas. Students explore space as it relates to functional and aesthetic requirements of specific projects. (Development of Portfolio) Prerequisites: ID 101 and ID 103.
- ID 204** **Contract Administration** **3 Credits**  
 The study of sources of existing products specified by a designer and the process of determining availability and cost. Includes contracting practices, shipping and delivery considerations, scheduling, professional code of ethics, cost estimating and budgeting. Prerequisite: ID 203.
- ID 205** **Textiles, Lighting, and Furniture** **3 Credits**  
 Exploring the visual and tactile properties of furnishings within an environment, students learn to determine needs and make choices that are functional and aesthetic in nature.
- ID 206** **Residential Interiors** **3 Credits**  
 Focuses on the analytical and technical skills required in the design solutions for residential living. Emphasizes the student designer's problem-solving skills in meeting actual client needs, taste/style preferences, and budget limitations. Prerequisite: ID 201.
- ID 245** **Career Development/Internship** **3 Credits**  
 Combines basic concepts in career development with a structured internship. Provides practical on-the-job experience based upon the student's career goals and interests. Topics covered include: resume writing, interviewing, and goal setting. Seminars are held to aid the student in career goal planning, performance appraisal, and future employment. Each student must complete an internship-related project. Evaluation of the internship is based on performance of the student as reviewed with the employer, faculty member, and student at the completion of the internship.

## LASELL LIFESTYLES

Lasell Lifestyles is a unique offering designed to support each student in her efforts to manage her body and mind in a knowledgeable and self-determined style so that she may fully develop her individual potential. This program has several components, including self-assessments in the areas of physical fitness, nutrition, stress and relaxation, sports, and seminars on a variety of topics.

Lasell Lifestyles is required of all students; completion of this program is a degree requirement. Students must attend 14 hours of lecture to fulfill the health-wellness component of the program. In addition, students must complete six units of physical activity. Each unit is a seven-week minicourse. Students may select from such a variety of activities as:

- |                              |              |
|------------------------------|--------------|
| Aerobic Dance                | Walk-Jog     |
| Badminton                    | Tennis       |
| Basketball                   | Volleyball   |
| Dance (Modern, Jazz, Ballet) | Crew         |
| Weight Training              | Floor Hockey |
| Karate                       | Slimnastics  |



**LL 105****Cardiopulmonary Resuscitation (CPR)**

This course may be taken at Lasell or through an accredited organization such as the American Red Cross or American Heart Association. An acceptable cardiopulmonary resuscitation (CPR) course consists of no less than six (6) hours of instruction including, but not limited to, lectures and practical applications in infant, child, and adult choking and CPR techniques.

**LL 108****First Aid**

This course may be taken at Lasell or through an accredited organization such as the American Red Cross or Department of Transportation. An acceptable Standard First Aid course will consist of not less than 15 hours of instruction including, but not limited to, lectures and practical applications in artificial respiration, control of bleeding, fractures and splinting, medical and environmental emergencies, poisoning, and drug abuse.

**LL 119****Women's Health Issues**

Course focuses on all aspects of maintaining physical and emotional well-being for women. Course is required for all freshmen.

## MATHEMATICS

**MATH 100****Fundamentals of Mathematics****2 Credits**

Reinforces student's background in the foundations of mathematics. Understanding and operating with whole numbers, fractions, decimals, percents, ratio, and proportion. Also includes: properties of and operations with signed numbers; exponents and square roots; an introduction to linear equations. This course does not fulfill the mathematics requirement for any program.

**MATH 101****Mathematics: A Conceptual Approach\*****3 Credits**

Provides an overview of mathematical topics, including problem solving, set theory, logic, measurement, estimation, and data analysis.

**MATH 102****Finite Mathematics\*****3 Credits**

Topics include linear equations and inequalities, plane and coordinate geometry, probability, and statistics.

**MATH 103****Introductory Algebra\*****3 Credits**

An introduction to algebra beginning with a brief review of operations with real numbers. Topics covered include: Algebraic expressions, solving linear equations and inequalities, rules for exponents, operations with polynomials, factoring techniques, quadratic equations, graphing linear equations, solving systems.

**MATH 104****Intermediate Algebra\*****3 Credits**

Intended to strengthen students' ability in algebra. The course begins with a more in-depth treatment of introductory topics such as linear equations and inequalities, polynomials and factoring, quadratic equations, and systems of equations. An introduction to other topics including rational expressions, radicals, and rational exponents. Prerequisite: A grade of C or better in MATH 103 or demonstrated competency through placement testing.

**MATH 203** **Precalculus\*** **3 Credits**

An in-depth look at functions, their properties and graphs. Includes polynomial functions, rational functions, exponential and logarithmic functions, and the trigonometric/circular functions. Includes a brief review of algebra topics. Prerequisite: A grade of C or better in MATH 104 or demonstrated competency through placement testing.

**MATH 204** **Mathematics for Decision-Making\*** **3 Credits**

An examination of the role of quantitative methods in the decision-making process. Application of theories and problem solving will focus primarily in the business arena but will be useful for all consumers. Topics covered: the mathematics of buying and selling, cost-volume profit analysis, linear programming, payoff tables and decision trees, production and inventory control systems and forecasting. Students who have taken Precalculus and achieved a grade of "B" or better should select an alternate math course. Prerequisite: Any math course other than MATH 100.

**MATH 205** **Calculus I\*** **4 Credits**

An introduction to limits, continuity, and methods of differentiation, with a brief study of antiderivatives and integrals. Application to problems in business management, physical sciences, and sociology is emphasized. The objectives are to prepare students for Calculus II, to improve problem solving skills, and to solve problems by differentiation. Prerequisite: A grade of C or better in MATH 203 or permission of instructor.

**MATH 206** **Calculus II\*** **4 Credits**

A continuation of Calculus I, covering integration and differential equations with applications to business, management, medical and biological sciences, physical sciences, and sociology. Improves problem-solving skills and develops an understanding of the methods and processes of finding integrals and solving differential equations. Prerequisite: A grade of C or better in MATH 205 or permission of instructor.

**MATH 208** **Introduction to Statistics\*** **3 Credits**

An applied introductory course in statistics which covers three broad categories: descriptive statistics, introduction to probability, and inferential statistics. Topics include: exploratory data analysis, measures of central tendency, variance, normal curves, central limit theorem, confidence intervals, hypothesis testing, t-distribution, chi-square tests, correlation and regression analysis, and anova. Use of the computer lab and statistical software is a component of the learning experience.

**MATH 240** **College Geometry\*** **3 Credits**

Provides a postulational treatment of Euclidean geometry with special emphasis on logic, deductive systems, and methods of proof. Students investigate the relationship between geometry and algebra and explore other systems, including projective and non-Euclidean geometries. Prerequisite: MATH 104.

**MATH 250** **Linear Algebra\*** **3 Credits**

Elementary theory of matrices and determinants, systems of linear equations, vector spaces, and linear transformations are covered. Prerequisite: MATH 203 or permission of the instructor.

**MATH 301                      Mathematical Modeling\*                      3 Credits**  
 An application-oriented course on how to solve real-world problems from social and life sciences, business, or economics by setting up a mathematical description of the situation. Construction of a "model" will involve a clear understanding of the situation as well as the mathematical techniques that are available for the solution. Topics covered will include the construction of linear mathematical models, graphs of functions as models, matrix models, and probability models. Prerequisites: MATH 203 and MATH 208.

**MATH 310                      Mathematics Applied to Science\*                      3 Credits**  
 How large is the earth? How far away are the planets? What rules govern the inheritance of traits? How do forces interact to bring order to our world? Scientists have investigated these and a myriad of other questions since ancient times, and mathematics has often held the key to the answers. This course provides a review of fundamental mathematical concepts such as probability, trigonometric relationships and algebraic systems, and explores the ways in which these techniques have been applied to investigations in astronomy, genetics, physics, and chemistry. Prerequisite: MATH 203.

**MATH 320                      Differential Equations\*                      3 Credits**  
 Study of ordinary differential equations. Emphasis on methods of solutions, as well as applications in various fields. Topics include first-order differential equations, linear differential equations, linear systems, boundary value problems, and numerical solutions. Prerequisite: MATH 206.

## MUSIC

**MUS 101                      Music Appreciation I\*                      3 Credits**  
 A musical survey course through which students can begin to enjoy and appreciate music. The history and development of music is emphasized starting with Bach. The music of Mannheim and the classic periods through Beethoven and Schubert are covered. Particular emphasis is placed on symphonic form and the orchestra.

**MUS 102                      Music Appreciation II\*                      3 Credits**  
 Continuation of MUS 101. Music of the Romantic period and the twentieth century through Stravinsky is studied in detail.

**MUS 105                      Chorale-Lamplighters                      1 Credit**  
 Provides a repertory of choral experience for those who enjoy singing. Includes popular, semi-classical, and classical selections. Students have the opportunity to perform in at least one concert per semester; a student may enroll every semester.

**MUS 201                      Musical Comedy\*                      3 Credits**  
 A survey of the rise of the musical comedy from origins in England in the eighteenth century (Gay's *The Beggar's Opera*) through the 1920's in the United States. Works by Weill, Kern, Hammerstein, Rogers, Gershwin, Bernstein, Porter, Lerner and Loewe, Wilson, and others are studied.

**MUS 203                      Popular Music\*                      3 Credits**  
 A detailed investigation of the rise of popular music in the United States with particular emphasis on the development of rock music and its derivatives. Musical examples include work from Presley, The Beatles, The Rolling Stones, Clapton, The Who, Cooper, Hendrix, Joplin, and Dylan.



**MUS 215****The History of Jazz\*****3 Credits**

An in-depth study of the history with an overview of the influences of African traditions and the development of the blues. Students will gain insight into the various jazz idioms through recordings of significant artists and compositions. Topics covered will range from dixieland to contemporary styles with an emphasis on swing and bebop.

**PHILOSOPHY****PHIL 100****Ethical Reasoning\*****1 Credit**

A basic analysis of major questions of ethics regarding the identifying, justifying, and achieving of what is ethical for individuals and communities. Included will be a study of values, norms, and behavior and their application to areas of concern such as personal living, human rights, bioethical issues, ecology, and business practices.

**PHIL 101****Introduction to Philosophy\*****3 Credits**

Introduces the student to the basic problems of philosophy, such as the sources of knowledge, the relationship between mind and body, freedom as opposed to determinism, and the nature of values.

**PHIL 102****Introduction to Religion\*****3 Credits**

Introduces issues such as the nature of religion, the concept of what is holy, the value of symbols, the roles of myth, parable, and scripture, the question of God, the problems of evil, holy communities, salvation, and ritual. Examples will be taken from Eastern and African, as well as Western belief systems. The contribution of women to, as well as their role in, religion will be stressed.

**PHIL 110****Ethics\*****3 Credits**

Introduction to analysis of conduct, moral reasoning, and foundation of ethical values in a search for the ultimate meanings of human experience. The following specific problems are examined: life and death issues; human experimentation; sexuality; truth-telling in medicine; honesty in business; cheating and lying; stealing and reparation; egoism, obligation; and capital punishment. (Successful completion of this course satisfies the Ethical Reasoning Core Curriculum requirement.)

**PHIL 202****Aesthetics\*****3 Credits**

Creativity, interpretation, expression, style, symbolism, evaluation, art, and society — all from the philosophical perspective. Students are exposed to a variety of approaches to the question "what is beauty?" The arts and everyday experiences are examined in an effort to answer the question about beauty, as well as the other questions such exploration raises. Course fulfills either philosophy or literature requirements of specific programs.

**PHIL 203****Existentialism\*****3 Credits**

An examination of such questions as: "who am I?"; "what relationship(s) do I have with myself?, with others?, with the universe?" Readings are taken from Kierkegaard, Nietzsche, Heidegger, Buber, Jaspers, Sartre, and others. The influence of existentialism on psychology, society, art, religion, and politics is explored. Course fulfills either philosophy or literature requirements of specific programs.



**PHIL 204****Philosophy of Love and Sex\*****3 Credits**

An investigation of affectivity centering on different meanings of the emotion "love" including friendship, spirituality, ecstasy, and romance. A philosophical inquiry into the person-as-sexed, freedom, choice, responsibility, object, subject, and authenticity. Readings from Plato to Robert Solomon.

**IDS/PHIL 352****Knowing and Reality: East and West\*****3 Credits**

A comparative analysis of eastern and western perception of reality in philosophy and literature, beginning with an historical overview of theories of knowledge and truth as well as the psychological factors in learning. Prerequisites: PHIL 101, PSYC 101, and junior standing.

## **PHYSICAL THERAPIST ASSISTANT**

**PTA 101****Fundamentals of Physical Therapy Procedures****4 Credits**

Fundamentals of patient care procedures including body mechanics, bed and chair positioning, bed mobility, transfers, and range of motion exercises. Corequisites: BIO 105; PTA 103. Program majors only.

**PTA 102****Therapeutic Exercise I****2 Credits**

A continuation of therapeutic exercise. In addition, a seminar prepares students for Clinical Education I. Prerequisites: BIO 105; PTA 101, PTA 103. Corequisites: BIO 106; PTA 104. Program majors only.

**PTA 103****Introduction to the Field of Physical Therapy****2 Credits**

An introduction to physical therapy and the contribution of the physical therapist and physical therapist assistant. Topics include: Basic concepts and systems of health care, medical terminology, anatomy and physiology for physical therapist assistants, with an introduction to medical/surgical conditions. Corequisites: BIO 105; PTA 101. Program majors only.

**PTA 104****Patient Education****2 Credits**

Principles of teaching and learning as related to patient education including an introduction to response to illness and patient helper interaction. Students study ambulatory equipment and how to teach patients to walk with and without adaptive equipment. Other topics include: medical terminology, anatomy and physiology for physical therapist assistants, and medical/surgical conditions. Prerequisites: BIO 105; PSYC 101; PTA 101, PTA 103. Corequisites: BIO 106; HS 101; PTA 102. Program majors only.

**PTA 105****Clinical Education I (Summer Session Course)****3 Credits**

Clinical experience under the supervision of a licensed physical therapist. Prerequisite: Satisfactory completion of all first and second semester courses with at least a 2.0 cumulative average in physical therapy and anatomy & physiology courses and consent of the program director.

**PTA 201****Test and Measurements****4 Credits**

Explores concepts of evaluation and tests and measurements. Additional subjects include normal and abnormal motor development and therapeutic exercise with the focus on orthopedic conditions. Corequisites: PTA 202, PTA 205.

**PTA 202****Therapeutic Exercise II****2 Credits**

Explores therapeutic exercise with a focus on neurological conditions. In addition, a seminar prepares students for Clinical Education II and III. Prerequisites: PTA 201, PTA 203, PTA 205. Corequisites: PTA 204, PTA 206.

**PTA 203**                      **Advanced Physical Therapy Procedures**                      **2 Credits**  
Introduction to respiratory physical therapy. Topics include: stress relaxation techniques, asepsis, adaptations for activities of daily living, orthotics, and prosthetics. Examination of medical/surgical conditions continues. Prerequisites: satisfactory completion of the first year. Corequisites: PTA 201, PTA 205.

**PTA 204**                      **Massage and Modalities**                      **5 Credits**  
An introduction to the procedures used for relief of pain and improvement of tissue nutrition. Prerequisites: PTA 201, PTA 203, PTA 205. Corequisites: PTA 202, PTA 206.

**PTA 205**                      **Kinesiology**                      **2 Credits**  
Application of the function of the musculoskeletal system to patient-related activities and therapeutic procedures. Prerequisite: Satisfactory completion of the first year. Corequisite: PTA 201, PTA 203.

**PTA 206**                      **Organizational and Legal Issues in Physical Therapy**                      **2 Credits**  
Explores concepts and systems of health care, organization and administration, legal considerations in physical therapy practice, and documentation. Topics include: medical laboratory tests and implications, pharmacology, and the response to illness and patient-helper interaction. Prerequisites: PTA 201, PTA 203, PTA 205. Corequisites: PTA 202, PTA 204.

**PTA 208**                      **Clinical Education II**                      **3 Credits**  
Clinical experience under the supervision of a licensed physical therapist. Prerequisite: Satisfactory completion of all first and second semester courses, at least a 2.0 cumulative grade point average in PTA courses, and consent of the program director.

**PTA 210**                      **Clinical Education III**                      **3 Credits**  
Clinical experience under the supervision of a licensed physical therapist. Prerequisite: Satisfactory completion of PTA 208.

## **PHYSICS**

**PHYS 210**                      **General Physics I\***                      **3 Credits**  
Concepts and methods of physics for students in arts and sciences. Topics include kinematics, dynamics, momentum, energy, heat, fluid, wave motion, and sound. Prerequisite: MATH 104.

**PHYS 211**                      **General Physics II\***                      **3 Credits**  
Concepts and methods of physics for students in arts and sciences. Topics include electricity, magnetism, optics, relativity, and atomic structure. Prerequisites: MATH 203 and PHYS 210.

**PHYS 220**                      **Nuclear Energy\***                      **3 Credits**  
Critical examination of the relative merits (including safety, availability, cost, and pollution) of available energy sources (fission, fusion, fossil fuel, hydroelectric, geothermal, and solar) with emphasis on the physics of nuclear energy.

# POLITICAL SCIENCE

## **POLS 101 American Government and The Political Order\* 3 Credits**

An examination of the basic principles that form the foundation for the structure and practice of American government. The impact of the political system on the citizen is explored along with the central assumptions and concepts which serve as the basis for the field of political science.

## **POLS 202 Issues in Contemporary Political Thought\* 3 Credits**

Consideration of political and social issues under four broad topics: law, liberty, justice, and equality, particularly as they apply to women and minority groups. Examines a variety of traditional and modern political and social theories in disobedience, life and death issues, restitution, war, anarchy, and public employee strikes.

## **POLS 208 Contemporary Issues in International Relations\* 3 Credits**

Basic concept and major contemporary problems of international relations are examined. Topics such as the Middle East, East-West relations, deterrence versus disarmament, human rights and third world countries will be discussed. Survey of the major theories and approaches to international relations will also be included.

## **POLS 320 Policy-Making and The Political Process\* 3 Credits**

Discussion of the dynamics of public policy-making in the United States at the national, state, and local levels. An examination of the factors influencing policy formation in a variety of areas: health, education, welfare, and urban planning. An analysis of how policy outcomes are evaluated is also covered. Prerequisite: POLS 101.

# PSYCHOLOGY

## **PSYC 101 Introductory Psychology\* 3 Credits**

An introduction to the basic concepts of human behavior. While investigating such areas as learning theory, perception, motivation, individual differences, and personality traits, the students integrate classic theories with the contemporary issues in the field.

## **PSYC 202 Psychology of Personality\* 3 Credits**

Introduces students to a variety of the most important theories of personality: i.e., Freud, Jung, Adler, Rogers, and others. Emphasis is placed on developing insight and self-awareness. Case studies are examined with the intent of making theories more practical and useful. Prerequisite: PSYC 101.

## **PSYC 210 Abnormal Psychology\* 3 Credits**

An examination of the wide range of personality and behavioral disorders. Both traditional and contemporary theories of psychopathology are reviewed. Emphasis is also placed on the tools, techniques, and process of both the diagnosis and the treatment of various disorders. Prerequisites: PSYC 101 and permission of the instructor.

## **PSYC 212 Psychology of the Life Span\* 3 Credits**

Investigates the progressive unfolding of the "person" through the life span. Consideration will be given to both the building blocks of new stages of maturation. The application of the theoretical to life/work settings is emphasized. Prerequisite: PSYC 101.



PSYC 218	Dynamics of Small Groups*	3 Credits
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Focus is on the "class" as a small group as it unfolds through the semester. The objective is to engender a basic understanding of the nature of a group; interpersonal relations within it; varieties of leadership; goal-setting; decision-making; communication networks; and techniques of observing and analyzing group process. Prerequisites: SOC 101 or PSYC 101 and permission of the instructor.

PSYC 220	Psychology of Dreaming*	3 Credits
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The phenomenon of dreaming is approached from several eclectic perspectives: Jungian analysis of dream symbols; the relevant aspects of Freudian theory; Gestalt principles as applied to the dream; experimental research on dreaming; dreaming as a therapeutic tool; and dream analysis for deepening self-knowledge. Each student is required to keep a dream journal. Prerequisite: PSYC 101.

<b>PSYC 225</b>	<b>Psychology of Adjustment*</b>	<b>3 Credits</b>
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A broad overview of the ways psychology can provide guidance in meeting the challenges of daily living. Topics include: the individual in relationship to society, how the individual reacts to the challenges and demands of that society, and how one's development in areas such as personality, motivation, and values shape adjustment patterns. Also examined are the unique challenges and adjustment necessary in living and working with others. Strategies for effective coping are developed for students and for those with whom they come in contact. Prerequisite: PSYC 101.

**PSYC 301                      Women and Addiction\*                      3 Credits**

A focus on how issues in the lives of women may relate to addictive behavior. The addictive process and current theories are investigated, including the principles of individual differences, behavior consistency, biological and environmental determination and self-determination. A variety of addictions are investigated including, but not limited to, alcohol, illicit drugs, love, eating, gambling, and smoking. Prerequisite: Any 200 level psychology course.

**PSYC 302                      Social Psychology of Women\*                      3 Credits**

An examination of the origins of women's social roles in modern America: the genetic, physiological, psychological and cultural forces. The course focuses on women as daughters, sisters, friends, lovers, wives, mothers, heads of households and members of the general work force. Prerequisite: Any 200 level social science course.

**PSYC 310**                      **Adolescent Psychology\***                      **3 Credits**

Stresses the interpretation of adolescent behavior, emotions, and thought process from the perspective of such theorists as Erikson, Piaget, Sullivan, and Freud. Investigation includes recognition of the larger society in determining the adolescent experience. Prerequisite: Any 200 level psychology course.

PSYC 330	Research Methods in the Social Sciences*	3 Credits
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An exploration of qualitative and quantitative approaches used by social scientists to understand human behavior and the basic patterns that characterize the social world. Topics include: implications and limitations in researching humans/organizations/communities; quality of data; research designs including surveys, experiments, and field studies. Prerequisites: PC 102, and SOC 101 or PSYC 101.



# SCIENCE

For additional courses in Science, refer to page 87.

<b>SCI 101</b>	<b>Science I*</b>	<b>3 Credits</b>
Provides the non-science major with an introduction to the principles governing the technological world of our era. A descriptive rather than quantitative approach is used. Hands-on experience with simple laboratory experiments is provided. Topics include energy, matter, motion, light, electricity, and magnetism.		

<b>SCI 102</b>	<b>Science II*</b>	<b>3 Credits</b>
Topics include weather, solar system, rocks, minerals, and introductory chemistry.		

<b>IDS/SCI 211</b>	<b>Global Ecology*</b>	<b>3 Credits</b>
An examination of the basic principles of ecology and the problems encountered in making public policy decisions relevant to environmental issues. Each student will have the opportunity to explore in depth a single ecological issue of global scope. The class will role play as the relevant governmental regulatory body and "act" to resolve the issue. Prerequisite: At least sophomore standing or permission of instructor.		

<b>SCI 240</b>	<b>Culinary Science*</b>	<b>3 Credits</b>
Creative cooking requires a vivid imagination, a sense of artistry, and a knowledge of science. Course explores the science of food storage and preparation, and basic cooking processes. Among the topics to be studied are the scientific principles of various cooking methods, the chemistry of food preparation, and the effects of freezing. Emphasis is on the relevance of biology and chemistry to everyday activities such as cooking.		

<b>IDS/SCI 302</b>	<b>Topics in Contemporary Science*</b>	<b>3 Credits</b>
An exploration of current issues providing the critical, yet sympathetic, perspective of non-scientists. Topics may include: AIDS, the environment, biotechnology, nuclear energy, biochemical warfare, uses of artificial intelligence, contributions of women in science. Prerequisite: Junior standing or permission of the instructor.		

<b>IDS/SCI 305</b>	<b>Revolutions in Science*</b>	<b>3 Credits</b>
A historical look at science over the past five centuries, focusing on the revolutionary breakthroughs which have occurred and the various human perceptions of them. Students will learn how major shifts in scientific thought influenced religious, social, and political standards of the time. Possible topics: the Copernican revolution, the revolution in the physical sciences (Kepler, Gilbert and Galileo), the Newtonian revolution, the chemical revolution (Lavoisier), evolutionary theory (Darwin and Wallace), Einstein and relativity. Prerequisite: Junior standing or permission of the instructor.		

# SOCIOLOGY

<b>SOC 101</b>	<b>Introductory Sociology*</b>	<b>3 Credits</b>
A survey course that explores how social and cultural forces influence personal experience and social behavior. The focus is on the interrelationships of groups, social organization, and social institutions such as education, religion, family, and the economic and political order.		

**SOC 214                      Sociology of the Family\*                      3 Credits**

An examination of the physiological, psychological, and cultural aspects of one's expression of self and how they influence the patterns and process of establishing and maintaining a family unit. Patterns and processes of forming and dissolving family relationships, and finally, reinforcing the stability of the family unit are considered.

**SOC 221              Contemporary Social Issues: Social Problems\*              3 Credits**

An examination of conditions and issues that result in tension and disorder. Examples drawn primarily from American Society include: labeling and social control of deviants, oppression of minorities, poverty, violence, ageism, and ecological concerns. Prerequisite: SOC 101.

**IDS/SOC 230              Empowerment in Your Community\*              3 Credits**

Focus is primarily on the emerging conflicts created by two historically strong trends in American culture: the struggle for individualism and the commitment to community service. Attention will be drawn to: the growing conflict between individual needs and social commitment facing young and middle-aged adults; the role of government and how its policies address or fail to address the needs of disadvantaged populations, and the need for a heightened awareness of the complexity of solutions and critical aspects in effecting social change. Weekly community service is required of all students.

**SOC 301                      Race and Ethnic Relations\*                      3 Credits**

An examination of the changing nature of race and ethnic relations with primary emphasis on the United States. Topics will include the following: the origins and consequences of racial/ethnic discriminations; immigration policies; movements for integration and separatism; the role of class, religion, and gender on issues of race/ethnicity; the impact of widely differing cultural heritages on our national life, and specific present day problems and trends. Prerequisites: SOC 101 and a 200 level Social Science course.

**SOC 302                      Social Psychology of Women\*                      3 Credits**

An examination of the origins of women's social roles in modern America: the genetic, physiological, psychological and cultural forces. The course focuses on women as daughters, sisters, friends, lovers, wives, mothers, heads of households and members of the general work force. Prerequisite: Any 200 Social Science course.

**SOC 304                      Sociology of Education\*                      3 Credits**

An analysis of education as a formal and informal organizational structure in American society. The primary focus is on education as a tool for social cohesion, consensus, control, and as a socialization agent influencing one's self concept. Prerequisites: SOC 101 and a 200 level Social Science course.

**SOC 330                      Research Methods in the Social Sciences\*                      3 Credits**

An exploration of qualitative and quantitative approaches used by social scientists to understand human behavior and the basic patterns that characterize the social world. Topics include: implications and limitations in researching humans/organizations/communities; quality of data; research designs including surveys, experiments, and field studies. Prerequisites: PC 102, and SOC 101 or PSYC 101.

An analysis of belief systems that promote or impede a women's ability to function as an organizer or manager responsible for a business or any other type of enterprise. Topics include: gender differences in managerial and leadership styles, success and fear of success, risk taking, achievement and affiliation values, interpersonal power, mentors and communication patterns. The objective is to examine alternatives for change in creating a new and more effective partnership between men and women in the world of work. Prerequisites: BUS 107 or 100 level Social Science course and junior standing.





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- David Murphy, Ph.B., M.A., M.S., Ph.D.**  
 Ph.B., Pontifical Gregorian University Rome  
 M.A., Cornell University  
 M.S., Boston University  
 Ph.D., University of Ottawa
- Paula DeAngelis Panchuck, B.S., M.A.**  
 B.S., University of Massachusetts-Amherst  
 M.A., Framingham State College  
 Ph.D. Candidate, Lesley College
- Malini Pillai, B.S., M.S., M.S.**  
 B.S., University of Mysore Maharani's College  
 M.S., Brown University  
 M.S., Mysore Central College
- Assistant Professor, Director, Lifestyles Program*
- Assistant Professor in Psychology  
 Director, Human Services*
- Lecturer, English*
- Assistant Professor, Mathematics  
 Director, GATE Program*
- Professor, English*
- Assistant Professor, Business  
 Director, Business Management/  
 Marketing/Accounting Programs*
- Lecturer, Art*
- Dean of Academic Affairs/  
 Continuing Education*
- Associate Professor, Economics*
- Assistant Professor, Sociology  
 Director, Liberal Arts  
 Open Studies and  
 Interdisciplinary Programs  
 Professor, English*
- Lecturer, Music*
- Assistant Professor  
 Communications Program*
- Assistant Professor  
 Director, Early Childhood  
 Education Program*
- Assistant Professor, Mathematics*

- Miriam Reddicliffe, A.B., M.Ed.**  
A.B., Vassar College  
M.Ed., Boston University  
M.F.A. Candidate, Emerson College  
*Assistant Professor in the Learning Center/English*
- Suzanne Reilly, B.F.A., M.A.**  
B.F.A., Massachusetts College of Art  
M.A., University of Massachusetts  
*Lecturer, Art*
- Daniel Restivo, B.S., M.Ed.**  
B.S., University of Lowell  
M.Ed., University of Lowell  
*Lecturer, Mathematics*
- Elisabeth Sandberg, Ph.D.**  
Candidatus Magisterii, University of Oslo  
Candidata Philologiae, University of Oslo  
Ph.D., University of Massachusetts-Amherst  
*Associate Professor, English*
- Stephen Sarikas, B.S., M.A., Ph.D.**  
B.S., University of Massachusetts  
M.A., Southern Illinois University  
Ph.D., Boston University  
*Assistant Professor, Science*
- Sarah Scavone, B.S., M.S.**  
B.S., University of Massachusetts  
M.S., Lesley College  
*Assistant Professor, Business*
- S. Murray Simons, B.S., M.B.A.**  
B.S., Boston University  
M.B.A., Northeastern University  
Ed.D. Candidate, Northeastern University  
*Senior Lecturer Business*
- Susan E. Swanson, B.A., M.A., M.L.S.**  
B.A., Augsburg College  
M.S., University of Minnesota  
M.L.S., University of Washington  
*Reference Librarian  
Brennan Library*
- Anne W. Tagge, B.A., M.A.**  
B.A., Wellesley College  
M.A., Baylor University  
*Professor, English*
- Virginius Bray Thornton, B.A., M.A.**  
B.A., Virginia Union University  
M.A., Virginia State University  
Ph.D. Candidate, Pennsylvania State University  
*Lecturer, History*
- Stevan K. Trooboff, B.B.A., M.B.A., D.B.A.**  
B.B.A., Georgia State University  
M.B.A., Harvard University  
D.B.A., Harvard University  
*Professor,  
Business*
- Edwin Urban, B.S.**  
B.S., City College  
*Senior Lecturer, Business*
- André van de Putte, B.A., M.F.A.**  
B.A., State University of New York at Stony Brook  
M.F.A., The School of the Art Institute of Chicago  
*Assistant Professor  
Director, Art and  
Interior Design*

## ACADEMIC SUPPORT STAFF

- Lyn M. Albert, B.A.**  
B.A., University of Massachusetts, Amherst  
*Administrative Assistant to the Registrar*
- Kathryn Bowman, A.B., M.A.T.**  
A.B., Connecticut College for Women  
M.A.T., Harvard University  
*Head of Circulation Periodicals,  
Brennan Library*
- Shirley Ann Fitzgerald, B.S.**  
B.S., Mount Saint Vincent College  
*Administrative Assistant to the Faculty*
- Kevin Franciosi, A.S., A.S.**  
A.S., Massasoit Community College  
A.S., Berklee School of Music  
*Technical Specialist  
Academic Computer Center*

**Claire E. Kay, B.A., M.Ed.**  
 B.A., Columbia University  
 M.Ed., Boston University

*Assistant to the Director  
 Academic Computer Center*

**Elizabeth A. Vittum, B.A.**  
 B.A., University of Massachusetts, Amherst

*Administrative Assistant to the Academic Dean*

## CHILD STUDY CENTERS SUPPORT STAFF

<b>Nazda Alam</b>	<i>Teacher</i>
M.E., Texas Southern University	
<b>Cynthia Bosco</b>	<i>Teacher</i>
B.A., Arizona State University	
<b>Pat Cantin</b>	<i>Teacher</i>
A.S., Lasell College	
<b>Faith Chichester-Nickolas</b>	<i>Teacher</i>
B.S., Lesley College	
<b>Nancy Cohen</b>	<i>Teacher</i>
B.S., Wheelock College	
<b>Mary Kay Cunningham</b>	<i>Teacher</i>
B.A., Fitchburg State College	
<b>Teresa Dicesare</b>	<i>Teacher</i>
B.A., Stonehill College	
<b>Shirley Gallerani</b>	<i>Director, Child Study Centers</i>
A.S., Lasell College	
B.S., Framingham State College	
M.S., Lesley College	<i>Teacher</i>
<b>Angela Hsiung</b>	<i>Teacher</i>
B.A., Bradford College	
<b>Wendy Johnstone</b>	<i>Teacher</i>
B.S., Colby Sawyer College	
<b>Lisa S. Landis</b>	<i>Assistant Director and Teacher</i>
B.S., Wheelock College	
<b>Kathy Lucey</b>	<i>Teacher</i>
A.S., Lasell College	
B.S., Framingham State College	
<b>Anne Rollins</b>	<i>Assistant Director and Teacher</i>
A.S., Lasell College	
B.S., Framingham State College	<i>Teacher</i>
<b>Holly Gainsboro</b>	<i>Teacher</i>
A.A., Mount Ida College	
<b>Nancy Roy</b>	<i>Teacher</i>
B.F.A., Rhode Island School of Design	
<b>Kathleen Rudnicki</b>	<i>Teacher</i>
M.Ed., Bridgewater State College	
<b>Julie Songer</b>	<i>Teacher</i>
B.S., Wheelock College	
<b>Ramona Thompson</b>	<i>Teacher</i>
B.A., California State Polytechnic University	
<b>Denise Waters</b>	<i>Teacher</i>
B.S., Wheelock College	
<b>Barbara Weinblatt</b>	<i>Administrative Assistant Child Study Centers</i>
B.A., Furman University	

## PHYSICAL THERAPIST ASSISTANT PROGRAM CLINICAL AFFILIATIONS

Beth Israel Hospital	<i>Acting Director of</i>
Joan Drevins, P.T.	<i>Physical Therapy</i>
Braintree Hospital	<i>Clinical Coordinator</i>
Clarice Doliber, P.T.	



Children's Hospital Medical Center <b>Kathleen Peterson, P.T.</b>	<i>Clinical Coordinator</i>
Framingham-Union Hospital <b>Nancy Tivnan, P.T.</b>	<i>Clinical Coordinator</i>
Hardy Physical Therapy Rehabilitation Services <b>Terry Hardy, P.T.</b>	<i>Director and Clinical Coordinator</i>
Lahey Clinic Medical Center <b>Debra Azarian-Tramonti, P.T.</b>	<i>Clinical Coordinator</i>
Lawrence Memorial Hospital of Medford <b>Barbara Walker, P.T.</b>	<i>Clinical Coordinator</i>
Lemuel Shattuck Hospital <b>Ann Carlin, P.T.</b>	<i>Director of Rehabilitation Service and Clinical Coordinator</i>
Malden Hospital <b>A.Clare Matthews, P.T.</b>	<i>Clinical Coordinator</i>
Melrose-Wakefield Hospital <b>Kathryn Scarpelli, P.T.</b>	<i>Clinical Coordinator</i>
New England Deaconess Hospital <b>Kim Velie, P.T.</b>	<i>Clinical Coordinator</i>
New England Sinai Hospital and Rehabilitation Center <b>Ralph Colangelo, P.T.</b>	<i>Director of Rehabilitation Services</i>
Newton-Wellesley Hospital <b>Linda Dudis, P.T.</b>	<i>Clinical Coordinator</i>
Norwood Hospital <b>Ann Taubman, P.T.</b>	<i>Clinical Coordinator</i>
Recuperative Center <b>Sandy Hurwitz, P.T.</b>	<i>Director of Physical Therapy and Clinical Coordinator</i>
Spaulding Rehabilitation Hospital <b>Regina Kaufman, P.T.</b>	<i>Clinical Coordinator</i>
St. John of God Hospital <b>Sandahya Rao, P.T.</b>	<i>Director of Rehabilitation Services and Clinical Coordinator</i>
St. Joseph's Hospital <b>Deborah Stanisewski, P.T.</b>	<i>Clinical Coordinator</i>
University Hospital <b>Jill Strickler-Page, P.T.</b>	<i>Clinical Coordinator</i>
V.A. Medical Center, West Roxbury <b>Jeanne McManus, P.T.</b>	<i>Clinical Coordinator</i>
Wrentham State School <b>Terry Stephens, P.T.</b>	<i>Director of Physical Therapy and Clinical Coordinator</i>
Youville Hospital and Rehabilitation Center <b>Sarah Seaman, P.T.</b>	<i>Clinical Coordinator</i>



# Lasell

Lasell College • 1844 Commonwealth Avenue • Newton, MA 02466 • (617) 243-2000

## Buildings

- 1 Rockwell
- 2 New Dorm
- 3 McClelland
- 4 Bancroft
- 5 President's House
- 6 Vista
- 7 Haskell
- 8 Draper
- 9 Goodman
- 10 Blandell
- 11 Cushing
- 12 Plummer/Lasell Inn
- 13 Karaden
- 14 73 Seminary

## Buildings and Grounds

- 15 Jager
- 16 Buildings and Grounds
- 17 Carter
- 18 Flag
- 19 Carpenter
- 20 26 Maple Terrace
- 21 To Boat House
- 22 Saunders
- 23 Briggs
- 24 Ordway
- 25 Chandler
- 26 Weaver
- 27 70 Maple Street
- 28 Pickard

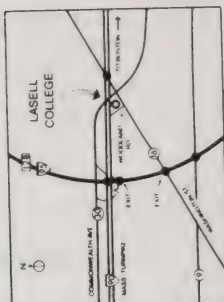
## Offices

- 29 Mott
- 30 The Barn
- 31 Brennan Library
- 32 Winslow Hall
- 33 Carpenter
- 34 Nason
- 35 Gardner
- 36 Edwards Student Center
- 37 Woodland Hall
- 38 Wass Science
- 39 White Hall
- 40 Potter Hall
- 41 Town

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- 40 Academic Affairs
- 7 Offices of President, Business and Alumni Affairs
- 41 Admissions
- 31 Computer Learning Centers
- 40 Continuing Education
- 41 Student Financial Planning
- 16 Health Center
- 32 Public Safety
- 40 Registrar's Office
- 16 Student Services

Directions in an back of map



**From the West:** Take the Massachusetts Turnpike (Route 90) to exit 14 (Route 128, I-95 North/South). After going through the toll booth take the "128 North 30" ramp to exit 24 East (Route 30, Commonwealth Avenue). Travel east on route 30 for 1.4 miles to the sign for LASELL on the right. Turn right onto Cheswick Road.

**From the South:** Take Route 95 (also 128) North to exit 21 (Route 16, Washington Street). Continue on Route 16 past Newton-Wellesley Hospital on the right, Woodland Golf Club on the left, and turn left at the traffic light at the junction of Route 30 (Commonwealth Avenue). Turn left onto Cheswick Road at the LASELL sign (1.3 miles from exit 21).

**From the North:** Take Route 95 (also 128) to exit 24. At the exit ramp take Route 30 East (Commonwealth Avenue). Travel 1.4 miles to the LASELL sign and turn right onto Cheswick Road.

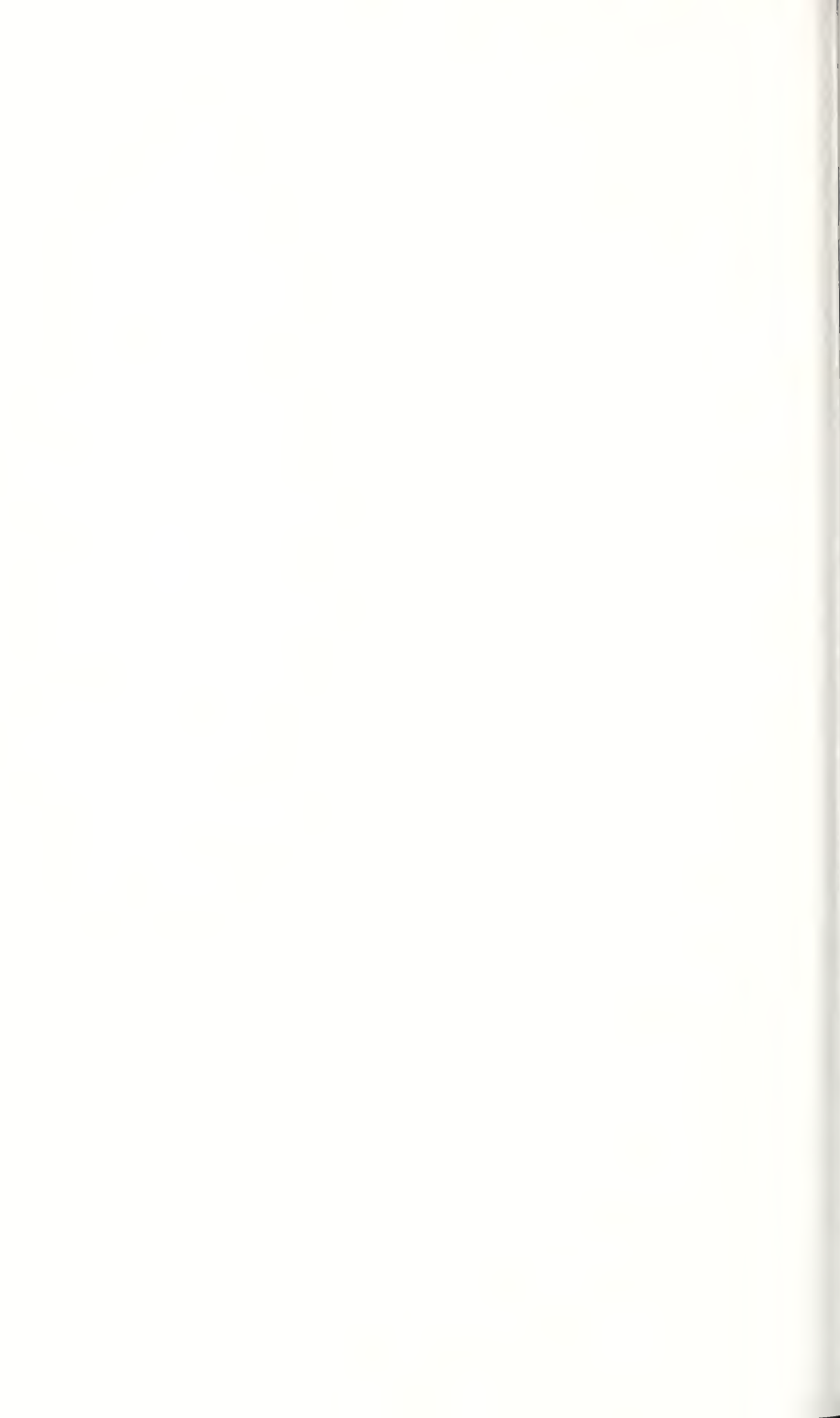
**From the East:** Take the Massachusetts Turnpike (Route 90) to Route 16 (Newton-Wellesley) exit. Bear right (Route 16 West) off the ramp onto Washington Street. At the third traffic light, turn right onto Commonwealth Avenue. Turn left onto Cheswick Road at the LASELL sign.

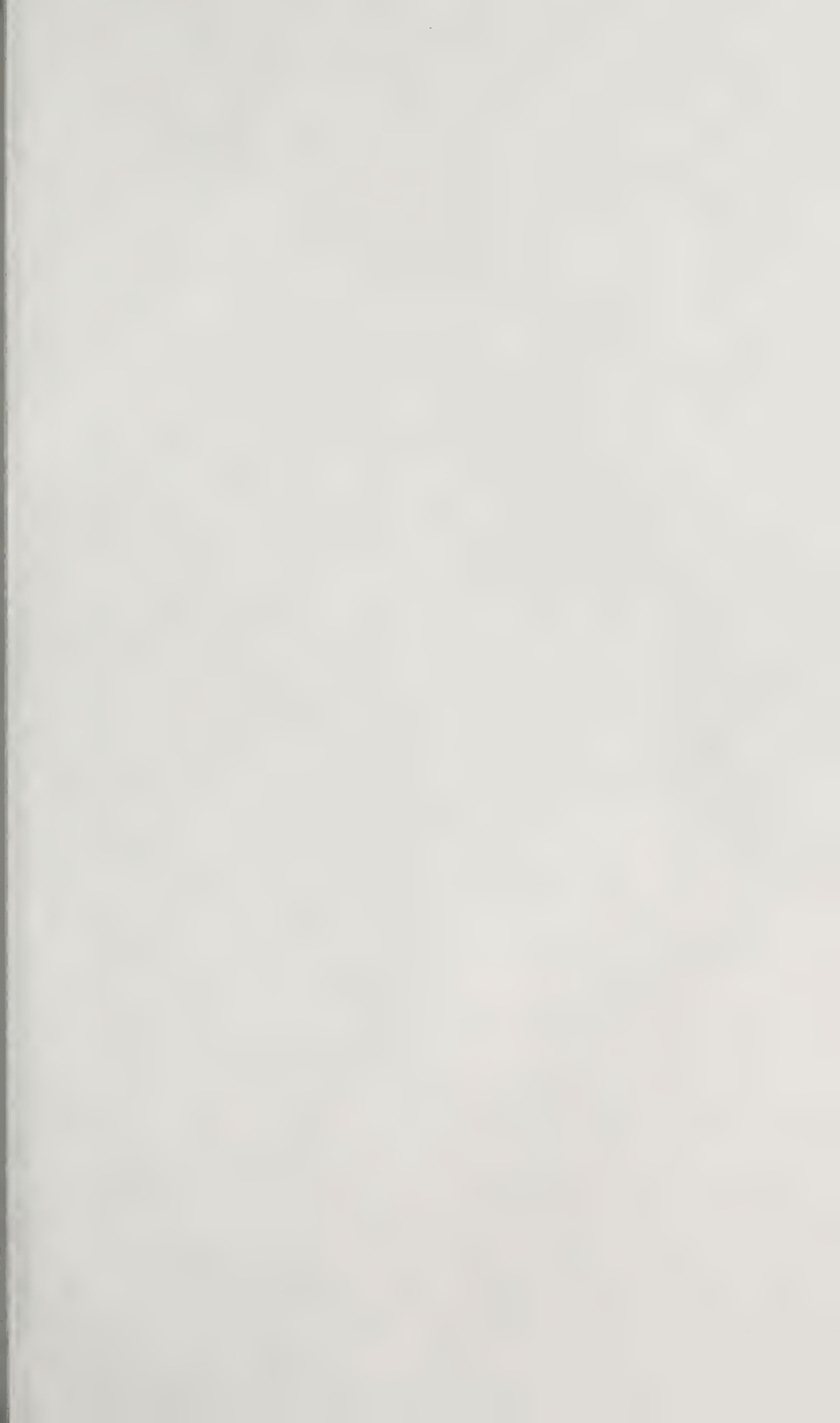
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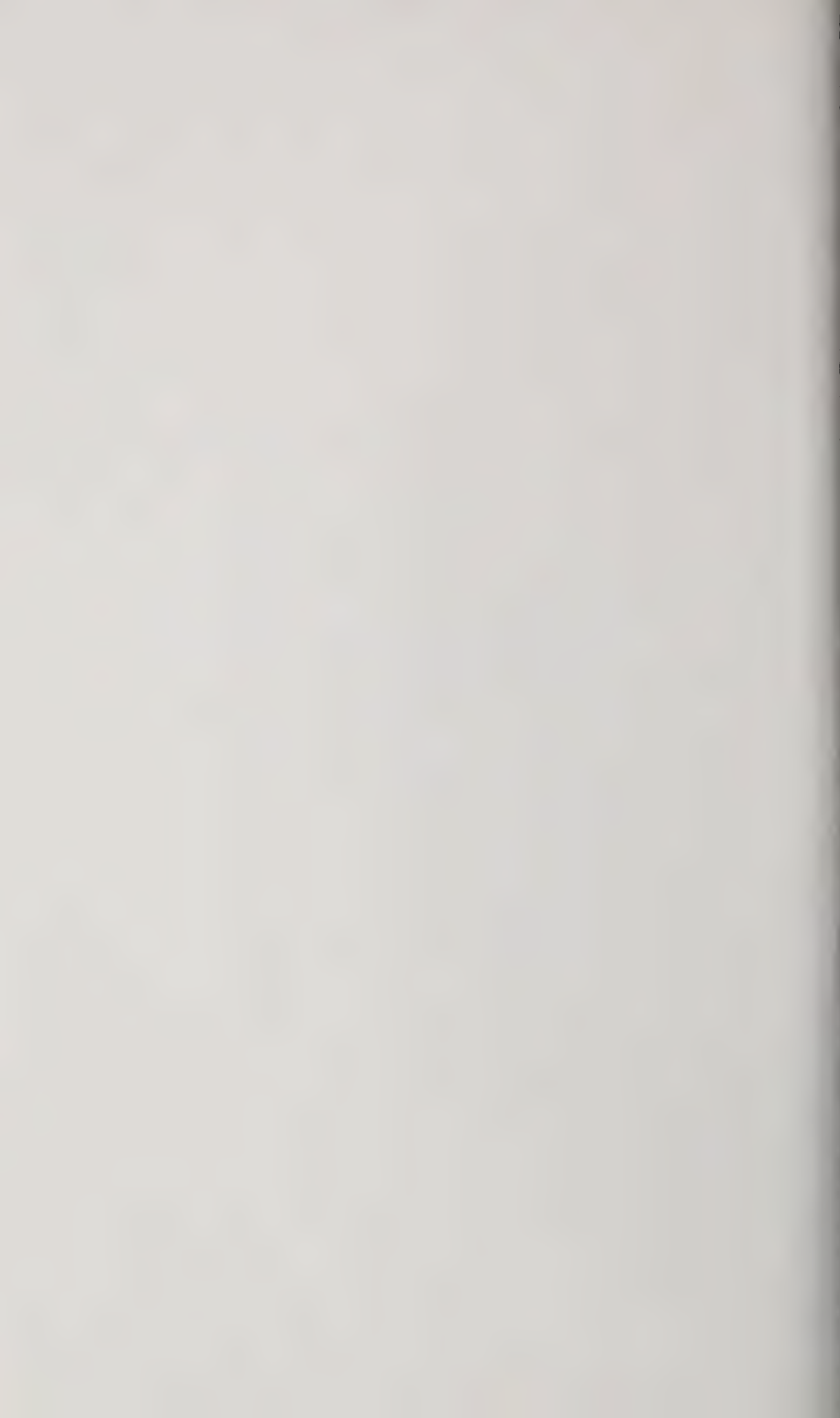
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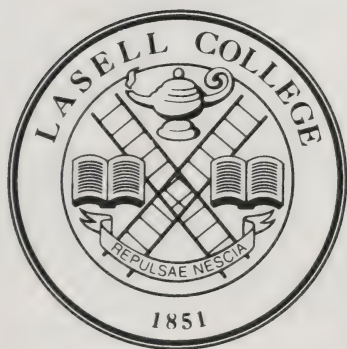












1992-93  
Catalog

# Lasell College

**Lasell College**  
1844 Commonwealth Avenue  
Newton, Massachusetts 02166  
(617) 243-2000

Dr. Thomas E. J. de Witt  
President

## **Accreditation**

New England Association of Schools  
and Colleges

## **Memberships**

Association of Independent Colleges  
and Universities in Massachusetts

American Council on Education

College Entrance Examination Board

National Commission on Accrediting

Association for Continuing Higher  
Education

National University Continuing Edu-  
cation Association

American Association of Community  
& Junior Colleges

National Council of Independent Jun-  
ior Colleges

This catalog is published as a source of infor-  
mation for prospective students and for the gen-  
eral public. The College reserves the right at any  
time to revise course and program offerings, re-  
quirements, and other information described  
herein.

Lasell College admits students of any age,  
race, color, national and ethnic origin, and  
handicap to all the rights, privileges, programs,  
and activities generally accorded or made avail-  
able to students at the College. It does not dis-  
criminate on the basis of age, race, color,  
national or ethnic origin, or handicap in the  
administration of its educational policies, admis-  
sions policies, scholarship and loan programs,  
and athletic and other school-administered pro-  
grams.

Furthermore, the College subscribes fully to all  
federal and state legislation prohibiting discrimi-  
nation against applicants, faculty and all other  
employees for reasons of age, race, color, na-  
tional and ethnic origin, or handicap.



Lasell College is accredited by the New England Association of Schools and Colleges, Inc., a non-governmental, nationally recognized organization whose affiliated institutions include elementary schools through collegiate institutions offering post-graduate instruction.

Accreditation of an institution by the New England Association indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer group review process. An accredited school or college is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Accreditation by the New England Association is not partial but applies to the institution as a whole. As such, it is not a guarantee of the quality of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution.

Inquiries regarding the status of an institution's accreditation by the New England Association should be directed to the administrative staff of the school or college. Individuals may also contact the Association:

NEW ENGLAND ASSOCIATION OF SCHOOLS  
AND COLLEGES  
THE SANBORN HOUSE, 15 HIGH STREET  
WINCHESTER, MASSACHUSETTS 01890  
(617) 729-6762



# **Lasell Catalog 1992-93**

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Visitors to the College are always welcome. The Admissions Office at 1844 Commonwealth Avenue in Newton is open Monday through Friday from 8:30 a.m. to 4:30 p.m. and until 12 noon on Saturday during the College year. It is requested that personal interviews be arranged in advance by letter or by telephoning (617) 243-2225.

# TO ANSWER YOUR QUESTIONS

## **Academic Programs/Continuing Education**

Dr. Cathy L. Livingston  
Dean of Academic Affairs  
243-2111

## **Admissions**

Adrienne Asiaf  
Director of Admissions  
243-2225

## **Alumnae Affairs**

Helena C. Bentz  
Director of Alumnae Relations  
Jeanne A. Johnsen  
Director of Support Services for  
Development and Alumnae  
Relations  
243-2141

## **Career Services**

Marie Smith  
Director of Career Services  
243-2125  
Andy Sogolow  
Career Development Specialist  
243-2124

## **Fees and Operations**

Elizabeth H. Winter  
Vice President for Business  
and Finance  
243-2101  
Charlotte E. LeMoine  
Bursar  
243-2103

## **Financial Aid**

Judith Schreiber  
Director of Office of Student  
Financial Planning  
243-2255

## **Gifts to the College**

Helena C. Bentz  
Director of Development and  
Alumnae Relations  
243-2141

## **Public Relations/Communications**

Mary T. Tiernan  
Director of Communications  
243-2139

## **Registration/Records**

Maureen F. Carey  
Registrar  
243-2133

## **Residential Life**

Christine M. Simpson  
Director of Residential Life  
243-2115

## **Student Activities**

Michelle M. Leporé  
Director of Student Development  
243-2122

## **Student Services**

Kathleen M. O'Connor  
Dean of Enrollment Management  
243-2124



# Lasell College - 1992-1993 Calendar

1992

AUGUST	27	THURSDAY	International Student Orientation
	29	SATURDAY	New Students Arrive/Orientation Begins
	30	SUN-WED	New Student Orientation Begins and Continues Through September 2
SEPTEMBER	1	TUESDAY	Returning Residents Move In
	2	WEDNESDAY	Registration For All Students
	3	THURSDAY	Classes Begin
	7	MONDAY	No Classes - Labor Day
OCTOBER	10	THURSDAY	End of ADD/DROP Period
	2-4	FRI-SUN	Family and Friends' Weekend
	12	MONDAY	No Classes - Columbus Day
	17	SATURDAY	Alumnae Council
	23	FRIDAY	Status Reports Issued*
NOVEMBER			First Quarter Ends
	1	SUNDAY	Admissions Open House
	11	WEDNESDAY	No Classes - Veterans' Day
	13	FRIDAY	Founders' Day
	19	THURSDAY	Last Day To Drop A Class Without An "F" On Record**
DECEMBER	24	TUESDAY	Thanksgiving Recess Begins <u>After</u> Last Class
	30	MONDAY	Classes Resume
	11	FRIDAY	Last Day Of Classes
	12-14	SAT-MON	Reading Days
	15-17	TUES-THUR	Final Exam Period
	17	THURSDAY	Winter Recess Begins After Last Exam

1993

JANUARY	17	SUNDAY	January New Student Orientation
	18	MONDAY	No Classes - Martin Luther King, Jr. Day
	19	TUESDAY	Winter Recess Ends. Registration For All Students
FEBRUARY	20	WEDNESDAY	First Day Of Classes
	26	TUESDAY	End Of ADD/DROP Period
	15	MONDAY	No Classes - Presidents' Day
	17	WEDNESDAY	Admissions Overnight Program
MARCH	5	FRIDAY	Status Reports Issued*
	12	FRIDAY	Spring Recess Begins After Last Class; Third Quarter Ends
APRIL	22	MONDAY	Classes Resume
	28	SUNDAY	Admissions Open House
	6	TUESDAY	Last Day To Drop A Class Without An "F" On Record**
	19	MONDAY	No Classes - Patriots' Day
	25	SUNDAY	Admissions Open House

MAY	4	TUESDAY	Last Day Of Classes. (Classes End At 5:00 p.m.)
	5	WEDNESDAY	Reading Day
	6	THURSDAY	Final Exam Period Begins
	10	MONDAY	Final Exam Period Ends
	16	SUNDAY	Commencement
JUNE	17	MONDAY	Summer Physical Therapist Assistant Program Begins
	4-5	FRI-SAT	Reunion Weekend
	18	FRIDAY	Summer Physical Therapist Assistant Program Ends

\* Status Report Dates for 5 and 10 week courses will be published by the Office of the Registrar prior to the start of each semester.

\*\*Last Day to drop 5 and 10 week courses will be published by the Office of the Registrar prior to the start of each semester.

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## **GENERAL INFORMATION**

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### **History**

For more than 140 years, Lasell College has been a pioneer in the higher education of women. Founded in 1851, it was the nation's oldest private two-year college for women until it received Board of Regents' approval to grant specific four-year degrees in 1989. The only other institution of higher learning in the Greater Boston area at the time of its founding was Harvard University. Among women's seminaries or colleges, only Mount Holyoke and Wheaton were founded before Lasell.

The College's founder was Edward Lasell, a graduate of Williams College who became a professor of chemistry at his alma mater. While on leave teaching at Mount Holyoke Seminary, Professor Lasell was impressed with the quality of scholarship exhibited by women. Within a year he established the Auburndale Female Seminary. Edward Lasell died of typhoid fever in the school's very first semester, and it was renamed Lasell Female Seminary in his memory. After the Lasell family ended its control in 1865, it was led for more than seven decades by two principals/presidents: Dr. Charles Bragdon and Dr. Guy Winslow. Adoption of the name Lasell Junior College came in 1932, and the College began issuing associate degrees instead of diplomas in 1943. In 1989, the College amended its name to Lasell College and its charter to include both associate and bachelor degrees. As Lasell College, it graduated its first baccalaureate students in May 1992.

Edward Lasell's intentions for the school were stated in one of its early catalogs: "It is not to make bookworms or blue-stockings...but to graduate first-rate, all-round women, full of practical knowledge for daily duties and versed in the classics, as well."

By emphasizing both the practical and the scholarly, Lasell departed radically from the "finishing school" attitude toward women's education so prevalent in the nineteenth century.

Lasell has been innovating ever since. For example, Lasell was one of the first — perhaps the first — women's colleges to build a gymnasium and indoor pool and to establish a separate Physical Education Department. Lasell was the very first college to offer courses in Domestic Science, courses that developed into programs for nutritionists and dieticians. The College was the first to have a Retailing Department for students interested in merchandising careers.

The College has extended its innovative offerings by the creation of on-site training centers that support the Lasell Plan of Education that fosters "connected learning." On-campus training centers include: two distinct highly renowned child study centers; a fashion laboratory/design window; an inn and travel agency, both run by students with faculty supervision; a retail management training center; an ad agency; and, a physical therapist assistant training lab.

The future academic vision of the College emanates from a history of preparing women for successful lives as individuals and as professionals. Lasell will continue to provide women with options by granting both two-year and four-year degree programs.

## **Mission Statement**

Lasell College has a heritage of over one hundred and forty years as a pioneer in the higher education of women. Building on this tradition, Lasell provides an educational environment in which each student can acquire the knowledge and personal competencies required to address successfully her own life issues. The College's educational environment recognizes the uniqueness of each student's learning profile through an initial assessment, and provides appropriate placements and services to foster a successful transition to the College. Particular attention is paid to creating learning and living environments that are attentive to how women learn best and that foster the development of self-esteem and confidence in oneself. Accenting its emphasis on teaching, the College stresses teaching styles and "connected" learning opportunities that address the needs of diverse learning styles. Through an integrated Core Curriculum, each student is challenged to develop her general education skills through the professional and liberal arts courses, and to clarify her sense of personal values and social responsibility. Sustained by achievements in these areas, the Lasell graduate is prepared to assume her role as a full participant in an evolving society. As a college, Lasell accepts responsibility to recognize and respond to conditions in the world which affect women. To fulfill this mission, Lasell is committed to:

- Providing the foundation of knowledge, skills, and attitudes which will enable each student to enter competitive career fields after two years, transfer to other four-year institutions, or pursue a bachelor's degree at Lasell in selected areas;
- Creating an educational environment that stimulates an enthusiasm for learning, critical thinking, cultural awareness, and initiative;
- Creating a supportive learning environment built on a student development model that integrates knowledge of students



as individual learners with keen sensitivity to the new research on the psychology of women;

- Developing a student life program that fosters a sense of community and complements the academic program;
- Challenging the student to integrate knowledge with her developing values, to exercise independence, and to increase self-confidence;
- Responding to the need for continued personal and professional growth by offering continuing education courses and programs that are academic, self-enriching, or career-oriented.

In fulfilling this mission, Lasell strives to encourage each student to recognize and pursue her potential as she assumes her multiple and changing roles in contemporary society.

In summary, Lasell College strives to create an educational environment for women that

- stimulates learning
- provides foundations
- fosters community
- integrates values
- facilitates transitions

## The Campus

Lasell College is located in Auburndale, Massachusetts, a village of Newton, a residential suburb bordering Boston. The campus covers fifty acres, mostly along Woodland Road and adjacent streets. Spacious lawns and varied foliage provide an attractive setting for the forty-three college buildings, which range in style from Victorian to modern. Tree-lined streets, the recreation field, the Charles River, and five tennis courts provide abundant opportunity for outdoor activity.

The fourteen residence halls at Lasell are homelike, well-arranged, and comfortable. Dining facilities are located in Woodland Hall.

Other buildings house classrooms; an auditorium-gymnasium and Fitness Center; laboratories for anatomy, biology, chemistry, and physical science; two child study centers; a health and counseling center staffed by a physician, nurse, counselor, and receptionist; a student center containing a snack bar, lounges, bookstore, post office, and student government offices; and audio-visual facilities.

In many ways, the heart of the Lasell campus is the Jessie S. Brennan Library, a modern computerized library that contains more than 50,000 volumes, over 400 periodical subscriptions, and a large record and videocassette collection. As a member of the Minuteman Library Network, a consortium of over 24 libraries, students and faculty have easy access to an additional two million books and materials using the on-line computer catalog and

many more materials are available through other computer systems in the library.

The library building also houses the Stoller Room, the Rafferty Shoemaker Learning Center, the Brightman Rosen Auditorium, and the Academic Computer (PC) Lab.

In September 1992, the College will open the Yamawaki Cultural Center that will eventually include an auditorium for both film and live performances such as student plays and dance groups. A museum/display area will show works of developing as well as established artists, both domestic and international. The Center also houses laboratories for photography, ceramics and other media, along with additional classrooms in support of the Art and Interior Design majors.

The international focus of the Center complements Lasell's commitment to providing students with a global perspective and a sensitivity to cultural diversity. The Center will further enhance the opportunities for students to study and travel abroad.

### **Transportation**

Convenient access to the educational, cultural, and entertainment resources of Boston is provided by bus, rapid transit (MBTA), train, local taxi, and private car. Trains and buses for New York and other points stop at nearby terminals. Boston's Logan Airport is easily accessible by a variety of forms of transportation.

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## **ADMISSIONS**

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Each year the Lasell Admissions Office selects from its applicants those students who seem best qualified to benefit from a course of study at Lasell. Many factors are considered when evaluating applications for admission: the applicant's scholastic record; personal evaluations of the applicant submitted by faculty or counselors at either the high school or college level; the applicant's scores on standardized tests; and the applicant's choice of academic program at Lasell.

It is strongly suggested that applicants arrange an interview, and parents are invited to accompany the applicant. Interviews may be arranged by writing to the Admissions Office or by telephoning that office at (617) 243-2225.

Lasell uses a rolling admissions policy; an applicant for admission need not wait until a specific date for the College's decision, but rather can expect a decision shortly after her application has been completed.

### **Requirements**

**Freshman Class** - Candidates for admission to the freshman class are normally expected to complete the college preparatory program of an approved secondary school. However, Lasell will also consider applicants who show ability to do college work even though they have not taken the usual college preparatory courses.

**Transfer** - Candidates for admission who have completed college coursework may be reviewed for either an associate's degree or bachelor's degree program at Lasell College. All transfer candidates are expected to have completed the requirements of a secondary school or to have received an equivalent certificate. Candidates who are applying for admission into the baccalaureate programs are expected to have an overall grade point average of 2.3 or higher. Students whose G.P.A. falls slightly short of the requirement may be accepted upon the recommendation of the Dean of Academic Affairs.

### **GATE Program (Grow Academically Through Education)**

Students who are admitted to their program of choice through the GATE program are provided with a more structured first semester course schedule, which includes assistance in developing



study and learning skills. Following successful completion of the GATE semester, students will be prepared to continue in their program of choice.

## **Entrance Examinations**

All candidates for admission are urged to take the Scholastic Aptitude Test (SAT) given by the College Board, or the equivalent of that test, preferably before January of the senior year of secondary school.

Information concerning the SAT may be obtained from the College Entrance Examination Board, Box 592, Princeton, New Jersey 08540, or the College Board, Box 1025, Berkeley, California 94701. Applications to take the test should reach the College Board at least one month before the date the test is to be taken.

## **Procedure**

Application forms for admission to Lasell may be obtained from the Admissions Office. The completed application, together with a non-refundable fee of \$20, should be returned to the Director of Admissions. Applicants to the freshman class should ask their secondary school guidance counselor to forward their completed secondary school transcript and a letter of recommendation.

Applicants for transfer who have earned less than 45 college credits should submit an application with their secondary school transcript, college transcript, and an academic letter of recommendation. Foreign applicants must submit official results of the TOEFL (Test of English as a Foreign Language).

Applicants for transfer to the junior year who have earned 45 or more credits or an associate degree must submit an application with completed college transcripts, two faculty recommendations, a Dean of Student's recommendation, and a personal statement. Accepted transfer students will receive a credit evaluation of their previous course work, and their resulting class standing. Only grades of C- or better are acceptable for transfer credit.

The applicant is responsible for making sure that all required information is sent to the Admissions Office. Applications are considered when all credentials have been received.

Upon acceptance, the candidate is requested to accept the offer of admission by forwarding a \$300 commitment deposit within thirty days after notification of acceptance. This deposit is applied toward tuition charges and is refundable until May 1. A student requesting a refund must do so in writing PRIOR to May 1.

Assignment of students to particular residence halls will be made depending on availability and on a first-come, first-served basis.



## **Transfer Students**

A number of students are admitted to Lasell each year with transfer credit from other colleges. These students must meet the requirements for graduation and must meet the requirements of their respective programs. A maximum of 30 credits can be accepted in transfer towards the associate degree. Students pursuing a bachelor degree must complete a minimum of 45 credits at Lasell. Only grades of C- or better are acceptable for transfer credit.

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# ACADEMIC POLICIES

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## Graduation Requirements

### Associate Degree

A graduate of Lasell receives the degree of associate in arts, associate in science, or an associate in applied science, depending on her choice of curriculum. Specific requirements of the various curricula are described under each program.

Each student, in order to graduate, must complete a minimum of 63 semester hours of academic work, including Writing I & II, Ethical Reasoning, and Practical Computer Applications I & II. Students must also complete the requirements of the Women's Health Education Program and pass the Math Competency Exam. Students must attain a cumulative grade point average of 2.00 or higher to graduate. Students are required to take over fifty percent of their course work at Lasell, and they must fulfill the specific requirements of the programs in which they are enrolled.

Before a student will be admitted to classes, her program must be approved by her faculty adviser and the registrar. Grades, issued at the end of each semester, determine the student's academic standing.

### Bachelor Degree

In addition to the requirements for admission into full junior standing already described, each student in order to graduate, must complete a minimum of 125 semester hours of academic work. Students who transfer into the four-year programs must meet Lasell's Core curriculum requirements: Writing I & II, Ethical Reasoning, and Practical Computer Applications I & II. Students must also complete the requirements of the Women's Health Education Program and pass the Math Competency Exam. Students are required to complete 45 semester hours at Lasell, and must attain a cumulative grade point average of 2.00 or higher to graduate.

In addition to fulfilling the specific requirements of the programs in which they are enrolled, students must meet the following liberal arts distribution requirements in the specified areas\*:

Humanities	2 courses
Social Sciences	2 courses
Math	1 course
Science	1 course
Interdisciplinary	1 course

\*Courses must be three or more credits; at least 3 of these must be taken at the 300 level or higher, and a total of 5 courses must be taken at the 200 level or higher.

## Class Attendance Policy

Faculty will distribute their specific course attendance policies as a part of the course syllabus during the first week of classes. The student needs to inform herself about the attendance policies in her courses by reading the course syllabi.

The student who is serious about her education assumes the responsibility of attending every class. If a student misses a class, she cannot benefit from hearing the lecture herself, nor can she participate in laboratory-style work with the guidance of the instructor.

In the case of truly unavoidable absence, the student should inform the instructor ahead of time if possible. If an extended absence is anticipated, the Registrar should be notified in order that the adviser and all instructors can be informed. Upon return to the College, the student should immediately consult her adviser and instructors regarding whether successful continuation is realistic.

If a student misses classes for medical reasons for more than three days, the Academic Dean's office or the Registrar's Office will notify instructors upon receipt of a doctor's note. If a student is out for less than three days, it is her responsibility to notify the instructor and to make arrangements for missed work.

Students will be excused from class(es) to observe major religious holidays with the understanding that they notify the instructor in advance and make arrangements to complete missing work.

# GRADING

## Grades

Grades are issued at the end of each semester and are represented by letters. Rank in class, class promotion, graduation, honors, Low Scholastic Standing, Academic Probation and Suspension are based on a student's grade point average (G.P.A.). The G.P.A. is computed by multiplying the number of semester hours of credit by the appropriate quality point value, and then dividing the sum of these products by the total number of semester hours of credit carried. Students may take a specific course on a pass/fail basis with permission of the Instructor, the Program Director, and the Registrar.

Grade	Numerical Value	Quality Points
A	100-93	4.0
A-	92-90	3.7
B+	89-87	3.3
B	86-83	3.0
B-	82-80	2.7
C+	79-77	2.3
C	76-73	2.0
C-	72-70	1.7
D+	69-67	1.3
D	66-63	1.0
D-	62-60	0.7
F	59-0	0.0

INC means Incomplete

NC means No Credit\*

W means Withdrew (grade not computed in G.P.A.)

In Pass/Fail courses, P means Pass, and F means Fail

Mid-term status reports are issued at the midpoint of the course and include the following ratings:

S means Satisfactory

WA means Warning; standing in course is not satisfactory

\*Note: For first semester freshmen, failing grades received during the freshmen first semester only will not be factored into the semester and cumulative GPA. Any failing grade earned during the freshmen first semester will be recorded on the transcript as "NC" (No Credit).

## Grade Improvement

Students will be allowed to retake, **one time only**, a course for which they earned a passing grade of "C-" or below. The new grade will be computed into the G.P.A. and the original grade will be deleted from the average. No additional credits will be



counted towards graduation. However, the original grade will remain on the permanent record with an explanation. For first semester freshman only, an original grade of "F" will appear as "NC" (No Credit). Transfer credits will not be accepted for a repeated course as credit has already been awarded for the course.

### **Incomplete Grades**

On rare occasions a grade of Incomplete (INC) may be granted. This grade is given at the discretion of the instructor. First semester Incomplete grades must be made-up by the second week of the spring semester. Failure to do so will result in the "INC" reverting to "F". Second semester Incomplete grades must be made-up within five weeks following the end of examination week. Failure to do so will result in the "INC" being changed to "F".

It is the responsibility of the student to contact the instructor to make arrangements to complete all work. If the instructor is not available, the student should contact the Dean of Academic Affairs or the Registrar for assistance.

Extensions may be granted under extenuating circumstances by the instructor and the Dean of Academic Affairs. It is the responsibility of the student to petition in writing to the instructor with copies to the Dean of Academic Affairs and the Registrar.

### **Grade Changes**

Grades can be changed within a six-week period at the instructor's request and must be filed in writing with the Registrar. The time may be extended if the Dean of Academic Affairs approves a written petition from the student and the instructor.

### **Status Reports**

Course instructors issue status reports midway through each course, informing students of their current standing. Students receive an "S" or "Satisfactory" if their overall performance is C- or higher. Students with a grade of C- or less in any semester course will receive a warning notice (WA) at mid-semester. A copy of the warning notice is kept in the student's file, but it does not become part of the student's Permanent Record. Students receiving Warnings should immediately meet with the course instructor(s) and their faculty adviser to determine what must be done to improve the grade.

Students with a grade of C- or less in courses which meet less than 15 weeks will receive a Warning notice according to the following schedule:

Length of Course
5 weeks
10 weeks

Date Warning Issued
end of 2nd week
end of 5th week

## Pass/Fail Option

A student may elect to take a course on a Pass/Fail basis provided she has the approval of the Instructor, Program Director, and the Registrar. Forms are available in the Registrar's office and must be completed and returned to the Registrar by the fifth week of the course.

## Failing Grades

For first semester freshmen, failing grades received during the first semester will not be factored into the cumulative and semester G.P.A. Any failing grade earned during the freshman first semester will be recorded on the transcript as "NC" (No Credit). All other students who fail a course will receive an "F" grade.

The semester and cumulative G.P.A. is calculated on the basis of credits attempted. However, if a student repeats the course in which an "F" has been recorded, the new grade will replace the "F" in the G.P.A. and will be recalculated in the G.P.A.

All "F" grades and "NC" grades remain as part of the student's permanent record even though the grade may be deleted from the G.P.A. upon successful repetition of the course.

## Progress Toward the Degree

Students are expected to maintain satisfactory academic progress. Satisfactory academic progress is defined both by the number of credits successfully completed and the grade point average. If a student's grade point average falls below 2.0, the student is no longer meeting the standards of satisfactory progress. Additionally, a full-time student is expected to complete a minimum of 24 credits per year. In general, a full-time student is expected to complete all requirements for an associate's degree within three (3) years, and within five years for a bachelor's degree. A student with extenuating circumstances will be evaluated individually.

## Classification of Students

**Seniors:** Those students who have been enrolled in one of Lasell's four-year programs for at least one year and have earned at least 88 credits. Students who have attended one of these programs for at least one year but have earned fewer than 88 credits are considered provisional seniors.

**Juniors:** Those students who are accepted into one of Lasell's four-year programs, have completed two years of college, and have earned at least 60 credits acceptable for transfer. Students who have earned at least 45 credits applicable to a four-year program are considered provisional juniors.

**Sophomores:** Those students who have attended the College's associate's degree program for at least one year and have earned at least 24 credits at Lasell, and those students who transfer to the College with at least 24 credits. Students who have attended the College for at least one year but have earned fewer than 24 credits are considered provisional sophomores. Students who have earned 60 credits but have changed their program of study are classified as sophomores if they have not yet earned sufficient credits in their new program.

**Freshmen:** Those students who are accepted into the College, have matriculated into their program, and are carrying a minimum of 12 semester hours. Students who have attended the College but have changed their program of study may be classified as freshmen if they have not yet earned sufficient credits in their new program.

**Part-Time Students:** Those students who have matriculated and are working toward a degree but are taking fewer than 12 credits per semester.

**Special Students:** Those students who have earned fewer than 6 credits, have not matriculated, and are enrolled in only one or two courses.

## ACADEMIC STANDING

### Academic Honors

Each semester students who achieve a specific G.P.A. will be placed on an Honors List. The Lasell community gives special recognition to these students at the Honors Convocation each spring.

**High Honors** -Students who earn a semester average of 3.70 or above and earn a minimum of 12 credits.

**Honors** -Students who earn a semester average of 3.50 - 3.69 and earn a minimum of 12 credits.

**Dean's List** -Students who earn a semester average of 3.30 - 3.49 and earn a minimum of 12 credits.

### Low Scholastic Standing

Each semester full-time students whose semester G.P.A. or cumulative G.P.A. is below 2.0 and/or students who have earned fewer than eleven credits will be placed on Low Scholastic Standing. Matriculated part-time students whose semester G.P.A. or cumulative G.P.A. is below 2.0 will be placed on Low Scholastic Standing. A student whose name is placed on this list will receive a warning notice from the Dean of Academic Affairs. Students



with Low Scholastic Standing should be aware that their graduation date is in jeopardy and should make arrangements to discuss their situation with their Faculty Adviser.

### **Academic Probation**

Each semester full-time students whose semester G.P.A. or cumulative G.P.A. is below 1.85 and/or who have earned fewer than seven credits will be placed on Academic Probation. Matriculated part-time students whose semester G.P.A. or cumulative G.P.A. is below 1.85 will be placed on Academic Probation. These students will receive notification of their standing from the Dean of Academic Affairs. A student on Academic Probation should make arrangements to discuss her situation with her Faculty Adviser. Students whose cumulative G.P.A. falls below 1.85 may be assigned to scheduled hours in the Learning Center by the Academic Dean. Students who are placed on Academic Probation must improve their G.P.A. in the following semester or they may be suspended from the College.

### **Suspension**

At the end of each semester full-time students with a semester G.P.A. of less than 1.30 and/or who have earned fewer than seven credits for each of two semesters will be reviewed by the College's Academic Review Committee. Matriculated part-time students with a semester G.P.A. of less than 1.30 will be reviewed by the College's Academic Review Committee. Those students felt to be making little, if any, academic progress at Lasell, nor benefiting academically by their attendance, may be suspended for a semester. Students wishing to be re-admitted can apply to the Dean of Academic Affairs after a period of one semester has elapsed. Students will be reviewed individually for re-admission.

### **Internship Criteria**

All students who are required to participate in internships within their major must have met the following academic standard prior to the internship placement.

A 2.0 or better cumulative average, a C- or better in major courses, and permission of the Program Director are required prior to internship placement.

A student who has a grade point average lower than a 2.0, but whose average within her major is 2.0 or better, may request reconsideration for participation in the internship. The request should be made first to the Program Director and then to the Dean of Academic Affairs.



## College Calendar

The College calendar is the official schedule for all courses, vacations, holidays, breaks, and final examinations. All students are expected to be in attendance and to take their final examinations as indicated on the College calendar. Students who leave the campus before the official end of each semester, who return to the campus late after breaks, or who take additional "time off" during the semester do so at their own risk.

The College expects all students to take their final examinations on the dates and times scheduled. Students who need to take a final examination at a time other than the scheduled time must discuss this with their instructor before the date of the final examination. The College reserves the right to deny a student's request for an alternate final examination scheduling.

## Student Responsibilities

It is the student's responsibility to familiarize herself with the information and policies stated in this catalog, and to ask her academic adviser about any information she needs to have clarified.

## Academic Advising

Upon arrival at Lasell, each freshman is assigned to a faculty adviser who assists her in selecting classes, arranging a course schedule, and identifying resources to solve problems or meet her specific needs. The student is encouraged to consult her faculty adviser, her instructors, the Learning Center director, the registrar, the resident director of her dormitory, the directors of career planning/transfer counseling, or the deans concerning academic or personal problems. One important advantage of a small, personalized college like Lasell is the network of faculty and staff ready to assist the student to reach her full potential. As noted in the College Life section of this catalog, students may also seek assistance from the College's Health and Counseling Center.

## Transfer Credits Policy

Lasell students who wish to receive academic credit for coursework taken at another institution must request approval from Lasell before registering for the course. Students who are considering this must complete the required form at Lasell's Office of the Registrar and obtain all necessary approvals before enrolling in the course.

If approved by Lasell, academic credit can be granted for coursework taken at another institution; however, grades for courses taken at other institutions are not calculated into a student's grade point average. Only grades of C-minus or better are acceptable for transfer credit.

## **Credit by Examination Policy**

Students may earn credit by examination in certain academic subjects through the College Level Examination Program (CLEP) of the College Entrance Examination Board. In granting credit for CLEP exams, Lasell follows the American Council on Education's recommendations for scores. CLEP credits are considered transfer credits. Students who demonstrate proficiency in any one of the Practical Computer Application courses (as evidenced by a successful grade on an exam administered by the Computer Center) receive one unit of transfer credit for PC 101, PC 102, or PC 103. Contact the Dean of Academic Affairs for further information.

## **Students' Rights to Privacy**

In compliance with Public Law 93 308, Family Educational Rights and Privacy Act of 1974, Lasell College sends grade reports and warnings to each **student** as a matter of College policy. The College is unable to release any information to anyone about a student's performance without her written consent. In addition, grades and information about academic standing are not given out over the telephone to other colleges, prospective employers, etc. For more information, consult the section entitled "The Buckley Amendment" in the Student Handbook.

## **Transcripts**

Official copies of a student's permanent record are issued by the Registrar's Office. The transcript request must be made in writing by the student herself, and include \$2.00 for each copy requested. These transcripts are mailed directly to the college or employer requested. Transcripts cannot be processed for students who have unpaid bills.

Unofficial transcripts may be issued directly to the student. The request must be in writing; there will be no charge for the first copy.

## **Career Services**

To promote the process of achieving career objectives, the Career Services Office offers both individual counseling and group workshops. Workshops address such issues as job search strategies, resumes and interviews, dressing for success, and transitions to life after Lasell. The Office also has a library of career development references, professional employment opportunities, and part-time job listings. Annual Career "Mini-Fairs" are held during the second semester. These events provide a forum for students to meet representatives from each of our program fields. All students are encouraged to take this excellent opportunity to make initial contacts as well as to gather employer information about entry level opportunities, salaries, and paths for growth.

## Transfer Opportunities

Lasell is regionally accredited by the New England Association of Schools and Colleges, which attests to the academic strength of the College and also enhances students' ability to transfer to other institutions. Some Lasell students after completing their associate degree elect to transfer to another four-year institution to continue their education. These students are accepted by a variety of four-year colleges and universities. In order to transfer, a student must in most cases have earned a 2.0 average. Most schools will not accept a grade of C- or below for any course, although some schools will accept a C- or below for a course not in the student's major. Requirements for acceptance vary greatly, and it is strongly recommended that a student contemplating transferring to another institution work closely with her faculty adviser and program director to select the most appropriate courses. Wherever possible, students should tailor their Lasell courses to courses that will be comparable to those offered by the college they are interested in attending.

The Transfer Office provides counseling, a computer search program, a library of college catalogs and videos, summer catalogs from local colleges and universities, and notices of SAT dates and open house events on other campuses.

Lasell continually pursues articulation agreements in order to help ease the transfer of credits to other four-year colleges or universities. An articulation agreement is a contract that either grants a student full junior status or states exactly what is required of a transfer student. Some schools prefer working with course equivalency guides, which do not necessarily take into account the course distribution in different majors.

Currently, Lasell has articulation agreements or course equivalency guides with:

- Bentley College
- Bryant College
- College La Salle - Montreal
- Laboratory Institute of Merchandising
- Post College
- Rivier College
- Suffolk University
- University of Massachusetts—Boston
- Wells College

Lasell is working on articulation agreements with both two- and four-year colleges, including the following:

- Bunker Hill Community College
- Champlain College
- Massachusetts Bay Community College



Newbury College  
Northern Essex Community College  
Simmons College

Below is a list of some four-year colleges to which Lasell graduates have been accepted:

American University  
Babson College  
Bentley College  
Boston College  
Boston University  
Brandeis University  
Bridgewater State College  
Bryant College  
Central Connecticut State  
Emerson College  
Fairview University  
Fashion Institute of Technology  
Florida Atlantic University  
Framingham State College  
Hartford University  
Lesley College  
Massachusetts College of Art  
New Hampshire College  
Nichols College  
Northeastern University  
Providence College  
Quinnipiac College  
Regis College  
Rochester Institute of Technology  
Salem State College  
Simmons College  
Skidmore College  
Southeastern Massachusetts University  
State Universities of New York (SUNY)  
Stetson University  
Suffolk University  
Syracuse University  
Tufts University  
University of California at Irvine  
University of Central Florida  
University of Connecticut  
University of Georgia  
University of Maryland  
University of Massachusetts  
University of Miami  
University of Michigan  
University of New England



University of Rhode Island  
University of Southern California  
University of Vermont  
Wells College  
Wheaton College  
Wheelock College

### **International Education**

Lasell provides several opportunities for students to gain experience abroad. In 1988, the College established a sister college relationship with two colleges in Japan - Yamawaki Gakuen Junior College in Tokyo and Shinonome Junior College in Matsuyama. Faculty and students from each college participate in a month-long visit, combining lectures with extensive field experience. Lasell students visit both colleges with trips to Hiroshima, Nara, Kamakura and an extended visit to Kyoto. In Tokyo, students gain insight into retail and hotel operations through seminars with local management staff as well as visiting major cultural sites. Independent study credit may be arranged with permission of the Faculty Adviser and the Academic Dean. Participants in this exchange program are expected to complete the course on Modern Japan: History and Culture before departure. Limited scholarships are available from the College for this program.

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## COLLEGE LIFE

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### Student Activities

Lasell offers many opportunities for active learning outside the classroom. Student involvement in these activities takes many shapes, ranging from attending lectures or drama presentations to planning special events.

Student organizations have much to offer the student who wishes to be involved on campus. The following organizations are particularly active:

- The Student Government seeks to represent and promote the interests and concerns of all students. Officers, elected in the spring for the calendar year, schedule weekly meetings with committee members and student representatives to plan and implement programs. Meetings are open to all students.
- The Student Judicial Court has jurisdiction over many non-academic disciplinary matters. The Court consists of a student chairwoman, a student government representative, and four students.
- The Student Activities Council plans and sponsors the major social events at the College, including concerts, dances, films, and special weekends. Membership is open to all students.
- Student organizations including the Commuter Student Club, the Fashion Forum, The Helping Hands Club, the International Club, the Hospitality Club, C.O.O.L, Women in Business, and Umoja-Nia sponsor lectures, films, and programs for the student body.
- The *Lamp* is the College yearbook, and records a photographic history of a year at Lasell. The student editor and her staff plan and organize the layout, art work, and content of the publication.
- The College newspaper, *Lasell Express*, is written and edited by students. Contributions are encouraged from all students, faculty, and staff.

### College Publications

The Office of Development and Alumnae Relations publishes a Weekly Calendar of College events, a tri-annual newsletter, and an annual report each fall, copies of which are sent to all members of the Lasell Community. The Student Handbook, published annually by Student Services, provides information on services, organizations, policies, and regulations affecting student life.

## **New Student Orientation**

Before the start of each semester, the Student Activities Office sponsors a special orientation program to introduce new students to the Lasell community. The program is designed to facilitate the transition to college by presenting information on academics and student life. The program will prepare students to meet the many new and challenging opportunities which the Lasell community offers. It is mandatory for all incoming students.

## **Automobiles**

All students may operate cars while they are at Lasell. Vehicles must be registered with the College's Department of Public Safety. Students are expected to abide by those rules governing student and guest vehicles on campus.

## **Residence Requirements**

One of the most valuable experiences can be living in a residence hall, where students can learn academic and life skills, and grow emotionally and socially. With that in mind, most full-time students are required to live in College housing. Exceptions may be requested for students who are married, who live with parents or legal guardians, or who have lived on their own for at least a year prior to their expected date of enrollment.

## **Health and Counseling Services**

The Health and Counseling Center is available for both residence and commuter students. A nurse is on duty forty hours per week; a physician and two counselors are available at designated hours. Emergency services are available at nearby Newton-Wellesley Hospital.

The health fee covers the following services: consultation by the professional medical staff during their regular hours on campus; ordinary medications dispensed by the Health Center; and consultation, diagnosis, and short-term treatment with the counselors. The health fee does not cover lab fees, special prescriptions for medication, or costs of visits to other specialists.

A complete medical history and physical examination are required of each student by the time of registration. The State Immunization Law requires that all full-time college students under thirty years of age, and certain full-time and part-time students in the health sciences, present evidence that they are immunized against measles, mumps, rubella, diphtheria and tetanus in order to register for classes; medical and religious exemptions are allowed.

The Counseling Service is available for help in special times of need, and for various workshops. Students are encouraged to seek individual counseling when they need it and to participate in group sessions dealing with social development.



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## FEES AND EXPENSES

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### General Policy

Tuition, fees, and room and board charges are usually established in March although the College reserves the right to change fees as circumstances warrant.

Since the College must commit its resources to its programs and services for the entire year, it is essential that annual income from fees be assured. For this reason, it is understood that students are enrolled for the entire college year, or such portion as remains after the student's date of entrance.

The fact that college fees are paid in two or more installments does not constitute a fractional contract. The parent or guardian agrees that in the event of the student's suspension, dismissal, absence, illness, or withdrawal for any reason whatsoever, no part of tuition, room and board, or other fees will be refunded except as noted in the section on Refund Policy. This includes withdrawal because of interruption of classes due to strikes or civil disorders beyond the control of the College. Any unpaid balance of all such charges shall become immediately due and payable.

College transfer information (transcripts) will not be processed for students with delinquent accounts.\*

### Fees for Academic Year September 1992-May 1993:

BASIC FEES	RESIDENT	COMMUTER
Tuition	\$10,125	\$10,125
Room & Board <sup>1</sup>	5,800	-
Comprehensive Fee <sup>2</sup>	475	475
Dorm Damage/Key Deposit <sup>3</sup>	210	-
Freshman Fee <sup>4</sup>	300	300
PTA Summer Program		
Tuition	690	690
Room	335	
Health & Accident Insurance	412	412

\* Interest of 1 1/2% per month will be applied to any amount unpaid after due date. Students may not be permitted to take final exams if any bills from the College remain unpaid; senior diplomas and transcripts will be withheld until all bills are paid.

<sup>1</sup> Additional fee of \$500 for single room.

<sup>2</sup> Consolidates into one fee item including student activities, I.D. cards, field trip transportation, and use of the College Health Center.

<sup>3</sup> Covers damage costs to a student's room or residence hall above and beyond normal wear and tear. Any portion not used for damage costs will be refunded at the end of school year.

<sup>4</sup> Covers cost of New Student Orientation and computer lab usage.

ADDITIONAL FEES	RESIDENT	COMMUTER
Physical Therapist Assistants <sup>5</sup>	100/Yr	100/Yr
Photography Lab	75/Sem*	75/Sem*
Design and Color	45/Sem	45/Sem
Auto Parking	150/Yr	75/Yr
Non-Resident Room & Board	—	195/Wk
10-Payment Plan	45/Yr	45/Yr
Late Registration	35	35
Extra Credits <sup>6</sup>	195/CrHr**	195/CrHr**
Summer Internship Fee	100	100

\*Sem = semester

\*\*CrHr = credit hour

<sup>5</sup> Covers liability insurance and clinical fees.

<sup>6</sup> Extra credit policy: Students will be allowed up to 8 extra credits beyond their program requirements for each academic year without additional charge.

## Other Fees and Expense Information

Tuition for part-time students is \$195 per credit hour for those students taking one to eleven credit hours. Students taking 12 or more credit hours per semester are regarded as "full time" and are charged the full tuition rate.

For Physical Therapist Assistant students, the approximate cost of uniforms is \$95 for two years.

If two sisters attend Lasell concurrently, the tuition charge will be reduced by ten percent for one sister.

No deduction from room and board fees is made for absence from meals while a student is in residence, or for students during their field work period. Students may arrange to carry a brown-bag lunch.

Textbooks, stationery, and other supplies may be purchased at the College Bookstore.

Details about the Luncheon Program for commuter students may be obtained at registration time. Details about automobile fees will be found in the Student Handbook and from "Rules Governing Student and Guest Vehicles on Campus."

## Payment Schedule

Tuition and room and board fees are payable in four installments: the initial deposit, a payment of \$1,000 on or before June 1; a payment of approximately 40% on or before August 1; and a payment of approximately 50% on or before December 15. The payment schedule is included in the enrollment contract each year. For those who prefer to pay in monthly installments, a ten-payment plan is available. For details, contact the Business Office at Lasell.

## Refund Policy

A student is enrolled and committed financially for an entire academic year. If written notice that a student has withdrawn is received by the registrar prior to the first day of classes, the amount paid for tuition (less the tuition deposit required) will be refunded.

On or after the first day of classes, the following policies apply.

*Involuntary Withdrawal.* One hundred percent of the unused yearly fees (prorated) will be refunded when withdrawal is at the written direction of the medical director of the College.

*Voluntary Withdrawal or Dismissal.* When withdrawal or dismissal occurs on or after the first day of class and prior to the fourth week of classes, eighty percent of the unused yearly fees (prorated) will be refunded. When withdrawal or dismissal occurs from the fourth to the ninth week of classes, seventy percent of the unused yearly fees (prorated) will be refunded. When withdrawal occurs after the ninth week of classes, sixty percent of the unused fees (prorated) will be refunded.

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# **STUDENT FINANCIAL PLANNING**

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## **General Policy**

The Office of Student Financial Planning administers financial aid programs and provides financial counseling and planning to all students and parents. This office believes in providing families with information and guidance that will improve a family's ability to plan for the expenses of college. For students seeking financial aid in the form of grants, loans and work study, Lasell participates in all major federal and state programs as well as providing institutional sources for assistance.

Financial aid awards are based on need, and are determined by the Director of Student Financial Planning. Decisions are made using the Financial Aid Form (FAF) from the College Scholarship Service, federal income tax returns, and other pertinent sources. The FAF is available from the Student Financial Planning Office in Irwin Hall or any high school. Entering and returning students must complete the appropriate forms shortly after January 1 of the award year to maximize possibilities of receiving aid in September. Awards are given for one academic year and are not automatically renewable for the next year.

Students transferring credits from any college or university must submit a Financial Aid Transcript from that institution before aid can be awarded.

## **Financial Aid Process**

A student applying for financial aid should take the following steps:

1. Obtain a Financial Aid Form (FAF) from any high school, public library or from the Student Financial Planning Office.
2. Complete the FAF as soon after January 1st as possible and mail it to the College Scholarship Service (CSS).
3. In 4-6 weeks you will receive a CSS acknowledgement. Check all information for accuracy. If there are any corrections to be made send them to CSS.
4. You will also receive a Student Aid Report (SAR) from the Department of Education. Again, check it for accuracy and submit any corrections if necessary.
5. Sign your SAR and send it to the Student Financial Planning Office.
6. Lasell will send you an acknowledgement when they receive your FAF. In addition they will send you a list of other required documents.



7. In the Spring you will receive a Financial Aid Award Letter outlining the financial aid you will receive for the upcoming academic year.

Any personal financial changes arising during the year should be reported to, and discussed with, the Director of Student Financial Planning.

The College reserves the right to review, amend, modify or withdraw financial assistance at any time on the basis of information affecting eligibility including, but not limited to, availability of funds, awards of funds from other sources, changes in financial, marital, residence or academic status. Receipt of all assistance is contingent upon the student maintaining satisfactory progress.

Satisfactory progress is defined both by the number of credits successfully completed and the grade point average. If a student's grade point average falls below 2.0, the student is no longer meeting the standards of satisfactory progress. Additionally, a student is expected to successfully complete a minimum of 24 credits per year. In general, a student is expected to complete all degree requirements within three years. A student with extenuating circumstances will be evaluated individually.

# Sources of Financial Aid

## Federal, State, and College Aid

It is the responsibility of the student to apply for financial assistance from Lasell and state and federal programs. The Office of Student Financial Planning stands ready to help the student with this process. A student applying for financial aid at Lasell is considered for the following programs:

**Lasell College Grants:** These grants from the College are available to students on the basis of need, and are administered by the Student Financial Planning Office.

**Pell Grant Program:** The federal government administers these grants directly to students on the basis of need. The Financial Aid Form (FAF) is used as the Pell Grant Application. All financial aid recipients must apply for the Pell Grant.

**Supplemental Educational Opportunity Grants (SEOG):** These grants from the federal government are available to students who demonstrate exceptional need. These awards are administered by Lasell's Financial Planning Office.

**Perkins Student Loan Program:** These federal government loans are available to students on the basis of need, and are administered by the Student Financial Planning Office.

**Campus Work Study:** Students who receive work study are assured a part-time job on campus for the academic year. Placements are made by the Student Financial Planning Office.

**State Scholarships:** These scholarships are given out by a state to students in need of funds. The type and amount of these scholarships varies from state to state. Contact your home state's higher education office for information. Students must file an FAF before eligibility can be determined.

**Guaranteed Student Loan Program:** These loans are available through local banks and lending institutions. Interested students should contact the Student Financial Planning Office regarding eligibility and application procedures. Loan limit for first and second year students is \$2625 and \$4000 for third and fourth year students.

**Alumnae Association Scholarships:** Awarded annually to returning students who have financial need and who have demonstrated their ability as scholars. Decisions are made by the Alumnae Association's Scholarship Committee.

## Lasell Scholarships

The scholarships listed below were created by alumnae and friends of Lasell. The combined income from these funds supports existing financial aid awards, which are given on the basis of need. Students will automatically be considered for these awards when they apply for financial aid; therefore, there is no application process required for these particular scholarships. These scholarships are given at the discretion of the Office of Student Financial Planning.

### Henry Morton Dunham Scholarship

Given by the will of Henry M. Dunham, organist, conductor, and composer, who, as an instructor and later chairman, was associated with the Department of Music from 1897 to 1928.

### Russell B. Stearns Scholarship

### Jeremiah Clark Scholarship

**Bird Scholarship** Given by the will of Charlotte A. K. Bancroft of the Class of 1857.

**Angeline C. Blaisdell Scholarship** Established in memory of Angeline C. Blaisdell, Class of 1867, founder of the Lasell Alumnae Association.

**Patricia Cole Scholarship** Given in memory of Patricia Cole, Lasell faculty member.

### Grace Vicary Pottorf Scholarship

Given in memory of her daughter, Grace Vicary Pottorf of the Class of 1907, by Mrs. Charles N. Vicary of Canton, Ohio.

**Lillie Rose Potter Memorial** Given in memory of Lillie Rose Potter, Class of 1880, by alumnae and friends. Miss Potter served as preceptress and dean at Lasell from 1902 to 1935 and was dean emeritus from 1935 to 1952.

### Priscilla Alden Wolfe Scholarship

Given by alumnae and friends in memory of Priscilla Alden Wolfe, Class of 1919. Mrs. Wolfe, elected to the board of trustees in 1948, was chairman at the time of her death in 1961.

### Margaret Stevenson McCreery Scholarship

Given by her classmates in memory of Margaret Stevenson McCreery, Class of 1960.

**Florence Adams Scholarship** Established in 1967 as the gift of Mrs. Walter H. Godsoe (Lydia A. Adams, Class of 1918) in memory of her mother. Preference is to be given to students from the state of Maine.

**Charles E. Barry Scholarship** An annual scholarship in the amount of \$500 in memory of Dr. Charles E. Barry, a former chairman of the Retailing Department.

**Helen Carter Johnson Scholarship** Initiated in 1967 by Mrs. Ralph G. Johnson (Helen Carter, Class of 1907).

**Helene Jones Pressel Scholarship** Established in 1968 by the bequest of Mrs. Kenneth L. Pressel (Helene Jones, Class of 1932).

### William E. Schrafft and Bertha E.

**Schrafft Memorial Scholarship** Established by grants of \$5,000 in 1968 and again in 1969, from the philanthropic trust bearing the name of Mr. and Mrs. Schrafft. Preference is to be given to students in training for one of the health professions.

**Mary Goodwin Olmsted Scholarship** Established in 1968 by Mrs. Henry C. Olmsted (Mary E. Goodwin, Class of 1903).

### Hannah Proctor Bonner Scholarship

Given in memory of their daughter, Hannah Proctor Bonner of the Class of 1910, by Mr. and Mrs. William L. Proctor of Millbury, Massachusetts.

### Eva Robertson Scholarship

**Max M. and Marian M. Farash Scholarship** Established in 1973 by Mr. and Mrs. Farash of Rochester, New York.

**Nellie J. Feagles Scholarship** Established in 1970 by Walter R. Kattelle in memory of his wife, Nellie J. Kattelle (Nellie J. Feagles, Class of 1897). Preference is to be given to students in language study.

**Williams Morgan Scholarship** Established in 1973 by Mr. and Mrs. Douglas R.G. Williams (Sylvia T. Morgan, Class of 1930). Given annually on the basis of character and citizenship.

### Evelyn Ladd Rublee Scholarship

Given by her family in memory of Evelyn Ladd Rublee, Class of 1928.

**Greater Boston Lasell Club Scholarship** Given by the Club to an outstanding student who has completed one year of work at Lasell.

**Mabel Tower Eager Memorial Scholarship.** Given by the family of Mabel Tower Eager, Class of 1888, who was a trustee of the College from 1933 to 1958.



**Eleanor T. Edwards Scholarship** An annual scholarship in the amount of \$500 in memory of Eleanor T. Edwards. Mrs. Edwards, the mother of an alumna (Gail Edwards Pocock, Class of 1967) and wife of Alfred C. Edwards, vice-chairman of the board of trustees, provided unusual understanding and support to Lasell that resulted in significantly positive and forward strides for the College. The recipient should demonstrate the qualities of love, loyalty, and understanding as reflected in the life of Mrs. Edwards.

**Eileen Ruth Moses Scholarship** An annual scholarship established by the Student Nurses Association. Eileen R. Moses was a member of the Class of 1978.

**Richard A. Winslow Scholarship** An annual scholarship in the amount of \$500 in memory of Richard A. Winslow, a devoted and long-time trustee of Lasell Junior College (1948-1978). The recipient should demonstrate the qualities of love of learning, great personal strength of character, and devotion to duty as exemplified by Richard A. Winslow.

**Emma Gilbert Carver Scholarship** Given by the family of Emma Gilbert Carver, Class of 1945.

**Alice May Memorial Scholarship** Given in memory of the late Alice May, who served as bursar of the College for fourteen years.

**Marjorie MacClymon Scholarship** An annual scholarship of \$500 to a student majoring in Secretarial Studies or Office Management.

**Heeb Scholarship** An annual scholarship established in 1980 by the bequest of Lillian Douglass Heeb, Class of 1907.

**Ruth Adt Stephenson Scholarship** Established in 1983 by Mrs. Charles I. Stephenson (Ruth Adt Stephenson, Class of 1914) for students of art.

**Dorothy Ballou Collier Scholarship** Created in 1991 in honor of Dorothy Ballou Collier, class of 1924, this fund is awarded on the basis of financial need.

**Celia Foss Scholarship** Established in 1984 by Celia Foss in honor of her classmates in the Class of 1934.

**Maxine Williams Scholarship Fund** Awarded on the basis of interest, need, and aptitude.

**Lucy Johnston Sypher Scholarship** This award was established in 1991 in memory of Lucy Johnston Sypher, professor emerita of English and an author of children's books. Funded by her family, the scholarship is awarded to an associate degree candidate who has demonstrated academic ability and financial need, and who wishes to continue her education at Lasell in the interdisciplinary studies program.

**Constance W. Milner Scholarship** Established in 1984 by the colleagues, friends, and former students of Constance W. Milner, upon her retirement as director of the Lasell Nursing Program.

**The Dr. and Mrs. Bernard Lederman Scholarship** Established by Nonie Lederman Carroll Class of 1945 Awarded annually, this scholarship is named in honor of Dr. Bernard Lederman, and his wife, the former Maude Saks, well known as a primitive artist. This scholarship will be awarded to a student majoring in one of the helping professions whose career goal is to assist other people in a human services capacity. Preference is given to students majoring in Physical Therapist Assistant or other allied health fields.

**Sebastian F. Mignosa Scholarship** Established in 1988 by the colleagues and friends of Professor Mignosa who served Lasell from 1956 to 1987. Given to a deserving student in business.

**Norma MacLeod Scholarship.** Established by the College in 1989 in recognition of her 24 years of dedicated service as a faculty member in the Nursing Program. Awarded to an outstanding student preparing for a career in the helping professions.

**Sylvia Goodman Scholarship.** Established by the College in 1989 in recognition of over 20 years of teaching service in the sciences. Awarded to a student who has demonstrated outstanding academic achievement in the Liberal Arts.

**Rosalie Brightman Rosen Scholarship.** Endowed in honor of Rosalie Brightman Rosen, Class of 1927, a loyal alumna and valued Trustee. Candidates should combine academic achievement with a demonstrated commitment to the community.



### **THE LASELL PLAN OF EDUCATION: CONNECTED LEARNING**

All of Lasell's degree-granting programs combine the liberal arts foundations essential to life-long learning with the professional arts courses necessary for career competency. These programs will continue to offer students practical experience through internships, practica, clinical affiliations and on-site training, all of which provide students with relevant hands-on learning experiences.

The Lasell Plan of Education is distinguished by a "connected" approach to student learning that includes recognition of each student as a unique individual. Taking into account elements that are known to promote learning, the College has designed a supportive and empowering environment that encourages each student to achieve her highest potential.

To begin with, individualized learning is assured at Lasell College through an unusually low student to faculty ratio of below 10:1, which creates a highly effective academic structure for a small two- and four-year college. Faculty advisers, through the results of an initial assessment of students' general education skills and ongoing consultation with the Learning Center and program faculty, are able to "connect" students with courses and services that provide them with opportunities for additional instructional support and success.

Lasell's academic support services — the Learning Center, the Computer Center, and the Library — are staffed by faculty to provide students with personal help. The GATE Program, a special program for select freshmen, provides structured, individual assistance to ensure a successful transition from high school to college. In addition, the College offers honors courses, opportunities for international exchange and study abroad, and internships in challenging settings for students who demonstrate high standards of achievement.

Central to the Lasell Plan of Education is the belief that students acquire and retain knowledge most effectively when classroom theory is reinforced by regular application under direct faculty supervision. Unlike colleges with traditional work-study programs, Lasell has set out to establish a still closer relationship between the academic setting and the work training experience. In addition to providing career-oriented internships with the help of corporate advisory boards, Lasell has created laboratory

facilities on campus to connect classroom learning to an everyday work setting.

Lasell has two distinct, renowned child study facilities where students majoring in Early Childhood Education work with experienced teachers and children ranging in age from three months to five years. In addition, the College houses a public school special needs pre-school where students have a unique opportunity to gain experience working with these children. For our elementary education students, we have established a similar relationship with adjacent public schools. The College bookstore doubles as a Retail Management Training Center, run by a staff member with the assistance of a student board of directors. The Fashion Laboratory/Display Window brings experts from more than a dozen major corporations to the campus to work with our Fashion/Retail Merchandising students. A student-run Advertising Agency works with local businesses on marketing; the three-bedroom Lasell Inn is managed by our Hotel and Travel students; and the Lasell College Travel Agency expands the training already provided on campus by allowing students to assist in making travel arrangements for Lasell College personnel, alumnae, and neighborhood residents. Our Physical Therapy Lab allows students to practice and master rehabilitative techniques as they learn them in class.

An interesting phenomenon resulted from the College's development of on-site laboratory facilities to foster students' connection of theory with practice; students wanted to continue to practice their newly acquired knowledge in more challenging settings. In response to students' eagerness to continue to expand the concept of "connected" learning, the College, Students' and Professional Advisory Boards are working with faculty to develop opportunities to use off-campus facilities and sites in conjunction with on-site facilities.

Liberal arts students experience connected learning through a combination of classwork and fieldwork. Volunteer work settings — whether a shelter for battered women, a food bank, a home for the handicapped or for elderly immigrants — allow for personal involvement in basic human needs and social issues. Such experience known as "service" learning encourages students to become more active in the community and more successful in the classroom.

Through an integrated curriculum, Lasell "connects" the fundamental aspects of general education with every course a student takes. Lasell's Core Curriculum seeks to develop creative and critical thinking skills, proficiency in written and oral communication, competency in the information technology fields of library research and computer applications, and effective problem solving and analytical skills in quantitative and research areas,

along with sensitivities to cultural diversity and decision-making in ethical areas.

The Lasell Plan also extends beyond the academic program to student life, encouraging students to develop their self-esteem by paying particular attention to their social and emotional development. In addition, the size and composition of the College provide greater opportunities for leadership and achievement.

The goal of the Lasell Plan is to provide educationally sound, individually tailored opportunities for each student to "connect" with her own potential. Lasell College students graduate with enhanced confidence in their ability to learn and grow, with a clear and positive sense of who they are, and with a sense of what they want in order to live fulfilling lives.



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## **Core Curriculum**

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Lasell College has selected a primarily integrative approach to a Core Curriculum. Educational research supported by our faculty's experience indicates that the integration of general education skills into all classes will ultimately prove more effective. It has become apparent that simply requiring good writing in an English course and arithmetical accuracy and problem-solving in a math course without providing for continued reinforcement of these skills in other courses will not produce the desired learning outcomes. A description of each of the Core's elements follows, along with the specific courses that serve as the foundation.

### **Integrative Components:**

**Balanced Curriculum.** Balanced curriculum is an integral part of the College's Core. Balanced curriculum stresses the inclusion of information and materials that reflect many perspectives of experience, values, and reasoning. Traditionally, curriculum choices, rooted in Western origins, have reflected the experience, values, and reasoning of a select group, excluding the important contributions of women, people of color, and non-western cultures. A balanced curriculum provides a student with a more complete picture of the world and will help her develop a fuller understanding and appreciation of herself and others.

**Written Communication.** Written communication is integral to the Core Curriculum. Since each student must learn how to express her ideas on paper, every course supports the development of writing skills. Since an important step towards effective writing includes understanding that it is a process of writing and of rewriting, faculty encourage students to use word processing for written assignments. Another objective for writing across the curriculum is to encourage students to take a professional attitude toward their work. Hence, faculty instruct students in learning and applying appropriate citation and format requirements for their areas of study. This component of the Core Curriculum is further supported by requiring all students to complete ENG 101-102.

**Oral Communication.** Effective oral communication is appropriately stressed in every course. Small classes provide faculty with an opportunity to engage students in oral discussions with particular emphasis on clarity of expression. Through small group discussions, presentations of oral reports, question/answer periods, students are given multiple opportunities to develop confidence in their speaking skills.



**Critical Reasoning.** One of the main components of the Core Curriculum is the integration of critical reasoning skills as a formal part of every course. Faculty members design their courses so that students are challenged with readings and assignments that require use of the higher cognitive components of application, synthesis, evaluation, etc. The College's spiraled curriculum builds on the foundation introductory courses, supporting the development of more advanced critical thinking skills as students progress through their program of study.

**Ethical Reasoning.** Ethical Reasoning is an integral part of the Core Curriculum. The ethical reasoning component provides a foundation for the development of ethical reasoning skills. Students will be able to use these skills in identifying and shaping their own value systems and in making life decisions in concert with that system. A one-credit course in ethical reasoning is part of the Core Curriculum, and provides students with a brief background in the application of traditional and contemporary ethical theory. The course focuses on the development of skills and the practical application of these skills. In addition, faculty members address appropriate ethical practices in the courses they teach.

### **Quantitative Reasoning:**

**Mathematics.** The development of mathematical skills are an essential part of a sound education. Prior to graduation, all students must demonstrate competency in basic numerical operations and equations, as well as the ability to apply these skills in solving practical problems. The math competency exam is administered at scheduled times throughout the academic year. More advanced mathematical competencies are tailored to individual program requirements. Appropriate program courses integrate mathematical applications, emphasizing the ways in which quantitative analysis can help solve theoretical and practical problems.

**Science:** The College believes that it is essential for students to develop an awareness of the major ideas and methods in the physical or biological sciences, as well as the pressing scientific challenges facing the world today. The College recognizes that it is more difficult to integrate scientific principles, technologies, and applications into all courses than it is in most of the other general education areas. To this end, the College recommends that students in the associate degree programs take at least one science course if it is not included among their required courses. Students in the baccalaureate programs are required to take at least one science course.

**Information Literacy: Library Research and Computer Literacy:**

Like writing across the curriculum, information literacy is taught across the curriculum. Because libraries and computer technology have become so interrelated, the two College Centers along with the faculty work together to teach our students to be information literate. The skills of information literacy are essential for students' academic work at college and throughout their lives.

Information literacy is the ability to effectively identify the information need, and then access, manage, evaluate, and present the information available. It requires an integrated set of skills from both the computer and library domains involving the tools of information; i.e. monographs, periodicals, computers, indexes, etc., and the concepts necessary to choose appropriate search strategies, to analyze and evaluate the information obtained, to choose models for the manipulation of information, and to present the information in a germane manner.

All new students, are invited to participate in an orientation to the Library, including how to utilize its resources. Students are also required to complete two one-credit courses in computer applications that emphasize the skills of word-processing and data base management. More advance requirements in these areas are tailored to individual program needs.

**Aesthetics:** Understanding and recognizing one's own creative forces as well as those of others through the study of aesthetics is an inherent goal within the educational process at Lasell. Examples of such study, include: heightening of one's awareness to natural as well as manmade beauty, exploration of a variety of creative processes, exposure to the traditional fine arts as well as discovery of the vast number of forms in which design and the arts enter our daily lives, etc.

**Credit Courses:****Credits:**

ENG	101:	Writing I	3
ENG	102:	Writing II	3
PC	101:	Practical Computer Applications I	1
PC	102:	Practical Computer Applications II	1
PHIL	100:	Ethical Reasoning	<u>1</u>
			9

**Women's Health Education Program:** In addition to the courses listed under Core Curriculum, all students are required to complete the components of the College's Health Education Program. These requirements include a course entitled, Introduction to Women's Health Issues, and three units of activities. For more information, consult the course description section of the catalog.

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## ***GATE Program: First Semester***

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The GATE Program assists students in making a successful transition to college. Students in the program take the following structured course schedule as part of their first semester at the College:

- Writing I
- Writing Lab
- Math\*
- Introductory Psychology or Sociology\*\*
- Program Elective\*\*\*
- Practical Computer Applications I
- Applied Learning Skills
- Seminar on Success

\* Placement in a mathematics course is dependent on the results of the math assessment.

\*\* Students enrolled in the Travel & Tourism and Hotel Management Programs may substitute the Foreign Language requirement.

\*\*\* Elective(s) to be chosen from major field of study. Because of program requirements in PTA, students enrolled in this program may deviate slightly from the above course schedule.

Students in the GATE program will enroll in a lighter course schedule for their first semester, and will be required to make up the additional credits necessary for their degree in a subsequent semester or at summer school. All GATE students will work with their academic adviser to arrange to earn the credits necessary for graduation in their program of choice. Students who successfully complete the GATE Program may enroll in the regular course load required by their program for second semester.



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## ***Academic Support Services***

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### **Academic Computer Center**

The Academic Computer Center is a college-wide facility that provides direct instruction and support to the academic programs. The Computer Center consists of three labs: A Business Application Lab, a Writing Lab, and a Travel and Tourism Lab. Over 50 computers are available for student use. The Computer Center staff offers students courses and workshops to complete the computer literacy requirements. The Academic Computer Center is open six days a week plus five evenings. For specific times, students should check the hours posted at the Center.

### **The Learning Center**

The Learning Center's goal is to assist all students with any academic need. The Center provides students with free tutorial services in the areas of reading, writing, study skills, mathematics, science, and accounting. The Center is open 5 days a week plus 3 evenings. The Learning Center accepts students on a walk-in basis, and by appointment.

### **Library**

The Brennan Library staff assists students in making a successful transition from a high school to a college library. All students are given class instruction by the librarians on traditional library skills as well as specialized research skills using CD-ROM and on-line searching with computers.

There is also one-on-one help in using all of the library computer systems and understanding the search process. The librarians are available daily and during evening hours.

### **Academic Supports**

Students with low grade point averages or with insufficient credits for a semester will be reviewed by the Academic Review Committee at the end of each semester. This Committee may require or recommend that a student take advantage of one or more of the following options until she has improved her academic standing:

- Take a Reduced Course Load
- Enroll in Applied Learning Skills
- Select Scheduled Hours in the Learning Center
- Meet With Her Adviser on a Weekly Basis



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## ***Division of Arts and Sciences***

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### **PROGRAMS OF STUDY**

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# ART

Lasell's Art Program offers a flexible curriculum comprised of courses in art, the liberal arts, and free electives. Students may choose to concentrate in the fine arts, preparing them to transfer to a four-year program. Students may also select studio art courses from weaving, ceramics, jewelry, photography, graphic design and painting.

A minimum of 63 credits is required for graduation; graduates receive an Associate in Arts Degree in Fine Arts.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Principles of Design & Color	3	3-D Design	3
Principles of Drawing	3	Figure Drawing	3
Math*	3	Social Science Elective	3
Elective	3	Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	1
	16		<u>16</u>

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Art History I	3	Art History II	3
Humanities Elective**	3	Liberal Arts Electives	3
Liberal Arts Elective	3	Liberal Arts Elective	3
Liberal Arts Elective	3	Elective	3
Elective	3	Portfolio Preparation	3
	<u>15</u>	Ethical Reasoning	<u>1</u>
			16

\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*Humanities elective must be selected in an area other than art.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

## EARLY CHILDHOOD EDUCATION

The Early Childhood Education Program offers a flexible curriculum for students who are interested in studying the development and care of young children in a variety of educational and childcare settings. After completing the freshman program of study, students may elect one of two sophomore year options: Career or Transfer.

The Early Childhood Education Career Option provides the theoretical framework and program management training necessary for working with young children in childcare settings. Students combine coursework with extensive internship activities with young children. Graduates of this program are qualified as teachers in nursery school or daycare settings according to the requirements of the Massachusetts Office for Children. The Career Option curriculum serves as the foundation for Lasell's baccalaureate degree programs of study in Early Childhood Education.

The Early Childhood Education Transfer Option prepares students for continuing their study of the development of young children at a four-year institution other than Lasell College. This option combines child study with a strong liberal arts curriculum that prepares students for transfer after graduation from Lasell.

Students in the Early Childhood Education Program observe children and participate as teacher assistants in the Lasell Child Study Centers. The nursery school program at Rockwell and the daycare program at The Barn are laboratory childcare programs. These programs provide opportunities for students to gain practice in working with young children from birth to age five under the supervision of Lasell faculty and staff. Off-campus children's centers are also used for supervised field placements in the Career Option.

Graduates of the Career Option receive an associate of science degree. Graduates of the Transfer Option receive an Associate of Arts Degree.

# EARLY CHILDHOOD EDUCATION

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Science I or Math I*	3	Science II or Math II	3
Introductory Psychology	3	Child Development II	3
Child Development I	3	Orientation to ECE	3
Observation	1	Elective	3
Elective	3	Practical Computer Applications II	1
Practical Computer Applications I	<u>1</u>		<u>1</u>
	17		16

## SOPHOMORE YEAR

### *Career Option*

First Semester	Credits	Second Semester	Credits
Early Childhood Program Management	3	Supervised Field Placement Seminar	2
Supervised Practicum	1	Supervised Field Placement	4
Art and Music for Young Children	3	Contemporary Social Issues	3
American Civilization I	3	Children's Literature	3
The Exceptional Child	3	Math & Science for Young Children	3
Introductory Sociology	<u>3</u>	Ethical Reasoning	<u>1</u>
	16		16

## SOPHOMORE YEAR

### *Transfer Option*

First Semester	Credits	Second Semester	Credits
Introductory Sociology	3	Principles of Biology II	4
The Exceptional Child	3	History of Western or American Civilization II	3
Principles of Biology I	4	Humanities Elective	3
History of Western or American Civilization I	3	Contemporary Social Issues	3
Humanities Elective	3	Liberal Arts Elective	3
	<u>16</u>	Ethical Reasoning	<u>1</u>
			17

\*Placement in a mathematics course is dependent on the results of the math assessment.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

All Early Childhood Education students must earn a First Aid Certificate as a degree requirement.



## EARLY CHILDHOOD EDUCATION

### HUMAN DEVELOPMENT: THE PSYCHOSOCIAL DEVELOPMENT OF THE YOUNG CHILD

Three baccalaureate degree programs are offered to students who wish to combine their interest in the study of young children with a strong liberal arts curriculum: The Daycare Leadership Program, the N-3 Provisional Teaching Certificate Program, and the 1-6 Provisional Teaching Certificate Program. All of these programs offer students professional coursework and internships and a liberal arts study concentration in psychology and sociology. Graduates of either program will receive a Bachelor of Arts Degree in Human Development: The Psychosocial Development of the Young Child.

The **Daycare Leadership Program** focuses on the administration of daycare programs for children from birth to five years of age. The unique interdisciplinary curriculum combines early childhood courses and professional internship experiences with a business administration component of study. Upon completion of this program, students will have completed the required coursework for Massachusetts Office for Children qualifications as Daycare Director I and II. Graduates of this program will also be qualified as teachers of infants, toddlers, and preschool children.

The **N-3 and 1-6 Provisional Teaching Certificate Programs** are designed to prepare graduates as teachers of young children in a public school setting. The programs build on Lasell's two-year Career Option in Early Childhood Education which prepares students to teach children under age five. These baccalaureate degree programs extend that qualification by providing further study of teaching with a focus on children in kindergarten through grade six. Graduates of the programs will meet the Massachusetts Department of Education standards for provisional teachers of children N-3 or grades 1-6.

# EARLY CHILDHOOD EDUCATION

## HUMAN DEVELOPMENT: THE PSYCHO-SOCIAL DEVELOPMENT OF THE YOUNG CHILD

### DAYCARE LEADERSHIP PROGRAM

#### JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Science or Math*	3	Sociology of Education	3
Psychology of Adjustment	3	Race and Ethnic Relations	3
Sociology of Family	3	Humanities Elective**	3
Research Methods in the Social Sciences	3	Organizational Behavior or Human Resource Management	3
Principles of Management	<u>3</u>	Contemporary Issues in Daycare	<u>3</u>
	15		15

#### SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Environments in Daycare	3	Daycare Leadership Internship	6
Environments in Daycare Lab	1	Internship Seminar	2
Language & Literacy	3	Daycare Program Administration	3
Working with Children with Special Needs	3	Small Business Management	3
IDS Elective**	3		
Elective	<u>3</u>		<u>14</u>
	16		14

### N-3 PROVISIONAL TEACHING CERTIFICATE PROGRAM

#### JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Science or Math*	3	Sociology of Education	3
Humanities Elective**	3	Race and Ethnic Relations	3
Liberal Arts Elective**	3	Psychology of Adjustment	3
Research Methods in the Social Sciences	3	Sociology of Family	3
IDS Elective**	3	Elective	3
	<u>15</u>	Field Experience in Elementary Education	<u>1</u>
	15		16

#### SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Prepracticum for K-3 Seminar	1	Practicum for K-3	12
Prepracticum for K-3	2	Seminar in Methods and Materials for Teaching K-6	3
Math for Elementary School Children	3		
Science for Elementary School Children	3		
Language and Literacy	3		
Working with Children with Special Needs	<u>3</u>		<u>15</u>
	15		15

# 1-6 PROVISIONAL TEACHING CERTIFICATE PROGRAM

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Science or Math*	3	Sociology of Education	3
Humanities Elective**	3	Race and Ethnic Relations	3
Liberal Arts Elective**	3	Psychology of Adjustment	3
Research Methods in the Social Sciences	3	Sociology of Family	3
IDS Elective**	3	Elective	3
		Field Experience in Elementary Education	<u>1</u>
	<u>15</u>		16

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Prepracticum for 1-6 Seminar	1	Practicum for 1-6	12
Prepracticum for 1-6	2	Seminar in Methods and Materials for Teaching K-6	3
Math for Elementary School Children	3		
Science for Elementary School Children	3		
Language and Literacy	3		
Working with Children with Special Needs	<u>3</u>		<u>15</u>
	15		

\*Students in the baccalaureate program must complete either two semesters of science and one of math or two semesters of math and one of science.

\*\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: ECE 101, ECE 102, ECE 103, ECE 106, ECE 201, ECE 201L, ECE 202, ECE 202L, ECE 203, ECE 204, ECE 206, ECE 211, HIST 123 or HIST 124, PSYC 101, SOC 101, and six credits of Math/Science Electives. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year will need to consult with the Program Director to determine the length of time needed to complete the baccalaureate degree.

# HUMAN SERVICES

The Human Services program offers the opportunity to explore a career working with, and for, people as direct service providers, advocates, planners, and community organizers. As many career paths in the service professions require degrees beyond the associate degree, this program has been structured to meet the needs of students intending to continue in the College's four-year program as well as providing the two-year graduate with the skills necessary for an entry-level position in the field of human services.

Students are introduced to social service theories and given the opportunity to apply their knowledge in a field placement. A wide variety of placements is available to students depending on their interests and abilities.

Graduates receive an Associate in Arts Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introduction to Human Services	3
Introductory Psychology	3	Psychology of Adjustment	3
Humanities Elective	3	Humanities Elective	3
Elective	3	Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16		16

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Seminar: Theory & Practice of Human Services	3	Dynamics of Small Groups	3
Sociology of the Family	3	Abnormal Psychology	3
Human Biology or Principles of Biology I	3-4	Contemporary Social Issues: Social Problems	3
Elective	3	Humanities Elective	3
Human Services Internship I	<u>3</u>	Math/Science Elective*	3
	15-16	Ethical Reasoning	<u>1</u>
			16

\*Placement in a mathematics course is dependent on the results of the math assessment.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.



# HUMAN SERVICES

The four-year program in Human Services builds on the two-year program which prepares students to work as direct service providers, advocates, planners, and community organizers. In addition the students will also be prepared to work as case managers, counselors, crisis clinicians or assistants in public or private agencies.

The four-year program focuses on the analytical and clinical skills necessary in the helping profession, while providing a broad base in the liberal arts. The elective choices give the student the opportunity to add breadth or depth to her professional preparation by choosing courses which are related to her career objectives. Internships, taken in conjunction with seminars, provide the opportunity for the student to gain valuable experience in the human services fields.

Graduates will receive a Bachelor in Science Degree.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Group Facilitation	3	American Civilization II	3
Introduction to Statistics	3	Race and Ethnic Relations	3
Research Methods in the Social Sciences	3	Clinical Methods	3
Liberal Arts Elective*	3	Empowerment in Your Community	3
Elective	<u>3</u>	Liberal Arts Elective*	<u>3</u>
	15		15

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Psychology of Personality	3	Senior Seminar: Integration and Application	3
Senior Seminar: Intervention Strategies	3	Human Services Internship III	4
Human Services Internship II	4	Library Arts Elective*	3
Principles of Economics/Micro or Macro	3	Elective	3
Elective	<u>3</u>	Elective	<u>3</u>
	16		16

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: HS 101, HS 215, HS 217, PSYC 101, PSYC 210, PSYC 218, PSYC 225, SOC 101, SOC 214, and SOC 221. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year should consult with the Program Director to determine the length of time needed to complete the baccalaureate degree.

# INTERIOR DESIGN

The two-year Interior Design Program as described in the following course sequence provides a strong professional skills component which could be augmented by business management electives for those interested in the management of the design process. Students prepare to enter either the residential or commercial design areas or to work as a corporate facilities planner, a furniture or textile showroom manager, or a sales representative.

Graduates of the Interior Design Program receive an Associate in Applied Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3	ID - The Design Process II	3
ID - The Design Process I	3	3-D Design	3
History of Interior Design	3	Technical Drawing	3
Principles of Drawing I	3	Liberal Arts Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16		16

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Art History I	3	Art History II	3
Mercantile/Contract Interiors	3	Residential Interiors	3
Textiles, Lighting and Furniture	3	Career Development/Internship	3
Architectural Drawing	3	Introduction to Computer Graphics	3
Elective	3	Contract Administration	<u>3</u>
Ethical Reasoning	<u>1</u>		16
	16		

\*Placement in a mathematics course is dependent on the results of the math assessment.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

An optional third-year program is available for students majoring in Interior Design. This design diploma option enhances students' preparation for successful N.C.I.D.Q. (National Council for Interior Design Qualification) testing and A.S.I.D. (American Society for Interior Designers) certification.

## THIRD YEAR PROGRAM

First Semester	Credits	Second Semester	Credits
DATA CADD I	4	DATA CADD II	4
Advanced Rendering	3	Residential: Special Applications	3
Codes and Specifications	3	Field Study: Architecture and Interiors	3
Commercial: Special Applications	3	Portfolio Preparation	3
Career Development/Internship	3	Professional Communications	<u>3</u>
	<u>16</u>		16

# LIBERAL ARTS

The Liberal Arts Program is structured to serve the student who values a comprehensive education and who plans to use her associate degree as a solid foundation in her pursuit of a baccalaureate degree. To that end, students are required to fulfill program requirements in the humanities, social sciences, the sciences and mathematics. This mandatory distribution of courses is complimented by elective opportunities that the student may use to further explore a variety of disciplines or to concentrate in a particular field in some depth. The choice of specific courses is made in close consultation with faculty advisers. A minimum of 63 total credits, 55 of which must be in liberal arts, are required in the Program.

To assist in course selection, the following definitions for the Program apply. 1) The humanities: liberal arts offerings in art communications, drama, English, foreign language, history, music, and philosophy. 2) The social sciences: liberal arts offerings in anthropology, communications, economics, geography, political science, psychology, and sociology. 3) The sciences and mathematics: liberal arts offerings in biology, chemistry, mathematics, and general science.

Upon completion of the program, students are qualified to continue in the College's four-year Interdisciplinary Studies program. Graduates receive an Associate in Arts Degree.

The general Liberal Arts Program is listed initially, followed by each of the concentrations within the Liberal Arts. The footnotes are the same for each of the programs and are listed after the last concentration.

## LIBERAL ARTS: GENERAL PROGRAM

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introductory Psychology	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Elective	3	Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16-17		16-17

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Art or Music Elective****	3	English Elective	3
English Elective	3	Liberal Arts Elective	3
Elective	3	Elective	3
Ethical Reasoning	<u>1</u>		<u>1</u>
	16-17		15-16

## LIBERAL ARTS: COMMUNICATIONS CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introductory Psychology	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Understanding Mass Media	3	Introduction to Human Communications	3
Practical Computer Applications I	1	Practical Computer Applications II	1
	<u>16-17</u>		<u>16-17</u>

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Art or Music Elective****	3	English Elective	3
English Elective	3	Liberal Arts Elective	3
Communications Elective†	3	Elective	3
Ethical Reasoning	1		
	<u>16-17</u>		<u>15-16</u>

†Elective should be selected from the following courses: BUS 207, BUS 209, COM 203, ENG 204, ENG 213, HIST/IDS 235, PSYC 218.

## LIBERAL ARTS: ECONOMICS CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introductory Psychology	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Principles of Economics - Micro	3	Principles of Economic - Macro	3
Practical Computer Applications I	1	Practical Computer Applications II	1
	<u>16-17</u>		<u>16-17</u>

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Money and Banking	3	Economics or Business Elective	3
English Elective	3	English Elective	3
Art or Music Elective****	3	Liberal Arts Elective	3
Ethical Reasoning	1		
	<u>16-17</u>		<u>15-16</u>



## LIBERAL ARTS: ENGLISH CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introductory Psychology	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Elective	3	Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16-17		16-17

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Art or Music Elective****	3	Literature Elective	3
Literature Elective	3	Liberal Arts Elective	3
Elective	3	Elective	3
Ethical Reasoning	<u>1</u>		<u>    </u>
	16-17		15-16

## LIBERAL ARTS: HISTORY CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introductory Psychology	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Western Civilization I	3	Western Civilization II	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16-17		16-17

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
American Civilization I	3	American Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Art or Music Elective****	3	English Elective	3
English Elective	3	Liberal Arts Elective	3
Elective	3	Elective	3
Ethical Reasoning	<u>1</u>		<u>    </u>
	16-17		15-16

## LIBERAL ARTS: PSYCHOLOGY CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Psychology	3	Psychology of the Life Span	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Introductory Sociology	3	Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16-17		16-17

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Psychology of Adjustment	3	Abnormal Psychology	3
English Elective	3	English Elective	3
Art or Music Elective****	3	Elective	3
Ethical Reasoning	<u>1</u>		<u>1</u>
	16-17		15-16

## LIBERAL ARTS: SOCIOLOGY CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Sociology of the Family	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Elective	3	Introductory Psychology	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16-17		16-17

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Sociology Elective	3	Contemporary Social Issues:	
English Elective	3	Social Problems	3
Art or Music****	3	English Elective	3
Ethical Reasoning	<u>1</u>	Elective	<u>3</u>
	16-17		15-16

\*Students must complete one full year of the same foreign language.

\*\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*\*Students who intend to continue in the Interdisciplinary Program should select a laboratory science as their science elective.

\*\*\*\*Art course must carry Liberal Arts Credit.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

## INTERDISCIPLINARY STUDIES

The four-year program in Interdisciplinary Studies is designed to provide its graduates with a broad-based foundation in the liberal arts, with concentrated study in the interdisciplinary areas of social science or humanities. Consistent with the Lasell Plan of Education, the program provides students with opportunities for "connected learning." Within each of the concentrations, students will have ongoing opportunities through their coursework to connect the theoretical concepts discussed in the classroom with practical application in the real world, culminating in actual field experience in their senior year.

The curriculum has been structured to provide students with:

- a. an historical perspective on how civilizations evolve;
- b. an increased awareness of global perspectives through the study of other cultures;
- c. an understanding of the methods that have been used to study human behavior and explain the political, economic, and social life of groups and individuals;
- d. an appreciation of the complexity and richness of the human experience through the study of literature, art, or music; and,
- e. an understanding of the methods and ideas of mathematics and science that have been used to explain the world around us.

Graduates receive a Bachelor of Arts Degree.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Concentration Electives*	9	Concentration Electives*	9
Liberal Arts Elective**	3	Liberal Arts Elective**	3
Elective	<u>3</u>	Elective	<u>3</u>
	15		15

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Field Experience	4	Seminar in Interdisciplinary Studies	3
Concentration Electives*	9	Concentration Electives*	9
Elective	<u>3</u>	Elective	<u>3</u>
	16		15

\*See the following pages for more detail on the requirements for each concentration.

\*\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-level courses.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: HIST 101-102, PSYC 101, SOC 101, and a minimum of six credits in each of the following areas: laboratory science, mathematics, and foreign language. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year should consult with the Program Director to determine the length of time needed to complete the baccalaureate.



# INTERDISCIPLINARY STUDIES: HUMANITIES CONCENTRATION

I. Candidates for the baccalaureate degree must complete the following courses:

ART 126	Principles of Design and Color	3
DRMA 101	Introduction to the Arts of the Theatre	3
ENG 340	Classics of World Literature	3
HIST 332	The Third World since World War II	3
PHIL 101	Introduction to Philosophy	3
IDS 400	Field Experience	4
IDS 420	Seminar in Interdisciplinary Studies	3
	Subtotal	22 Credits

II. Candidates for the baccalaureate degree must complete a minimum of five courses from the following list, with at least three different areas represented:

ART 103-104	Art History I and II	6
ART/IDS 351	Asian Art	3
COM 101	Understanding the Mass Media	3
COM 103	Introduction to Human Communication	3
DRMA 310	Dramatic Literature of Third World Countries	3
ENG 201	English Literature:	
	Selected Themes and Writers	3
ENG 205-206	American Literature I and II	6
ENG/IDS 330	Cultural Diversity in American Letters	3
ENG 302	Autobiography	3
ENG/IDS 331	Parent-Daughter Relations in American Fiction	3
ENG 340	Classics of World Literature	3
	Foreign Language	6
HIST 123-124	History of American Civilization I & II	6
HIST 231	Revolutions and Revolutionary Thought	3
HIST 330	Europe and the World in the Age of Expansion	3
HUM 100	Introduction to Humanities	3
MUS 101-102	Music Appreciation I and II	6
MUS 201	Musical Comedy	3
MUS 203	Popular Music	3
PHIL 202	Aesthetics	3
PHIL 203	Existentialism	3
PHIL/IDS 352	Knowing and Reality: East and West	3
	Subtotal	15 Credits

III. Humanities Electives 6 Credits

Total Required 43 Credits\*

\*Of these 43 credits, 18 must be completed at the 300 level or higher and 15 must be completed at the 200 level or higher.

# INTERDISCIPLINARY STUDIES: SOCIAL SCIENCE CONCENTRATION

I. Candidates for the baccalaureate degree must complete the following courses:

ECON 201 or 202	Principles of Economics-Micro or Macro	3
GEO 220	World Geography	3
PSYC 212	Psychology of Life Span	3
PSYC/SOC 330	Research Methods in the Social Sciences	3
SOC 301	Race and Ethnic Relations	3
IDS 400	Field Experience	4
IDS 420	Seminar in Interdisciplinary Studies	3
Subtotal		22 Credits

II. Candidates for the baccalaureate degree must complete a minimum of five courses from the following list, with at least three different areas represented:

ANTH 101	Introduction to Anthropology	3
ANTH 210	Folklore	3
COM 101	Understanding the Mass Media	3
ECON 201 or 202	Principles of Economics-Micro or Macro	3
ECON 250	Money and Banking	3
ECON 301	International Trade and Finance	3
ECON 310	Economic Development: The Third World	3
POLS 101	American Government and the Political Order	3
POLS 108	Contemporary Issues in International Relations	3
POLS 202	Issues in Contemporary Political Thought	3
POLS 320	Policy Making and the Political Process	3
PSYC 225	Psychology of Adjustment	3
PSYC 301	Women and Addiction	3
IDS/SOC 320	Social Psychology of Women	3
SOC 214	Sociology of the Family	3
SOC/IDS 230	Empowerment in Your Community	3
Subtotal		15 Credits

III. Social Science Electives 6 Credits

Total Required 43 Credits\*

\*Of these 43 credits, 18 must be completed at the 300 level or higher, and 15 must be completed at the 200 level or higher.

# OPEN STUDIES

The Open Studies curriculum combines a liberal arts education with the opportunity to develop interests in other fields of study. Under the direction of faculty advisers, students are able to formulate career goals and design a program of study tailored to their own goals.

The Open Studies program permits latitude in the choice of subjects. While the Open Studies program is built around a core of liberal arts electives, students may opt to take their free electives from other additional liberal arts courses or non-liberal arts electives. Students' programs must constitute a coherent and integrated plan of study, reflecting a sound and identifiable goal.

A student in Open Studies must elect a minimum of 36 semester hours of liberal arts courses. Liberal arts courses are so designated by an asterisk in the course description section of this catalog.

Upon completion of this program, students are eligible to continue in one of the college's four-year programs. However, students are advised to work closely with their faculty advisers to select appropriate courses to meet the anticipated requirements of the four-year programs.

Graduates receive an Associate in Arts Degree.

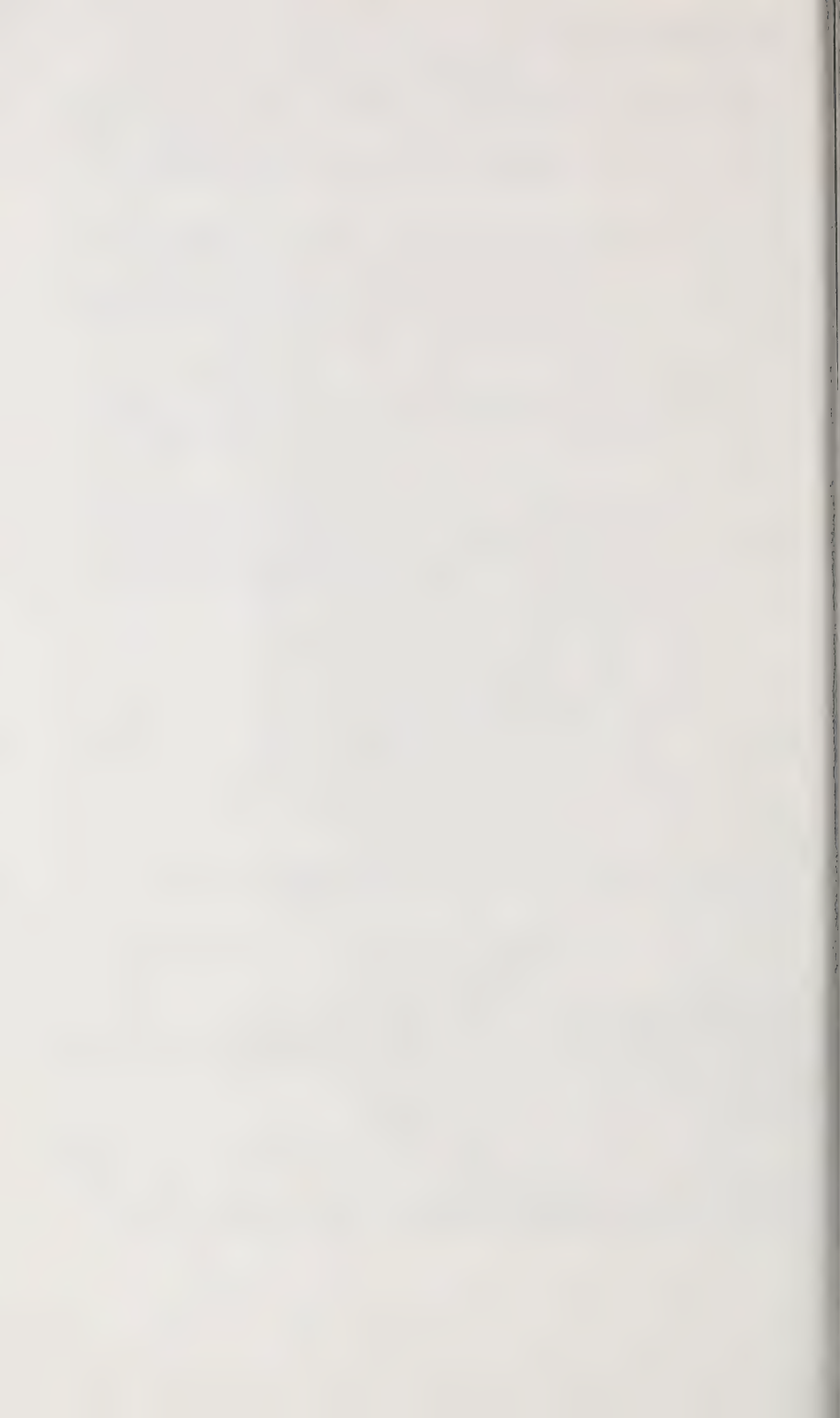
## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Liberal Arts Elective	3	Liberal Arts Elective	3
Liberal Arts Elective	3	Liberal Arts Elective	3
Elective	3	Elective	3
Elective	3	Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16		16

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Liberal Arts Elective	3	Liberal Arts Elective	3
Liberal Arts Elective	3	Liberal Arts Elective	3
Liberal Arts Elective	3	Liberal Arts Elective	3
Elective	3	Elective	3
Elective	3	Elective	3
	<u>    </u>	Ethical Reasoning	<u>1</u>
	15		16

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.





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# ACCOUNTING

The Accounting program offers students a strong background in specialized accounting skills and exposure to the world of business in general. Students learn the various components of business organizations and the role of accounting within them. The emphasis is on practical accounting work such as the maintenance of financial records for a variety of types of business concerns, the preparation of federal tax returns for individuals and corporations, and the analyzing and interpreting of financial statements.

The Accounting Program is designed to prepare students for entry into the College's four-year Business Administration Program where they may choose to further concentrate in accounting. Students may also elect to start a career as a paraprofessional.

Graduates receive the Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Managerial Accounting	3
Introductory Psychology or Sociology	3	Legal Environment of Business	3
Principles of Management	3	Principles of Economics-Micro	3
Financial Accounting	3	Liberal Arts Elective	3
Practical Computer Applications I	1	Practical Computer Applications II	1
	<u>16-17</u>		<u>16</u>

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Financial Management	3	Intermediate Accounting	3
Principles of Economics-Macro	3	Professional Communications	3
Business Elective	3	Statistics	3
Marketing	3	Federal Income Taxation	3
Law of Commercial Transactions	3	Career Development/Internship or Liberal Arts Elective	3
Ethical Reasoning	1		
Practical Computer Applications III	1		
	<u>17</u>		<u>15</u>

\*Placement in a mathematics course is dependent on the results of the math assessment.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

# BUSINESS ADMINISTRATION

The four-year program in Business Administration is designed to provide students with a comprehensive background in business practices, utilizing an innovative approach that combines in-depth concentrations with practical experience. Students build on a general business foundation while pursuing advanced topics within a chosen concentration. These concentrations include: Accounting, Human Resource Management, International Business, Marketing, and Small Business Management. Students may also pursue individualized concentrations provided they receive prior approval from the Program Director. Students will have the opportunity to apply their knowledge in a variety of "connected learning" environments and facilities such as the Lasell Ad Agency, the Retail Management Training Center, as well as participate in a challenging internship.

Graduates will receive a Bachelor in Science Degree in Business Administration.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Financial Management	3	Introduction to Statistics	3
Calculus I	4	Organizational Behavior	3
Business Elective	3	Management Information Systems	3
Liberal Arts Elective*	3	Elective**	3
Elective**	3	Liberal Arts Elective*	3
		Internship Seminar	1
	16		16

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Human Resource Management	3	Management Seminar	3
Operations Management	3	Business Policy	3
Elective**	3	Liberal Arts Elective*	3
Business Elective	3	Liberal Arts Elective*	3
Internship***	4	Elective**	3
	16		15

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: ACC 101, ACC 102, BUS 107, BUS 207, BUS 215, ECON 201, ECON 202, ENG 204, PC 103, PHIL 100, and PSYC 101 or SOC 101.

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

\*\*Electives may be used to meet concentration requirements. Individualized concentrations may be designed with the approval of the Program Director.

\*\*\*Students who wish to begin their internship in the summer between their junior and senior year will be charged an additional stipend.

## ACCOUNTING CONCENTRATION:

Required Courses: ACC 225, ACC 228, ACC 301, and ACC 302.  
One elective must be selected from the following: ACC 303, ECON 250, MATH 206 or MATH 330.

# BUSINESS MANAGEMENT

The Business Management Program provides students with many options. The program provides opportunities for students to learn about specific disciplines and industries within business, complimented by strong foundations in both business and liberal arts. The program is designed to prepare students for entry into the four-year Business Administration program or to begin a variety of careers with business.

Graduates receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Math	3-4
Introductory Psychology/ Sociology	3	Marketing	3
Principles of Management	3	Liberal Arts Elective**	3
Liberal Arts Elective**	3	Liberal Arts Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16-17		16-17

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Legal Environment of Business	3	Professional Communications	3
Principles of Economics - Micro	3	Principles of Economics - Macro	3
Business Elective	3	Managerial Accounting	3
Financial Accounting	3	Liberal Arts Elective or Career Development/Internship	3
Liberal Arts Elective	3	Business Elective	3
Ethical Reasoning	1		
Practical Computer Applications III	<u>1</u>		<u>1</u>
	17		15

\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*Courses chosen for these electives must be taken from within the same discipline of Humanities or Science.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.



# BUSINESS ADMINISTRATION

The four-year program in Business Administration is designed to provide students with a comprehensive background in business practices, utilizing an innovative approach that combines in-depth concentrations with practical experience. Students build on a general business foundation while pursuing advanced topics within a chosen concentration. These concentrations include: Accounting, Human Resource Management, International Business, Marketing, and Small Business Management. Students may also pursue individualized concentrations provided they receive prior approval from the Program Director. Students will have the opportunity to apply their knowledge in a variety of "connected learning" environments and facilities such as the Lasell Ad Agency, the Retail Management Training Center, as well as participate in a challenging internship.

Concentrations within the four-year Business Administration program are listed on the next page.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Financial Management	3	Introduction to Statistics	3
Calculus I	4	Organizational Behavior	3
Business Elective	3	Management Information Systems	3
Liberal Arts Elective*	3	Elective**	3
Elective**	3	Liberal Arts Elective*	3
		Internship Seminar	<u>1</u>
	<u>16</u>		16

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Human Resource Management	3	Management Seminar	3
Operations Management	3	Business Policy	3
Elective**	3	Liberal Arts Elective*	3
Business Elective	3	Liberal Arts Elective*	3
Internship***	<u>4</u>	Elective**	<u>3</u>
	16		15

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: ACC 101, ACC 102, BUS 107, BUS 207, BUS 215, ECON 201, ECON 202, ENG 204, PC 103, PHIL 100, and PSYC 101 or SOC 101.

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

\*\*Electives may be used to meet concentration requirements. Individualized concentrations may be designed with the approval of the Program Director. Each of these concentrations is further described by listing the required courses and a pool of electives.

\*\*\*Students who wish to begin their internship in the summer between their junior and senior year will be charged an additional stipend.

## **BUSINESS ADMINISTRATION CONCENTRATIONS**

### **ACCOUNTING CONCENTRATION**

Required Courses: ACC 225, ACC 228, ACC 301, and ACC 302.  
One elective must be selected from the following: ACC 303, ECON 250, MATH 206 or MATH 330.

### **HUMAN RESOURCE MANAGEMENT CONCENTRATION**

Required Courses: PSYC 212, PSYC 218, and SOC 301. Two electives must be selected from the following courses with at least one from the 300 level: BUS 308, BUS 312, HS 319, PSYC 202, PSYC 225, PSYC 301, PSYC 302, or SOC 302.

### **INTERNATIONAL BUSINESS CONCENTRATION**

Required Courses: BUS 315, ECON 301, POLS 208, and one year of a foreign language. One elective must be selected from the following: ECON 250, ECON 310, HIST 330, HIST 332 or IDS 321.

### **MARKETING CONCENTRATION**

Required Courses: BUS 206, BUS 209, BUS 320. Two electives must be selected from the following courses with at least one from the 300-level: BUS 319, BUS 332, BUS 335, ENG 213, FASH 201, FASH 211, or FASH 212.

### **SMALL BUSINESS CONCENTRATION**

Required Courses: ACC 228, BUS 230, IDS 341, and two electives which must be approved by the Program Director.

# FASHION MERCHANDISING

The field of Fashion Merchandising is a specialized area within the retail industry, focusing on the areas of style, fashion, and merchandising. Specific courses that accent fashion, textiles, color and design prepare students for positions in the fashion industry. The program includes a solid foundation of business courses, as well as a wide array of liberal arts selections.

Through Lasell's "connected learning" philosophy, students have on-going opportunities to apply the theoretical concepts of the program in our Fashion Design Window and Display Lab, as well as in our Retail Management Training Center.

A third semester internship placement is incorporated into the contemporary issues course. Internship placements are arranged through the Program Director. Placements are available in most major fashion markets in a variety of work environments.

Upon completion of the program, students are prepared to pursue entry-level management positions or to continue in the College's four-year Fashion and Retail Merchandising program.

Graduates receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Financial Accounting	3
Principles of Design and Color	3	Textiles	3
Principles of Management	3	Introductory Psychology or Sociology	3
Introduction to Fashion Merchandising	3	Liberal Arts Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16-17		16

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Marketing	3	Retail Management	3
Principles of Economics-Micro	3	Professional Communications	3
Sales Principles	3	Principles of Advertising	3
Mathematics for Decision - Making	3	Principles of Buying	3
Contemporary Issues in Fashion/ Internship	3	Liberal Arts Elective	3
Practical Computer Applications III	<u>1</u>	Ethical Reasoning	1
	16		16

\*Placement in a mathematics course is dependent on the results of the math assessment.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

## FASHION AND RETAIL MERCHANDISING

The goal of the Fashion and Retail Merchandising four-year program is to continue to integrate the combination of the professional and liberal arts studies offered in the associate programs. Both of the two-year programs in Fashion Merchandising and Retail Management are structured so that students can easily meet the requirements in this program. The junior and senior years will provide the students with more intensive course work as well as a more demanding and advanced internship experience. These experiences prepare them for immediate entry into corporate training programs, and provide them with a competitive edge in the marketplace.

The program, oriented toward the decision-making tasks that face women in middle and upper-level management positions, focuses on how to plan strategically, organize for profitability, and control operations. The program also offers advanced liberal arts courses that will enable the students to receive more in-depth understanding and appreciation of the world beyond business while they grow as individuals.

Graduates receive a Bachelor in Science Degree.



## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Visual Merchandising	3	Fashion Promotion	3
Principles of Economics-Macro	3	Liberal Arts Elective*	3
Introduction to Statistics	3	Liberal Arts Elective*	3
Business Elective	3	Liberal Arts Elective*	3
Retail Operations/Analysis	3	Business Elective	3
Dynamics of Textiles and Apparel	<u>1</u>	Strategic Fashion Development	1
	16		<u>16</u>

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Internship Seminar	6	Human Resource Management	3
Internship Field Assignment	9	Interior Display and Design	3
		Fashion and Society	3
		Liberal Arts Elective*	3
		Liberal Arts Elective*	3
		Research: The Manufacturing of Fashion	<u>1</u>
	<u>15</u>		16

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to graduation. These foundation courses include: ACC 101, ACC 102, ART 126, BUS 107, BUS 209, BUS 215, FASH 101, FASH 201, FASH 210, FASH 211, FASH 213, MATH 204, and PC 103. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year should consult with the Program Director to determine the length of time needed to complete the baccalaureate degree.

# HOTEL MANAGEMENT

The Hotel Management program prepares students to enter the rapidly expanding hospitality industry. Graduates of the program have the training necessary to pursue careers with hotels, resorts, food service operations, and other related hospitality service companies.

The program combines a solid liberal arts background with foundation courses in business, and relevant specific skills training in hotel operations. The Lasell Inn, a student-operated, on-site facility, provides first-hand experience in hospitality.

A fourth semester internship is incorporated into the career development course. Program faculty place students with major hotels, resorts, and other travel companies to provide practical work experience and an opportunity to enhance the knowledge and skills learned in the classroom.

Graduates receive an associate in science degree. They also have the option to continue their studies at Lasell and earn a Bachelor of Science degree in Hotel and Travel/Tourism Administration.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Foreign Language **	3
Foreign Language **	3	Introductory Psychology/	
Principles of Management	3	Sociology	3
Front Office Operations	3	Financial Accounting	3
Practical Computer		Introduction to Food &	
Applications I	1	Beverage Management	3
		Practical Computer	
		Applications II	<u>1</u>
	<u>16-17</u>		16

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Marketing	3	Professional Communications	3
Food and Beverage Cost Control	3	Principles of Economics-Micro	3
Facilities Design and Planning	3	Convention Sales & Group	
Business Elective**	3	Planning	3
Liberal Arts Elective	3	Business Elective	3
Ethical Reasoning	1	Career Development/Internship	3
Practical Computer			
Applications III	<u>1</u>		<u>15</u>
	17		

\*Placement in a mathematics course is dependent on the results of the math assessment - Business Math or other.

\*\*Students must complete one full year of the same foreign language.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

# HOTEL AND TRAVEL/TOURISM ADMINISTRATION

The bachelor's program in Hotel and Travel/Tourism Administration is designed to provide students with an integrated understanding of the hospitality and travel/tourism industries. The program is structured to accept students from either a hotel or travel/tourism program.

Our mission at Lasell is to provide an educational experience which includes both theory and practical applications. Inside the classroom this program offers a variety of specialized upper level hotel, travel and business classes which focus on operational issues, personnel management, law, finance, and a senior seminar on the changing service economy.

Connected learning is also an important component in this program. Students are actively involved in the management of our on-site facilities — The Lasell Inn and Lasell College Travel. Students complete a supervised summer internship between their junior and senior year. Program faculty help students coordinate their internships at a major hotel, resort or travel oriented company.

Graduates receive a Bachelor in Science Degree.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Managerial Accounting	3	Introduction to Statistics	3
Economics – Macro	3	Organizational Behavior	3
Liberal Arts Elective*	3	International Business	3
HTA Elective	3	Business Elective	3
Elective	3	Liberal Arts Elective *	3
		Internship Preparation Seminar	1
	15		16

## Summer Session

Internship 4 Credits

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Finance for the Hospitality Industry	3	Human Resource Management	3
Business and Hospitality Law	3	Seminar on Hospitality	3
Marketing Elective**	3	Business Policy	3
Business Elective	3	Business Elective	3
Elective	3	Liberal Arts Elective*	3
	15		15

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper division level courses.

\*\*Students must select from one of the following marketing courses: BUS 319, BUS 320, or BUS 332.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: ACC 101, BUS 107, BUS 207, ECON 201, ENG 204, HTA 118, HTA 122, HTA 218, PC 103, and a full year of foreign language. In addition, students must select a concentration in either Hotel Management or Travel/Tourism Management and complete the designated courses: Hotel Management Concentration: GEO 220, HTA 111, HTA 223, HTA 224. Travel/Tourism Concentration: HTA 120, HTA 219, HTA 222, HTA 227, HTA 228. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year should consult with the Program Director to determine the length of time needed to complete the baccalaureate degree.



# MARKETING

The Marketing Program provides students with a strong background in business while allowing students to concentrate in those areas that fall within marketing. Students will have the opportunity to practice their marketing skills in one of the College's on-site "connected learning" facilities, such as the Lasell Ad Agency, or through an optional internship. This program is designed to prepare students for entry into the College's four-year Business Administration Program or to start their career in a variety of entry-level positions.

Students receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Business Elective	3
Introductory Psychology or Sociology	3	Principles of Advertising	3
Principles of Management	3	Elective	3
Marketing	3	Liberal Arts Elective	3
Practical Computer Applications I	1	Practical Computer Applications II	1
	<u>16-17</u>		<u>16</u>

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Principles of Economics - Micro	3	Principles of Economics - Macro	3
Financial Accounting	3	Introduction to Statistics	3
Elective**	3	Managerial Accounting	3
Sales Principles	3	Professional Communications	3
Liberal Arts Elective	3	Career Development/Internship or Liberal Arts Elective	3
Practical Computer Applications III	1		
Ethical Reasoning	<u>1</u>		<u>15</u>
	17		

\*Placement in a mathematics course is dependent on the results of the Math Assessment.  
Elective must be selected from one of the following: BUS 230, FASH 101, FASH 201, FASH 211, or FASH 212.  
THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

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## BUSINESS ADMINISTRATION

The four-year program in Business Administration is designed to provide students with a comprehensive background in business practices, utilizing an innovative approach that combines in-depth concentrations with practical experience. Students build on a general business foundation while pursuing advanced topics within a chosen concentration. These concentrations include: Accounting, Human Resource Management, International Business, Marketing, and Small Business Management. Students may also pursue individualized concentrations provided they receive prior approval from the Program Director. Students will have the opportunity to apply their knowledge in a variety of "connected learning" environments and facilities such as the Lasell Ad Agency, the Retail Management Training Center, as well as participate in a challenging internship.

Graduates will receive a Bachelor in Science Degree in Business Administration.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Financial Management	3	Introduction to Statistics	3
Calculus I	4	Organizational Behavior	3
Business Elective	3	Management Information Systems	3
Liberal Arts Elective*	3	Elective**	3
Elective**	3	Liberal Arts Elective*	3
		Internship Seminar	<u>1</u>
	<u>16</u>		16

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Management Seminar	3	Human Resource Management	3
Operations Management	3	Business Policy	3
Elective**	3	Liberal Arts Elective*	3
Business Elective	3	Liberal Arts Elective*	3
Internship***	<u>4</u>	Elective**	<u>3</u>
	16		15

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: ACC 101, ACC 102, BUS 107, BUS 207, BUS 215, ECON 201, ECON 202, ENG 204, PC 103, PHIL 100, and PSYC 101 or SOC 101.

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

\*\*Elective may be used to meet concentration requirements. Individualized concentrations may be designed with the approval of the Program Director.

\*\*\*Students who wish to begin their internship in the summer between their junior and senior year will be charged an additional stipend.

## MARKETING CONCENTRATION

Required Courses: BUS 206, BUS 209, BUS 320. Two electives must be selected from the following courses with at least one from the 300-level: BUS 319, BUS 332, BUS 335, ENG 213, FASH 201, FASH 211, or FASH 212.

# RETAIL MANAGEMENT

The primary goal of the Retail Management program is to provide students with a solid and functional understanding of the major divisions of operation and responsibility within the field of retailing. This program focuses on the generic operations of a small business, including courses in accounting, business law, management, and computer applications. A solid foundation of liberal arts courses provides students with a broader understanding of people and cultures to assist them in developing the critical thinking and interpersonal skills necessary for working with others.

Through Lasell's "connected learning" philosophy, students have immediate opportunities to apply the theoretical concepts of the program in our on-site Retail Management Training Center.

A third semester internship placement is incorporated into the contemporary issues course. Internship placements are arranged through the Program Director, who through continued contact with top professionals in the field provides students with choices of placement in major retail settings.

Upon completion of the program, students are prepared to pursue entry-level management positions or to continue in the College's four-year Fashion and Retail Merchandising program.

Graduates receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Retail Management	3
Introductory Psychology		Managerial Accounting	3
or Sociology	3	Business Elective	3
Principles of		Liberal Arts Elective	3
Management	3	Practical Computer	
Financial Accounting	3	Applications II	1
Practical Computer			
Applications I	<u>1</u>		<u>1</u>
	16-17		16

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Principles of Economics-Micro	3	Professional Communications	3
Sales Principles	3	Liberal Arts Elective	3
Mathematics for		Advertising	3
Decision-Making	3	Business Elective	3
Marketing	3	Principles of Buying	3
Contemporary Issues in		Ethical Reasoning	1
Fashion/Internship	3		
Practical Computer			
Applications III	<u>1</u>		<u>1</u>
	16		16

\*Placement in a mathematics course is dependent on the results of the math assessment.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.



## FASHION AND RETAIL MERCHANDISING

The goal of the Fashion and Retail Merchandising four-year program is to continue to integrate the combination of the professional and liberal arts studies offered in the associate programs. Both of the two-year programs in Fashion Merchandising and Retail Management are structured so that students can easily meet the requirements in this program. The junior and senior years will provide the students with more intensive course work as well as a more demanding and advanced internship experience. These experiences prepare them for immediate entry into corporate training programs, and provide them a competitive edge in the marketplace.

The program, oriented toward the decision-making tasks that face women in middle and upper-level management positions, focuses on how to plan strategically, organize for profitability, and control operations. The program also offers advanced liberal arts courses that will enable the students to receive more in-depth understanding and appreciation of the world beyond business while they grow as individuals.

Graduates receive a Bachelor in Science Degree.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Visual Merchandising	3	Fashion Promotion	3
Principles of Economics-Macro	3	Liberal Arts Elective*	3
Introduction to Statistics	3	Liberal Arts Elective*	3
Business Elective	3	Business Elective	3
Retail Operations/Analysis	3	Strategic Fashion Development	1
Dynamics of Textiles and Apparel	<u>1</u>		<u>1</u>
	16		16

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Internship Seminar	6	Human Resource Management	3
Internship Field Assignment	9	Interior Display and Design	3
		Fashion and Society	3
		Liberal Arts Elective*	3
		Liberal Arts Elective*	3
		Research: The Manufacturing of Fashion	<u>1</u>
	<u>15</u>		16

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level course.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to graduation. These foundation courses include: ACC 101, ACC 102, ART 126, BUS 107, BUS 209, BUS 215, FASH 101, FASH 201, FASH 210, FASH 211, FASH 213, MATH 204, and PC 103. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year should consult with the Program Director to determine the length of time needed to complete the baccalaureate degree.

# SMALL BUSINESS MANAGEMENT

The Small Business Management Program introduces students to the concept of entrepreneurship and provides them with the skills essential to the operations of a small business. These skills will help prepare students to operate their own ventures as well as manage smaller departments within a larger organization. Students may choose to continue in the College's four-year Business Administration Program.

Graduates will receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Principles of Advertising	3
Principles of Management	3	Legal Environment of Business	3
Marketing	3	Financial Accounting	3
Introductory Psychology or Sociology	3	Liberal Arts Elective	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	1
	16-17		<u>16</u>

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Principles of Economics-Micro	3	Federal Income Taxation	3
Sales Principles	3	Small Business Management	3
Business Transactions	3	Career Development/Internship	3
Liberal Arts Elective	3	Elective**	3
Elective**	3	Liberal Arts Elective	3
Practical Computer Applications III	<u>1</u>		
	16		<u>15</u>

\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*Selection of electives must meet with the approval of the Program Director.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

## TRAVEL AND TOURISM MANAGEMENT

The Travel and Tourism Management program offers students the background necessary to enter the rapidly growing travel industry.

Program requirements combine liberal arts and industry-specific courses to provide general business management skills and a solid background for a career in the travel and tourism field. With such a foundation students may choose to enter the job market upon graduation in such industries as the airlines, meeting and incentive planning, visitor and convention bureaus, cruise companies and travel agencies. Lasell College Travel, an on-site facility, provides the opportunity for first-hand experience in travel agency operations, client services and group travel planning.

A fourth semester internship is required of all students as part of the career development course. Program faculty arrange placement in a work environment that will enable students to apply classroom knowledge to actual work experience.

Upon completion of the program, students are prepared to pursue entry-level management positions or to continue in the College's four year Hotel and Travel/Tourism Administration program.

Graduates receive an Associate in Science Degree.



## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3	Financial Accounting	3
Foreign Language**	3	Reservation Systems	3
Principles of Management	3	World Since 1500	3
Introduction to Travel/ Tourism	3	Foreign Language**	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	16		16

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Fares & Ticketing	3	Principles of Economics-Micro	3
Introductory Psychology/ Sociology	3	Professional Communications	3
Travel Geography - Western Hemisphere	3	Travel Geography - Eastern Hemisphere	3
Marketing	3	Travel Industry Procedures	3
Elective**	3	Career Development/Internship	3
Ethical Reasoning	1		
Practical Computer Applications III	<u>1</u>		<u>15</u>
	17		

\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*Students must complete one full year of the same foreign language.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

## HOTEL AND TRAVEL/TOURISM ADMINISTRATION

The bachelor's program in Hotel and Travel/Tourism Administration is designed to provide students with an integrated understanding of the hospitality and travel/tourism industries. The program is structured to accept students from either a hotel or travel/tourism program.

Our mission at Lasell is to provide an educational experience which includes both theory and practical applications. Inside the classroom this program offers a variety of specialized upper level hotel, travel and business classes which focus on operational issues, personnel management, law, finance, and a senior seminar on the changing service economy.

Connected learning is also an important component in this program. Students are actively involved in the management of our on-site facilities — The Lasell Inn and Lasell College Travel. Students complete a supervised summer internship between their junior and senior year. Program faculty help students coordinate their internships at a major hotel, resort or travel oriented company.

Graduates receive a Bachelor in Science Degree.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Managerial Accounting	3	Introduction to Statistics	3
Economics – Macro	3	Organizational Behavior	3
Liberal Arts Elective*	3	International Business	3
HTA Elective	3	Business Elective	3
Elective	3	Liberal Arts Elective*	3
		Internship Preparation Seminar	1
	<u>15</u>		<u>16</u>

### Summer

Internship                      4 Credits

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Finance for the		Human Resource Management	3
Hospitality Industry	3	Seminar on Hospitality	3
Business and Hospitality Law	3	Business Policy	3
Marketing Elective**	3	Business Elective	3
Business Elective	3	Liberal Arts Elective*	3
Elective	<u>3</u>		
	15		<u>15</u>

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper division level courses.

\*\*Students must select from one of the following marketing courses: BUS 319, BUS 320, or BUS 332.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: ACC 101, BUS 107, BUS 207, ECON 201, ENG 204, HTA 118, HTA 122, HTA 218, PC 103, and a full year of foreign language. In addition, students must select a concentration in either Hotel Management or Travel/Tourism Management and complete the designated courses: Hotel Management Concentration: GEO 220, HTA 111, HTA 223, HTA 224. Travel/Tourism Concentration: HTA 120, HTA 219, HTA 222, HTA 227, HTA 228. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year should consult with the Program Director to determine the length of time needed to complete the baccalaureate degree.





**PROGRAM OF STUDY**

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## PHYSICAL THERAPIST ASSISTANT

As a member of the physical therapy team, the physical therapist assistant plays an important part in the rehabilitation of physically disabled individuals of all ages. After the physical therapist has evaluated the patient and planned the treatment, the physical therapist assistant administers the treatment, either alone or jointly with the therapist. In addition to administering treatment, the assistant is responsible for participating in the assessment of the effectiveness of the treatment by monitoring the patient's response and reporting it to the therapist.

At Lasell, you will acquire the knowledge and skill to step confidently into any entry-level position. You will learn and practice treatment and assessment procedures in a well-equipped laboratory with close support and guidance from the faculty. Time for use of the laboratory for independent practice is available, too.

The opportunity to actually work with patients is a very important part of your education and you will participate in the clinical education programs at three different centers. You will travel to your center either by your own car or by public transportation which is close by. The distribution of time spent in the classroom and in clinical education has proven to be very effective in preparing Lasell's graduates to quickly become integrated into that exciting first position as a physical therapy practitioner.

Lasell's Physical Therapist Assistant Program is accredited by the American Physical Therapy Association and graduates are eligible for licensure in all states. Academic standards for the program include grades of no less than C-minus in both semesters of Anatomy and Physiology and all physical therapy courses, and satisfactory completion of three clinical education experiences.

If you are considering furthering your education immediately after graduation from Lasell or after a period as a clinician, consult directly with the institutions to which you might apply. Lasell's Transfer Office is available, too, during your two years here. As a student in the Physical Therapist Assistant Program, you will be eligible to become a student member of the American Physical Therapy Association in your first year.

Graduates receive an associate in science degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Psychology	3	Anatomy & Physiology II	4
Anatomy & Physiology I	4	Therapeutic Exercise I	3
Fundamentals of Physical Therapy Procedures	4	Patient Care Skills	2
Introduction to the Field of Physical Therapy	2	Kinesiology I	3
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	1
	17		<u>16</u>

### Summer Session (5 weeks)

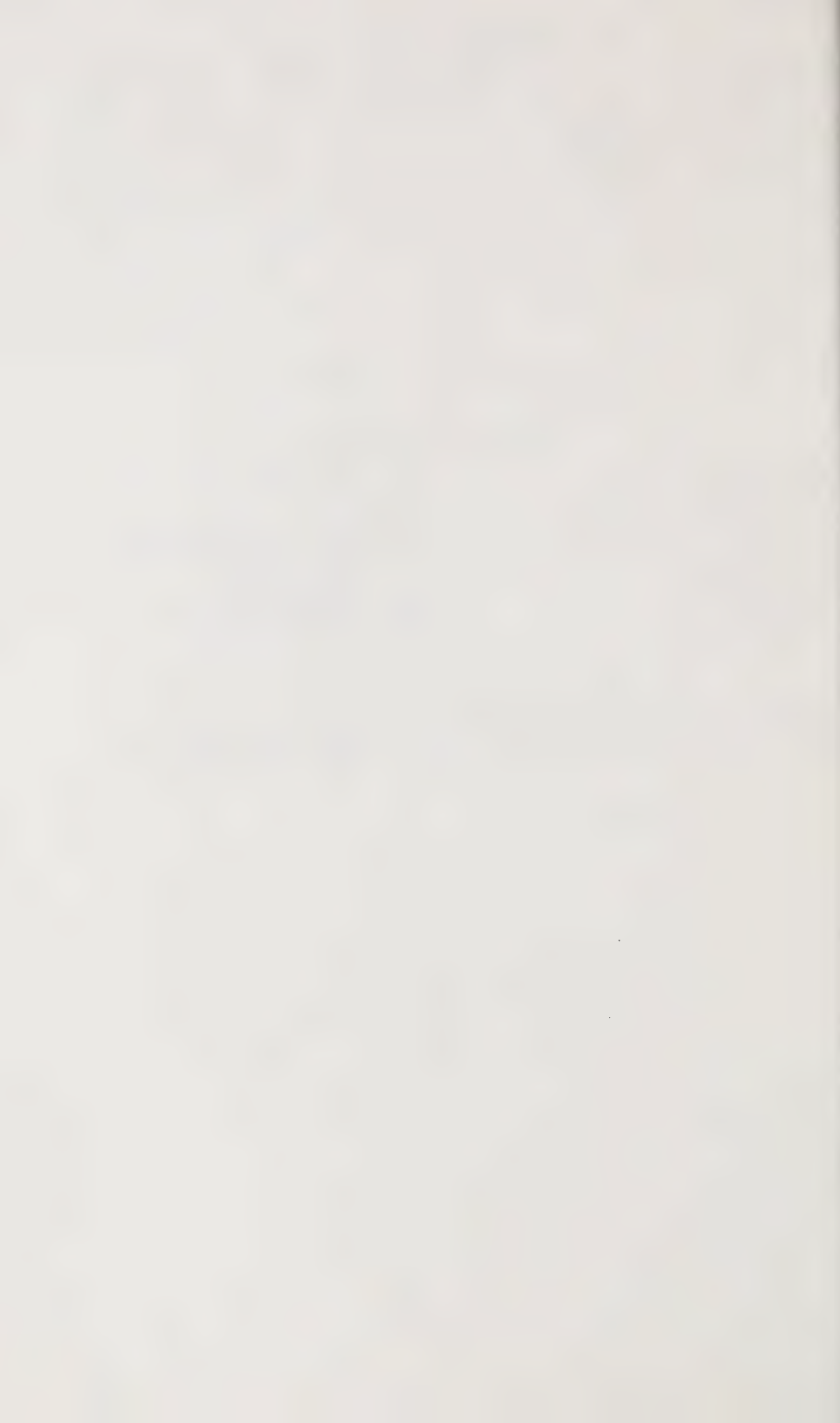
Clinical Education I	3
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## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Psychology of Adjustment	3	Therapeutic Exercise II	2
Massage and Modalities	5	PTA Seminar	2
Advanced Physical Therapy Procedures	2	Organizational and Legal Issues in Physical Therapy	2
Kinesiology II	3	Clinical Education II	4
Elective	3	Clinical Education III	4
Ethical Reasoning	<u>1</u>		<u>14</u>
	17		

Students must obtain certificates in First Aid and CPR.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.





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## ***Course Descriptions***

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## GENERAL INFORMATION

**Course Numbers.** The numbering system used to identify the course offerings described hereafter is based on a division into the following levels:

- 100 Introductory courses, survey courses, Core Curriculum Courses
- 200 Secondary level courses focusing on specific genres or periods, application of theory courses, and associate degree internships
- 300 Advanced level courses emphasizing synthesis of information based on broader foundations and applications of knowledge
- 400 Advanced seminars and baccalaureate degree internships
- 800 Independent or Directed Study. Students who wish to apply for Independent or Directed Study ("800" courses) should consult with the appropriate program director before April 1 and December 1 of each academic year.
- 900 Seminar. A "900" course is designed to satisfy the needs of qualified students prepared to work on a specialized subject in a seminar encouraging independent academic effort. Each year, different one-semester courses that match faculty expertise to student interest may be offered. Enrollment is limited and requires the consent of the instructor. Priority will be given to qualified students.

Each course description identifies the prerequisite work a student should have completed before enrolling in the course. In cases of special interest, students may request the permission of the instructor or program director to enroll in courses for which they have not completed the designated prerequisite.

## Definition of Disciplines within the Liberal Arts.

Liberal Arts courses are designated with an asterisk.(\*)

- **Humanities** courses include liberal arts offerings in art, communications, drama, English, foreign language, history, music, philosophy, and interdisciplinary courses.
- **Interdisciplinary** courses designated by IDS may be used to fulfill graduation requirements and specific interdisciplinary program requirements.
- **Mathematics and Science Courses** include liberal arts offerings in biology, chemistry, mathematics, and general science.
- **Social Science Courses** include liberal arts offerings in anthropology, communications, economics, geography, political science, psychology, and sociology.

Students enrolled in baccalaureate programs must meet the following liberal arts distribution requirements:\*

Humanities	2 courses
Social Sciences	2 courses
Math	1 course
Science	1 course
Interdisciplinary	1 course

\*Courses must be three or more credits; at least three of these must be taken at the 300 level or higher, and a total of 5 courses must be taken at the 200 level or higher.

**Course Credit.** Numerals to the right of the course title in the Course Descriptions Section give the total credit in semester hours carried by the course. In general, a semester hour of credit represents one hour a week of lecture or two hours of laboratory or studio work.

**Schedule of Course Offerings:** To assist students in planning their schedules, each course description is followed by a symbol indicating when it will be offered.

- F = Course offered every Fall Semester
- S = Course offered every Spring Semester
- F/S = Course offered every semester

When one of these symbols is followed by a date, this indicates the semester and year that a course will be offered. For example, "F/94" indicates that a course will be offered in the Fall Semester of 1994; "S/93" indicates that a course will be offered in the Spring Semester of 1993.

This catalog represents the College's schedule of courses offered through 1993-94. While the College will make every effort to adhere to this schedule, it reserves the right not to offer an elective course that is underenrolled.

# ACCOUNTING

## ACC 101

### Financial Accounting

3 Credits

Provides the student with an applied knowledge of the fundamental accounting procedures used in business. Using computer simulations, students practice recording business transactions, adjustments, closing entries, use of special journals, worksheets, financial statement development, financial ratio measurement, asset management, depreciation methods, inventory methods, and cash control systems, within the three business entities. F/S

## ACC 102

### Managerial Accounting

3 Credits

Students gain experience in the development and use of information inside an organization. Course topics include: organizations and their objectives; cost terms; production costing; cost allocation for planning and control; cost behavior patterns; cost-volume-profit relationships; budgeting; inventory planning and control; pricing decisions; and aspects of investment decisions. Prerequisite: ACC 101. F/S

## ACC 201

### Business Transactions

3 Credits

Students are introduced to various aspects of practical accounting, including accounts payable, accounts receivable, and payroll. The course will also examine issues related to purchasing, regulatory reporting, and the budgeting process. Prerequisite: ACC 101. F/93

## ACC 225

### Intermediate Accounting

3 Credits

Builds on concepts developed in Financial Accounting. Concentration is on financial statements covering assets, liabilities, corporate capital, and working capital. Prerequisite: ACC 102. S

## ACC 228

### Federal Income Taxation

3 Credits

Principles of personal, business, and corporation taxes are explored. Students gain experience in preparing federal tax returns with some emphasis on state tax returns as well. Prerequisite: ACC 102. S

## ACC 231

### Financial Management

3 Credits

An introduction to the fundamental concepts of finance. Various techniques of analysis that reveal the relationships of risk return and value are demonstrated. Topics include: financial reporting; long- and short-term forecasting; managing working capital; capital budgeting; and the nature of corporate securities and debt-equity mix. Prerequisite: ACC 102. F

## ACC 301

### Cost Accounting

3 Credits

Methods of identifying labor and material costs, and of allocating overhead as applied to job order, process, and standard cost systems are studied. This information is related to budgetary control and the reporting procedures for management and tax implications. Prerequisite: ACC 102. S/93.

## ACC 302

### Auditing

3 Credits

Examines the impact of auditing on constituencies external and internal to organizations, especially stockholders and management. Students will examine the role of both independent public accountant and internal auditor, and study various control and reporting techniques involved in auditing. Prerequisite: ACC 102. F/93



<b>ACC 303</b>	<b>Advanced Accounting</b>	<b>3 Credits</b>
<p>This course will focus on a limited number of special topic areas within financial accounting. Students will examine the problems associated with partnerships, mergers, and acquisitions as well as international accounting concerns. Prerequisite: ACC 225. S/94</p>		

## ANTHROPOLOGY

<b>ANTH 101</b>	<b>Introduction to Anthropology*</b>	<b>3 Credits</b>
<p>A comprehensive survey of the origins of present-day humans with emphasis on the cultural uniformity that unites all people, as well as the cultural diversity which distinguishes one people from another. A cross-cultural understanding and appreciation of pre-literate groups, as well as today's emerging societies all over the world. F/92</p>		

<b>ANTH 210</b>	<b>Folklore*</b>	<b>3 Credits</b>
<p>An examination of myth, song, and art as expressions of society's cultural values. A comparative analysis of how different societies use folklore to maintain the social order. Prerequisite: Any 100 level social science course. F/93</p>		

## APPLIED LEARNING SKILLS

<b>ALS 100</b>	<b>Applied Learning Skills</b>	<b>1 Credit</b>
<p>Provides students with an opportunity to learn and apply college-level study, reading, and thinking skills to improve academic performance. Students will practice the skills in class and will then apply them to their academic course work. F/S</p>		

## ART

<b>ART 101</b>	<b>Principles of Drawing</b>	<b>3 Credits</b>
<p>Introduces students to a variety of drawing tools and mediums. Drawing from life, line, tonality, illusional space and perspective are explored. Creativity and individual expression are stressed. F</p>		

<b>ART 103</b>	<b>Art History I*</b>	<b>3 Credits</b>
<p>Presents a survey of artistic styles from the prehistoric period through the art of the early Renaissance. Periods included are Egyptian, Aegean, Greek, Roman and Etruscan art, and the art of the Middle Ages. Films and slides are used in the presentation of works of art from the fields of architecture, sculpture, and painting. F</p>		

<b>ART 104</b>	<b>Art History II*</b>	<b>3 Credits</b>
<p>Continuation of ART 103. Presents a study of works of art from the High Renaissance and the Mannerist periods, the Renaissance in the North, the Baroque period, and the Modern Age. Slides and films are used in this presentation of works of art from the fields of architecture, sculpture, and painting. S</p>		

- ART 120** **Three-Dimensional Design** **3 Credits**  
 Introduces students to the notion of creating within three-dimensional space. Line, composition, planes, volume and surfaces will be studied from both additive and subtractive perspectives. Students will construct various models and/or maquettes. Problem solving and individual expression will be emphasized. S
- ART 122** **Figure Drawing** **3 Credits**  
 Introduces students to human anatomy for the purposes of artistic representation. Various drawing techniques and mediums will be used to explore the figure, from "thumbnail sketch" to finished rendering. Creativity and individual expression are stressed. S
- ART 126** **Principles of Design and Color\*** **3 Credits**  
 Introduction to the theories and concepts of design and color with an emphasis on developing an awareness and sensitivity to art as an integral part of one's life and as a way to complement one's aesthetic needs. Lecture/discussion/critique course with visual material, critical essays, individual expression, museum/gallery trips. F/S
- ART 203** **Painting** **3 Credits**  
 Introduces students to a variety of styles and techniques used in oil and/or acrylic painting. Canvas stretching and priming, color mixing, and brush selection will be addressed. Prerequisite: ART 101 or permission of instructor. F92/S94
- ART 209** **Jewelry** **3 Credits**  
 Introduces students to the art of jewelry making. Various metals, stones and settings/treatments will be explored through a number of projects. F/93
- ART 211** **Ceramics** **3 Credits**  
 Familiarizes students with all aspects of hand building and/or wheel-throwing. Coil, pinch and slab techniques are used in the creation of forms that are sculptural or functional in nature. F/93
- ART 214** **Weaving** **3 Credits**  
 Explores fiber as a creative medium. Students learn various techniques of weaving on and off the loom. S93/S94
- ART 219** **Photography** **3 Credits**  
 A foundation course covering the fundamentals of photography such as seeing/perception and critiquing, as well as the basic darkroom skills which allow the students to make technically good negatives and prints. A brief introduction to the history of photography is included. F/S
- ART 226** **Graphic Design** **3 Credits**  
 Studies in layout, typology, and photo-mechanical reproduction teach students a working knowledge of graphic arts. A series of assignments stress problem-solving and technical proficiency. Prerequisite: ART 126 or permission of instructor. F/93
- ART 250** **Portfolio Preparation** **3 Credits**  
 Assists students in the development of a professional portfolio. Work selection, slide photography and presentation skills will be among the topics of discussion. S

**IDS/ART 351****Asian Art\*****3 Credits**

A history of sculpture, painting, architecture, and other forms of art in India, China, and Japan from prehistory to the sixteenth century as they relate to their culture and religion. Cross-cultural influences will also be examined. Prerequisite: ART 103, or ART 104, or ART 126, or PHIL 202. F/92

## **BIOLOGY**

**BIO 101****Principles of Biology I\*****4 Credits**

An introductory lecture and laboratory course in biology to develop an appreciation for the patterns and functions which characterize living organisms. Emphasis is placed on cellular biology. Topics include: the chemistry of life, cell structure, and cell metabolism (respiration, photosynthesis, protein synthesis). F

**BIO 102****Principles of Biology II\*****4 Credits**

A continuation of Biology 101 that emphasizes the evolutionary history of life on earth. Topics include: Darwinian evolution, genetics, a survey of the five kingdoms of life, principles of ecology, and human ecology. The laboratory introduces the student to the diversity of living organisms. Prerequisite: BIO 101. S

**BIO 105****Anatomy and Physiology I\*****4 Credits**

A comprehensive course designed to provide accurate information concerning the structure and function of the human body. The course will introduce the student to all aspects of human biology ranging from the chemical basis of life and cell biology to the anatomy and physiology of the major organ systems. Topics to be covered include: cell biology, major body tissues, and the structure and function of the following systems: skin, skeletal, muscular, nervous, and endocrine. The laboratory component will include dissection. F

**BIO 106****Anatomy and Physiology II\*****4 Credits**

A continuation of BIO 105. The following systems are covered during the semester: digestive, respiratory, cardiovascular, lymphatic, urinary, and reproductive. The laboratory component will include dissection. Prerequisite: BIO 105. S

**BIO 201****Human Biology\*****4 Credits**

A one semester lab course focusing on the functions of the human body in health and disease. The structure and function of the major body systems will be emphasized. Systems discussed include: skeletal, muscular, digestive, circulatory, excretory, reproductive, nervous and endocrine. F

**BIO 204****Human Reproduction\*****3 Credits**

A study of the hormonal, anatomical, and physiological aspects of the human reproductive process. Reproductive functions are related to present day problems of fertility and sterility, of population control and contraception, and of childbirth and abortion. S93/S94



# BUSINESS

## Includes Business Management, Marketing, and Small Business Management

- BUS 107**                      **Principles of Management**                      **3 Credits**  
Provides a working knowledge of business practices as applied to structure, methods, policies, and objectives of a company. Specific businesses are analyzed from the perspective of operational practices, procedures, and profit motives. Types of business ownership, financing, organization, management, leadership, control, and marketing are discussed. F
- BUS 206**                      **Sales Principles**                      **3 Credits**  
Analyzes salesmanship in modern business with emphasis placed on the principles and techniques of individual selling styles in both the retail and wholesale markets. Topics covered include: dramatization of the sale presentation; the selling role; buyer characteristics and motivations; and modern sales practices. F
- BUS 207**                      **Marketing**                      **3 Credits**  
Fundamentals of the nature of marketing are presented and evaluated for specific functions and institutions. Policies and practices as applied generally to marketing research involve product development, selection, channels of distribution buying, physical distribution selling, and policies. Pricing under competitive conditions, social benefits of competition, and government regulations are included. F/S
- BUS 209**                      **Principles of Advertising**                      **3 Credits**  
A broad view of advertising, dealing with its planning, creation, and execution in relation to the marketing cycle. Topics include: organization and operation of the advertising agency; publicity; public relations; behavioral sciences as applied to advertising; budgeting; and planning. S
- BUS 215**                      **Legal Environment of Business**                      **3 Credits**  
Provides a working knowledge of everyday law as it applies to business and personal needs. The focus is primarily on contract law and property law. F/S
- BUS 216**                      **Law of Commercial Transactions**                      **3 Credits**  
Subjects include: Articles II, III, and IV of the Uniform Commercial Code, corporations, agency, and insurance law. Prerequisite: BUS 215. F
- BUS 226**                      **Computer Applications in Business**                      **3 Credits**  
Advanced business applications on the IBM PC simulating duties performed in an office environment which include word processing, spreadsheet, color graphics, and database software. Prerequisites: PC 101 and PC 102. (Students who successfully complete this course meet the PC 103 requirement.) F/93
- BUS 230**                      **Small Business Management**                      **3 Credits**  
Provides the student with an in-depth understanding of the establishment and operation of a small business. Emphasis will be placed on the elements and principles associated with store ownership. Topics will include: characteristics of business; legal forms of business ownership; preliminary planning of a business; problem areas common to new business; factors to be considered when buying an existing business, site location, store layout, and the importance of merchandising. Prerequisite: BUS 107. S



<b>BUS 245</b>	<b>Career Development/Internship</b>	<b>3 Credits</b>
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Combines basic concepts in career development with a structured internship. Provides practical on-the-job experience based upon the student's career goals and interests. Topics covered include: resume writing, interviewing, and goal setting. Seminars are held to aid the student in career goal planning, performance appraisal, and future employment. Each student must complete an internship-related project. Evaluation of the internship is based on performance of the student as reviewed with the employer, faculty member, and student at the completion of the internship. S

<b>BUS 304</b>	<b>Organizational Behavior</b>	<b>3 Credits</b>
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Studies individuals within the context of the organization using a behavioral approach. Group dynamics and intergroup dynamics will also be emphasized in relation to productivity and work satisfaction along with the examination of specific aspects of organizations that influence behavior. Areas covered include structure, leadership, and change. Teaching modalities include case studies and role-playing. Prerequisites: BUS 107 and PSYC 101 or SOC 101. S

<b>BUS 308</b>	<b>Managing Change</b>	<b>3 Credits</b>
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Examines the unique problems associated with managing organizations during mergers, reorganizations, and other times of change. Strategies to cope with change, as well as induce it, will be examined. Prerequisites: BUS 107 and permission of the instructor. S/93

<b>BUS 311</b>	<b>Human Resource Management</b>	<b>3 Credits</b>
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Examines the staffing function of management including planning, recruitment, selection, training, motivation, appraisal, compensation, labor laws, and organizational development. This course will also address the current issues affecting the human resource manager including the changing work force and need to increase productivity as well as changes in the area of unions and affirmative action. Both class discussions and case studies will be used to prepare students for the personnel-related tasks involved in a management position. Prerequisites: BUS 107 and BUS 215. F

<b>BUS 312</b>	<b>Labor Relations</b>	<b>3 Credits</b>
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Focuses on labor/management relations, particularly within a union environment. The role of unions and unionizing strategies will be discussed; emphasis will be put on the collective bargaining process, including interpretation and enforcement issues. The future of unions and effects of foreign competition will be included in discussions. Students will participate in case studies and simulations. Prerequisites: BUS 107, BUS 215 or BUS 311. F/92

<b>BUS 315</b>	<b>International Business</b>	<b>3 Credits</b>
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Explores the economic, social, political, and legal contexts of conducting business in a multi-national environment; contrasts business activities of an international organization with those of a domestic one; examines issues affecting import and export of resources, as well as the influence of foreign businesses on domestic industries. Prerequisites: BUS 107 and ECON 201, or ECON 202. S

**BUS 319** **Direct Marketing** **3 Credits**  
Focuses on strategies for selling products directly to consumers. This will include an examination of non-store retailing methods such as mailings, home shopping, and telemarketing. The procurement and use of mailing lists is studied as well as the potential impact of technological and environmental change on direct marketing. Prerequisites: BUS 207 and 209. F/93

**BUS 320** **Marketing Research** **3 Credits**  
Examines the process and tools involved in collecting, coding, and analyzing data. This course integrates the application of computer software in compiling and interpreting statistical data in relation to marketing decisions, such as those related to market segmentation and distribution. Prerequisites: BUS 207, PC 102, and MATH 208 or MATH 209. S

**BUS 325** **Management Information Systems** **3 Credits**  
Offers a systems approach to information and the application of computers to problem solving. Hardware and software issues are discussed; techniques for managing information are examined and new needs are defined. The communication process will be stressed along with creating channels of communication for effective use by management. Prerequisites: BUS 107, BUS 235, or PC 102. S

**BUS 326** **Operations Management** **3 Credits**  
Explores the application of mathematical models to business decisions, such as resource allocation and logistical concerns. Students will be exposed to linear programming, transportation models and various other quantitative tools. Prerequisite: MATH 208. F

**BUS 332** **Consumer Behavior** **3 Credits**  
Examines the behavior of individuals and markets in relation to the purchase decision, including post purchase evaluation and consumption. A behavioral science approach will be taken. Prerequisite: BUS 207. F/92

**BUS 335** **Creative Services** **3 Credits**  
Examines the role of creative services in an advertising agency, and in marketing in general. Topics covered will include: Ad design and production, use of internal and external services, and media formats. Prerequisites: BUS 207 and BUS 209. S/93

**BUS 400** **Internship Seminar** **1 Credit**  
The seminar will be held each Spring to assist students in planning their internship, identifying potential sites, and selecting an on-campus internship coordinator. Topics addressed in the seminar include: reviewing the internship process and documentation, setting goals, networking, planning for career development, and identifying issues facing women in the workplace. This course must be completed before students will be permitted to begin their internship. Prerequisites: Junior Standing and Permission of the Program Director. S.

<b>BUS 401</b>	<b>Internship</b>	<b>3 Credits</b>
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Scheduled to occur during the summer between the junior and senior years, with preparatory workshops related to skills assessment, resume preparation, interview techniques, and internship goals and objectives. Depending on the career goals of the student, the program director will arrange internship assignments. Each student is monitored during the internship and required to submit a written report detailing her experiences. Upon returning to the College, the internship experience will be further evaluated during the first segment of the Management Seminar. Internship experience must be completed prior to the senior year. Prerequisite: BUS 400. F

<b>BUS 402</b>	<b>Management Seminar</b>	<b>3 Credits</b>
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This course incorporates a practical experience component in which students will be involved in making decisions related to the operations of an organization. Students will also have the opportunity to relate internship experiences to business teachings. Prerequisite: BUS 401. S

<b>BUS 404</b>	<b>Business Policy</b>	<b>3 Credits</b>
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A capstone course that will require students to apply a broad knowledge of management and administrative techniques to specific situations. An emphasis will be placed on strategy formulation and implementation. The case study method is used. Prerequisite: Senior standing. S

## CHEMISTRY

<b>CHEM 101</b>	<b>College Chemistry I*</b>	<b>4 Credits</b>
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An introduction to the fundamentals of laws of chemistry; properties of solids, liquids and gases, the periodic table in relation to atomic and molecular structures, and acid-base theory. Prerequisite: high school algebra. F/93

<b>CHEM 102</b>	<b>College Chemistry II*</b>	<b>4 Credits</b>
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A detailed treatment of chemical equilibrium, including pH buffers and the common ion effect is presented. Fundamental topics in electro-chemistry, organic chemistry, and biochemistry are covered along with selected topics in descriptive chemistry. Prerequisite: CHEM 101. S/94

## COMMUNICATIONS

<b>COM 101</b>	<b>Understanding Mass Media*</b>	<b>3 Credits</b>
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A survey of the theories, history, economics, audience, and regulations of the major forms of mass media, including newspapers, magazines, motion pictures, radio, television, and new electronic communications. Students develop a basic understanding of the roles of mass media and their effects on society and the individual. F

<b>COM 103</b>	<b>Introduction to Human Communication*</b>	<b>3 Credits</b>
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Basic survey of human communication, especially interpersonal and group. Attention will be given to perception, language and meaning, listening, theories of persuasion, nonverbal communication, small group discussion, and interviewing. S



**COM 203****Effective Speaking\*****3 Credits**

Provides instruction and practice in preparing and delivering the various kinds of oral presentations encountered by professionals. Students will learn how to analyze audiences, organize different types of presentations, prepare and use visual aids, deliver presentations to different audiences and respond to questions. Students will be taught to express themselves in a clear, confident, responsible, and appropriate manner. The classroom environment will be conducive to confidence building and overcoming the fear of speaking. F92/S94

**COM 205****Media and Society\*****3 Credits**

Mass media have revolutionized society in the last century. This revolution will be examined with reference to some of its causes, dimensions, contexts, and effects. The examination will be done from a constructively critical point of view, with a particular focus on the intersection of media and societal values. Attention will also be paid to the relationship of the media and various special areas, such as sex, violence, children, politics, minorities, and the technological future. S/93

## **COMPUTER APPLICATIONS**

**PC 101****Practical Computer Applications I****1 Credit**

An introduction to computer/information technology. Includes computer terminology, an understanding of the IBM DOS operating system, and end-user familiarity with common software packages. Word processing is emphasized and is used to support students' work in ENG 101. F/S

**PC 102****Practical Computer Applications II****1 Credit**

A continuation of PC 101. Students learn to use a database management software package to solve problems related to their major. This course teaches students to manipulate data, to create files, to enter, update, and retrieve information. An introduction to telecommunications and on-line databases as included. Prerequisite: PC 101. S

**PC 103****Practical Computer Applications III****1 Credit**

Students in this course will be working with advanced DOS, spreadsheet concepts, database concepts, and graphics. Students will use Lotus 1-2-3 spreadsheet programs. This course will include the use of simulations and case studies. Prerequisite: PC 101. F/S

**PC 200****WordPerfect for Desktop Publishing****3 Credits**

Students will learn advanced WordPerfect features such as fonts, columns, graphics, macros and mailmerge to create newsletters, brochures, ads, and form letters. In addition, design concepts and procedures for planning desktop publishing documents will be stressed. Prerequisite: PC 101 or permission of Director of Computer Center. F/S

**PC 201****Advanced Lotus 1-2-3****3 Credits**

This course provides a comprehensive study of advanced applications of Lotus 1-2-3. Students will learn to create and modify spreadsheet models, perform business analyses and projections, use Lotus' graphic and database features, create and execute macros, and use data and lookup tables. Prerequisites: MATH 103, PC 103, or permission of Director of Computer Center. S/93



# DRAMA

**DRMA 101 Introduction to the Arts of the Theatre\* 3 Credits**  
Introduction of the principles and practice of the correlated arts which make up the production of a play in the theatre. Analysis of the dramatic script in terms of the actor, the director, the scenic, costume, and lighting designers, and the technicians. Lab theatre productions integrate the content of the course. F/S

**DRMA 310 Dramatic Literature of Third World Countries\* 3 Credits**  
A study of major themes and authors of the third world. Course will examine the achievements of writers in their efforts to preserve a cultural heritage amidst oppression. Attention will also be given to the work of local theatre groups. Prerequisites: DRMA 101 and ENG 102. S/93

# EARLY CHILDHOOD EDUCATION

**ECE 101 Child Development I 3 Credits**  
An examination of infant and toddler development from conception to age three in the following areas: physical, cognitive, emotional, and social. Students investigate the types of programs serving infants and toddlers, and focus on creating optimum environments for very young children. F

**ECE 102 Child Development II 3 Credits**  
An examination of the physical, cognitive, social, and emotional development of the preschool and early school age child. Class discussions focus on characteristic behavior as related to the growth sequence, the influences of adult guidance, and important issues in this developmental period. S

**ECE 103 Observation 1 Credit**  
An acquisition of skills in observing the young child by discussing and practicing methods of recording behavior. Lecture and seminar sessions are combined with eight hours of observation at Lasell's laboratory schools. Early Childhood Education majors only. Corequisite: ECE 101. F

**ECE 106 Orientation to Early Childhood Education 3 Credits**  
An introduction to the history, philosophy, and psychology of early childhood education. An understanding of the role of the teacher is acquired; early childhood settings are surveyed. Twenty-five hours of supervised participation in an early childhood setting is included. Prerequisites: ECE 101 and ECE 103. S

**ECE 201 Early Childhood Program Management 3 Credits**  
An exploration of classroom management and program planning methods by which modern early childhood programs meet the needs of young children. Prerequisites: ECE 102, ECE 103, ECE 106, and permission of Program Director. F

**ECE 201L Supervised Practicum 1 Credit**  
Students acquire practical experience in working with preschool children by spending four hours per week at one of the Lasell Child Study Centers under the supervision of the Director and staff. Corequisite: ECE 201. F

- ECE 202                      Supervised Field Placement Seminar                      2 Credits**  
Weekly seminar sessions provide an opportunity to examine and discuss the issues that arise from a student teaching experience and those related to the early childhood professional. Corequisite: ECE 202L. S
- ECE 202L                      Supervised Field Placement                      4 Credits**  
Students spend 12 hours per week in an early childhood setting for children younger than five years old as a student teacher. This field placement is designed to meet the standards associated with a preschool teaching qualification as defined by the Massachusetts Office for Children. Corequisite: ECE 202. Permission of Program Director required. S
- ECE 203                      Art and Music for Young Children                      3 Credits**  
Experimentation with a variety of art materials to develop an understanding of creative art experiences and their value to the child. Students explore songs, musical games, rhythm instruments, and activities appropriate for young children. For Early Childhood Education Career Option sophomores only. F
- ECE 204                      Children's Literature                      3 credits**  
A survey of the place of children's literature and its roles in the education and development of the young child. Lectures, readings, and discussions focus on the historical influences as well as the evaluation and selection of contemporary books. For Early Childhood Education Career Option sophomores only. S
- ECE 206                      Math and Science for Young Children                      3 Credits**  
An introduction to materials and teaching strategies that encourage an awareness of science and math in young children. For Early Childhood Education Career Option sophomores only. S
- ECE 211                      The Exceptional Child\*                      3 Credits**  
An introduction to the classification and psychological characteristics of the visually and hearing impaired, mentally retarded, gifted, and physically and emotionally handicapped children. Emphasis is on their special needs during the preschool and elementary school years. Prerequisite: ECE 101 or PSYC 101. F
- ECE 213H                      Honors Supervised Practicum                      4 Credits**  
This field placement at one of the Lasell Child Study Centers is offered to Career Option sophomores who have demonstrated academic excellence during their freshman year of study. Permission of the Program Director is required. F
- ECE 305                      Language and Literacy                      3 Credits**  
An examination of the factors that influence the development of communication skills in speaking, listening, reading and writing. Pre-reading skills and skill development will be examined. Methods of promoting interest in reading in children will be discussed along with reading instruction methodologies. Corequisite: Prepracticum or ECE 311L. F
- ECE 306                      Field Experience                      1 Credit**  
This course focuses on observation in an elementary school setting. It also includes minimal cooperating-teacher directed interactions with children. A monthly seminar session will provide a forum for discussion of field experience observations. S.

**ECE 310                      Contemporary Issues in Daycare                      3 Credits**

An overview of a variety of daycare programs, this course focuses on public policy issues related to management of daycare programs including: current research in daycare, public involvement in daycare, current daycare legislation, government funding, comparative state licensing requirements. S

**ECE 311                      Environments in Daycare                      3 Credits**

An examination of the design of learning environments for infants, toddlers, and preschool children. This course examines how to evaluate and develop environments that support the optimal development of young children. Corequisite: ECE 311L. Senior ECE students only. Permission of Program Director required. F

**ECE 311L                      Environments in Daycare Laboratory                      1 Credit**

This three hour per week laboratory in a daycare center must be taken concurrently with Environments in Daycare. F

**ECE 321                      Working with Children with Special Needs                      3 Credits**

Examines methods by which environments for young children can be adapted to accommodate children with special needs. Adaptions in physical settings, instructional approaches and materials will be examined. National and state policies and regulations affecting the teaching of children with special needs will be reviewed. Prerequisites: ECE 211 and ECE senior standing. F

**ECE 331                      Math for Elementary School Children                      3 Credits**

Students examine the sequence of skills, methods of presentation, and variety of materials related to teaching math to children in an elementary school setting. Corequisite: Prepracticum. F

**ECE 332                      Science for Elementary School Children                      3 Credits**

Students explore research on science education and the teaching methods and materials that encourage science learning among children in an elementary school setting. Corequisite: Prepracticum. F

**ECE 401                      Prepracticum for K-3 Seminar                      1 Credit F**

**ECE 401L                      Prepracticum for K-3                      2 Credits**

**ECE 402                      Prepracticum for 1-6 Seminar                      1 Credit F**

**ECE 402L                      Prepracticum for 1-6                      2 Credits**

Provides students with 60 hours of supervised field placement experience in classrooms for young children in kindergarten to grade 6. Four hours per week are spent in a field placement classroom. Students observe and assist cooperating field placement site teacher with their classroom responsibilities for children. A weekly seminar provides a forum for discussion of prepracticum-related issues. Corequisites: ECE 305, 331, and 332.

**ECE 403 Seminar in Methods and Materials for Teaching K-6 3 Credits**

Students will explore the many aspects of curriculum development and implementation for the education of children in elementary schools. Students will have the opportunity to synthesize theory with their concurrent practicum experiences in elementary school classrooms. Corequisite: ECE 405 or ECE 406. S



<b>ECE 405</b>	<b>Practicum for K-3</b>	<b>12 Credits F</b>
<b>ECE 406</b>	<b>Practicum for 1-6</b>	<b>12 Credits F</b>
Students are placed in an elementary school internship site for three full days and two half days per week. Students assume a gradually increasing level of responsibility for working with the children in their practicum site. Must be taken concurrently with ECE 403.		
<b>ECE 411L</b>	<b>Daycare Leadership Internship</b>	<b>6 Credits</b>
Students will expand their current Massachusetts Office for Children teaching qualifications by selecting an infant, toddler or preschool setting for their internship placement. A minimum of 200 hours of work with children will be required. Prerequisite: Senior ECE students only and permission of Program Director required. Corequisite: ECE 411. S		
<b>ECE 411</b>	<b>Daycare Leadership Internship Seminar</b>	<b>2 Credits</b>
This two-hour weekly seminar will provide a forum for discussion of daycare teaching and administrative issues that emerge from the daycare internship experience. Corequisite: ECE 411L. S		
<b>ECE 415</b>	<b>Daycare Program Administration</b>	<b>3 Credits</b>
This course will focus on administrative issues in daycare including: staffing, supervision, state regulations, budget considerations, services to children and families, curriculum evaluation, and professional networking and leadership strategies. Prerequisite: ECE juniors and seniors only. S		

## **ECONOMICS**

<b>ECON 201</b>	<b>Principles of Economics-Micro*</b>	<b>3 Credits</b>
An introduction to the principles of the economic behavior of individuals, firms, and industries in the mixed economic system. Topics include consumer demand; elasticity; supply and costs of production; the allocation of economic resources; international trade; and the role of government in promoting economic welfare. F/S		
<b>ECON 202</b>	<b>Principles of Economics-Macro*</b>	<b>3 Credits</b>
Basic functions of the United States economy viewed as a whole and policies designed to affect its performance. Topics include economic scarcity; causes of unemployment and inflation; money and monetary policy; the impact of government taxation and spending; and the federal debt. Some consideration is given to international economic problems and to contrasting economic systems. F/S		
<b>ECON 250</b>	<b>Money and Banking*</b>	<b>3 Credits</b>
The structure, operation and control of financial institutions in the United States. Course focus includes the impact of the money supply on prices, income, and employment. United States monetary policy and its relationship to other forms of stabilization policy will be examined, along with the current domestic and international monetary problems. Prerequisites: ECON 201 and ECON 202. F92/S94		
<b>ECON 301</b>	<b>International Trade and Finance*</b>	<b>3 Credits</b>
An examination of trade theory, tariffs, and import quotas; adjustment mechanisms, foreign exchange, and exchange controls are also covered. Additional topics include the theory of comparative advantage, the causes and consequences of imbalances in the balance of payments or exchange rates, and the evolution of the international monetary system. Prerequisite: Any 200 level Economics course. S/93		



**ECON 310      Economic Development: The Third World\*      3 Credits**  
An examination of economic growth in underdeveloped countries. The requirements for growth, impediments to growth, the role of governments and of international trade and finance are explored. Additional topics include the role of agriculture, specific problems of unemployment, income distribution and malnutrition. Prerequisite: Any 200 level Economics course. F/93

## ENGLISH

**ENG 099      English as a Second Language      2 Credits**  
Designed for students for whom English is a second language. This course is required for students who need to develop increased proficiency in reading, writing, speaking, and listening comprehension skills. Special emphasis is placed on reading and writing academic materials. Placement in this course is based on the results of the reading and writing assessments. F

**ENG 100      Basic Writing      2 Credits**  
Develops and reinforces basic writing skills. The focus is on paragraph organization, sentence structure, and individualized work on grammar. The student can expect informal exercises, graded assignments, and conferences with the instructor to work on particular writing problems. This course includes a writing lab. It does not fulfill the English Core requirement credits. Placement in this course is based on the results of the writing assessment. F

**ENG 101      Writing I\*      3 Credits**  
Concentrates on improving the student's attitude toward writing as well as the writing itself. The student can expect to write informal exercises, nongraded papers, graded papers and journals. Scheduled individual conferences with the instructor are for the purpose of working on the student's particular writing projects and problems. Based on the results of the writing assessment, students may be placed in a Writing Lab as part of this course. F/S

**ENG 102      Writing II\*      3 Credits**  
Continuation of ENG 101. Concentrates on the student's writing ability. There is a greater emphasis on exploring various literary types and themes such as Women in Literature, Literature of Survival, and Women in Crime. Prerequisite: ENG 101. F/S

**ENG 103      Effective Writing\*      3 Credits**  
Designed for students for whom English is a second language. Necessary skills are developed to produce essays of increasing length, level of complexity, and varying forms: narrative, descriptive, process, example, comparison/contrast, cause/result and argumentative. Students summarize and paraphrase selected readings. (Students will be assigned to this course based on initial assessment results.) (Successful completion of this course satisfies the English 101 Core requirements.) S

**ENG 201 English Literature: Selected Themes and Writers\* 3 Credits**  
A survey that offers a special thematic approach to the study of English literature. Various authors, who might include Chaucer, Shakespeare, Shaw, and Yeats, are studied within such contexts as convention and revolt; the hero and the heroine; or evil and decadence. Prerequisite: ENG 102. F/93

**ENG 202 Aesthetics\* 3 Credits**  
Creativity, interpretation, expression, style, symbolism, evaluation, art, and society — all from the philosophical perspective. Students are exposed to a variety of approaches to the question "what is beauty?" The arts and everyday experiences are examined in an effort to answer the question about beauty, as well as the other questions such exploration raises. Course fulfills either philosophy or literature requirements of specific programs. S/93

**ENG 203 Existentialism\* 3 Credits**  
An examination of such questions as: "who am I?"; "what relationship(s) do I have with myself?, with others?, with the universe?" Readings are taken from Kierkegaard, Nietzsche, Heidegger, Buber, Jaspers, Sartre, and others. The influence of existentialism on psychology, society, art, religion, and politics is explored. Course fulfills either philosophy or literature requirements of specific programs. S/94

**ENG 204 Professional Communications 3 Credits**  
Designed to provide an understanding of business and career-related writing, including letters, memos, instructions, and reports. Special emphasis is given to various writing processes to be used when the time is short, form is prescribed, and the audience is real. Prerequisite: ENG 102. (Does not fulfill English Elective requirement.) S

**ENG 205 American Literature I\* 3 Credits**  
This survey course introduces students to American Literature using a chronological, culturally-derived approach. The course traces the major contributions of classic American authors to the literary development of the nation. The period from the Puritans through the American Renaissance is covered. F/93

**ENG 206 American Literature II\* 3 Credits**  
A continuation of American Literature I, covering post-Civil War writing, American Naturalism, and the twentieth century, with an emphasis on the contributions of significant contemporary authors. S/94

**ENG 213 Advanced Writing\* 3 Credits**  
Designed to develop writing skills well beyond the level of Freshman English, with the principle emphasis to be announced each year; journalistic writing, the writing of poetry, or the writing of fiction. The student's own work comprises the basic material to be studied, but texts and other assignments are used as needed. Prerequisite: approval of instructor. S/94

**ENG 215 The British Novel\* 3 Credits**  
Readings concentrate on major works from the 19th and 20th centuries. Background is provided on the history of the novel from Elizabethan origins. Prerequisite: ENG 102. S/93

- ENG 217 Contemporary Literature\*** **3 Credits**  
Representative English, American, and continental literature of the modern period with an emphasis on existential thought, alienation, and such literary movements as realism, naturalism, surrealism, and the absurd. F/92
- ENG 224 Film and Literature\*** **3 Credits**  
The historical development, techniques, and critical appreciation of significant films. Stresses various contributions and problems of the screenwriter, actor, director, cinematographer, and editor. S/93
- ENG 225 The Short Story\*** **3 Credits**  
Studies the development of the short story as a twentieth century form; critical and creative approaches are offered. Selections are taken from such authors as Edith Wharton, Ernest Hemingway, William Faulkner, Joyce Carol Oates, Doris Lessing, and Alice Walker. F/93
- ENG 227 The Literature of Travel and Adventure\*** **3 Credits**  
Selected reading in the literature of travel and adventure from classic and contemporary sources. Both travelogues and works of fiction are considered. Settings for the readings are worldwide. F/92
- ENG 230 Themes in American Literature\*** **3 Credits**  
Themes such as innocence and experience, conformity and rebellion, love and hate, life and death are analyzed from the distinctly American notions of radical innocence and the American Adam, as well as from historical realities and utopian visions. Issues concerning gender, generations, and geography are discussed. Prerequisite: ENG 101. S/93
- ENG 302 Autobiography\*** **3 Credits**  
An examination of radically different styles in autobiographies written by authors like Douglas, Franklin, Thoreau, Stein, Hellman, Welty, Kingston, Baldwin, Angelou, Cheever, Didion, and Sartre. Given the plethora of autobiographies about both living and deceased celebrities, the ethics, intentions, and standards of quality in depicting people's lives will be discussed. Prerequisite: Any 200 level English course. F/92
- IDS/ENG 330 Cultural Diversity in American Letters\*** **3 Credits**  
An examination of the literature, history, and values of people considered marginal because of their ethnic, racial, or geographic background but who have achieved mainstream status. The focus is on Black, Jewish, Native American, Asian American, and Southern texts with universally applicable themes yet conveying unique experiences to enrich the reader. Prerequisite: Any 200 English course or permission of instructor. F/93
- IDS/ENG 331 Parent-Daughter Relations in American Fiction\*** **3 Credits**  
Explores a facet of women's literary tradition by analyzing various treatments of parent-daughter relationships in American fiction. The uniqueness of American daughters will be highlighted by study of a wide variety of cultural backgrounds from which they write. Prerequisite: Any 200 level English or Psychology course. F/93
- ENG 340 Themes in Classics of World Literature\*** **3 Credits**  
Representative fiction, poetry, and drama by major figures in world literature, centering on a theme such as love, tragedy, comedy, immortality, madness, wasteland, quest for knowledge, voyages and explorations. Prerequisite: Any 200-level Literature course. (Course may be repeated as themes change.) S93/S94



# FASHION AND RETAIL MERCHANDISING

## Includes Fashion Merchandising and Retail Management

### **FASH 101**                      **Introduction to Fashion Merchandising**                      **3 Credits**

Gives the student a basic understanding of the terms and concepts associated with the fashion and retail industry. Topics will include: environmental influences on fashion interest and demand; the movement of fashion; fashion leaders and followers; women's, men's, and children's apparel industry; foreign and domestic market centers and retail merchandising of fashion. F

### **FASH 200**                      **Fashion History\***                      **3 Credits**

This course focuses on the evolution of fashion and its impact on history and world cultures from the time of early civilization to present day. The trends and style changes and their implications on society are studied in tandem with notable creators of related times. Students will also study fashion as a cultural language with its identifiable characteristics. S

### **FASH 201**                      **Principles of Buying**                      **3 Credits**

Introduces concepts related to buying. Topics include: role of buyers; merchandising techniques; practical math; selling operations; control; computer applications; open-to-buy; mark-ups; mark-downs; stock analysis; pricing; and dollar planning. Prerequisite: MATH 209. S

### **FASH 210**                      **Textiles**                      **3 Credits**

An introduction to the essential elements of the textiles industry through the study of the fibers, production of fibers, fiber content, fiber properties, methods of weaving and knitting fabrics, as well as yarns and sewing threads used in the production of fabrics. Other aspects will include general information on fabric characteristics, the quality and care of finished fabrics, and developing a practical working knowledge of fabrics in relation to their particular end uses. Students will also have an opportunity themselves in burn testing of textile fabrics, observing chemical reactions to textile fabrics, and visiting a working textile mill.

Prerequisite: FASH 101. S

### **FASH 211**                      **Retail Management**                      **3 Credits**

Provides the student with a better understanding of the concepts of retail management. Specific elements of these principles are discussed throughout this course. Topics will include: marketing strategies; store image considerations; the rationale behind competition; legal restraints within the industry; consumer behavior; decision making and the critical reasoning associated with retail store practices. Application of these principles will be demonstrated through role playing, oral discussion, the case study methodology, and class lectures. Prerequisite: BUS 107. S

### **FASH 212**                      **Visual Merchandising**                      **3 Credits**

Allows the student to become familiar with the promotional aspects of merchandising exposing them to the current concepts of visual merchandising. Topics include: display layout of a store; interior and exterior displays; the importance of mannequins; visual merchandise planning and display shop concepts. Other topics relating to the promotional aspects of merchandising such as fashion coordination, fashion showmanship, publicity, and special events planning are also explored. Prerequisite: FASH 101. F



**FASH 213                      Contemporary Issues in Fashion/Internship                      3 Credits**  
Views fashions as an integrated and characteristic expression of their time. The importance of multinational culture, designers, manufactures and consumers is included. Each student must complete an internship-related project. Evaluation of the internship is based on performance of the student as reviewed with the employer, faculty member, and student at the completion of the internship. Prerequisites: FASH 101 and permission of Program Director. F

**FASH 301                      Fashion Promotion                      3 Credits**  
Includes a study of various promotion activities, including visual merchandising, fashion shows, apparel/accessories advertising, fashion publicity and special merchandise events, and how each works individually and in combination to sell fashion. Promotion activities will be simulated in workshops. Prerequisite: BUS 209. S

**FASH 302                      Retail Operations/Analysis                      3 Credits**  
A computer-driven application that represents one of the most comprehensive mergers between retail merchandise, sales management, and microcomputer technology available in the field. This course contains modules that use microcomputer applications to solve problems dealing with assortment planning; all phases of merchandising management; sales management; wage, salary, and labor administration; trading area and site analysis, retail store planning, design, and merchandise logistics; retail financial management; and, media planning. Prerequisites: FASH 201, MATH 209, PC 103, and permission of instructor. F

**FASH 304                      Interior Display and Design                      3 Credits**  
Introduces students to the basics of floor plans, evaluations, and furniture with emphasis on the planning process. Students learn to solve problems of space, volume, color, texture, lighting, design and show. Drafting techniques will be emphasized, as are presentation skills. Prerequisites: FASH 212 and ART 126. S

**FASH 311                      The Dynamics of Textiles and Apparel                      1 Credit**  
Topics include textile finishing, dyeing, printing processes, fabric performance testing, as well as new developments in textile technology. Additional subjects will include bonding and foam laminated materials, non-woven fabrics, felts, lace, and embroidery. Prerequisite: FASH 210. F

**FASH 312                      Strategic Fashion Development                      1 Credit**  
Topics for this course will address textile information relating to the care and renovation of textiles, fabric weights and qualities, quality testing, and laws and regulations associated with the production and sale of textile products. In addition, other topics will include specialized fabrics for apparel, fabrics for the home furnishings industry, non-textile products such as leather, fur and plastics and the introduction of textiles in relationship to the international economy. Prerequisite: FASH 311. S

**FASH 313                      Research: The Manufacturing of Fashion                      1 Credit**  
Students will be required to complete a twenty-five page, faculty supervised research project involving the textile industry in relationship to merchandising, buying, manufacturing, marketing and design. This project will also require an oral defense on the student's finding. Students will also be assigned to work closely with fashion buyers, designers and manufacturers within the field, as well as schedule interviews with specialists within the area of consumer affairs. Prerequisite: FASH 312. S

**FASH 342** **Fashion and Society\*** **3 Credits**  
Examines fashion in an historical context, with special emphasis on the connection between society's image of women and their roles and the changing image of women through clothing style. Prerequisite: PSYC 101, SOC 101, or FASH 213. S

**FASH 401** **Internship Seminar** **6 Credits**  
This course, taken over a five-week period from 8:30 a.m. to 2:30 p.m. five days per week, is designed to expose the student to a significant and broadening experience in work preparation, simulated business activities, case studies and meetings with faculty and industry experts to refine the course learning objectives. The seminar is divided into two components, career development and retail strategies, each of which is designed to prepare the student for an intensified work assignment that follows the seminar section. Corequisite: FASH 403. F

**FASH 403** **Internship – The Field Assignment** **9 Credits**  
Taken in the fall semester, this internship is ten weeks in length and includes the Christmas season. The student holds a full-time position with a major retailer. The field assignment provides the student with hands-on experience in the business of fashion merchandising. There are three objectives for this field assignment: 1.) exposure to all major areas of the retail operation; 2.) first hand experience in the operations segment of retailing; and 3.) acquisition of professional skills required in the industry. Corequisite: FASH 401. F

## **FOREIGN LANGUAGES**

### **FRENCH**

**FREN 101** **Elementary French I\*** **3 Credits**  
Provides students with the basic elements of French grammar and conversation; includes use of Language Lab. Open to students who do not present French for admission or who have had no more than one year of secondary school French. F

**FREN 102** **Elementary French II\*** **3 Credits**  
A continuation of FREN 101. Strong emphasis is placed on the spoken language. Introduction to French culture through readings and discussions; extensive use of the Language Laboratory. Prerequisite: FREN 101 or demonstrated competency through placement testing. S

**FREN 201** **Intermediate French I\*** **3 Credits**  
Offers an integrated approach to the study of French language, literature, and culture. Grammar review and literary discussions to develop a firm command of the language; includes use of Language Lab. Prerequisite: FREN 102 or equivalent or permission of instructor. F

**FREN 202** **Intermediate French II\*** **3 Credits**  
A continuation of FREN 201 with further emphasis on the integration of language skills with French literature and culture. Individualized materials of practical use in a student's major are incorporated. Prerequisite: FREN 201 or permission of instructor. S

<b>FREN 301-302</b>	<b>French Civilization I &amp; II*</b>	<b>3-3 Credits</b>
Composition and conversation with emphasis on the political, social, and cultural life of France and other French speaking societies. Social problems in contemporary society are examined through readings. Conducted in French. Prerequisite: FREN 202 or permission of instructor. F/93 (301)/S/94 (302)		

## JAPANESE

<b>JPN 101</b>	<b>Elementary Japanese I*</b>	<b>3 Credits</b>
Introduces students to basic elements of Japanese through a multiple approach to the skills of listening, speaking, reading and writing; includes use of the Language Laboratory. Open to students who have not had more than one year of secondary school Japanese. F/93		
<b>JPN 102</b>	<b>Elementary Japanese II*</b>	<b>3 Credits</b>
A continuation of Japanese 101. Emphasis placed on the spoken language and mastery of basic kanji characters. Includes some readings in the hiragana writing system. Extensive use of the Language Laboratory. Prerequisite: JPN 101 or permission of the instructor. S/94		

## SPANISH

<b>SPAN 101</b>	<b>Elementary Spanish I*</b>	<b>3 Credits</b>
Introduces students to the basic elements of Spanish through a multiple approach to the skills of listening, speaking, reading, and writing; includes use of Language Lab. Open to students who do not present Spanish for admission or who have had no more than one year of secondary school Spanish. F		
<b>SPAN 102</b>	<b>Elementary Spanish II*</b>	<b>3 Credits</b>
A continuation of SPAN 101. Strong emphasis is placed on the spoken language. Introduction to Hispanic culture through readings and discussions; extensive use of the Language Lab. Prerequisite: SPAN 101 or demonstrated competency through placement testing. F/S		
<b>SPAN 201</b>	<b>Intermediate Spanish I*</b>	<b>3 Credits</b>
Review of grammar and its application to spoken and written Spanish. Readings and discussion of literary and cultural texts to develop a firm command of the language; includes use of Language Lab. Prerequisite: SPAN 102 or equivalent or permission of instructor. F/S		
<b>SPAN 202</b>	<b>Intermediate Spanish II*</b>	<b>3 Credits</b>
A continuation of SPAN 201 with further emphasis on integrating language skills with Spanish literature and culture. Individualized materials of practical use in a student's major are incorporated. Prerequisite: SPAN 201 or permission of instructor. F/S		
<b>SPAN 301-302</b>	<b>Spanish Civilization I &amp; II*</b>	<b>3-3 Credits</b>
Composition and conversation with emphasis on the Hispanic cultures and their contribution to world civilization. Geography, history, and the artistic evolution of Spain and Latin America are presented through readings. Conducted in Spanish. Prerequisite: SPAN 202 or permission of instructor. F/92 (301)/S/93 (302)		



# GEOGRAPHY

## GEO 220

## World Geography\*

3 Credits

A survey of the earth's social, cultural and economic patterns and their relationship to the physical geography of the earth. A regional approach is taken to provide a foundation for more intensive systematic studies of important environmental/political issues. F

# HISTORY

## HIST 101

## History of Western Civilization I\*

3 Credits

An interdisciplinary approach to the development of western humanity. Lectures cover prehistory through the Renaissance (1500) with a concentration on the culture, literature, art, and philosophy. F

## HIST 102

## History of Western Civilization II\*

3 Credits

A continuation of HIST 101 that covers western civilization from the Renaissance (1500) through the mid-twentieth century. Focuses on developments that have shaped the life of today. S

## HIST 123

## American Civilization I\*

3 Credits

An examination of the chief political, social, and cultural features of American society as they have developed through the period of Reconstruction. Emphasis is on Colonial America, the War of Independence, the Constitution, and the emergence of the Republic through the Civil War. F

## HIST 124

## American Civilization II\*

3 Credits

A continuation of HIST 123 from the period of Reconstruction to the present. Emphasis is on reconstruction, industrialization, immigration, constitutional issues, and the emergence of American foreign policy. There will be some examination of American political life in the nuclear age. S

## HIST 201

## The World Since 1500\*

3 Credits

A survey of world developments from a comparative perspective. Six major topics are explored: religion, science, imperialism, nationalism, modernization, and revolution. Considerable emphasis is placed on the twentieth century. S

## HIST 203

## History of Women (U.S.)\*

3 Credits

A social history of women in the United States, beginning in the colonial period and ending with an examination of twentieth century issues. Emphasis on the image of women held during these periods, in contrast to actual conditions. Contributions of women to social change and the growth of women's movements are also analyzed. F/92

## HIST 204

## Recent American History: 1960-to-Date\*

3 Credits

Focuses on the Kennedy, Johnson, Nixon, Ford, Carter, and Reagan presidencies. Work is divided roughly into three areas: foreign affairs; domestic politics; economic, social, and cultural needs. Specific topics range from the Vietnam War to the women's movement, from the rise of divorce to the decline in education. Discussion predominates over lectures. S/93

## HIST 231

## Revolutions and Revolutionary Thought\*

3 Credits

An analysis of many types, facets, and styles of revolution, including political, cultural, and scientific meanings of the concept. The readings are taken from literature as well as from history and the social sciences. F/93



**IDS/HIST 235                      Documentary Making\*                      3 Credits**

A study in social history illuminated through a series of projects which teach the student various methods of documentary making. Oral/written history, photography, and/or video are utilized to explore the impact of world events on a specific community. Each student will research a period of history and produce a documentary drawing upon primary sources such as college memorabilia and alumnae/faculty interviews. Prerequisite: Any 100-level history or sociology course. S/94

**IDS/HIST 321                      Modern Japan: History and Culture\*                      3 Credits**

A brief survey of Japan from earliest times to the present, with emphasis on her contacts with the West in the last four centuries and her development as a world power. Much consideration will be given to Japan's unique cultural heritage and language, with short readings in classic and contemporary literature and films. Prerequisite: Any 200 level English and history course. S

**HIST 325    The Intellectual Origins of Western Civilization\*    3 Credits**

Traces the roots of modern western thought from ancient Greece through the Enlightenment by discussing and analyzing selections from the writings of major European thinkers. Seminar focuses on dominant figures representative of an historical epoch and examines their ideas in light of existing and future political, social, economic and intellectual developments. Prerequisites: HIST 101 and 102 and junior standing.

**HIST 330    Europe and the World in the Age of Expansion\*    3 Credits**

An examination of political, economic, social, scientific, and religious developments which contributed to European desire for land and power, and also to fantasies and phobias directed by European conquerors toward those whom they subdued and subjected to Western rule. The reaction toward the white Westerners on the part of those exploited will also be explored. The period covered will be from the mid-fifteenth century through the eighteenth century. Prerequisites: HIST 101 and HIST 102. F/93

**HIST 332                      The Third World Since World War II\*                      3 Credits**

An investigation of liberation movements and development issues in Third World countries during the past half century. The reaction toward former Western oppressors will be examined. Internal difficulties, especially those of political and economic natures, will be explored. Major emphasis will be on the Middle East, South Asia, China, Korea and minorities in the United States and Great Britain. F/92

## **HOTEL AND TRAVEL/TOURISM ADMINISTRATION**

**Includes Hotel Management and Travel/Tourism Management.**

**HTA 111    Introduction to Food and Beverage Management    3 Credits**

An introduction to restaurant and food service management with a focus on service. Topics will include menu planning, food production systems, catering, dining room operations, personnel and sanitation. Field trips will be scheduled during the semester. S

- HTA 118**                      **Introduction to Travel & Tourism**                      **3 Credits**  
Designed to give students a basic understanding of the major components of travel and tourism - domestic and international. Topics include: origin and development of the air transportation industry; reservation procedures; an examination of the hotel, cruise, tour, rail, and charter industries; analysis of the brochure and a special emphasis on travel terminology. F
- HTA 120**                      **Reservation Systems**                      **3 Credits**  
Provides an opportunity for hands-on training in basic computer skills on several major airline systems with emphasis on building the passenger name record, fare quotes, itinerary pricing, automated ticketing and boarding passes, and auxiliary functions. Prerequisite: HTA 118. S
- HTA 122**                      **Front Office Operations**                      **3 Credits**  
An overview of front office operations with analysis of the work flow related to reservations, registration, checkout, guest accounting, night audit, and hotel accounting functions. Problems surrounding the service encounter and guest sensitivity to value, service, and quality will be discussed in class. A front office computer simulation will also be integrated into the course. F
- HTA 218**                      **Convention Sales and Group Planning**                      **3 Credits**  
Provides an overview of conference planning and group coordination as it relates to the sale and final contract. Selling techniques will be studied as they relate to individual property marketing. Emphasis will be placed on the development of a group resume agenda illustrating the interdependence of hotel departments and the role of communication in the service sector of the hotel industry. Prerequisites: HTA 122 and BUS 207. S
- HTA 219**                      **Fares and Ticketing**                      **3 Credits**  
Focuses on basic principles of fare construction - domestic and international. Manual and automated ticketing procedures will be studied as well as the completion of all accountable and non-accountable documents and the ARC ticketing report. Prerequisites: HTA 118 and HTA 120. F
- HTA 222**                      **Travel Industry Procedures**                      **3 Credits**  
Serves as a culmination of previous travel and tourism study. The course provides opportunities for demonstrations and practice workshops on sales techniques, business communications, travel office procedures and agency finances. Building on their previous course work, students explore marketing strategies in the corporate and leisure travel environments. Topics also include issues related to industry liabilities, travel for the disabled, the senior citizen, and planning and operating group movements. Prerequisite: HTA 219. S
- HTA 223**                      **Facilities Design & Planning**                      **3 Credits**  
Surveys hotel and restaurant feasibility studies and back of the rooms division operations. The housekeeping, laundry, and engineering departments will be studied in detail. Additional topics will include interior design, general maintenance, and information systems. Field trips to local hotels will be required. F

**HTA 224                      Food and Beverage Cost Control                      3 Credits**

An introduction to food, beverage and cost control techniques. Topics will include budgets, purchasing foodstuffs and alcoholic beverages, receiving, inventory management, payroll and overhead cost control, and beverage operations. Case studies will be incorporated into class discussion. Prerequisite: ACC 101. F

**HTA 227                      Travel Geography-Western Hemisphere                      3 Credits**

Examines the major characteristics of tourist destinations throughout the Western Hemisphere, including Canada, United States, Central and South America, and the Caribbean. Special emphasis will be given to the following: analysis of the attraction, accessibility, tourism infrastructure, historical and cultural aspects, terrain, climate and its influence on tourism. Prerequisite: HTA 118. F

**HTA 228                      Travel Geography-Eastern Hemisphere                      3 Credits**

Examines the major tourist destinations in the Eastern Hemisphere including Europe, Asia, Africa, Australia, New Zealand, and the South Pacific Islands. Topics will include: climate and its influence on tourism, topography, political structures, and economic situations. Special emphasis will be given to accessibility, tourism infrastructure, historical and cultural aspects. Prerequisite: HTA 118. S

**HTA 245                      Career Development/Internship                      3 Credits**

Combines basic concepts in career development with a structured internship. Provides practical on-the-job experience based upon the student's career goals and interests. Topics covered include: resume writing, interviewing, and goal setting. Seminars are held to aid the student in career goal planning, performance appraisal, and future employment. Each student must complete an internship-related project. Evaluation of the internship is based on performance of the student as reviewed with the employer, faculty member, and student at the completion of the internship. (A.S. Degree candidate only.) S

**HTA 301                      Business and Hospitality Law                      3 Credits**

An integrated presentation of contract, agency and tort concepts as they apply to the legal aspects of hotel, foodservice and travel/tourism management. Appropriate federal, state and local cases, statutes, and other materials will be examined. Related topics including insurance will also be addressed. Prerequisite: 2 HTA courses. S

**HTA 307                      Finance for the Hospitality Industry                      3 Credits**

An upper level course which introduces financial management issues specific to the hospitality industry. Topics will include financial ratios, budgeting, asset management, developing and implementing financial controls; forecasting, managing multi-unit operations, and management contracts. Additional topics may include financial feasibility studies and real estate development. Prerequisites: ACC 101 and ACC 102. F



**HTA 400                      Internship Preparation Seminar                      1 Credit**

The seminar will be held each Spring to assist students in planning their internship, identifying potential sites, and selecting an on-campus internship coordinator. Topics addressed in the seminar include: reviewing the internship process and documentation, setting goals, networking, planning for career development, and identifying issues facing women in the workplace. This course must be completed before students will be permitted to begin their internship. Prerequisites: Junior Standing and Permission of the Program Director. S

**HTA 401                      Internship                      4 Credits**

Planning for the 250 hour internship begins with HTA 400 Internship Preparation Seminar. After completing the seminar students will continue to work with their internship coordinator to finalize the details of an internship that meets individual career goals. Each student is monitored during the internship and will be required to submit a written report detailing her experience. Upon returning to the College, each student will be expected to deliver a presentation about her internship during designated workshops. Prerequisites: HTA 400 and Permission of Program Director. Summer

**HTA 403                      Seminar on Hospitality                      3 Credits**

A capstone course in hospitality management that focuses on current trends and issues in the service industry. Operational and financial topics will be explored through a variety of readings, case studies and class discussions. Prerequisites: HTA 400, HTA 401, and Senior Standing. S

## **HUMAN SERVICES**

**HS 101                      Introduction to Human Services                      3 Credits**

An introduction to the human services field through an examination of the history and development of human services as a profession. Students become familiar with available community resources and their structure. Values, skills, attitudes, and knowledge needed by professionals are explored as well as strategies of intervention. S

**HS 215                      Human Services Internship I                      3 Credits**

Provides human service students the opportunity to experience field work. Training in the skills by which students can offer direct and indirect assistance to the client population is provided. Prerequisite: HS 101. Corequisite: HS 217 and a grade of C or better in HS 101. F

**HS 217      Seminar: Theory and Practice of Human Services      3 Credits**

Taken concurrently with the human services internship and provides a forum for discussing the internship experience. Students build the skills necessary to offer direct and indirect assistance to clients. Prerequisite: HS 101. Corequisite: HS 215. F

**HS 317                      Clinical Methods                      3 Credits**

An advanced and focused look at the most commonly diagnosed disorders or deviations. Extensive use of case history materials and a careful analysis of treatment practices from a social learning perspective. Prerequisites: HS 215 and HS 217. S



**HS 319                                      Group Facilitation                                      3 Credits**

Provides the student with an understanding of group leadership and how to effectively facilitate groups, maximizing and utilizing the contributions of its members. The opportunity to lead various groups and understand the components of group facilitation will be provided. Prerequisite: PSYC 218. F

**HS 415                                      Human Services Internship II                                      4 Credits**

Seniors who have met program requirements will spend fifteen hours a week interning in a human service agency in the Greater Boston area. Students will assume greater responsibility working directly with clients than in their previous internships. Prerequisites: HS 215, HS 217, and permission of Program Director; Corequisite: HS 417. F

**HS 417                                      Senior Seminar: Intervention Strategies                                      3 Credits**

Consideration of various intervention strategies from various schools of psychological thought. While psychoanalytic and behaviorist theories may be considered, the focus will be on humanistic contemporary theories, crisis intervention, and the family systems approach. These strategies will be utilized with individuals and groups in the internship setting. In conjunction with HS 415, students will integrate theory with their experience through analysis of cases. Further development of professional communication in the form of case reports and research will also be emphasized. Prerequisites: HS 215, HS 217, HS 317; Corequisite: HS 415. F

**HS 425                                      Human Services Internship III                                      3 Credits**

Seniors who have met program requirements will spend fifteen hours a week interning in a human services agency in the Greater Boston area. It is assumed that this site will be the same as HS 415 and will provide the opportunity for students to assume more professional experience and responsibility. Prerequisites: HS 415 and HS 417; Corequisite: HS 427. S

**HS 427                                      Senior Seminar: Integration and Application                                      3 Credits**

In conjunction with HS 425, students will continue to integrate theory with their experience through analysis of cases. Students will also identify areas of specialization in their major and internship experience; e.g., homelessness, abuse, addiction, delivery of services, mentally ill, etc. These issues will be analyzed and developed into a final, comprehensive thesis. Prerequisites: HS 415 and HS 417; Corequisite: HS 425. S

## **HUMANITIES**

**For additional courses in the Humanities, refer to page 97.**

**HUM 100                                      Introduction to the Humanities\*                                      1 Credit**

An introduction to various fields covered within the humanities via "minicourses." Each five-week minicourse is offered for one credit. Students may take any combination. Each semester offerings are usually found in philosophy, music, and literature. Depending on faculty available, offerings may also be given in art, religion, history, and history of science. F/S

# INTERDISCIPLINARY

## **IDS/ART 351**

## **Asian Art\***

**3 Credits**

A history of sculpture, painting, architecture, and other forms of art in India, China, and Japan from prehistory to the sixteenth century as they relate to their culture and religion. Cross-cultural influences will also be examined. Prerequisite: ART 103, or ART 104, or ART 126, or PHIL 202. F/92

## **IDS/ENG 330**

## **Cultural Diversity in American Letters\***

**3 Credits**

An examination of the literature, history, and values of people considered marginal because of their ethnic, racial, or geographic background but who have achieved mainstream status. The focus is on Black, Jewish, Native American, Asian American, and Southern texts with universally applicable themes yet conveying unique experiences to enrich the reader. Prerequisite: Any 200 English course or permission of instructor. F/93

## **IDS/ENG 331 Parent-Daughter Relations in American Fiction\* 3 Credits**

Explores a facet of women's literary tradition by analyzing various treatments of parent-daughter relationships in American fiction. The uniqueness of American daughters will be highlighted by study of a wide variety of cultural backgrounds from which they write. Prerequisite: Any 200 level English or Psychology course. F/93

## **IDS/HIST 235**

## **Documentary Making\***

**3 Credits**

A study in social history illuminated through a series of projects which teach the student various methods of documentary making. Oral/written history, photography, and/or video are utilized to explore the impact of world events on the Lasell community. Each student will research a period of history drawing upon college memorabilia, and Alumnae/Faculty interviews. Documentaries produced become part of the College collection. Prerequisite: Any 100-level History or Sociology course. S/94

## **IDS/HIST 321**

## **Modern Japan: History and Culture\***

**3 Credits**

A brief survey of Japan from earliest times to the present, with emphasis on her contacts with the West in the last four centuries and her development as a world power. Much consideration will be given to Japan's unique cultural heritage and language, with short readings in classic and contemporary literature and films. Prerequisites: Any 200 level English and history course. S

## **IDS/PHIL 352**

## **Knowing and Reality: East and West\***

**3 Credits**

A comparative analysis of eastern and western perception of reality in philosophy and literature, beginning with an historical overview of theories of knowledge and truth as well as the psychological factors in learning. Prerequisites: PHIL 101, PSYC 101 and junior standing. S/93

## **IDS/PSYC 342**

## **Creative Writing and Psychological Development\***

**3 Credits**

A writing course to help students develop a literary voice and a knowledge of psychological development through the creative process. An intensive seminar with required class participation and presentation of literary productions. Students can choose to write poetry, short stories, fiction, or children's stories. Assigned readings from psychology and contemporary women's literature will be discussed. The contemporary female writer/artist and her psychological development will be emphasized. Open to students with interest in creative writing with or without previous experience. Prerequisites: ENG 102 and one of the following courses: ECE 101, ECE 102, PSYC 212, PSYC 225, or PSYC 310. S/93

### 3 Credits

IDS/SCI 302      Topics in Contemporary Science\*      3 Credits

### 3 Credits

IDS/SCI 305      **Revolutions in Science\***      **3 Credits**

### 3 Credits

IDS/SOC 230 Empowerment in Your Community\* 3 Credits

## 3 Credits

IDS/SOC 341      The Entrepreneurial Woman\*      3 Credits

### 3 Credits

<b>IDS 400</b>	<b>Field Experience</b>	<b>4 Credits</b>
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### 4 Credits

125



**IDS 420**                      **Seminar in Interdisciplinary Studies\***                      **3 Credits**  
 Capstone course that focuses on the role of different disciplines in approaching the acquisition of knowledge and the solution of problems. Course will be team-taught and focus on a contemporary issue that requires an understanding of the social sciences, humanities, mathematics, and the natural sciences. Prerequisites: Senior standing, IDS 400, and approval of faculty advisers. S

## **INTERIOR DESIGN**

**ID 101**                      **History of Interior Design\***                      **3 Credits**  
 Analyzes the history of furniture, interiors, and decorative arts from ancient times through Gothic periods in Western Europe; Renaissance through Baroque periods in Western and Middle Europe; major Asian influences to contemporary influences. F

**ID 103**                      **Interior Design: The Design Process I**                      **3 Credits**  
 Introduces students to physical, functional, and aesthetic relationships of people to their environments and the design process. Emphasis is on the basic elements of design as expressed through problem solving with emphasis on utilization of space and function. F

**ID 104**                      **Interior Design: The Design Process II**                      **3 Credits**  
 Emphasizes problem solving for the total design (color usage, textiles, space and function) of interior spaces. Reinforces the design process in relation to residential and nonresidential interior design. S

**ID 106**                      **Technical Drawing**                      **3 Credits**  
 Familiarizes students with the use of drafting materials and equipment. Students learn to survey an existing structure, develop floor plans, and render illustrations in various media to represent plan, elevation and sections. S

**ID 201**                      **Architectural Drawing**                      **3 Credits**  
 Fundamentals of creative graphic representation. Projects in perspectives, isometrics. Prerequisite: ID 106. F

**ID 203**                      **Mercantile/Contract Interiors**                      **3 Credits**  
 Emphasizes the design of interiors for mercantile usage (small stores, boutiques, etc.) and problem spaces such as galleries, lobbies, recreation and exhibit areas. Students explore space as it relates to functional and aesthetic requirements of specific projects. (Development of Portfolio) Prerequisites: ID 101 and ID 103. F

**ID 204**                      **Contract Administration**                      **3 Credits**  
 The study of sources of existing products specified by a designer and the process of determining availability and cost. Includes contracting practices, shipping and delivery considerations, scheduling, professional code of ethics, cost estimating and budgeting. Prerequisite: ID 203. S

**ID 205**                      **Textiles, Lighting, and Furniture**                      **3 Credits**  
 Exploring the visual and tactile properties of furnishings within an environment, students learn to determine needs and make choices that are functional and aesthetic in nature. F



**ID 206                      Residential Interiors                      3 Credits**

Focuses on the analytical and technical skills required in the design solutions for residential living. Emphasizes the student designer's problem-solving skills in meeting actual client needs, taste/style preferences, and budget limitations. Prerequisite: ID 201. S

**ID 207                      Introduction to Computer Graphics                      3 Credits**

An introduction to electronic drawing/computer-aided design and drafting which focuses upon 2-dimensional design exercises. Students will learn to transfer conventional drawing and drafting instruments and techniques into the commands, tools, and procedures used in drawing with the computer. S

**ID 245                      Career Development/Internship                      3 Credits**

Combines basic concepts in career development with a structured internship. Provides practical on-the-job experience based upon the student's career goals and interests. Topics covered include: resume writing, interviewing, and goal setting. Seminars are held to aid the student in career goal planning, performance appraisal, and future employment. Each student must complete an internship-related project. Evaluation of the internship is based on performance of the student as reviewed with the employer, faculty member, and student at the completion of the internship. S

**ID 301                      Commercial: Special Applications                      3 Credits**

An advanced design studio which explores hospitality, health care and special needs in contract design work. Through the study of programming, space planning, budgeting, furnishings and construction specifications, and building code compliance, students will work on an extensive project from the schematic layout and development sketches through presentation drawings and blueprints. A final presentation will be made to a panel of guest critics. Prerequisite: ID 203. F

**ID 306                      Residential: Special Applications                      3 Credits**

An advanced design studio focusing on special needs practice in residential design. Through the study of group living, handicap access, and other residential disability requirements, students will work on an extensive project from the schematic layout and development sketches through presentation drawings and blueprints. A panel of guest critics will review the work. S

**ID 307                      DATA CADD I                      4 Credits**

An intensive study in the use of computer-aided design and drafting. Students will initially explore 2-dimensional design through plan, section, and elevation drawings. These studies will be the basis for such 3-dimensional applications as wire-drawings, solid modeling, and perspectives. Two hours per week of lab time are required outside of class. Prerequisite: ID 207. F

**ID 308                      DATA CADD II                      4 Credits**

An advanced course in computer-aided design and drafting, focusing on using the computer as a design tool. Sophisticated rendering skills such as 'Fly-Through' animation, photo enhancement, modeled surface treatments, and alternative lighting will be presented. Two hours per week of lab time are required outside of class. Prerequisite: ID 307. S

**ID 310** **Advanced Rendering** **3 Credits**  
Working with drawings and blueprints from previous courses, students will develop advanced perspective rendering techniques in a variety of media. Students will explore several styles while preparing professional quality presentations. Prerequisite: ID 201. F

**ID 315** **Field Study: Architecture and Interiors** **3 Credits**  
A seminar which investigates current trends in architecture and interior design. Field-trips to significant buildings and sites serve to illustrate first-hand design principles as these exist in their own environment. Visits will include Fropius House, Philip Johnson's International Place, Glass House, 500 Boylston Street Building, and Newport's "The Breakers". In addition, guest lecturers will be invited to speak on their involvement in the industry. S

**ID 320** **Codes and Specifications** **3 Credits**  
An in-depth study of theoretical issues of federal, state and local building codes and interior construction regulations. The responsibility of the interior designer, matters of access/egress, occupancy levels, fire protection, special needs, and C.S.I. (Construction Specification Institute) formats, are among the topics that will be covered. Prerequisite: ID 204. F.

**ID 345** **Career Development/Internship** **3 Credits**  
Combines basic concepts in career development with a structured internship. Provides practical on-the-job experience based upon the student's career goals and interests. Topics covered include: Resume writing, interviewing, and goal setting. Seminars are held to aid the student in career planning, performance appraisal, and future employment. Each student must complete an internship-related project. Evaluation of the internship is based on performance of the student as reviewed with the employer, faculty member, and student at the completion of the internship. F

**ID 350** **Portfolio Preparation** **3 Credits**  
Technical competence and professional presentation skills will be developed through seminars, critiques, and exhibits. Students will learn to take color slides of their own work, prepare custom mats and frames, produce an audio/visual presentation, and curate an exhibit. S

## **MATHEMATICS**

**MATH 100** **Fundamentals of Mathematics** **2 Credits**  
Reinforces student's background in the foundations of mathematics. Provides a brief review of operations with whole numbers, fractions and decimals. Also includes applications of ratios, proportions, percents and basic geometry. In preparation for algebra, students are introduced to signed numbers, exponents, square roots, evaluation of expressions and solution of linear equations. Students also practice interpreting graphs and organizing data. F

**MATH 101** **Survey of Applied Mathematics\*** **3 Credits**  
Possible topics include: problem-solving, inductive reasoning, exponents and scientific notation, evaluating formulas, applied aspects of geometry and trigonometry, basic statistics and probability, graphic and non-graphic representation of data. A student who successfully completes this course may elect to pursue the algebra sequence. A student who has completed MATH 104 or higher should elect a different course. F

**MATH 102                      Mathematics: A Conceptual Approach\*                      3 Credits**  
Provides an overview of mathematical topics utilizing a "hands-on" approach with an emphasis on group activities and projects. Possible topics include: symmetry, geometric patterns, Fibonacci numbers, polyhedra, number bases, history of mathematics, data representation, and estimation.  
S

**MATH 103                      Introductory Algebra\*                      3 Credits**  
An introduction to algebra beginning with a brief review of operations with real numbers. Topics covered include: Algebraic expressions, solving linear equations and inequalities, rules for exponents, operations with polynomials, factoring techniques, quadratic equations, graphing linear equations, solving systems. F/S

**MATH 104                      Intermediate Algebra\*                      3 Credits**  
Intended to strengthen students' ability in algebra. The course begins with a more in-depth treatment of introductory topics such as linear equations and inequalities, polynomials and factoring, quadratic equations, and systems of equations. An introduction to other topics including rational expressions, radicals, and rational exponents. Prerequisite: A grade of C or better in MATH 103 or demonstrated competency through placement testing. F/S

**MATH 203                      Precalculus\*                      3 Credits**  
An in-depth look at functions, their properties and graphs. Includes polynomial functions, rational functions, exponential and logarithmic functions, and the trigonometric/circular functions. Includes a brief review of algebra topics. Prerequisite: A grade of C or better in MATH 104 or demonstrated competency through placement testing. F/S

**MATH 204                      Mathematics for Decision-Making\*                      3 Credits**  
An examination of the role of quantitative methods in the decision-making process. Application of theories and problem solving will focus primarily in the business arena but will be useful for all consumers. Topics covered: the mathematics of buying and selling, cost-volume profit analysis, linear programming, payoff tables and decision trees, production and inventory control systems and forecasting. Students who have taken Precalculus and achieved a grade of "B" or better should select an alternate math course. Prerequisite: Any math course other than MATH 100. F

**MATH 205                      Calculus I\*                      4 Credits**  
An introduction to limits, continuity, and methods of differentiation, with a brief study of antiderivatives and integrals. Application to problems in business management, physical sciences, and sociology is emphasized. The objectives are to prepare students for Calculus II, to improve problem solving skills, and to solve problems by differentiation. Prerequisite: A grade of C or better in MATH 203 or permission of instructor. F/S

**MATH 206                      Calculus II\*                      4 Credits**  
A continuation of Calculus I, covering integration and differential equations with applications to business, management, medical and biological sciences, physical sciences, and sociology. Improves problem-solving skills and develops an understanding of the methods and processes of finding integrals and solving differential equations. Prerequisite: A grade of C or better in MATH 205 or permission of instructor. F/S



**MATH 208****Introduction to Statistics\*****3 Credits**

An applied introductory course in statistics which covers three broad categories: descriptive statistics, introduction to probability, and inferential statistics. Topics include: exploratory data analysis, measures of central tendency, variance, normal curves, central limit theorem, confidence intervals, hypothesis testing, t-distribution, chi-square tests, correlation and regression analysis, and anova. Use of the computer lab and statistical software is a component of the learning experience. F/S

**IDS/MATH 210****Mathematics Applied to Science\*****3 Credits**

How large is the earth? How far away are the planets? What rules govern the inheritance of traits? How do forces interact to bring order to our world? Scientists have investigated these and a myriad of other questions since ancient times, and mathematics has often held the key to the answers. This course provides a review of fundamental mathematical concepts such as probability, trigonometric relationship and algebraic systems, and explores the ways in which these techniques have been applied to investigations in astronomy, genetics, physics, and chemistry. Prerequisite: MATH 104. S/94

**MATH 240****College Geometry\*****3 Credits**

Provides a postulational treatment of Euclidean geometry with special emphasis on logic, deductive systems, and methods of proof. Students investigate the relationship between geometry and algebra and explore other systems, including projective and non-Euclidean geometries. Prerequisite: MATH 104. S/93

**MATH 320****Differential Equations\*****3 Credits**

A study of ordinary differential equations with emphasis on methods of solution as well as applications. Topics covered will include first and simple higher order differential equations, homogeneous and non-homogeneous equations, solutions of systems of differential equations using the theory of determinants and matrices, numerical methods of solutions and the solution of partial differential equations. Prerequisite: MATH 206. F/92

**MATH 325****Applied Numerical Linear Algebra\*****3 Credits**

An introductory course in linear algebra blending the requirements of theory, problem solving, analytical thinking, computational techniques and applications. Topics covered will include matrix algebra, linear systems, vector spaces, linear transformations, determinants and computer methods. Applications and modeling of real phenomena in transportation systems, archaeology, economics, communications, demography, weather prediction, connectivity of networks, graph theory and fractals. Prerequisite: MATH 206. S/93

**MATH 326****Operations Management\*****3 Credits**

Explores the application of mathematical models to business decisions, such as resource allocation and logistical concerns. Students will be exposed to linear programming, transportation models and various other quantitative tools. Prerequisites: MATH 205 and MATH 208. F



**MATH 330**                                      **Mathematical Modeling\***                                      **3 Credits**  
 An application-oriented course on how to solve real-world problems from social and life sciences, business, or economics by setting up a mathematical description of the situation. Construction of a "model" will involve a clear understanding of the situation as well as the mathematical techniques that are available for the solution. Topics covered will include the construction of linear mathematical models, graphs of functions as models, matrix models, and probability models. Prerequisites: MATH 206 and MATH 208. F/93

## MUSIC

**MUS 101**                                      **Music Appreciation I\***                                      **3 Credits**  
 A musical survey course through which students can begin to enjoy and appreciate music. The history and development of music is emphasized starting with Bach. The music of Mannheim and the classic periods through Beethoven and Schubert are covered. Particular emphasis is placed on symphonic form and the orchestra. F/92/93

**MUS 102**                                      **Music Appreciation II\***                                      **3 Credits**  
 Continuation of MUS 101. Music of the Romantic period and the twentieth century through Stravinsky is studied in detail. S/93

**MUS 105**                                      **Chorale-Lamplighters**                                      **1 Credit**  
 Provides a repertory of choral experience for those who enjoy singing. Includes popular, semi-classical, and classical selections. Students have the opportunity to perform in at least one concert per semester; a student may enroll every semester. F/S

**MUS 201**                                      **Musical Comedy\***                                      **3 Credits**  
 A survey of the rise of the musical comedy from origins in England in the eighteenth century (Gay's *The Beggar's Opera*) through the 1920's in the United States. Works by Weill, Kern, Hammerstein, Rogers, Gershwin, Bernstein, Porter, Lerner and Loewe, Wilson, and others are studied. S/94

**MUS 203**                                      **Popular Music\***                                      **3 Credits**  
 A detailed investigation of the rise of popular music in the United States with particular emphasis on the development of rock music and its derivatives. Musical examples include work from Presley, The Beatles, The Rolling Stones, Clapton, The Who, Cooper, Hendrix, Joplin, and Dylan. F/93

**MUS 215**                                      **The History of Jazz\***                                      **3 Credits**  
 An in-depth study of the history with an overview of the influences of African traditions and the development of the blues. Students will gain insight into the various jazz idioms through recordings of significant artists and compositions. Topics covered will range from dixieland to contemporary styles with an emphasis on swing and bebop. F/92

## PHILOSOPHY

**PHIL 100**                                      **Ethical Reasoning\***                                      **1 Credit**  
 A basic analysis of major questions of ethics regarding the identifying, justifying, and achieving of what is ethical for individuals and communities. Included will be a study of values, norms, and behavior and their application to areas of concern such as personal living, human rights, bioethical issues, ecology, and business practices. F/S

**PHIL 101****Introduction to Philosophy\*****3 Credits**

Introduces the student to the basic problems of philosophy, such as the sources of knowledge, the relationship between mind and body, freedom as opposed to determinism, and the nature of values. F/92

**PHIL 102****Introduction to Religion\*****3 Credits**

Introduces issues such as the nature of religion, the concept of what is holy, the value of symbols, the roles of myth, parable, and scripture, the question of God, the problems of evil, holy communities, salvation, and ritual. Examples will be taken from Eastern and African, as well as Western belief systems. The contribution of women to, as well as their role in, religion will be stressed. F/93

**PHIL 110****Ethics\*****3 Credits**

Introduction to analysis of conduct, moral reasoning, and foundation of ethical values in a search for the ultimate meanings of human experience. The following specific problems are examined: life and death issues; human experimentation; sexuality; truth-telling in medicine; honesty in business; cheating and lying; stealing and reparation; egoism, obligation; and capital punishment. (Successful completion of this course satisfies the Ethical Reasoning Core Curriculum requirement.) F/92

**PHIL 202****Aesthetics\*****3 Credits**

Creativity, interpretation, expression, style, symbolism, evaluation, art, and society — all from the philosophical perspective. Students are exposed to a variety of approaches to the question "what is beauty?" The arts and everyday experiences are examined in an effort to answer the question about beauty, as well as the other questions such exploration raises. Course fulfills either philosophy or literature requirements of specific programs. S/93

**PHIL 203****Existentialism\*****3 Credits**

An examination of such questions as: "who am I?"; "what relationship(s) do I have with myself?, with others?, with the universe?" Readings are taken from Kierkegaard, Nietzsche, Heidegger, Buber, Jaspers, Sartre, and others. The influence of existentialism on psychology, society, art, religion, and politics is explored. Course fulfills either philosophy or literature requirements of specific programs. S/94

**PHIL 204****Philosophy of Love and Sex\*****3 Credits**

An investigation of affectivity centering on different meanings of the emotion "love" including friendship, spirituality, ecstasy, and romance. A philosophical inquiry into the person-as-sexed, freedom, choice, responsibility, object, subject, and authenticity. Readings from Plato to Robert Solomon. S/94

**IDS/PHIL 352****Knowing and Reality: East and West\*****3 Credits**

A comparative analysis of eastern and western perception of reality in philosophy and literature, beginning with an historical overview of theories of knowledge and truth as well as the psychological factors in learning. Prerequisites: PHIL 101, PSYC 101, and junior standing. S/93

# PHYSICAL THERAPIST ASSISTANT

## **PTA 111      Introduction to the Field of Physical Therapy      2 Credits**

An introduction to physical therapy and the contribution of the physical therapist and physical therapist assistant. Topics include: Basic concepts and systems of health care, medical terminology, anatomy and physiology for physical therapist assistants, with an introduction to medical/surgical conditions. Corequisite: BIO 105. F

## **PTA 112      Fundamentals of Physical Therapy Procedures      4 Credits**

Fundamentals of patient care procedures including body mechanics, bed and chair positioning, bed mobility, transfers, and range of motion exercises. Corequisites: BIO 105; PTA 111. F

## **PTA 113                                      Kinesiology I                                      3 Credits**

A detailed study of the anatomy of the lower extremity and pelvis including osteology, myology, arthrology and biomechanics. Application of the function of the musculoskeletal system to patient related activities and therapeutic procedures. Lab component will explore concepts of evaluation and tests and measurements including analysis of human movement, gait, techniques of goniometric measurement and manual muscle testing. Prerequisites: BIO 105 and PTA 112. S

## **PTA 114                                      Therapeutic Exercise I                                      3 Credits**

Continuation of therapeutic exercise. In addition, a seminar component focuses on patient interaction throughout exercise techniques, including an introductory response to illness. Prerequisites: BIO 105; PTA 111, PTA 112, and PSYC 101. S

## **PTA 115                                      Patient Care Skills                                      2 Credits**

Principles of teaching and learning as related to patient education. Students study ambulatory equipment and how to teach patients to walk with and without adaptive equipment. Other topics include: medical terminology, anatomy and physiology for physical therapist assistants, and medical/surgical conditions. Prerequisites: BIO 105; PSYC 101; PTA 111, PTA 112. S

## **PTA 116      Clinical Education I (Summer Session Course)      3 Credits**

Clinical experience under the supervision of a licensed physical therapist. Prerequisite: Satisfactory completion of all first and second semester courses with at least a 2.0 cumulative average in physical therapy and anatomy & physiology courses and consent of the program director. Summer

## **PTA 211                                      Advanced Physical Therapy Procedures      2 Credits**

Introduction to respiratory physical therapy. Topics include: stress relaxation techniques, adaptations for activities of daily living, orthotics, and prosthetics. Examination of medical/surgical conditions continues. Prerequisite: Satisfactory completion of the first year. F

## **PTA 212                                      Massage and Modalities                                      5 Credits**

An introduction to the procedures used for relief of pain and improvement of tissue nutrition. Prerequisite: Satisfactory completion of the first year. F



- PTA 213** **Kinesiology II** **3 Credits**  
A detailed study of the anatomy of the upper extremity, trunk, spine and neck and skull including osteology, myology, arthrology, and biomechanics. Application of the function of the musculoskeletal system to patient related activities and therapeutic procedures. Lab component will explore concepts of evaluation and tests and measurements including analysis of human movement, gait, techniques of goniometric measurement and manual muscle testing. Prerequisites: BIO 105, BIO 106, PTA 111 and PTA 112. F
- PTA 214** **Therapeutic Exercise II** **2 Credits**  
Explores therapeutic exercise with a focus on neurological conditions. In addition, a seminar prepares students for Clinical Education II and III. Prerequisites: Satisfactory completion of all first, second, and third semester courses. S
- PTA 215** **Organizational and Legal Issues in Physical Therapy** **2 Credits**  
Explores concepts and systems of health care, organization and administration, legal considerations in physical therapy practice, and documentation. Topics include: medical laboratory tests and implications, pharmacology, and the response to illness and patient-helper interaction. Prerequisite: Satisfactory completion of first, second, and third semester courses. S
- PTA 216** **PTA Seminar** **2 Credits**  
Introduces students to various specialties in the field of Physical Therapy. Guest speakers will lecture on current clinical practices and specialties in the field. Independent project and presentation will be required.
- PTA 218** **Clinical Education II** **4 Credits**  
Clinical experience under the supervision of a licensed physical therapist. Prerequisite: Satisfactory completion of all first, second, and third semester courses, at least a 2.0 cumulative grade point average in PTA courses, and consent of the Program Director. S
- PTA 220** **Clinical Education III** **4 Credits**  
Clinical experience under the supervision of a licensed physical therapist. Prerequisite: Satisfactory completion of PTA 218. S

## PHYSICS

- PHYS 210** **General Physics I\*** **3 Credits**  
Concepts and methods of physics for students in arts and sciences. Topics include kinematics, dynamics, momentum, energy, heat, fluid, wave motion, and sound. Prerequisite: MATH 104.
- PHYS 211** **General Physics II\*** **3 Credits**  
Concepts and methods of physics for students in arts and sciences. Topics include electricity, magnetism, optics, relativity, and atomic structure. Prerequisites: MATH 203 and PHYS 210.
- PHYS 220** **Nuclear Energy\*** **3 Credits**  
Critical examination of the relative merits (including safety, availability, cost, and pollution) of available energy sources (fission, fusion, fossil fuel, hydroelectric, geothermal, and solar) with emphasis on the physics of nuclear energy.



## POLITICAL SCIENCE

### **POLS 101 American Government and The Political Order\* 3 Credits**

An examination of the basic principles that form the foundation for the structure and practice of American government. The impact of the political system on the citizen is explored along with the central assumptions and concepts which serve as the basis for the field of political science. F/92

### **POLS 202 Issues in Contemporary Political Thought\* 3 Credits**

Consideration of political and social issues under four broad topics: law, liberty, justice, and equality, particularly as they apply to women and minority groups. Examines a variety of traditional and modern political and social theories in disobedience, life and death issues, restitution, war, anarchy, and public employee strikes. S/94

### **POLS 208 Contemporary Issues in International Relations\* 3 Credits**

Basic concept and major contemporary problems of international relations are examined. Topics such as the Middle East, East-West relations, deterrence versus disarmament, human rights and third world countries will be discussed. Survey of the major theories and approaches to international relations will also be included. F/93

### **POLS 320 Policy-Making and The Political Process\* 3 Credits**

Discussion of the dynamics of public policy-making in the United States at the national, state, and local levels. An examination of the factors influencing policy formation in a variety of areas: health, education, welfare, and urban planning. An analysis of how policy outcomes are evaluated is also covered. Prerequisite: POLS 101. S/93

## PSYCHOLOGY

### **PSYC 101 Introductory Psychology\* 3 Credits**

An introduction to the basic concepts of human behavior. While investigating such areas as learning theory, perception, motivation, individual differences, and personality traits, the students integrate classic theories with the contemporary issues in the field. F/S

### **PSYC 202 Psychology of Personality\* 3 Credits**

Introduces students to a variety of the most important theories of personality: i.e., Freud, Jung, Adler, Rogers, and others. Emphasis is placed on developing insight and self-awareness. Case studies are examined with the intent of making theories more practical and useful. Prerequisite: PSYC 101. F

### **PSYC 210 Abnormal Psychology\* 3 Credits**

An examination of the wide range of personality and behavioral disorders. Both traditional and contemporary theories of psychopathology are reviewed. Emphasis is also placed on the tools, techniques, and process of both the diagnosis and the treatment of various disorders. Prerequisites: PSYC 101 and permission of the instructor. S

### **PSYC 212 Psychology of the Life Span\* 3 Credits**

Investigates the progressive unfolding of the "person" through the life span. Consideration will be given to both the building blocks of new stages of maturation. The application of the theoretical to life/work settings is emphasized. Prerequisite: PSYC 101. S

**PSYC 218**                      **Dynamics of Small Groups\***                      **3 Credits**  
Focus is on the "class" as a small group as it unfolds through the semester. The objective is to engender a basic understanding of the nature of a group; interpersonal relations within it; varieties of leadership; goal-setting; decision-making; communication networks; and techniques of observing and analyzing group process. Prerequisites: SOC 101 or PSYC 101 and permission of the instructor. S

**PSYC 220**                      **Psychology of Dreaming\***                      **3 Credits**  
The phenomenon of dreaming is approached from several eclectic perspectives: Jungian analysis of dream symbols; the relevant aspects of Freudian theory; Gestalt principles as applied to the dream; experimental research on dreaming; dreaming as a therapeutic tool; and dream analysis for deepening self-knowledge. Each student is required to keep a dream journal. Prerequisite: PSYC 101. F/S

**PSYC 225**                      **Psychology of Adjustment\***                      **3 Credits**  
A broad overview of the ways psychology can provide guidance in meeting the challenges of daily living. Topics include: the individual in relationship to society, how the individual reacts to the challenges and demands of that society, and how one's development in areas such as personality, motivation, and values shape adjustment patterns. Also examined are the unique challenges and adjustment necessary in living and working with others. Strategies for effective coping are developed for students and for those with whom they come in contact. Prerequisite: PSYC 101. F/S

**PSYC 301**                      **Women and Addiction\***                      **3 Credits**  
A focus on how issues in the lives of women may relate to addictive behavior. The addictive process and current theories are investigated, including the principles of individual differences, behavior consistency, biological and environmental determination and self-determination. A variety of addictions are investigated including, but not limited to, alcohol, illicit drugs, love, eating, gambling, and smoking. Prerequisite: Any 200 level psychology course. F/93

**PSYC 302**                      **Social Psychology of Women\***                      **3 Credits**  
An examination of the origins of women's social roles in modern America: the genetic, physiological, psychological and cultural forces. The course focuses on women as daughters, sisters, friends, lovers, wives, mothers, heads of households and members of the general work force. Prerequisite: Any 200 level social science course. F/92

**PSYC 310**                      **Adolescent Psychology\***                      **3 Credits**  
Stresses the interpretation of adolescent behavior, emotions, and thought process from the perspective of such theorists as Erikson, Piaget, Sullivan, and Freud. Investigation includes recognition of the larger society in determining the adolescent experience. Prerequisite: Any 200 level psychology course. S/94

An exploration of qualitative and quantitative approaches used by social scientists to understand human behavior and the basic patterns that characterize the social world. Topics include: implications and limitations in researching humans/organizations/communities; quality of data; research designs including surveys, experiments, and field studies. Prerequisites: PC 102, and SOC 101 or PSYC 101. F

A writing course to help students develop a literary voice and a knowledge of psychological development through the creative process. An intensive seminar with required class participation and presentation of literary productions. Students can choose to write poetry, short stories, fiction, or childrens stories. Assigned readings from psychology and contemporary women's literature will be discussed. The contemporary female writer/artist and her psychological development will be emphasized. Open to students with interest in creative writing with or without previous experience. Prerequisites: ENG 102 and one of the following courses: ECE 101, ECE 102, PSYC 212, PSYC 225, or PSYC 310. S/93

## SCIENCE

For additional courses in Science, refer to page 101.

Provides the non-science major with an introduction to the principles governing the technological world of our era. A descriptive rather than quantitative approach is used. Hands-on experience with simple laboratory experiments is provided. Topics include energy, matter, motion, light, electricity, and magnetism. F/92

Topics include weather, solar system, rocks, minerals, and introductory chemistry. S/93

An examination of the basic principles of ecology and the problems encountered in making public policy decisions relevant to environmental issues. Each student will have the opportunity to explore in depth a single ecological issue of global scope. The class will role play as the relevant governmental regulatory body and "act" to resolve the issue. Prerequisite: At least sophomore standing or permission of instructor. F92/F93

Creative cooking requires a vivid imagination, a sense of artistry, and a knowledge of science. Course explores the science of food storage and preparation, and basic cooking processes. Among the topics to be studied are the scientific principles of various cooking methods, the chemistry of food preparation, and the effects of freezing. Emphasis is on the relevance of biology and chemistry to everyday activities such as cooking.



**IDS/SCI 302                      Topics in Contemporary Science\*                      3 Credits**  
An exploration of current issues providing the critical, yet sympathetic, perspective of non-scientists. Topics may include: AIDS, the environment, biotechnology, nuclear energy, biochemical warfare, uses of artificial intelligence, contributions of women in science. Prerequisite: Junior standing or permission of the instructor. F/92

**IDS/SCI 305                      Revolutions in Science\*                      3 Credits**  
A historical look at science over the past five centuries, focusing on the revolutionary breakthroughs which have occurred and the various human perceptions of them. Students will learn how major shifts in scientific thought influenced religious, social, and political standards of the time. Possible topics: the Copernican revolution, the revolution in the physical sciences (Kepler, Gilbert and Galileo), the Newtonian revolution, the chemical revolution (Lavoisier), evolutionary theory (Darwin and Wallace), Einstein and relativity. Prerequisite: Junior standing or permission of the instructor. S/93

## **SOCIOLOGY**

**SOC 101                      Introductory Sociology\*                      3 Credits**  
A survey course that explores how social and cultural forces influence personal experience and social behavior. The focus is on the interrelationships of groups, social organization, and social institutions such as education, religion, family, and the economic and political order. F/S

**SOC 214                      Sociology of the Family\*                      3 Credits**  
An examination of the physiological, psychological, and cultural aspects of one's expression of self and how they influence the patterns and process of establishing and maintaining a family unit. Patterns and processes of forming and dissolving family relationships, and finally, reinforcing the stability of the family unit are considered. F/S

**SOC 221                      Contemporary Social Issues: Social Problems\*                      3 Credits**  
An examination of conditions and issues that result in tension and disorder. Examples drawn primarily from American Society include: labeling and social control of deviants, oppression of minorities, poverty, violence, ageism, and ecological concerns. Prerequisite: SOC 101. S

**IDS/SOC 230                      Empowerment in Your Community\*                      3 Credits**  
Focus is primarily on the emerging conflicts created by two historically strong trends in American culture: the struggle for individualism and the commitment to community service. Attention will be drawn to: the growing conflict between individual needs and social commitment facing young and middle-aged adults; the role of government and how its policies address or fail to address the needs of disadvantaged populations, and the need for a heightened awareness of the complexity of solutions and critical aspects in effecting social change. Weekly community service is required of all students. S



**SOC 301****Race and Ethnic Relations\*****3 Credits**

An examination of the changing nature of race and ethnic relations with primary emphasis on the United States. Topics will include the following: the origins and consequences of racial/ethnic discriminations; immigration policies; movements for integration and separatism; the role of class, religion, and gender on issues of race/ethnicity; the impact of widely differing cultural heritages on our national life, and specific present day problems and trends. Prerequisites: SOC 101 and a 200 level Social Science course. S

**SOC 304****Sociology of Education\*****3 Credits**

An analysis of education as a formal and informal organizational structure in American society. The primary focus is on education as a tool for social cohesion, consensus, control, and as a socialization agent influencing one's self concept. Prerequisites: SOC 101 and a 200 level Social Science courses. S

**SOC 320****Social Psychology of Women\*****3 Credits**

An examination of the origins of women's social roles in modern America: the genetic, physiological, psychological and cultural forces. The course focuses on women as daughters, sisters, friends, lovers, wives, mothers, heads of households and members of the general work force. Prerequisite: Any 200 Social Science course. F/92

**SOC 330****Research Methods in the Social Sciences\*****3 Credits**

An exploration of qualitative and quantitative approaches used by social scientists to understand human behavior and the basic patterns that characterize the social world. Topics include: implications and limitations in researching humans/organizations/communities; quality of data; research designs including surveys, experiments, and field studies. Prerequisites: PC 102, and SOC 101 or PSYC 101. F

**IDS/SOC 341****The Entrepreneurial Woman\*****3 Credits**

An analysis of belief systems that promote or impede a women's ability to function as an organizer or manager responsible for a business or any other type of enterprise. Topics include: gender differences in managerial and leadership styles, success and fear of success, risk taking, achievement and affiliation values, interpersonal power, mentors and communication patterns. The objective is to examine alternatives for change in creating a new and more effective partnership between men and women in the world of work. Prerequisites: BUS 107 or 100 level Social Science course and junior standing. S/93

## **WOMEN'S HEALTH EDUCATION**

Women's Health Education is a unique offering designed to support each student in her efforts to manage her body and mind in a knowledgeable and self-determined style so that she may fully develop her individual potential. This program consists of a required course, Introduction to Women's Health Issues, as well as a range of elective courses.

Students must complete five units in the Women's Health Education Program to graduate. All students must complete the

foundation course, Introduction to Women's Health Education. This mandatory course will account for two of the students' five activity units. In addition to Introduction to Women's Health Issues, students are required to complete a three unit course of their choice or three one unit courses. Varsity sports count as three elective units. At the end of each sports season, the Director will award credit units based on continued participation. Students may select from courses such as:

Aerobics	Self-defense
Canoeing and Kayaking	Cross Country Skiing
Conditioning	Aerobic Weight training
Community Service	Tennis
Weight Training	Bowling (club activity)

Students may participate in the following varsity sports:

Cross Country Running  
Crew (Fall and Spring)  
Volleyball  
Soccer  
Basketball  
Softball

<b>WHE 101</b>	<b>Aerobics</b>	<b>2 Units</b>
Course combines low and high impact aerobics in a high energy fifty minute workout. Proper footwear and clothing is required.		

<b>WHE 107</b>	<b>Canoeing and Kayaking</b>	<b>1 Unit</b>
Course meets at the Charles River Boathouse. Students may choose from group or individual instruction in canoeing and/or kayaking. All instruction takes place on the Charles River; proper clothing is advised.		

<b>WHE 114</b>	<b>Tennis</b>	<b>2 Units</b>
Course is designed to accommodate players at all levels. Class is limited to twelve students and meets at the Lasell courts on Maple Terrace.		

<b>WHE 119</b>	<b>Introduction to Women's Health Issues</b>	<b>2 Units</b>
Course is an introduction and overview to the social, political and economic forces that impact women in the health care system. Course is a graduation requirement.		

<b>WHE 243</b>	<b>Conditioning</b>	<b>1 Unit</b>
Course combines instruction in weight training and aerobic activity. Students will learn to use the equipment in the Lasell Fitness Lab to design a conditioning program to suit their goals and needs.		

<b>WHE 245</b>	<b>Self Defense</b>	<b>2 Units</b>
Course is an overview of basic self defense techniques. Students will learn basic blocking, punching and kicking techniques as well as strategies for safely negotiating city streets.		

<b>WHE 319</b>	<b>Aerobic Weight Training</b>	<b>2 Units</b>
Course uses Paramount Equipment and Free Weights in a fast paced aerobic training routine. Students will learn to design their own routine and evaluate their progress.		

**WHE 351** **Cross Country Skiing** **2 Units**

Course meets at the Western Ski Track. All equipment is provided by the instructors. Instruction covers all levels of In Track and Telemark skiing.

**WHE 430** **Community Service Workshops** **1 Unit**

Introduction to various community service opportunities in the Newton area. Students will participate in a weekly service activity.





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 M.S. Cambridge College

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 B.F.A., Rhode Island School of Design

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 B.A., Boston University  
 M.A., University of Massachusetts-Amherst  
 Ph.D., University of Massachusetts-Amherst

*Lecturer, Anthropology*

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 M.Ed., Boston College  
 Ph.D., Boston College

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 Early Childhood Education*

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 M.A., University of Illinois  
 Ph.D., Candidate, University of Illinois

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 Human Services/Development*

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 Ph.D., Seoul National University

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 B.S., Fairfield University  
 M.S., Emory University

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 B.Arch., Washington University School of Architecture
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 Ed.D., University of Southern California
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 B.S., Central Missouri State University  
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 B.S., Boston State College
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 B.S., Bentley College  
 M.S., Lesley College
- Yolanda Goldman** *Adjunct Professor, Foreign Languages*  
 Universidad de San Carlos  
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B.A. Boston State College  
M.S., Simmons College  
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B.S., Northeastern University  
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*Assistant Professor  
Director, Physical Therapy  
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B.A., Florida State University  
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Ph.D., Boston University  
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Ph.D., University of Maryland  
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Director, Human Services*
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M.S., Wright State University  
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B.A., Denison University  
*Assistant Professor, Mathematics  
Director, GATE Program  
Math/Science Coordinator  
Lecturer, Early Childhood  
Education Program  
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M.S., University of Massachusetts  
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A.S., Massachusetts Bay Community College  
B.S., Worcester State College  
M.B.A., Bentley College  
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Continuing Education*
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B.F.A., Boston University  
M.F.A., Candidate, Southeastern Massachusetts University  
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B.A., Mount Holyoke College  
M.A., Boston College  
*Professor, Economics*
- Cathy Livingston, B.S., M.Ed., Ph.D.**  
B.S., Illinois State University  
M.Ed., University of Illinois  
Ph.D., University of Illinois  
*Lecturer, Travel/Tourism*
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B.A., Barnard  
M.Div., Harvard  
M.A., Boston University  
Ph.D. Candidate, Boston University  
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M.Ed., Boston State College
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B.A., International Christian University
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 A.B., Boston University  
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 M.Ed., Cambridge College
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 B.S., Pennsylvania State University  
 M.Ed., Harvard University
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 M.M., New England Conservatory of Music
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 B.A., Boston College  
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- Barbara Packer, B.S., M.Ed., Ed.D.** *Assistant Dean of Academic Affairs*  
*Assistant Professor/Liberal Arts*  
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 Ed.D., Harvard University
- Paula DeAngelis Panchuck, B.S, M.A.** *Associate Professor*  
*Director, Early Childhood*  
*Education Program*  
 B.S., University of Massachusetts-Amherst  
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 Ph.D. Candidate, Lesley College
- Maria Pappas, B.S.** *Lecturer, Physical Therapy*  
 B.S., Ithaca College
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 A.S., Lasell College
- Thomas Perls, B.A., M.D.** *Lecturer, Physical Therapy*  
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 B.S., University of Mysore Maharani's College  
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 B.S., University of Massachusetts  
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 Ph.D., Boston University
- Sarah Scavone, B.S., M.S.** *Assistant Professor, Business*  
 B.S., University of Massachusetts  
 M.S., Lesley College

<b>Elana Schreiber, B.S., M.Ed.</b> B.S., Ohio University M.Ed., Fitchburg State	<i>Lecturer, Early Childhood Education Program</i>
<b>Arleen Schwartz, B.S., M.Ed.</b> B.S., University of Massachusetts-Amherst M.Ed., Northeastern University	<i>Lecturer, Early Childhood Education Program</i>
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<b>Barbara Weinblatt</b> B.A., Furman University	<i>Administrative Assistant Child Study Centers</i>
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Brookline, Massachusetts

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Boston, Massachusetts

Beverly Hospital  
Braintree, Massachusetts

Braintree Hospital  
Braintree, Massachusetts

Brockton Hospital  
Brockton, Massachusetts

Children's Hospital Medical Center  
Boston, Massachusetts

Dedham Medical Associates  
Dedham, Massachusetts

Fairlawn Rehabilitation Hospital  
Worcester, Massachusetts

Framingham-Union Hospital  
Framingham, Massachusetts

Greenery Rehabilitation and Skilled Nursing Center  
Brighton, Massachusetts

Hardy Physical Therapy Rehabilitation Services  
Northboro, Massachusetts

Harmeling Physical Therapy  
Danvers, Massachusetts

Hillhaven Corporation  
Lexington, Massachusetts

Lahey Clinic Medical Center  
Burlington, Massachusetts

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Medford, Massachusetts

Lemuel Shattuck Hospital  
Jamaica Plain, Massachusetts

Malden Hospital  
Malden, Massachusetts

Melrose-Wakefield Hospital  
Melrose, Massachusetts

Milton Hospital  
Milton, Massachusetts

National Rehabilitation Management  
Framingham, Massachusetts

New England Deaconess Hospital  
Boston, Massachusetts

New England Rehabilitation Hospital  
Woburn, Massachusetts

New England Sinai Hospital and Rehabilitation Center  
Stoughton, Massachusetts

Newton-Wellesley Hospital  
Newton, Massachusetts

Norwood Hospital  
Norwood, Massachusetts

Orthopedic Rehabilitation of Wellesley  
Wellesley, Massachusetts

Physical Therapy Plus  
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Recuperative Center  
Roslindale, Massachusetts

Rehabilitation Services, Inc.  
Brockton, Massachusetts

Spaulding Rehabilitation Hospital  
Boston, Massachusetts

Sportsmed  
Quincy, Massachusetts

St. Joseph's Hospital  
Lowell, Massachusetts

St. John of God Hospital  
Brighton, Massachusetts

Start Physical Therapy  
Framington, Massachusetts

University Hospital  
Boston, Massachusetts

Veterans Administration Medical Center  
West Roxbury, Massachusetts

Wrentham State School  
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Youville Hospital and Rehabilitation Center  
Cambridge, Massachusetts



# Lasell

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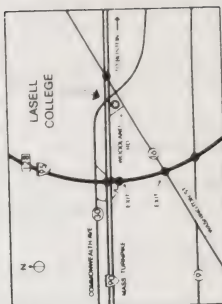
## Buildings

- 1 Rockwell
- 2 New Dorm
- 3 McClelland
- 4 Bancroft
- 5 President's House
- 6 Vista
- 7 Haskell
- 8 Draper
- 9 Goodman
- 10 Blaisdell
- 11 Cushing
- 12 Plummer/Lasell Inn
- 13 Karandon
- 14 73 Seminary
- 15 Eager
- 16 Buildings and Grounds
- 17 Carter
- 18 Hoag
- 19 Converse
- 20 26 Maple Terrace
- 21 Lo Boat House
- 22 Saunders
- 23 Briggs
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- 25 Chandler
- 26 Keever
- 27 70 Maple Street
- 28 Pickard

## Offices

- 29 Matt
- 30 The Barn
- 31 Brennan Library
- 32 Winslow Hall
- 33 Carpenter
- 34 Boston
- 35 Gardner
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- 37 Woodland Hall
- 38 Wasserman
- 39 White Hall
- 40 Tuttle Hall
- 41 Irwin
- 40 Academic Affairs
- 7 Offices of President, Business and Alumni Affairs
- 41 Admissions
- 31 Computer Learning Centers
- 40 Continuing Education
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- 32 Health Center
- 42 Public Safety
- 40 Registrar's Office
- 36 Student Services

Directions on an back of map





**From the West:** Take the Massachusetts Turnpike (Route 90) to exit 14 (Route 128, I-95 North/South). After going through the toll booth take the "128 North 30" ramp to exit 24 East (Route 30, Commonwealth Avenue). Travel east on route 30 for 1.4 miles to the sign for LASELL on the right. Turn right onto Cheswick Road.

**From the South:** Take Route 95 (also 128) North to exit 21 (Route 16, Washington Street). Continue on Route 16 past Newton-Wellesley Hospital on the right, Woodland Golf Club on the left, and turn left at the traffic light at the junction of Route 30 (Commonwealth Avenue). Turn left onto Cheswick Road at the LASELL sign (1.3 miles from exit 21).

**From the North:** Take Route 95 (also 128) to exit 24. At the exit ramp take Route 30 East (Commonwealth Avenue). Travel 1.4 miles to the LASELL sign and turn right onto Cheswick Road.

**From the East:** Take the Massachusetts Turnpike (Route 90) to Route 16 (Newton-Wellesley) exit. Bear right (Route 16 West) off the ramp onto Washington Street. At the third traffic light, turn right onto Commonwealth Avenue. Turn left onto Cheswick Road at the LASELL sign.

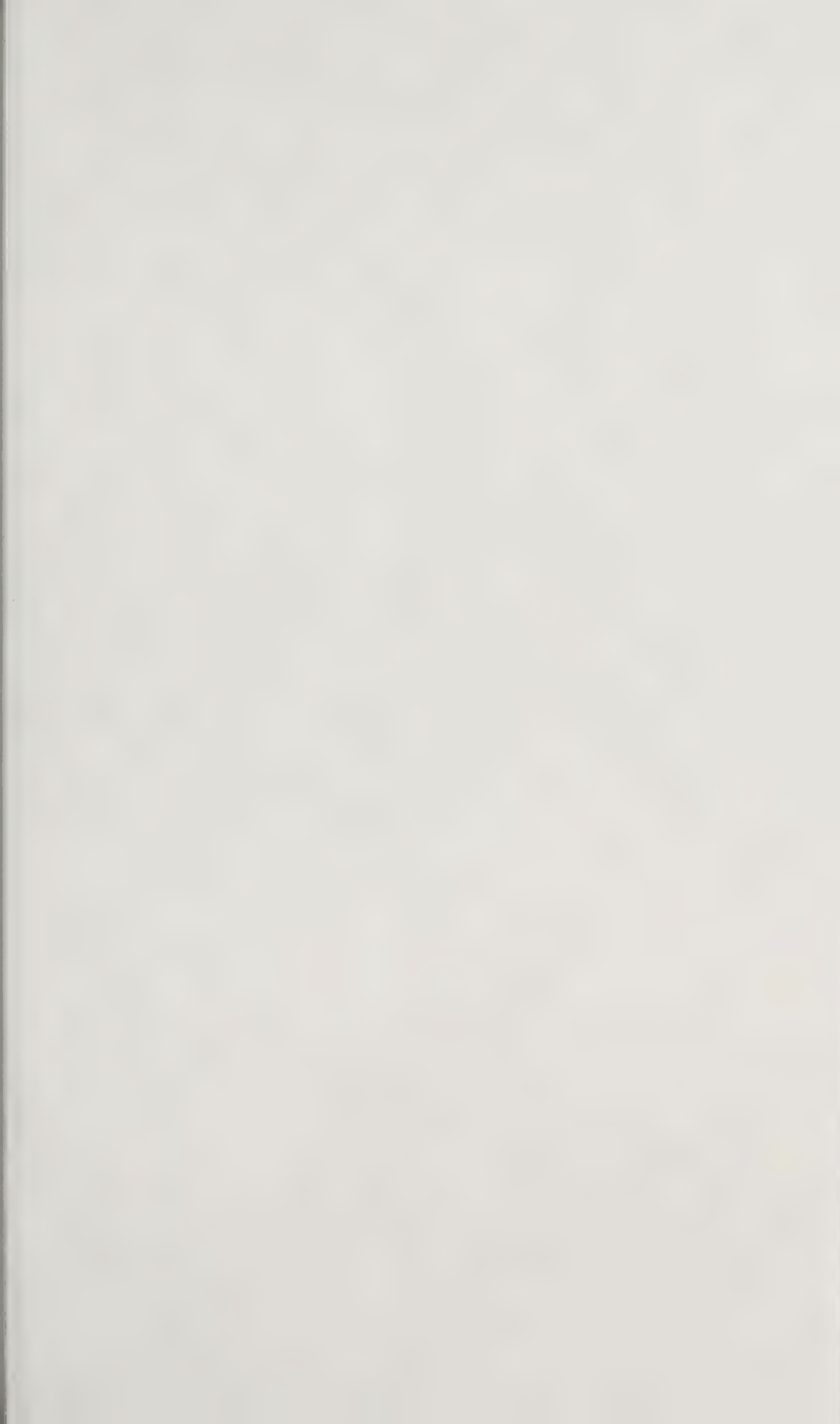
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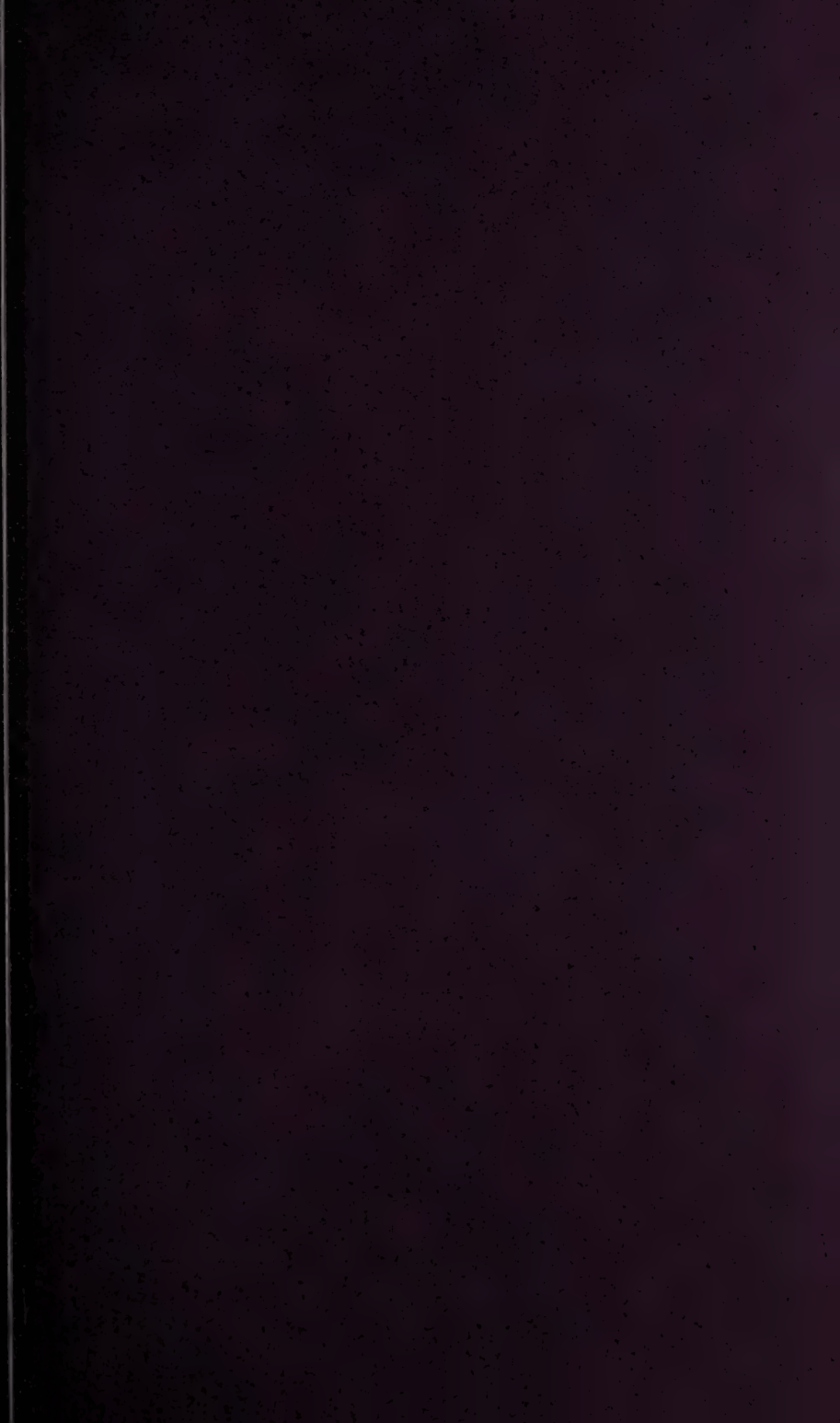
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Non-profit  
U.S. P.

Newton,  
Permit No.

Lasell College  
1844 Commonwealth Avenue  
Newton, Massachusetts 02166  
(617) 243-2225





# Lasell

## COLLEGE





1993-94  
Catalog

# Lasell College

**Lasell College**  
**1844 Commonwealth Avenue**  
**Newton, Massachusetts 02166**  
**(617) 243-2000**

**Dr. Thomas E. J. de Witt**  
**President**

## **Accreditation**

**New England Association of Schools  
and Colleges**

## **Memberships**

**Association of Independent Colleges  
and Universities in Massachusetts**

**American Council on Education**

**College Entrance Examination Board**

**National Commission on Accrediting**

**Association for Continuing Higher  
Education**

**National University Continuing Edu-  
cation Association**

**American Association of Community  
& Junior Colleges**

**National Council of Independent Jun-  
ior Colleges**

This catalog is published as a source of information for prospective students and for the general public. The College reserves the right at any time to revise course and program offerings, requirements, and other information described herein.

Lasell College admits students of any age, race, color, national and ethnic origin, and handicap to all the rights, privileges, programs, and activities generally accorded or made available to students at the College. It does not discriminate on the basis of age, race, color, national or ethnic origin, or handicap in the administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

Furthermore, the College subscribes fully to all federal and state legislation prohibiting discrimination against applicants, faculty and all other employees for reasons of age, race, color, national and ethnic origin, or handicap.



Lasell College is accredited by the New England Association of Schools and Colleges, Inc., a non-governmental, nationally recognized organization whose affiliated institutions include elementary schools through collegiate institutions offering post-graduate instruction.

Accreditation of an institution by the New England Association indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer group review process. An accredited school or college is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Accreditation by the New England Association is not partial but applies to the institution as a whole. As such, it is not a guarantee of the quality of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution.

Inquiries regarding the status of an institution's accreditation by the New England Association should be directed to the administrative staff of the school or college. Individuals may also contact the Association:

NEW ENGLAND ASSOCIATION OF SCHOOLS  
AND COLLEGES  
THE SANBORN HOUSE, 15 HIGH STREET  
WINCHESTER, MASSACHUSETTS 01890  
(617) 729-6762



# **Lasell Catalog 1993-94**

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Visitors to the College are always welcome. The Admissions Office at 1844 Commonwealth Avenue in Newton is open Monday through Friday from 8:30 a.m. to 4:30 p.m. and until 12 noon on Saturday during the College year. It is requested that personal interviews be arranged in advance by letter or by telephoning (617) 243-2225.

# TO ANSWER YOUR QUESTIONS

## **Academic Programs/Continuing Education**

Dr. Cathy L. Livingston  
Dean of Academic Affairs  
243-2111

## **Admissions**

Adrienne Asiaf  
Director of Admissions  
243-2225

## **Alumnae Affairs**

Mary T. Tiernan  
Director of Alumnae Affairs  
243-2139

## **Career Services**

Marie Smith  
Director of Career Services  
243-2125  
  
Andy Sogolow  
Career Development Specialist  
243-2124

## **Fees and Operations**

Elizabeth H. Winter  
Vice President for Business  
and Finance  
243-2101  
  
Charlotte E. LeMoine  
Bursar  
243-2103

## **Financial Aid**

Judith Schreiber  
Director of Office of Student  
Financial Planning  
243-2255

## **Gifts to the College**

Helena Bentz Hartnett  
Dean for External Affairs  
243-2141

## **Lasell Village**

**The Unique Retirement Community  
in Which to Live and Learn**

Margaretta Arnold  
Executive Assistant to the President  
243-2323

## **Public Relations/Communications**

Fran Weil  
Director of Communications  
243-2150 or 508-777-7260

## **Registration/Records**

Maureen F. Carey  
Registrar  
243-2133

## **Residential Life**

Christine M. Simpson  
Director of Residential Life  
243-2115

## **Student Activities**

Michelle M. Leporé  
Director of Student Development  
243-2122

## **Student Services**

Kathleen M. O'Connor  
Dean of Enrollment Management  
243-2124



# Lasell College - 1993-1994 Calendar

1993			
SEPTEMBER	2	THURSDAY	International Student Orientation
	4	SATURDAY	New Students Arrive/Orientation Begins
	5-7	SUN-TUES	New Student Orientation Continues Through September 7
	6	MONDAY	No Classes - Labor Day Returning Residents Move In at Noon.
	7	TUESDAY	Registration For All Students
OCTOBER	8	WEDNESDAY	Classes Begin
	14	TUESDAY	End of ADD/DROP Period
	1-3	FRI-SUN	Family and Friends' Weekend
	11	MONDAY	No Classes - Columbus Day
	22	FRIDAY	Status Reports Issued* First Quarter Ends
NOVEMBER	11	THURSDAY	No Classes - Veterans' Day
	12	FRIDAY	Founders' Day
	16	TUESDAY	Last Day To Drop A Class Without An "F" On Record**
	23	TUESDAY	Thanksgiving Recess Begins <u>After</u> Last Class
	29	MONDAY	Classes Resume
DECEMBER	15	WEDNESDAY	Last Day Of Classes
	16	THURSDAY	Reading Day
	17-21	FRI-TUES	Final Exam Period
	21	TUESDAY	Winter Recess Begins After Last Exam
1994			
JANUARY	16	SUNDAY	January New Student Orientation
	17	MONDAY	No Classes - Martin Luther King, Jr. Day
	18	TUESDAY	Winter Recess Ends. Registration
	19	WEDNESDAY	First Day Of Classes
	25	TUESDAY	End Of ADD/DROP Period
FEBRUARY	21	MONDAY	No Classes - Presidents' Day
MARCH	4	FRIDAY	Status Reports Issued*
	11	FRIDAY	Spring Recess Begins After Last Class; Third Quarter Ends
APRIL	21	MONDAY	Classes Resume
	5	TUESDAY	Last Day To Drop A Class Without An "F" On Record**
	18	MONDAY	No Classes - Patriots' Day

MAY	3	TUESDAY	Last Day Of Classes. (Classes End At 5:00 p.m.)
	4	WEDNESDAY	Reading Day
	5	THURSDAY	Final Exam Period Begins
	9	MONDAY	Final Exam Period Ends
	15	SUNDAY	Commencement
JUNE	16	MONDAY	Summer Physical Therapist Assistant Program Begins
	3-5	FRI-SUN	Reunion Weekend
	17	FRIDAY	Summer Physical Therapist Assistant Program Ends

\* Status Report Dates for 5 and 10 week courses will be published by the Office of the Registrar prior to the start of each semester.

\*\*Last Day to drop 5 and 10 week courses will be published by the Office of the Registrar prior to the start of each semester.

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# GENERAL INFORMATION

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## History

For more than 140 years, Lasell College has been a pioneer in the higher education of women. Founded in 1851, it was the nation's oldest private two-year college for women until it received Board of Regents' approval to grant specific four-year degrees in 1989. The only other institution of higher learning in the Greater Boston area at the time of its founding was Harvard University. Among women's seminaries or colleges, only Mount Holyoke and Wheaton were founded before Lasell.

The College's founder was Edward Lasell, a graduate of Williams College who became a professor of chemistry at his alma mater. While on leave teaching at Mount Holyoke Seminary, Professor Lasell was impressed with the quality of scholarship exhibited by women. Within a year he established the Auburndale Female Seminary. Edward Lasell died of typhoid fever in the school's very first semester, and it was renamed Lasell Female Seminary in his memory. After the Lasell family ended its control in 1865, it was led for more than seven decades by two principals/presidents: Dr. Charles Bragdon and Dr. Guy Winslow. Adoption of the name Lasell Junior College came in 1932, and the College began issuing associate degrees instead of diplomas in 1943. In 1989, the College amended its name to Lasell College and its charter to include both associate and bachelor degrees. As Lasell College, it graduated its first baccalaureate students in May 1992.

Edward Lasell's intentions for the school were stated in one of its early catalogs: "It is not to make bookworms or blue-stockings...but to graduate first-rate, all-round women, full of practical knowledge for daily duties and versed in the classics, as well."

By emphasizing both the practical and the scholarly, Lasell departed radically from the "finishing school" attitude toward women's education so prevalent in the nineteenth century.

Lasell has been innovating ever since. For example, Lasell was one of the first — perhaps the first — women's colleges to build a gymnasium and indoor pool and to establish a separate Physical Education Department. Lasell was the very first college to offer courses in Domestic Science, courses that developed into programs for nutritionists and dieticians. The College was the first to have a Retailing Department for students interested in merchandising careers.

The College has extended its innovative offerings by the creation of on-site training centers that support the Lasell Plan of Education that fosters "connected learning." On-campus training centers include: two distinct highly renowned child study centers; two fashion design/

production/merchandising labs; an inn and travel agency, both run by students with faculty supervision; a retail management training center; an ad agency; and, physical therapist assistant and exercise physiology training labs.

The future academic vision of the College emanates from a history of preparing women for successful lives as individuals and as professionals. Lasell will continue to provide women with options by granting both two-year and four-year degree programs.

## **Mission Statement**

Lasell College has a heritage of over one hundred and forty years as a pioneer in the higher education of women. Building on this tradition, Lasell provides an educational environment in which each student can acquire the knowledge and personal competencies required to address successfully her own life issues. The College's educational environment recognizes the uniqueness of each student's learning profile through an initial assessment, and provides appropriate placements and services to foster a successful transition to the College. Particular attention is paid to creating learning and living environments that are attentive to how women learn best and that foster the development of self-esteem and confidence in oneself. Accenting its emphasis on teaching, the College stresses teaching styles and "connected" learning opportunities that address the needs of diverse learning styles. Through an integrated Core Curriculum, each student is challenged to develop her general education skills through the professional and liberal arts courses, and to clarify her sense of personal values and social responsibility. Sustained by achievements in these areas, the Lasell graduate is prepared to assume her role as a full participant in an evolving society. As a college, Lasell accepts responsibility to recognize and respond to conditions in the world which affect women. To fulfill this mission, Lasell is committed to:

- Providing the foundation of knowledge, skills, and attitudes which will enable each student to enter competitive career fields after two years, transfer to other four-year institutions, or pursue a bachelor's degree at Lasell in selected areas;
- Creating an educational environment that stimulates an enthusiasm for learning, critical thinking, cultural awareness, and initiative;
- Creating a supportive learning environment built on a student development model that integrates knowledge of students as individual learners with keen sensitivity to the new research on the psychology of women;
- Developing a student life program that fosters a sense of community and complements the academic program;
- Challenging the student to integrate knowledge with her developing values, to exercise independence, and to increase self-confidence;



- Responding to the need for continued personal and professional growth by offering continuing education courses and programs that are academic, self-enriching, or career-oriented.

In fulfilling this mission, Lasell strives to encourage each student to recognize and pursue her potential as she assumes her multiple and changing roles in contemporary society.

In summary, Lasell College strives to create an educational environment for women that

- stimulates learning
- provides foundations
- fosters community
- integrates values
- facilitates transitions

## The Campus

Lasell College is located in Auburndale, Massachusetts, a village of Newton, a residential suburb bordering Boston. The campus covers fifty acres, mostly along Woodland Road and adjacent streets. Spacious lawns and varied foliage provide an attractive setting for the forty-three college buildings, which range in style from Victorian to modern. Tree-lined streets, the recreation field, the Charles River, and five tennis courts provide abundant opportunity for outdoor activity.

The fourteen residence halls at Lasell are homelike, well-arranged, and comfortable. Dining facilities are located in Woodland Hall.

Other buildings house classrooms; an auditorium-gymnasium and fitness center; laboratories for anatomy, biology, chemistry, and physical science; two child study centers; a health and counseling center staffed by a physician, nurse, counselor, and receptionist; a student center containing a snack bar, lounges, bookstore, post office, and student government offices; and audio-visual facilities.

In many ways, the heart of the Lasell campus is the Jessie S. Brennan Library, a modern computerized library that contains more than 50,000 volumes, over 400 periodical subscriptions, and a large record and videocassette collection. As a member of the Minuteman Library Network, a consortium of over 24 libraries, students and faculty have easy access to an additional two million books and materials using the on-line computer catalog and many more materials are available through other computer systems in the library.

The library building also houses the Stoller Room, the Rafferty Shoemaker Learning Center, the Brightman Rosen Auditorium, and the Academic Computer (PC) Labs.

Recently, the College opened the Yamawaki Art and Cultural Center that will eventually include an auditorium for both film and live performances such as student plays and dance groups. A museum/display area is available to exhibit the works of developing as well as established artists, both domestic and international. The Center also houses laboratories for photography, ceramics and other media, along

with additional classrooms in support of the Art and Interior Design programs.

The international focus of the Center complements Lasell's commitment to providing students with a global perspective and a sensitivity to cultural diversity. The Center will further enhance the opportunities for students to study and travel abroad.

### **Transportation**

Convenient access to the educational, cultural, and entertainment resources of Boston is provided by bus, rapid transit (MBTA), train, local taxi, and private car. Trains and buses for New York and other points stop at nearby terminals. Boston's Logan Airport is easily accessible by a variety of forms of transportation.

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## **ADMISSIONS**

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Each year the Lasell Admissions Office selects from its applicants those students who seem best qualified to benefit from a course of study at Lasell. Many factors are considered when evaluating applications for admission: the applicant's scholastic record; personal evaluations of the applicant submitted by faculty or counselors at either the high school or college level; the applicant's scores on standardized tests; and the applicant's choice of academic program at Lasell.

It is strongly suggested that applicants arrange an interview, and parents are invited to accompany the applicant. Interviews may be arranged by writing to the Admissions Office or by telephoning that office at (617) 243-2225.

Lasell uses a rolling admissions policy; an applicant for admission need not wait until a specific date for the College's decision, but rather can expect a decision shortly after her application has been completed.

### **Requirements**

**Freshman Class** - Candidates for admission to the freshman class are normally expected to complete the college preparatory program of an approved secondary school. However, Lasell will also consider applicants who show ability to do college work even though they have not taken the usual college preparatory courses.

**Transfer** - Candidates for admission who have completed college coursework may be reviewed for either an associate's degree or bachelor's degree program at Lasell College. All transfer candidates are expected to have completed the requirements of a secondary school or to have received an equivalent certificate. Candidates who are applying for admission into the baccalaureate programs are expected to have an overall grade point average of 2.3 or higher. Students whose G.P.A. falls slightly short of the requirement may be accepted upon the recommendation of the Dean of Academic Affairs.

Applicants applying for admission to the Exercise Physiology or Physical Therapist Assistant programs should refer to the appropriate program of study page in the catalog for additional requirements for admission.

## **GATE Program (Grow Academically Through Education)**

Students who are admitted to their program of choice through the GATE program are provided with a more structured first semester course schedule, which includes assistance in developing study and learning skills. Following successful completion of the GATE semester, students will be prepared to continue in their program of choice.

### **Entrance Examinations**

All candidates for admission are urged to take the Scholastic Aptitude Test (SAT) given by the College Board, or the equivalent of that test, preferably before January of the senior year of secondary school.

Information concerning the SAT may be obtained from the College Entrance Examination Board, Box 592, Princeton, New Jersey 08540, or the College Board, Box 1025, Berkeley, California 94701. Applications to take the test should reach the College Board at least one month before the date the test is to be taken.

### **Procedure**

Application forms for admission to Lasell may be obtained from the Admissions Office. The completed application, together with a non-refundable fee of \$20, should be returned to the Director of Admissions. Applicants to the freshman class should ask their secondary school guidance counselor to forward their completed secondary school transcript and a letter of recommendation.

Applicants for transfer who have earned less than 45 college credits should submit an application with their secondary school transcript, college transcript, and an academic letter of recommendation. Foreign applicants must submit official results of the TOEFL (Test of English as a Foreign Language).

Applicants for transfer to the junior year who have earned 45 or more credits or an associate degree must submit an application with completed college transcripts, two faculty recommendations, a Dean of Student's recommendation, and a personal statement. Accepted transfer students will receive a credit evaluation of their previous course work, and their resulting class standing. Only grades of C- or better are acceptable for transfer credit.

The applicant is responsible for making sure that all required information is sent to the Admissions Office. Applications are considered when all credentials have been received.

Upon acceptance, the candidate is requested to accept the offer of admission by forwarding a \$300 commitment deposit within thirty days after notification of acceptance. This deposit is applied toward tuition charges and is refundable until May 1. A student requesting a refund must do so in writing PRIOR to May 1.



Assignment of students to particular residence halls will be made depending on availability and on a first-come, first-served basis.

## **Physical and Learning Disabled Students**

Lasell College accepts the definition of learning disabilities defined in Public Law 94-142, "as a disorder in one or more of the basic processes involved in understanding and using language, spoken or written, which may manifest itself in an imperfect ability to listen, think, speak, read, write, spell or do mathematical calculations."

Students with learning disabilities must submit documentation which describes the nature of their disability as well as appropriate modifications. Applicants are strongly encouraged to submit this information in the admissions process so that the College can notify them of the specific services available. If students wait until they enroll, they should submit the relevant documents to the Director of the Learning Center.

The Buckley Amendment prohibits the College from sharing any information about a student unless the student has granted permission. Therefore, students who want their instructors to make classroom and/or assessment modifications will need to sign a waiver authorizing the Director of the Learning Center to make such arrangements. It is to the student's advantage to make these arrangements as soon as possible and in a timely manner. Faculty are not required to make adaptations unless they have been notified in advance by the Learning Center.

Frequently students assume that their high school counselors have notified the College regarding students' learning styles. The College has found that high schools do not always forward such records. Therefore, students should not assume the College is aware of their specific learning needs. To be on the safe side, students should meet with the Director of the Learning Center within the first week of classes to review what documentation is available and what modifications can be arranged.

## **Transfer Students**

A number of students are admitted to Lasell each year with transfer credit from other colleges. These students must meet the requirements for graduation and must meet the requirements of their respective programs. A maximum of 30 credits can be accepted in transfer towards the associate degree. Students pursuing a bachelor degree must complete a minimum of 45 credits at Lasell. Only grades of C- or better are acceptable for transfer credit.

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# **ACADEMIC POLICIES**

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## **Graduation Requirements**

### **Associate Degree**

A graduate of Lasell receives the degree of associate in arts, associate in science, or an associate in applied science, depending on her choice of curriculum. Specific requirements of the various curricula are described under each program.

Each student, in order to graduate, must earn a minimum of 63 semester hours of academic work, including Writing I & II, Foundations of Ethical Development, and Practical Computer Applications I & II. Students must also complete the requirements of the Women's Health Education Program and pass the Math Competency Exam. Students must attain a cumulative grade point average of 2.00 or higher to graduate. Students are required to take over fifty percent of their course work at Lasell, and they must fulfill the specific requirements of the programs in which they are enrolled.

Before a student will be admitted to classes, her program must be approved by her faculty adviser and the registrar. Grades, issued at the end of each semester, determine the student's academic standing.

### **Bachelor Degree**

A graduate of Lasell receives the degree of bachelor of arts or bachelor of science. Specific requirements of the various curricula are described under each program.

Each student in order to graduate must earn a minimum of 124 semester hours of academic work; out of this 124 semester hours, students must complete a minimum of 48 semester hours in the liberal arts.

Students who transfer into the four-year programs must meet Lasell's Core curriculum requirements: Writing I & II, Foundations of Ethical Development, and Practical Computer Applications I & II. Students must also complete the requirements of the Women's Health Education Program and pass the Math Competency Exam. Students are required to complete 45 semester hours at Lasell, and must attain a cumulative grade point average of 2.00 or higher to graduate.

In addition to fulfilling the specific requirements of the programs in which they are enrolled, students must meet the following liberal arts distribution requirements in the specified areas\*:

Humanities	2 courses
Social Sciences	2 courses
Math	1 course
Science	1 course
Interdisciplinary	1 course

\*Courses must be three or more credits; at least 3 of these must be taken at the 300 level or higher, and a total of 5 courses must be taken at the 200 level or higher.

## Academic Commencement Awards

### Associate Level

To be eligible for special recognition at graduation, a student must complete four full-time semesters at Lasell with a cumulative G.P.A. of 3.50 or higher. Specific designations include:

**Honors** -  $3.50 \leq \text{Overall G.P.A.} \leq 3.69$

**High Honors** -  $\text{Overall G.P.A.} \geq 3.70$

**Lasell Chair** - Lasell Chairs are awarded by the College to outstanding graduates. Traditionally, this award is based on outstanding academic achievement, exemplary service to the College, and notable qualities of character consistent with the Mission of the College.

### Baccalaureate Level

To be eligible for special recognition at graduation, a student must complete a minimum of four full-time semesters at Lasell with a cumulative G.P.A. of 3.50 or higher. Specific designations include:

**Cum Laude** -  $3.50 \leq \text{Overall G.P.A.} \leq 3.69$

**Magna Cum Laude** -  $3.70 \leq \text{Overall G.P.A.} \leq 3.89$

**Summa Cum Laude** -  $\text{Overall G.P.A.} \geq 3.90$

**Lasell Lamp** - Lasell Lamps are awarded by the College to outstanding graduates. Traditionally, this award is based on outstanding academic achievement, exemplary service to the College, and notable qualities of character consistent with the Mission of the College.

## Class Attendance Policy

Faculty will distribute their specific course attendance policies as a part of the course syllabus during the first week of classes. The student needs to inform herself about the attendance policies in her courses by reading the course syllabi.

The student who is serious about her education assumes the responsibility of attending every class. If a student misses a class, she cannot benefit from hearing the lecture herself, nor can she participate in laboratory-style work with the guidance of the instructor.



In the case of truly unavoidable absence, the student should inform the instructor ahead of time if possible. If an extended absence is anticipated, the Registrar should be notified in order that the adviser and all instructors can be informed. Upon return to the College, the student should immediately consult her adviser and instructors regarding whether successful continuation is realistic.

If a student misses classes for medical reasons for more than three days, the Academic Dean's office or the Registrar's Office will notify instructors upon receipt of a doctor's note. If a student is out for less than three days, it is her responsibility to notify the instructor and to make arrangements for missed work.

Students will be excused from class(es) to observe major religious holidays with the understanding that they notify the instructor in advance and make arrangements to complete missing work.

## GRADING

### Grades

Grades are issued at the end of each semester and are represented by letters. Rank in class, class promotion, graduation, honors, Low Scholastic Standing, Academic Probation and Suspension are based on a student's grade point average (G.P.A.). The G.P.A. is computed by multiplying the number of semester hours of credit by the appropriate quality point value, and then dividing the sum of these products by the total number of semester hours of credit carried. Students may take a specific course on a pass/fail basis with permission of the Instructor, the Program Director, and the Registrar.

Grade	Numerical Value	Quality Points
A	100-93	4.0
A-	92-90	3.7
B+	89-87	3.3
B	86-83	3.0
B-	82-80	2.7
C+	79-77	2.3
C	76-73	2.0
C-	72-70	1.7
D+	69-67	1.3
D	66-63	1.0
D-	62-60	0.7
F	59-0	0.0

INC means Incomplete

NC means No Credit\*

W means Withdrew (grade not computed in G.P.A.)

In Pass/Fail courses, P means Pass, and F means Fail



Mid-term status reports are issued at the midpoint of the course and include the following ratings:

S means Satisfactory

WA means Warning; standing in course is not satisfactory

**\*Note: For first semester freshmen, failing grades received during the freshmen first semester only will not be factored into the semester and cumulative GPA. Any failing grade earned during the freshmen first semester will be recorded on the transcript as "NC" (No Credit).**

## Grade Improvement

Students will be allowed to retake, **one time only**, a course for which they earned a passing grade of "C-" or below. The new grade will be computed into the G.P.A. and the original grade will be deleted from the average. No additional credits will be counted towards graduation. However, the original grade will remain on the permanent record with an explanation. For first semester freshman only, an original grade of "F" will appear as "NC" (No Credit). Transfer credits will not be accepted for a repeated course as credit has already been awarded for the course.

## Incomplete Grades

On rare occasions a grade of Incomplete (INC) may be granted. Ultimately, the decision to grant a grade of Incomplete is at the discretion of the instructor; however, both the student and the instructor must sign the contract for completion before a grade of INC can be issued. It is the responsibility of the student to initiate the request and to make all arrangements with the instructor for turning in late work. First semester Incomplete grades must be made-up by the second week of the spring semester. Failure to do so will result in the "INC" reverting to "F". Second semester Incomplete grades must be made-up within five weeks following the end of examination week. Failure to do so will result in the "INC" being changed to "F".

Under extenuating circumstances, longer extensions may be granted by the instructor and the Dean of Academic Affairs. It is the student's responsibility to initiate a written request for an extension by completing the appropriate paperwork in the Registrar's Office.

## Grade Changes

Grades can be changed within a six-week period at the instructor's request and must be filed in writing with the Registrar. The time may be extended if the Dean of Academic Affairs approves a written petition from the student and the instructor.

## Status Reports

Course instructors issue status reports midway through each course, informing students of their current standing. Students receive an "S" or "Satisfactory" if their overall performance is C- or higher. Students with a grade of C- or less in any semester course will receive a warning notice (WA) at mid-semester. A copy of the warning notice is kept in the student's file, but it does not become part of the student's Permanent Record. Students receiving Warnings should immediately meet with the course instructor(s) and their faculty adviser to determine what must be done to improve the grade.

Students with a grade of C- or less in courses which meet less than 15 weeks will receive a Warning notice according to the following schedule:

<u>Length of Course</u>	<u>Date Warning Issued</u>
5 weeks	end of 2nd week
10 weeks	end of 5th week

## Pass/Fail Option

A student may elect to take a course on a Pass/Fail basis provided she has the approval of the Instructor, Program Director, and the Registrar. Forms are available in the Registrar's office and must be completed and returned to the Registrar by the fifth week of the course.

## Failing Grades

For first semester freshmen, failing grades received during the first semester will not be factored into the cumulative and semester G.P.A. Any failing grade earned during the freshman first semester will be recorded on the transcript as "NC" (No Credit). All other students who fail a course will receive an "F" grade.

The semester and cumulative G.P.A. is calculated on the basis of credits attempted. However, if a student repeats the course in which an "F" has been recorded, the new grade will replace the "F" in the G.P.A. and will be recalculated in the G.P.A.

All "F" grades and "NC" grades remain as part of the student's permanent record even though the grade may be deleted from the G.P.A. upon successful repetition of the course.

## Progress Toward the Degree

Students are expected to maintain satisfactory academic progress. Satisfactory academic progress is defined both by the number of credits successfully completed and the grade point average. If a student's grade point average falls below 2.0, the student is no longer meeting the standards of satisfactory progress. Additionally, a full-time student is expected to complete a

minimum of 24 credits per year. In general, a full-time student is expected to complete all requirements for an associate's degree within three (3) years, and within five years for a bachelor's degree. A student with extenuating circumstances will be evaluated individually.

## Classification of Students

**Seniors:** Those students who have been enrolled in one of Lasell's four-year programs for at least one year and have earned at least 88 credits. Students who have attended one of these programs for at least one year but have earned fewer than 88 credits are considered provisional seniors.

**Juniors:** Those students who are accepted into one of Lasell's four-year programs, have completed two years of college, and have earned at least 60 credits acceptable for transfer. Students who have earned at least 45 credits applicable to a four-year program are considered provisional juniors.

**Sophomores:** Those students who have attended the College's associate's degree program for at least one year and have earned at least 24 credits at Lasell, and those students who transfer to the College with at least 24 credits. Students who have attended the College for at least one year but have earned fewer than 24 credits are considered provisional sophomores. Students who have earned 60 credits but have changed their program of study are classified as sophomores if they have not yet earned sufficient credits in their new program.

**Freshmen:** Those students who are accepted into the College, have matriculated into their program, and are carrying a minimum of 12 semester hours. Students who have attended the College but have changed their program of study may be classified as freshmen if they have not yet earned sufficient credits in their new program.

**Part-Time Students:** Those students who have matriculated and are working toward a degree but are taking fewer than 12 credits per semester.

**Special Students:** Those students who have earned fewer than 6 credits, have not matriculated, and are enrolled in only one or two courses.

## ACADEMIC STANDING

### Academic Honors

Each semester students who achieve a specific G.P.A. will be placed on an Honors List. The Lasell community gives special recognition to these students at the Honors Convocation each spring.



**High Honors** -Students who earn a semester average of 3.70 or above and earn a minimum of 12 credits.

**Honors** -Students who earn a semester average of 3.50 - 3.69 and earn a minimum of 12 credits.

**Dean's List** -Students who earn a semester average of 3.30 - 3.49 and earn a minimum of 12 credits.

### **Low Scholastic Standing**

Each semester full-time students whose semester G.P.A. or cumulative G.P.A. is below 2.0 and/or students who have earned fewer than eleven credits will be placed on Low Scholastic Standing. Matriculated part-time students whose semester G.P.A. or cumulative G.P.A. is below 2.0 will be placed on Low Scholastic Standing. A student whose name is placed on this list will receive a warning notice from the Dean of Academic Affairs. Students with Low Scholastic Standing should be aware that their graduation date is in jeopardy and should make arrangements to discuss their situation with their Faculty Adviser.

### **Academic Probation**

Each semester full-time students whose semester G.P.A. or cumulative G.P.A. is below 1.85 and/or who have earned fewer than seven credits will be placed on Academic Probation. Matriculated part-time students whose semester G.P.A. or cumulative G.P.A. is below 1.85 will be placed on Academic Probation. These students will receive notification of their standing from the Dean of Academic Affairs. A student on Academic Probation should make arrangements to discuss her situation with her Faculty Adviser. Students whose cumulative G.P.A. falls below 1.85 may be assigned to scheduled hours in the Learning Center by the Academic Dean. Students who are placed on Academic Probation must improve their G.P.A. in the following semester or they may be suspended from the College.

### **Suspension**

At the end of each semester full-time students with a semester G.P.A. of less than 1.30 and/or who have earned fewer than seven credits for each of two semesters will be reviewed by the College's Academic Review Committee. Matriculated part-time students with a semester G.P.A. of less than 1.30 will be reviewed by the College's Academic Review Committee. Those students felt to be making little, if any, academic progress at Lasell, nor benefiting academically by their attendance, may be suspended for a semester. Students wishing to be re-admitted can apply to the Dean of Academic Affairs after a period of one semester has elapsed. Students will be reviewed individually for re-admission.



## **Internship Criteria**

All students who are required to participate in internships within their major must have met the following academic standard prior to the internship placement.

A 2.0 or better cumulative average, a C- or better in major courses, and permission of the Program Director are required prior to internship placement.

A student who has a grade point average lower than a 2.0, but whose average within her major is 2.0 or better, may request reconsideration for participation in the internship. The request should be made first to the Program Director and then to the Dean of Academic Affairs.

## **College Calendar**

The College calendar is the official schedule for all courses, vacations, holidays, breaks, and final examinations. All students are expected to be in attendance and to take their final examinations as indicated on the College calendar. Students who leave the campus before the official end of each semester, who return to the campus late after breaks, or who take additional "time off" during the semester do so at their own risk.

The College expects all students to take their final examinations on the dates and times scheduled. Students who need to take a final examination at a time other than the scheduled time must discuss this with their instructor before the date of the final examination. The College reserves the right to deny a student's request for an alternate final examination scheduling.

## **Student Responsibilities**

It is the student's responsibility to familiarize herself with the information and policies stated in this catalog, and to ask her academic adviser about any information she needs to have clarified.

## **Academic Advising**

Upon arrival at Lasell, each student is assigned to an academic adviser who assists her in selecting classes, arranging a course schedule, and identifying resources to solve problems or meet her specific needs. The student is encouraged to consult her academic adviser, her instructors, the Learning Center director, the registrar, the resident director of her dormitory, the directors of career planning/transfer counseling, or the deans concerning academic or personal problems. One important advantage of a small, personalized college like Lasell is the network of faculty and staff ready to assist the student to reach her full potential. As noted in the College Life section of this catalog, students may also seek assistance from the College's Health and Counseling Center.

## Transfer Credits Policy

Lasell students who wish to receive academic credit for coursework taken at another institution must request approval from Lasell before registering for the course. Students who are considering this must complete the required form at Lasell's Office of the Registrar and obtain all necessary approvals before enrolling in the course.

If approved by Lasell, academic credit can be granted for coursework taken at another institution; however, grades for courses taken at other institutions are not calculated into a student's grade point average. Only grades of C-minus or better are acceptable for transfer credit.

## Credit by Examination Policy

Students may earn credit by examination in certain academic subjects through the College Level Examination Program (CLEP) of the College Entrance Examination Board. In granting credit for CLEP exams, Lasell follows the American Council on Education's recommendations for scores. CLEP credits are considered transfer credits. Students who demonstrate proficiency in any one of the 100-level Practical Computer Application courses (as evidenced by a successful grade on an exam administered by the Computer Center) receive one unit of transfer credit for PC 101, PC 102, or PC 103. Contact the Director of the Computer Center for further information.

## Students' Rights to Privacy

In compliance with Public Law 93 308, Family Educational Rights and Privacy Act of 1974, Lasell College sends grade reports and warnings to each **student** as a matter of College policy. The College is unable to release any information to anyone about a student's performance without her written consent. In addition, grades and information about academic standing are not given out over the telephone to other colleges, prospective employers, etc. For more information, consult the section entitled "The Buckley Amendment" in the Student Handbook.

## Transcripts

Official copies of a student's permanent record are issued by the Registrar's Office. The transcript request must be made in writing by the student herself, and include \$2.00 for each copy requested. These transcripts are mailed directly to the college or employer requested. Transcripts cannot be processed for students who have unpaid bills.

Unofficial transcripts may be issued directly to the student. The request must be in writing; there will be no charge for the first copy.

## **Career Services**

To promote the process of achieving career objectives, the Career Services Office offers both individual counseling and group workshops. Workshops address such issues as job search strategies, resumes and interviews, dressing for success, and transitions to life after Lasell. The Office also has a library of career development references, professional employment opportunities, and part-time job listings. Annual Career "Mini-Fairs" are held during the second semester. These events provide a forum for students to meet representatives from each of our program fields. All students are encouraged to take this excellent opportunity to make initial contacts as well as to gather employer information about entry level opportunities, salaries, and paths for growth.

## **Transfer Opportunities**

Lasell is regionally accredited by the New England Association of Schools and Colleges, which attests to the academic strength of the College and also enhances students' ability to transfer to other institutions. Some Lasell students after completing their associate degree elect to transfer to another four-year institution to continue their education. These students are accepted by a variety of four-year colleges and universities. In order to transfer, a student must in most cases have earned a 2.0 average. Most schools will not accept a grade of C- or below for any course, although some schools will accept a C- or below for a course not in the student's major. Requirements for acceptance vary greatly, and it is strongly recommended that a student contemplating transferring to another institution work closely with her faculty adviser and program director to select the most appropriate courses. Wherever possible, students should tailor their Lasell courses to courses that will be comparable to those offered by the college they are interested in attending.

The Transfer Office provides counseling, a computer search program, a library of college catalogs and videos, and summer catalogs from local colleges and universities.

## **International Education**

Lasell provides several opportunities for students to gain experience abroad. In 1988, the College established a sister college relationship with two colleges in Japan - Yamawaki Gakuen Junior College in Tokyo and Shinonome Junior College in Matsuyama.

Faculty and students from each college participate in a month-long visit, combining lectures with extensive field experience. Lasell students visit both colleges with trips to Hiroshima, Nara, Kamakura and an extended visit to Kyoto. In Tokyo, students gain insight into retail and hotel operations through seminars with local management staff as well as visiting major cultural sites. Independent study credit may be arranged with permission of the Faculty Adviser and the Academic Dean. Participants in this exchange program are expected to complete the course on Modern Japan: History and Culture before departure. Limited scholarships are available from the College for this program.



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## COLLEGE LIFE

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### Student Activities

Lasell offers many opportunities for active learning outside the classroom. Student involvement in these activities takes many shapes, ranging from attending lectures or drama presentations to planning special events.

Student organizations have much to offer the student who wishes to be involved on campus. The following organizations are particularly active:

- The Student Government seeks to represent and promote the interests and concerns of all students. Officers, elected in the spring for the calendar year, schedule weekly meetings with committee members and student representatives to plan and implement programs. Meetings are open to all students.
- The Student Judicial Court has jurisdiction over many non-academic disciplinary matters. The Court consists of students who are selected by a committee of students and the adviser.
- The Programming Board plans and sponsors the major social events at the College, including comedy nights, dances, and karaoke. Membership is open to all students.
- Student organizations including the Commuter Student Club, the Fashion Forum, The Human Services Club, the International Club, the Hospitality Club, C.O.O.L, Women in Business, and Umoja-Nia sponsor lectures, films, and programs for the student body.
- The *Lamp* is the College yearbook, and records a photographic history of a year at Lasell. The student editor and her staff plan and organize the layout, art work, and content of the publication.
- The College newspaper, *Lasell Express*, is written and edited by students. Contributions are encouraged from all students, faculty, and staff.

### College Publications

The Office of Development and Alumnae Relations publishes a Weekly Calendar of College events, a tri-annual newsletter, and an annual report each fall, copies of which are sent to all members of the Lasell Community. The Student Handbook, published annually by Student Services, provides information on services, organizations, policies, and regulations affecting student life.

## **New Student Orientation**

Before the start of each semester, the Student Development Office sponsors a special orientation program to introduce new students to the Lasell community. The program is designed to facilitate the transition to college by presenting information on academics and student life. The program will prepare students to meet the many new and challenging opportunities which the Lasell community offers. It is mandatory for all incoming students.

## **Automobiles**

All students may operate cars while they are at Lasell. Vehicles must be registered with the College's Department of Public Safety. Students are expected to abide by those rules governing student and guest vehicles on campus.

## **Residence Requirements**

One of the most valuable experiences can be living in a residence hall, where students can learn academic and life skills, and grow emotionally and socially. With that in mind, most full-time students are required to live in College housing. Exceptions may be requested for students who are married, who live with parents or legal guardians, or who have lived on their own for at least a year prior to their expected date of enrollment.

## **Health and Counseling Services**

The Health and Counseling Centers are available for both resident and commuter students. A nurse is on duty forty hours per week; a physician and psychologist are available at designated hours. Emergency services are available at nearby Newton-Wellesley Hospital.

The health fee covers the following services: consultation by the professional medical staff during their regular hours on campus; ordinary medications dispensed by the Health Center; and consultation and short-term treatment with the counselors. The health fee does not cover lab fees, special prescriptions for medication, or costs of visits to other specialists.

A complete medical history and physical examination are required of each student by the time of registration. The State Immunization Law requires that all full-time college students under thirty years of age, and certain full-time and part-time students in the health sciences, present evidence that they are immunized against measles, mumps, rubella, diphtheria and tetanus in order to register for classes; medical and religious exemptions are allowed.

The Counseling Service is available for help in special times of need, and for various workshops. Students are encouraged to seek individual counseling when they need it and to participate in group sessions dealing with social development.

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## FEES AND EXPENSES

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### General Policy

Tuition, fees, and room and board charges are usually established in March although the College reserves the right to change fees as circumstances warrant.

Since the College must commit its resources to its programs and services for the entire year, it is essential that annual income from fees be assured. For this reason, it is understood that students are enrolled for the entire college year, or such portion as remains after the student's date of entrance.

The fact that college fees are paid in two or more installments does not constitute a fractional contract. The parent or guardian agrees that in the event of the student's suspension, dismissal, absence, illness, or withdrawal for any reason whatsoever, no part of tuition, room and board, or other fees will be refunded except as noted in the section on Refund Policy. This includes withdrawal because of interruption of classes due to strikes or civil disorders beyond the control of the College. Any unpaid balance of all such charges shall become immediately due and payable.

College transfer information (transcripts) will not be processed for students with delinquent accounts.\*

#### Fees for Academic Year September 1993-May 1994:

BASIC FEES	RESIDENT	COMMUTER
Tuition	\$10,850	\$10,850
Room & Board <sup>1</sup>	6,000	-
Comprehensive Fee <sup>2</sup>	500	500
Dorm Damage/Key Deposit <sup>3</sup>	210	-
Freshman Fee <sup>4</sup>	325	325
Health & Accident Insurance	585	585

\* Interest of 1 1/2% per month will be applied to any amount unpaid after due date. Students may not be permitted to take final exams if any bills from the College remain unpaid; senior diplomas and transcripts will be withheld until all bills are paid.

<sup>1</sup> Additional fee of \$600 for single room.

<sup>2</sup> Consolidates into one fee item including student activities, I.D. cards, field trip transportation, and use of the College Health Center.

<sup>3</sup> Covers damage costs to a student's room or residence hall above and beyond normal wear and tear. Any portion not used for damage costs will be refunded at the end of school year.

<sup>4</sup> Covers cost of New Student Orientation and computer lab usage.



<b>ADDITIONAL FEES</b>	<b>RESIDENT</b>	<b>COMMUTER</b>
Physical Therapist Assistants <sup>5</sup>	250/Yr	250/Yr
Specific Course Fees:		
Ceramics	50/Sem*	50/Sem*
Design and Color	50/Sem	50/Sem
Fashion Design/Production <sup>6</sup>	300/Yr	300/Yr
Photography Lab	75/Sem	75/Sem
Weaving	40/Sem	40/Sem
Auto Parking	150/Yr	75/Yr
Non-Resident Room & Board	—	200/Wk
10-Payment Plan	50/Yr	50/Yr
Late Registration	35	35
Extra Credits <sup>7</sup>	360/CrHr**	360/CrHr**
Break Housing <sup>8</sup>	70/Wk	—

\*Sem = semester

\*\*CrHr = credit hour

<sup>5</sup> Covers liability insurance and clinical fees.

<sup>6</sup> Students taking courses in the Fashion Design/Production area will be charged an annual fee to cover the basic costs of material related to clothing construction. This fee does not include the basic clothing construction kit that must be purchased from the College Bookstore and is a one-time cost except for replacement of specific items.

<sup>7</sup> Extra credit policy: Students will be allowed up to 8 extra credits beyond their program requirements for each academic year without additional charge.

<sup>8</sup> Students should consult current Student Handbook for specific dates that apply to break housing periods; i.e., periods not included in the residential contract.

## Other Fees and Expense Information

Tuition for part-time students is \$210 per credit hour for the first class up to four credits, and \$360 per credit hour for additional credit hours. Students taking twelve credit hours or more are regarded as "full-time" and are charged the full tuition rate. Students enrolled in internships, clinicals, or practicums over the summer will be charged according to the part-time/full-time tuition fees.

For Physical Therapist Assistant students, the approximate cost of uniforms is \$95 for two years.

If two sisters attend Lasell concurrently, the tuition charge will be reduced by ten percent for one sister.

No deduction from room and board fees is made for absence from meals while a student is in residence, or for students during their field work period. Students may arrange to carry a brown-bag lunch.

Textbooks, stationery, and other supplies may be purchased at the College Bookstore.

Details about the Luncheon Program for commuter students may be obtained at registration time. Details about automobile fees will be found in the Student Handbook and from "Rules Governing Student and Guest Vehicles on Campus."

## Payment Schedule

Tuition and room and board fees are payable in four installments: the initial deposit, a payment of \$1,000 on or before June 1; a payment of approximately 40% on or before August 1; and a payment of approximately 50% on or before December 15. The payment schedule is included in the enrollment contract each year. For those who prefer to pay in monthly installments, a ten-payment plan is available. For details, contact the Business Office at Lasell.

## Refund Policy

A student is enrolled and committed financially for an entire academic year. If written notice that a student has withdrawn is received by the registrar prior to the first day of classes, the amount paid for tuition (less the tuition deposit required) will be refunded.

On or after the first day of classes, the following policies apply.

*Involuntary Withdrawal.* One hundred percent of the unused yearly fees (prorated) will be refunded when withdrawal is at the written direction of the medical director of the College.

*Voluntary Withdrawal or Dismissal.* When withdrawal or dismissal occurs on or after the first day of class and prior to the fourth week of classes, eighty percent of the unused yearly fees (prorated) will be refunded. When withdrawal or dismissal occurs from the fourth to the ninth week of classes, seventy percent of the unused yearly fees (prorated) will be refunded. When withdrawal occurs after the tenth week of classes through February 23, 1994, sixty percent of the balance of the total year's (prorated) charges will be refunded. After February 23, 1994 no refund will be granted.

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# **STUDENT FINANCIAL PLANNING**

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## **General Policy**

The Office of Student Financial Planning administers financial aid programs and provides financial counseling and planning to all students and parents. This office believes in providing families with information and guidance that will improve a family's ability to plan for the expenses of college. For students seeking financial aid in the form of grants, loans and work study, Lasell participates in all major federal and state programs as well as providing institutional sources for assistance.

Financial aid awards are based on need, and are determined by the Director of Student Financial Planning. Decisions are made using the Free Application For Federal Student Aid form (FAFSA), the Financial Aid Form (FAF) from the College Scholarship Service, federal income tax returns, and other pertinent sources. The financial aid forms are available from the Student Financial Planning Office in Irwin Hall or any high school. Entering and returning students must complete the appropriate forms shortly after January 1 of the award year to maximize possibilities of receiving aid in September. Awards are given for one academic year and are not automatically renewable for the next year.

Students transferring credits from any college or university must submit a Financial Aid Transcript from that institution before aid can be awarded.

## **Financial Aid Process**

A student applying for financial aid should take the following steps:

1. Obtain a Free Application For Federal Student Aid form (FAFSA), and a Financial Aid Form (FAF) from any high school, public library or from the Student Financial Planning Office.
2. Complete the FAF as soon after January 1st as possible and mail it to the College Scholarship Service (CSS).
3. In 4-6 weeks you will receive a CSS acknowledgement. Check all information for accuracy. If there are any corrections to be made send them to CSS.
4. You will also receive a Student Aid Report (SAR) from the Department of Education. Again, check it for accuracy and submit any corrections if necessary.

5. When all information is correct, sign your SAR and send it to the Student Financial Planning Office.
6. In the Spring you will receive a Financial Aid Award Letter outlining the financial aid you will receive for the upcoming academic year as well as any other documents that are required.

Any personal financial changes arising during the year should be reported to, and discussed with, the Director of Student Financial Planning.

The College reserves the right to review, amend, modify or withdraw financial assistance at any time on the basis of information affecting eligibility including, but not limited to, availability of funds, awards of funds from other sources, changes in financial, marital, residence or academic status. Receipt of all assistance is contingent upon the student maintaining satisfactory progress.

Satisfactory progress is defined both by the number of credits successfully completed and the grade point average. If a student's grade point average falls below 2.0, the student is no longer meeting the standards of satisfactory progress. Additionally, a student is expected to successfully complete a minimum of 24 credits per year. In general, a student is expected to complete all degree requirements within three years. A student with extenuating circumstances will be evaluated individually.



# Sources of Financial Aid

## Federal, State, and College Aid

It is the responsibility of the student to apply for financial assistance from Lasell and state and federal programs. The Office of Student Financial Planning stands ready to help the student with this process. A student applying for financial aid at Lasell is considered for the following programs:

**Lasell College Grants:** These grants from the College are available to students on the basis of need, and are administered by the Student Financial Planning Office.

**Pell Grant Program:** The federal government administers these grants directly to students on the basis of need. The Free Application for Federal Student Aid form (FAFSA) is used as the Pell Grant Application. All financial aid recipients must apply for the Pell Grant.

**Supplemental Educational Opportunity Grants (SEOG):** These grants from the federal government are available to students who demonstrate exceptional need. These awards are administered by Lasell's Financial Planning Office.

**Perkins Student Loan Program:** These federal government loans are available to students on the basis of need, and are administered by the Student Financial Planning Office.

**Campus Work Study:** Students who receive work study are eligible to apply for a part-time job on campus for the academic year. The Student Financial Planning Office is available to assist students in this process.

**State Scholarships:** These scholarships are given out by a state to students in need of funds. The type and amount of these scholarships varies from state to state. Contact your home state's higher education office for information. Students must file financial aid forms before eligibility can be determined.

**Guaranteed Student Loan Program:** These loans are available through local banks and lending institutions. Interested students should contact the Student Financial Planning Office regarding eligibility and application procedures. Loan limit for first year students is \$2625, \$3500 for second year students, and \$5500 for third and fourth year students.

**Alumnae Association Scholarships:** Awarded annually to returning students who have financial need and who have demonstrated their ability as scholars. Decisions are made by the Alumnae Association's Scholarship Committee.

## Lasell Scholarships

The scholarships listed below were created by alumnae and friends of Lasell. The combined income from these funds supports existing financial aid awards, which are given on the basis of need. Students will automatically be considered for these awards when they apply for financial aid; therefore, there is no application process required for these particular scholarships. These scholarships are given at the discretion of the Office of Student Financial Planning.

### **Henry Morton Dunham Scholarship**

Given by the will of Henry M. Dunham, organist, conductor, and composer, who, as an instructor and later chairman, was associated with the Department of Music from 1897 to 1928.

### **Russell B. Stearns Scholarship**

### **Jeremiah Clark Scholarship**

**Bird Scholarship** Given by the will of Charlotte A. K. Bancroft of the Class of 1857.

**Angeline C. Blaisdell Scholarship** Established in memory of Angeline C. Blaisdell, Class of 1867, founder of the Lasell Alumnae Association.

**Patricia Cole Scholarship** Given in memory of Patricia Cole, Lasell faculty member.

### **Grace Vicary Pottorf Scholarship**

Given in memory of her daughter, Grace Vicary Pottorf of the Class of 1907, by Mrs. Charles N. Vicary of Canton, Ohio.

**Lillie Rose Potter Memorial** Given in memory of Lillie Rose Potter, Class of 1880, by alumnae and friends. Miss Potter served as preceptress and dean at Lasell from 1902 to 1935 and was dean emeritus from 1935 to 1952.

### **Priscilla Alden Wolfe Scholarship**

Given by alumnae and friends in memory of Priscilla Alden Wolfe, Class of 1919. Mrs. Wolfe, elected to the board of trustees in 1948, was chairman at the time of her death in 1961.

### **Margaret Stevenson McCreery Scholarship**

Given by her classmates in memory of Margaret Stevenson McCreery, Class of 1960.

**Florence Adams Scholarship** Established in 1967 as the gift of Mrs. Walter H. Godsoe (Lydia A. Adams, Class of 1918) in memory of her mother. Preference is to be given to students from the state of Maine.

**Charles E. Barry Scholarship** An annual scholarship in the amount of \$500 in memory of Dr. Charles E. Barry, a former chairman of the Retailing Department.

**Helen Carter Johnson Scholarship** Initiated in 1967 by Mrs. Ralph G. Johnson (Helen Carter, Class of 1907).

**Helane Jones Pressel Scholarship** Established in 1968 by the bequest of Mrs. Kenneth L. Pressel (Helane Jones, Class of 1932).

**William E. Schrafft and Bertha E. Schrafft Memorial Scholarship** Established by grants of \$5,000 in 1968 and again in 1969, from the philanthropic trust bearing the name of Mr. and Mrs. Schrafft. Preference is to be given to students in training for one of the health professions.

**Mary Goodwin Olmsted Scholarship** Established in 1968 by Mrs. Henry C. Olmsted (Mary E. Goodwin, Class of 1903).

### **Hannah Proctor Bonner Scholarship**

Given in memory of their daughter, Hannah Proctor Bonner of the Class of 1910, by Mr. and Mrs. William L. Proctor of Millbury, Massachusetts.

### **Eva Robertson Scholarship**

**Max M. and Marian M. Farash Scholarship** Established in 1973 by Mr. and Mrs. Farash of Rochester, New York.

**Nellie J. Feagles Scholarship** Established in 1970 by Walter R. Kattelle in memory of his wife, Nellie J. Kattelle (Nellie J. Feagles, Class of 1897). Preference is to be given to students in language study.

**Williams Morgan Scholarship** Established in 1973 by Mr. and Mrs. Douglas R.G. Williams (Sylvia T. Morgan, Class of 1930). Given annually on the basis of character and citizenship.

### **Evelyn Ladd Rublee Scholarship**

Given by her family in memory of Evelyn Ladd Rublee, Class of 1928.

**Greater Boston Lasell Club Scholarship** Given by the Club to an outstanding student who has completed one year of work at Lasell.

**Mabel Tower Eager Memorial Scholarship.** Given by the family of Mabel Tower Eager, Class of 1888, who was a trustee of the College from 1933 to 1958.

**Eleanor T. Edwards Scholarship** An annual scholarship in the amount of \$500 in memory of Eleanor T. Edwards. Mrs. Edwards, the mother of an alumna (Gail Edwards Pocock, Class of 1967) and wife of Alfred C. Edwards, vice-chairman of the board of trustees, provided unusual understanding and support to Lasell that resulted in significantly positive and forward strides for the College. The recipient should demonstrate the qualities of love, loyalty, and understanding as reflected in the life of Mrs. Edwards.

**Eileen Ruth Moses Scholarship** An annual scholarship established by the Student Nurses Association. Eileen R. Moses was a member of the Class of 1978.

**Richard A. Winslow Scholarship** An annual scholarship in the amount of \$500 in memory of Richard A. Winslow, a devoted and long-time trustee of Lasell Junior College (1948-1978). The recipient should demonstrate the qualities of love of learning, great personal strength of character, and devotion to duty as exemplified by Richard A. Winslow.

**Emma Gilbert Carver Scholarship** Given by the family of Emma Gilbert Carver, Class of 1945.

**Alice May Memorial Scholarship** Given in memory of the late Alice May, who served as bursar of the College for fourteen years.

**Marjorie MacClymon Scholarship** An annual scholarship of \$500 to a student majoring in Secretarial Studies or Office Management.

**Heeb Scholarship** An annual scholarship established in 1980 by the bequest of Lillian Douglass Heeb, Class of 1907.

**Ruth Adt Stephenson Scholarship** Established in 1983 by Mrs. Charles I. Stephenson (Ruth Adt Stephenson, Class of 1914) for students of art.

**Dorothy Ballou Collier Scholarship** Created in 1991 in honor of Dorothy Ballou Collier, class of 1924, this fund is awarded on the basis of financial need.

**Celia Foss Scholarship** Established in 1984 by Celia Foss in honor of her classmates in the Class of 1934.

**Maxine Williams Scholarship Fund** Awarded on the basis of interest, need, and aptitude.

**Lucy Johnston Sypher Scholarship** This award was established in 1991 in memory of Lucy Johnston Sypher, professor emerita of English and an author of children's books. Funded by her family, the scholarship is awarded to an associate degree candidate who has demonstrated academic ability and financial need, and who wishes to continue her education at Lasell in the interdisciplinary studies program.

**Constance W. Milner Scholarship** Established in 1984 by the colleagues, friends, and former students of Constance W. Milner, upon her retirement as director of the Lasell Nursing Program.

**The Dr. and Mrs. Bernard Lederman Scholarship** Established by Nonie Lederman Carroll Class of 1945 Awarded annually, this scholarship is named in honor of Dr. Bernard Lederman, and his wife, the former Maude Saks, well known as a primitive artist. This scholarship will be awarded to a student majoring in one of the helping professions whose career goal is to assist other people in a human services capacity. Preference is given to students majoring in Physical Therapist Assistant or other allied health fields.

**Sebastian F. Mignosa Scholarship** Established in 1988 by the colleagues and friends of Professor Mignosa who served Lasell from 1956 to 1987. Given to a deserving student in business.

**Norma MacLeod Scholarship.** Established by the College in 1989 in recognition of her 24 years of dedicated service as a faculty member in the Nursing Program. Awarded to an outstanding student preparing for a career in the helping professions.

**Sylvia Goodman Scholarship.** Established by the College in 1989 in recognition of over 20 years of teaching service in the sciences. Awarded to a student who has demonstrated outstanding academic achievement in the Liberal Arts.

**Rosalie Brightman Rosen Scholarship.** Endowed in honor of Rosalie Brightman Rosen, Class of 1927, a loyal alumna and valued Trustee. Candidates should combine academic achievement with a demonstrated commitment to the community.



### **THE LASELL PLAN OF EDUCATION: CONNECTED LEARNING**

All of Lasell's degree-granting programs combine the liberal arts foundations essential to life-long learning with the professional arts courses necessary for career competency. These programs will continue to offer students practical experience through internships, practica, clinical affiliations and on-site training, all of which provide students with relevant hands-on learning experiences.

The Lasell Plan of Education is distinguished by a "connected" approach to student learning that includes recognition of each student as a unique individual. Taking into account elements that are known to promote learning, the College has designed a supportive and empowering environment that encourages each student to achieve her highest potential.

To begin with, individualized learning is assured at Lasell College through an unusually low student to faculty ratio of below 10:1, which creates a highly effective academic structure for a small two- and four-year college. Academic advisers, through the results of an initial assessment of students' general education skills and ongoing consultation with the Learning Center and program faculty, are able to "connect" students with courses and services that provide them with opportunities for additional instructional support and success.

Lasell's academic support services — the Learning Center, the Computer Center, and the Library — are staffed by faculty to provide students with personal help. The GATE Program, a special program for select freshmen, provides structured, individual assistance to ensure a successful transition from high school to college. In addition, the College offers honors courses, opportunities for international exchange and study abroad, and internships in challenging settings for students who demonstrate high standards of achievement.

Central to the Lasell Plan of Education is the belief that students acquire and retain knowledge most effectively when classroom theory is reinforced by regular application under direct faculty supervision. Unlike colleges with traditional work-study programs, Lasell has set out to establish a still closer relationship between the academic setting and the work training experience. In addition to providing career-oriented internships with the help of corporate advisory boards, Lasell has created laboratory



facilities on campus to connect classroom learning to an everyday work setting.

Lasell has two distinct, renowned child study facilities where students majoring in Early Childhood Education work with experienced teachers and children ranging in age from three months to five years. In addition, the College houses a public school special needs pre-school where students have a unique opportunity to gain experience working with these children. For our elementary education students, we have established a similar relationship with adjacent public schools. The College bookstore doubles as a Retail Management Training Center, run by a staff member with the assistance of a student board of directors. The Fashion Design/Production Center and Merchandising Laboratory/Display Window bring experts from more than a dozen major corporations to the campus to work with our Fashion/Retail Merchandising and Design/Production students. A student-run Advertising Agency works with local businesses on marketing; the three-bedroom Lasell Inn is managed by our Hotel and Travel students; and the Lasell College Travel Agency expands the training already provided on campus by allowing students to assist in making travel arrangements for Lasell College personnel, alumnae, and neighborhood residents. Our Exercise Physiology and Physical Therapy Labs allow students to practice and master rehabilitative techniques as they learn them in class.

An interesting phenomenon resulted from the College's development of on-site laboratory facilities to foster students' connection of theory with practice; students wanted to continue to practice their newly acquired knowledge in more challenging settings. In response to students' eagerness to continue to expand the concept of "connected" learning, the College, Students' and Professional Advisory Boards are working with faculty to develop opportunities to use off-campus facilities and sites in conjunction with on-site facilities.

Liberal arts students experience connected learning through a combination of classwork and fieldwork. Volunteer work settings — whether a shelter for battered women, a food bank, a home for the handicapped or for elderly immigrants — allow for personal involvement in basic human needs and social issues. Such experience known as "service" learning encourages students to become more active in the community and more successful in the classroom. The College's Center for Public Service, headed by a faculty member, enables faculty and students to craft unique service-learning projects that are directly related to students' interests and coursework.

Through an integrated curriculum, Lasell "connects" the fundamental aspects of general education with every course a student takes. Lasell's Core Curriculum seeks to develop creative

and critical thinking skills, proficiency in written and oral communication, competency in the information technology fields of library research and computer applications, and effective problem solving and analytical skills in quantitative and research areas, along with sensitivities to cultural diversity and decision-making in ethical areas.

The Lasell Plan also extends beyond the academic program to student life, encouraging students to develop their self-esteem by paying particular attention to their social and emotional development. In addition, the size and composition of the College provide greater opportunities for leadership and achievement.

The goal of the Lasell Plan is to provide educationally sound, individually tailored opportunities for each student to "connect" with her own potential. Lasell College students graduate with enhanced confidence in their ability to learn and grow, with a clear and positive sense of who they are, and with a sense of what they want in order to live fulfilling lives.

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## **Core Curriculum**

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Lasell College has selected a primarily integrative approach to a Core Curriculum. Educational research supported by our faculty's experience indicates that the integration of general education skills into all classes will ultimately prove more effective. It has become apparent that simply requiring good writing in an English course and arithmetical accuracy and problem-solving in a math course without providing for continued reinforcement of these skills in other courses will not produce the desired learning outcomes. A description of each of the Core's elements follows, along with the specific courses that serve as the foundation.

### **Integrative Components:**

**Balanced Curriculum.** Balanced curriculum is an integral part of the College's Core. Balanced curriculum stresses the inclusion of information and materials that reflect many perspectives of experience, values, and reasoning. Traditionally, curriculum choices, rooted in Western origins, have reflected the experience, values, and reasoning of a select group, excluding the important contributions of women, people of color, and non-western cultures. A balanced curriculum provides a student with a more complete picture of the world and will help her develop a fuller understanding and appreciation of herself and others.

**Written Communication.** Written communication is integral to the Core Curriculum. Since each student must learn how to express her ideas on paper, every course supports the development of writing skills. Since an important step towards effective writing includes understanding that it is a process of writing and of rewriting, faculty encourage students to use word processing for written assignments. Another objective for writing across the curriculum is to encourage students to take a professional attitude toward their work. Hence, faculty instruct students in learning and applying appropriate citation and format requirements for their areas of study. This component of the Core Curriculum is further supported by requiring all students to complete ENG 101-102.

**Oral Communication.** Effective oral communication is appropriately stressed in every course. Small classes provide faculty with an opportunity to engage students in oral discussions with particular emphasis on clarity of expression. Through small group discussions, presentations of oral reports, question/answer periods, students are given multiple opportunities to develop confidence in their speaking skills.



**Critical Reasoning.** One of the main components of the Core Curriculum is the integration of critical reasoning skills as a formal part of every course. Faculty members design their courses so that students are challenged with readings and assignments that require use of the higher cognitive components of application, synthesis, evaluation, etc. The College's spiraled curriculum builds on the foundation introductory courses, supporting the development of more advanced critical thinking skills as students progress through their program of study.

**Ethical Development.** Ethical Development is an integral part of the Core Curriculum. Building on the foundations laid in the required course, ETHS 101, Foundations of Ethical Development, students are further challenged to examine, refine, and broaden their own personal code of ethics through their academic coursework and the educational programming sponsored jointly by Academic Affairs and Student Services. The College provides opportunities for each student to participate in a variety of experiences, including service-learning projects, that further enhance the clarification of her personal values and social responsibility.

### **Quantitative Reasoning:**

**Mathematics.** The development of mathematical skills are an essential part of a sound education. Prior to graduation, all students must demonstrate competency in basic numerical operations and equations, as well as the ability to apply these skills in solving practical problems. The math competency exam is administered at scheduled times throughout the academic year. More advanced mathematical competencies are tailored to individual program requirements. Appropriate program courses integrate mathematical applications, emphasizing the ways in which quantitative analysis can help solve theoretical and practical problems.

**Science:** The College believes that it is essential for students to develop an awareness of the major ideas and methods in the physical or biological sciences, as well as the pressing scientific challenges facing the world today. The College recognizes that it is more difficult to integrate scientific principles, technologies, and applications into all courses than it is in most of the other general education areas. To this end, the College recommends that students in the associate degree programs take at least one science course if it is not included among their required courses. Students in the baccalaureate programs are required to take at least one science course.

**Information Literacy: Library Research and Computer Literacy:** Like writing across the curriculum, information literacy is taught



across the curriculum. Because libraries and computer technology have become so interrelated, the two College Centers along with the faculty work together to teach our students to be information literate. The skills of information literacy are essential for students' academic work at college and throughout their lives.

Information literacy is the ability to effectively identify the information need, and then access, manage, evaluate, and present the information available. It requires an integrated set of skills from both the computer and library domains involving the tools of information; i.e. monographs, periodicals, computers, indexes, etc., and the concepts necessary to choose appropriate search strategies, to analyze and evaluate the information obtained, to choose models for the manipulation of information, and to present the information in a germane manner.

All new students, are invited to participate in an orientation to the Library, including how to utilize its resources. Students are also required to complete two one-credit courses in computer applications that emphasize the skills of word-processing and data base management. More advance requirements in these areas are tailored to individual program needs.

**Aesthetics:** Understanding and recognizing one's own creative forces as well as those of others through the study of aesthetics is an inherent goal within the educational process at Lasell. Examples of such study, include: heightening of one's awareness to natural as well as manmade beauty, exploration of a variety of creative processes, exposure to the traditional fine arts as well as discovery of the vast number of forms in which design and the arts enter our daily lives, etc.

#### **Credit Courses:**

#### **Credits:**

ENG	101:	Writing I	3
ENG	102:	Writing II	3
ETHS	101:	Foundations of Ethical Development	1
PC	101:	Practical Computer Applications I	1
PC	102:	Practical Computer Applications II	<u>1</u>
			9

**Women's Health Education Program:** In addition to the courses listed under Core Curriculum, all students are required to complete the components of the College's Health Education Program. These requirements include a course entitled, Introduction to Women's Health Issues, and three units of activities. For more information, consult the course description section of the catalog.

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## ***GATE Program: First Semester***

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The GATE Program assists students in making a successful transition to college. Students in the program take the following structured course schedule as part of their first semester at the College:

- Writing I
- Writing Lab
- Math\*
- Introductory Psychology or Sociology\*\*
- Program Elective\*\*\*
- Practical Computer Applications I
- Applied Learning Skills
- Seminar on Success

\* Placement in a mathematics course is dependent on the results of the math assessment.

\*\* Students enrolled in the Travel & Tourism and Hotel Management Programs may substitute the Foreign Language requirement.

\*\*\* Elective(s) to be chosen from major field of study. Because of program requirements in PTA, students enrolled in this program may deviate slightly from the above course schedule.

Students in the GATE program will enroll in a lighter course schedule for their first semester, and will be required to make up the additional credits necessary for their degree in a subsequent semester or at summer school. All GATE students will work with their academic adviser to arrange to earn the credits necessary for graduation in their program of choice. Students who successfully complete the GATE Program may enroll in the regular course load required by their program for second semester.

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# ***Academic Support Services***

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## **Academic Computer Center**

The Academic Computer Center is a college-wide facility that provides direct instruction and support to the academic programs. The Computer Center consists of three labs: A Business Application Lab, a Writing Lab, and a Travel and Tourism Lab. Over 50 computers are available for student use. The Computer Center staff offers students courses and workshops to complete the computer literacy requirements. The Academic Computer Center is open six days a week plus five evenings. For specific times, students should check the hours posted at the Center.

## **The Learning Center**

The Learning Center's goal is to assist all students with any academic need. The Center provides students with free tutorial services in the areas of reading, writing, study skills, mathematics, science, and accounting. The Center is open 5 days a week plus 3 evenings. The Learning Center accepts students on a walk-in basis, and by appointment.

## **Library**

The Brennan Library staff assists students in making a successful transition from a high school to a college library. All students are given class instruction by the librarians on traditional library skills as well as specialized research skills using CD-ROM and on-line searching with computers.

There is also one-on-one help in using all of the library computer systems and understanding the search process. The librarians are available daily and during evening hours.

## **Academic Supports**

Students with low grade point averages or with insufficient credits for a semester will be reviewed by the Academic Review Committee at the end of each semester. This Committee may require or recommend that a student take advantage of one or more of the following options until she has improved her academic standing:

- Take a Reduced Course Load
- Enroll in Applied Learning Skills
- Select Scheduled Hours in the Learning Center
- Meet With Her Adviser on a Weekly Basis





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## ***Division of Arts and Sciences***

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# ART

Lasell's Art Program offers a flexible curriculum comprised of courses in art, the liberal arts, and free electives. Students may choose to concentrate in the fine arts, preparing them to transfer to a four-year program. Students may also select studio art courses from weaving, ceramics, jewelry, photography, graphic design and painting.

A minimum of 63 credits is required for graduation; graduates receive an Associate in Arts Degree in Fine Arts.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Principles of Design & Color	3	3-D Design	3
Principles of Drawing	3	Figure Drawing	3
Math*	3	Social Science Elective	3
Elective	3	Elective	3
Foundations of Ethical Development	1	Practical Computer Applications II	1
Practical Computer Applications I	<u>1</u>		<u>16</u>
	17		

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Art History I	3	Art History II	3
Humanities Elective**	3	Liberal Arts Electives	3
Liberal Arts Elective	3	Liberal Arts Elective	3
Liberal Arts Elective	3	Elective	3
Elective	<u>3</u>	Portfolio Preparation	<u>3</u>
	15		15

\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*Humanities elective must be selected in an area other than art.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

## EARLY CHILDHOOD EDUCATION

The Early Childhood Education Program offers a flexible curriculum for students who are interested in studying the development and care of young children in a variety of educational and childcare settings.

The Early Childhood Education Program provides the theoretical framework and program management training necessary for working with young children in childcare settings. Students combine coursework with extensive internship activities with young children. Graduates of this program are qualified as teachers in nursery school or daycare settings according to the requirements of the Massachusetts Office for Children. The associate degree curriculum serves as the foundation for Lasell's baccalaureate degree programs of study in Early Childhood Education.

Students in the Early Childhood Education Program observe children and participate as teacher assistants in the Lasell Child Study Centers. The nursery school program at Rockwell and the daycare program at The Barn serve as laboratory classrooms. These programs provide opportunities for students to gain practice in working with young children from birth to age five under the supervision of Lasell faculty and staff. Off-campus children's centers are also used for supervised field placements in the second year of study.

Graduates receive an associate in science degree.

# EARLY CHILDHOOD EDUCATION

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Science I or Math I*	3	Science II or Math II	3
Introductory Psychology	3	Child Development II	3
Child Development I	3	Orientation to ECE	3
Observation	1	Elective	3
Elective	3	Foundations of Ethical Development	1
Practical Computer Applications I	1	Practical Computer Applications II	1
	<u>17</u>		<u>17</u>

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Early Childhood Program Management	3	Supervised Field Placement Seminar	2
Supervised Practicum	1	Supervised Field Placement	4
Art and Music for Young Children	3	Contemporary Social Issues	3
American Civilization I	3	Children's Literature	3
The Exceptional Child	3	Math & Science for Young Children	3
Introductory Sociology	<u>3</u>		<u>15</u>
	16		

\*Placement in a mathematics course is dependent on the results of the math assessment.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.



## EARLY CHILDHOOD EDUCATION

### HUMAN DEVELOPMENT: THE PSYCHOSOCIAL DEVELOPMENT OF THE YOUNG CHILD

Three baccalaureate degree programs are offered to students who wish to combine their interest in the study of young children with a strong liberal arts curriculum: The Daycare Leadership Program, the N-3 Provisional Teaching Certificate Program, and the 1-6 Provisional Teaching Certificate Program. All of these programs offer students professional coursework and internships and a liberal arts study concentration in psychology and sociology. Graduates of either program will receive a Bachelor of Arts Degree in Human Development: The Psychosocial Development of the Young Child.

The **Daycare Leadership Program** focuses on the administration of daycare programs for children from birth to five years of age. The unique interdisciplinary curriculum combines early childhood courses and professional internship experiences with a business administration component of study. Upon completion of this program, students will have completed the required coursework for Massachusetts Office for Children qualifications as Daycare Director I and II. Graduates of this program will also be qualified as teachers of infants, toddlers, and preschool children.

The **N-3 and 1-6 Provisional Teaching Certificate Programs** are designed to prepare graduates as teachers of young children in a public school setting. The programs build on Lasell's two-year curriculum in Early Childhood Education which prepares students to teach children under age five. These baccalaureate degree programs extend that qualification by providing further study of teaching with a focus on children in kindergarten through grade six. Graduates of the programs will meet the Massachusetts Department of Education standards for provisional teachers of children N-3 or grades 1-6.

# EARLY CHILDHOOD EDUCATION

## HUMAN DEVELOPMENT: THE PSYCHOSOCIAL DEVELOPMENT OF THE YOUNG CHILD

### DAYCARE LEADERSHIP PROGRAM

#### JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Science or Math*	3	Sociology of Education	3
Psychology of Adjustment	3	Race and Ethnic Relations	3
Sociology of Family	3	Humanities Elective**	3
Research Methods in the Social Sciences	3	Organizational Behavior or Human Resource Management	3
Principles of Management	3	Contemporary Issues in Daycare	3
	<u>15</u>		<u>15</u>

#### SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Environments in Daycare	4	Daycare Leadership Internship	7
Working with Children with Special Needs	3	Internship Seminar	2
IDS Elective**	3	Daycare Program Administration	3
Elective	3	Small Business Management	3
Elective	3		
	<u>16</u>		<u>15</u>

### N-3 PROVISIONAL TEACHING CERTIFICATE PROGRAM

#### JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Science or Math*	3	Sociology of Education	3
Humanities Elective**	3	Race and Ethnic Relations	3
Liberal Arts Elective**	3	Psychology of Adjustment	3
Research Methods in the Social Sciences	3	Sociology of Family	3
IDS Elective**	3	Elective	3
		Field Experience in Elementary Education	1
	<u>15</u>		<u>16</u>

#### SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Prepracticum for K-3 Seminar	1	Practicum for K-3	12
Prepracticum for K-3 Math for Elementary School Children	2	Seminar in Methods and Materials for Teaching K-6	3
Science for Elementary School Children	3		
Language and Literacy	3		
Working with Children with Special Needs	3		
	<u>15</u>		<u>15</u>

# 1-6 PROVISIONAL TEACHING CERTIFICATE PROGRAM

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Science or Math*	3	Sociology of Education	3
Humanities Elective**	3	Race and Ethnic Relations	3
Liberal Arts Elective**	3	Psychology of Adjustment	3
Research Methods in the Social Sciences	3	Sociology of Family	3
IDS Elective**	3	Elective	3
		Field Experience in Elementary Education	<u>1</u>
	<u>15</u>		16

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Prepracticum for 1-6 Seminar	1	Practicum for 1-6	12
Prepracticum for 1-6	2	Seminar in Methods and Materials for Teaching K-6	3
Math for Elementary School Children	3		
Science for Elementary School Children	3		
Language and Literacy	3		
Working with Children with Special Needs	<u>3</u>		
	15		<u>15</u>

\*Students in the baccalaureate program must complete either two semesters of science and one of math or two semesters of math and one of science.

\*\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: ECE 101, ECE 102, ECE 103, ECE 106, ECE 201, ECE 201L, ECE 202, ECE 202L, ECE 203, ECE 204, ECE 206, ECE 211, HIST 123 or HIST 124, PSYC 101, SOC 101, and six credits of Math/Science Electives. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year will need to consult with the Program Director to determine the length of time needed to complete the baccalaureate degree.

# HUMAN SERVICES

The Human Services program offers the opportunity to explore a career working with, and for, people as direct service providers, advocates, planners, and community organizers. As many career paths in the service professions require degrees beyond the associate degree, this program has been structured to meet the needs of students intending to continue in the College's four-year program as well as providing the two-year graduate with the skills necessary for an entry-level position in the field of human services.

Students are introduced to social service theories and given the opportunity to apply their knowledge in a field placement. A wide variety of placements is available to students depending on their interests and abilities.

Graduates receive an Associate in Arts Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introduction to Human Services	3
Introductory Psychology	3	Psychology of Adjustment	3
Humanities Elective	3	Humanities Elective	3
Elective	3	Elective	3
Foundations of Ethical Development	1	Practical Computer Applications II	1
Practical Computer Applications I	<u>1</u>		<u>1</u>
	17		16

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Seminar: Theory & Practice of Human Services	3	Dynamics of Small Groups	3
Sociology of the Family	3	Abnormal Psychology	3
Human Biology or Principles of Biology I	3-4	Contemporary Social Issues: Social Problems	3
Elective	3	Humanities Elective	3
Human Services Internship I	<u>3</u>	Math/Science Elective*	3
	15-16		<u>15</u>

\*Placement in a mathematics course is dependent on the results of the math assessment.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.



# HUMAN SERVICES

The four-year program in Human Services builds on the two-year program which prepares students to work as direct service providers, advocates, planners, and community organizers. In addition the students will also be prepared to work as case managers, counselors, crisis clinicians or assistants in public or private agencies.

The four-year program focuses on the analytical and clinical skills necessary in the helping profession, while providing a broad base in the liberal arts. The elective choices give the student the opportunity to add breadth or depth to her professional preparation by choosing courses which are related to her career objectives. Internships, taken in conjunction with seminars, provide the opportunity for the student to gain valuable experience in the human services fields.

Graduates will receive a Bachelor of Science Degree.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Group Facilitation	3	American Civilization II	3
Introduction to Statistics	3	Race and Ethnic Relations	3
Research Methods in the Social Sciences	3	Clinical Methods	3
Liberal Arts Elective*	3	Empowerment in Your Community	3
Elective	<u>3</u>	Liberal Arts Elective*	<u>3</u>
	15		15

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Psychology of Personality	3	Senior Seminar: Integration and Application	3
Senior Seminar: Intervention Strategies	3	Human Services Internship III	4
Human Services Internship II	4	Liberal Arts Elective*	3
Principles of Economics/Micro or Macro	3	Elective	3
Elective	<u>3</u>	Elective	<u>3</u>
	16		16

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: HS 101, HS 215, HS 217, PSYC 101, PSYC 210, PSYC 218, PSYC 225, SOC 101, SOC 214, and SOC 221. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year should consult with the Program Director to determine the length of time needed to complete the baccalaureate degree.

# INTERIOR DESIGN

The two-year Interior Design Program as described in the following course sequence provides a strong professional skills component which could be augmented by business management electives for those interested in the management of the design process. Students prepare to enter either the residential or commercial design areas or to work as a corporate facilities planner, a furniture or textile showroom manager, or a sales representative.

Graduates of the Interior Design Program receive an Associate in Applied Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3	ID - The Design Process II	3
ID - The Design Process I	3	3-D Design	3
History of Interior Design	3	Technical Drawing	3
Principles of Drawing	3	Liberal Arts Elective	3
Practical Computer Applications I	1	Foundations of Ethical Development	1
		Practical Computer Applications II	1
	<hr/> 16		<hr/> 17

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Art History I	3	Art History II	3
Mercantile/Contract Interiors	3	Residential Interiors	3
Textiles, Lighting and Furniture	3	Career Development/Internship	3
Architectural Drawing	3	Introduction to Computer Graphics	3
Elective	3	Contract Administration	3
	<hr/> 15		<hr/> 15

\*Placement in a mathematics course is dependent on the results of the math assessment.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

An optional third-year program is available for students majoring in Interior Design. This design diploma option enhances students' preparation for successful N.C.I.D.Q. (National Council for Interior Design Qualification) testing and A.S.I.D. (American Society for Interior Designers) certification.

## THIRD YEAR PROGRAM

First Semester	Credits	Second Semester	Credits
DATA CADD I	4	DATA CADD II	4
Advanced Rendering	3	Residential: Special Applications	3
Codes and Specifications	3	Field Study: Architecture and Interiors	3
Commercial: Special Applications	3	Portfolio Preparation	3
Career Development/Internship	3	Professional Communications	3
	<hr/> 16		<hr/> 16

# LIBERAL ARTS

The Liberal Arts Program is structured to serve the student who values a comprehensive education and who plans to use her associate degree as a solid foundation in her pursuit of a baccalaureate degree. To that end, students are required to fulfill program requirements in the humanities, social sciences, the sciences and mathematics. This mandatory distribution of courses is complimented by elective opportunities that the student may use to further explore a variety of disciplines or to concentrate in a particular field in some depth. The choice of specific courses is made in close consultation with faculty advisers. A minimum of 63 total credits, 55 of which must be in liberal arts, are required in the Program.

To assist in course selection, the following definitions for the Program apply. 1) The humanities: liberal arts offerings in art communications, drama, English, foreign language, history, music, and philosophy. 2) The social sciences: liberal arts offerings in anthropology, communications, economics, geography, political science, psychology, and sociology. 3) The sciences and mathematics: liberal arts offerings in biology, chemistry, mathematics, and general science.

Upon completion of the program, students are qualified to continue in the College's four-year Interdisciplinary Studies program. Graduates receive an Associate in Arts Degree.

The general Liberal Arts Program is listed initially, followed by each of the concentrations within the Liberal Arts. The footnotes are the same for each of the programs and are listed after the last concentration.

## LIBERAL ARTS: GENERAL PROGRAM

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introductory Psychology	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Elective	3	Elective	3
Practical Computer Applications I	1	Foundations of Ethical Development	1
		Practical Computer Applications II	1
	<u>16-17</u>		<u>17-18</u>

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Art or Music Elective****	3	English Elective	3
English Elective	3	Liberal Arts Elective	3
Elective	3	Elective	3
	<u>15-16</u>		<u>15-16</u>

# LIBERAL ARTS: COMMUNICATIONS CONCENTRATION

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introductory Psychology	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Understanding Mass Media	3	Introduction to Human Communications	3
Practical Computer Applications I	1	Foundations of Ethical Development	1
		Practical Computer Applications II	1
	<u>16-17</u>		<u>17-18</u>

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Art or Music Elective****	3	English Elective	3
English Elective	3	Communications Elective†	3
Liberal Arts Elective	3	Elective	3
	<u>15-16</u>		<u>15-16</u>

†Elective should be selected from the following courses: BUS 207, BUS 209, COM 203, ENG 204, ENG 213, HIST/IDS 235, PSYC 218.

# LIBERAL ARTS: ECONOMICS CONCENTRATION

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introductory Psychology	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Principles of Economics - Micro	3	Principles of Economic - Macro	3
Practical Computer Applications I	1	Foundations of Ethical Development	1
		Practical Computer Applications II	1
	<u>16-17</u>		<u>17-18</u>

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Money and Banking	3	Economics or Business Elective	3
English Elective	3	English Elective	3
Art or Music Elective****	3	Liberal Arts Elective	3
	<u>15-16</u>		<u>15-16</u>



## LIBERAL ARTS: ENGLISH CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introductory Psychology	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Elective	3	Elective	3
Practical Computer Applications I	1	Foundations of Ethical Development	1
		Practical Computer Applications II	1
	<u>      </u>		<u>      </u>
	16-17		17-18

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Art or Music Elective****	3	Literature Elective	3
Literature Elective	3	Liberal Arts Elective	3
Elective	3	Elective	3
	<u>      </u>		<u>      </u>
	15-16		15-16

## LIBERAL ARTS: HISTORY CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introductory Psychology	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Western Civilization I	3	Western Civilization II	3
Practical Computer Applications I	1	Foundations of Ethical Development	1
		Practical Computer Applications II	1
	<u>      </u>		<u>      </u>
	16-17		17-18

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
American Civilization I	3	American Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Art or Music Elective****	3	English Elective	3
English Elective	3	Liberal Arts Elective	3
Elective	3	Elective	3
	<u>      </u>		<u>      </u>
	15-16		15-16

## LIBERAL ARTS: PSYCHOLOGY CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Psychology	3	Psychology of the Life Span	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Introductory Sociology	3	Elective	3
Practical Computer Applications I	1	Foundations of Ethical Development	1
		Practical Computer Applications II	1
	<hr/> 16-17		<hr/> 17-18

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Psychology of Adjustment	3	Abnormal Psychology	3
English Elective	3	English Elective	3
Art or Music Elective****	3	Elective	3
	<hr/> 15-16		<hr/> 15-16

## LIBERAL ARTS: SOCIOLOGY CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Sociology of the Family	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Elective	3	Introductory Psychology	3
Practical Computer Applications I	1	Foundations of Ethical Development	1
		Practical Computer Applications II	1
	<hr/> 16-17		<hr/> 17-18

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Sociology Elective	3	Contemporary Social Issues: Social Problems	3
English Elective	3	English Elective	3
Art or Music****	3	Elective	3
	<hr/> 15-16		<hr/> 15-16

\*Students must complete one full year of the same foreign language.

\*\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*\*Students who intend to continue in the Interdisciplinary Program should select a laboratory science as their science elective.

\*\*\*\*Art course must carry Liberal Arts Credit.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

## INTERDISCIPLINARY STUDIES

The four-year program in Interdisciplinary Studies is designed to provide its graduates with a broad-based foundation in the liberal arts, with concentrated study in the interdisciplinary areas of social science or humanities. Consistent with the Lasell Plan of Education, the program provides students with opportunities for "connected learning." Within each of the concentrations, students will have ongoing opportunities through their coursework to connect the theoretical concepts discussed in the classroom with practical application in the real world, culminating in actual field experience in their senior year.

The curriculum has been structured to provide students with:

- a. an historical perspective on how civilizations evolve;
- b. an increased awareness of global perspectives through the study of other cultures;
- c. an understanding of the methods that have been used to study human behavior and explain the political, economic, and social life of groups and individuals;
- d. an appreciation of the complexity and richness of the human experience through the study of literature, art, or music; and,
- e. an understanding of the methods and ideas of mathematics and science that have been used to explain the world around us.

Graduates receive a Bachelor of Arts Degree.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Concentration Electives*	9	Concentration Electives*	9
Liberal Arts Elective**	3	Liberal Arts Elective**	3
Elective	<u>3</u>	Elective	<u>3</u>
	15		15

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Field Experience	4	Seminar in Interdisciplinary Studies	3
Concentration Electives*	9	Concentration Electives*	9
Elective	<u>3</u>	Elective	<u>3</u>
	16		15

\*See the following pages for more detail on the requirements for each concentration.

\*\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-level courses.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: HIST 101-102, PSYC 101, SOC 101, and a minimum of six credits in each of the following areas: laboratory science, mathematics, and foreign language. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year should consult with the Program Director to determine the length of time needed to complete the baccalaureate.



## INTERDISCIPLINARY STUDIES: HUMANITIES CONCENTRATION

I. Candidates for the baccalaureate degree must complete the following courses:

ART 126	Principles of Design and Color	3
DRMA 101	Introduction to the Arts of the Theatre	3
ENG 340	Classics of World Literature	3
HIST 332	The Third World since World War II	3
PHIL 101	Introduction to Philosophy	3
IDS 400	Field Experience	4
IDS 420	Seminar in Interdisciplinary Studies	3
Subtotal		22 Credits

II. Candidates for the baccalaureate degree must complete a minimum of five courses from the following list, with at least three different areas represented:

ART 103-104	Art History I and II	6
ART/IDS 351	Asian Art	3
COM 101	Understanding the Mass Media	3
COM 103	Introduction to Human Communication	3
DRMA 310	Dramatic Literature of Third World Countries	3
ENG 201	English Literature: Selected Themes and Writers	3
ENG 205-206	American Literature I and II	6
ENG 213	Advanced Writing	3
ENG 217	Contemporary Literature	3
ENG 224	Film and Literature	3
ENG/IDS 311	Special Topics in Literature	3
ENG 340	Classics of World Literature	3
	Foreign Language	6
HIST 123-124	History of American Civilization I & II	6
HIST/IDS 231	Revolutions and Revolutionary Thought	3
HIST 325	The Intellectual Origins of Western Civilization	3
HIST 330	Europe and the World in the Age of Expansion	3
HUM 100	Introduction to Humanities	3
MUS 101-102	Music Appreciation I and II	6
MUS 201	Musical Comedy	3
MUS 203	Popular Music	3
PHIL 202	Aesthetics	3
PHIL 203	Existentialism	3
PHIL/IDS 204	Philosophies of Love	3
PHIL/IDS 352	Knowing and Reality: East and West	3
SCI/IDS 305	Revolutions in Science	3
Subtotal		15 Credits
III. Humanities Electives		6 Credits

Total Required

43 Credits\*

\*Of these 43 credits, 18 must be completed at the 300 level or higher and 15 must be completed at the 200 level or higher.

## INTERDISCIPLINARY STUDIES: SOCIAL SCIENCE CONCENTRATION

I. Candidates for the baccalaureate degree must complete the following courses:

ECON 201 or 202	Principles of Economics-Micro or Macro	3
GEO 220	World Geography	3
PSYC 212	Psychology of Life Span	3
PSYC/SOC 330	Research Methods in the Social Sciences	3
SOC 301	Race and Ethnic Relations	3
IDS 400	Field Experience	4
IDS 420	Seminar in Interdisciplinary Studies	3
Subtotal		22 Credits

II. Candidates for the baccalaureate degree must complete a minimum of five courses from the following list, with at least three different areas represented:

ANTH 101	Introduction to Anthropology	3
ANTH 210	Folklore	3
COM 101	Understanding the Mass Media	3
ECON 201 or 202	Principles of Economics-Micro or Macro	3
ECON 250	Money and Banking	3
ECON 301	International Trade and Finance	3
ECON 310	Economic Development: The Third World	3
POLS 101	American Government and the Political Order	3
POLS 108	Contemporary Issues in International Relations	3
POLS 202	Issues in Contemporary Political Thought	3
PSYC 202	Psychology of Personality	3
PSYC 210	Abnormal Psychology	3
POLS 320	Policy Making and the Political Process	3
PSYC 202	Psychology of Personality	3
PSYC 210	Abnormal Psychology	3
PSYC 225	Psychology of Adjustment	3
PSYC 301	Women and Addiction	3
SCI/IDS 302	Topics in Contemporary Science	3
SOC 214	Sociology of the Family	3
SOC 221	Contemporary Social Issues: Social Problems	3
SOC/IDS 230	Empowerment in Your Community	3
SOC/IDS 320	Social Psychology of Women	3
Subtotal		15 Credits

III. Social Science Electives

6 Credits

Total Required

43 Credits\*

\*Of these 43 credits, 18 must be completed at the 300 level or higher, and 15 must be completed at the 200 level or higher.

# OPEN STUDIES

The Open Studies curriculum combines a liberal arts education with the opportunity to develop interests in other fields of study. Under the direction of faculty advisers, students are able to formulate career goals and design a program of study tailored to their own goals.

The Open Studies program permits latitude in the choice of subjects. While the Open Studies program is built around a core of liberal arts electives, students may opt to take their free electives from other additional liberal arts courses or non-liberal arts electives. Students' programs must constitute a coherent and integrated plan of study, reflecting a sound and identifiable goal.

A student in Open Studies must elect a minimum of 36 semester hours of liberal arts courses. Liberal arts courses are so designated by an asterisk in the course description section of this catalog.

Upon completion of this program, students are eligible to continue in one of the college's four-year programs. However, students are advised to work closely with their faculty advisers to select appropriate courses to meet the anticipated requirements of the four-year programs.

Graduates receive an Associate in Arts Degree.

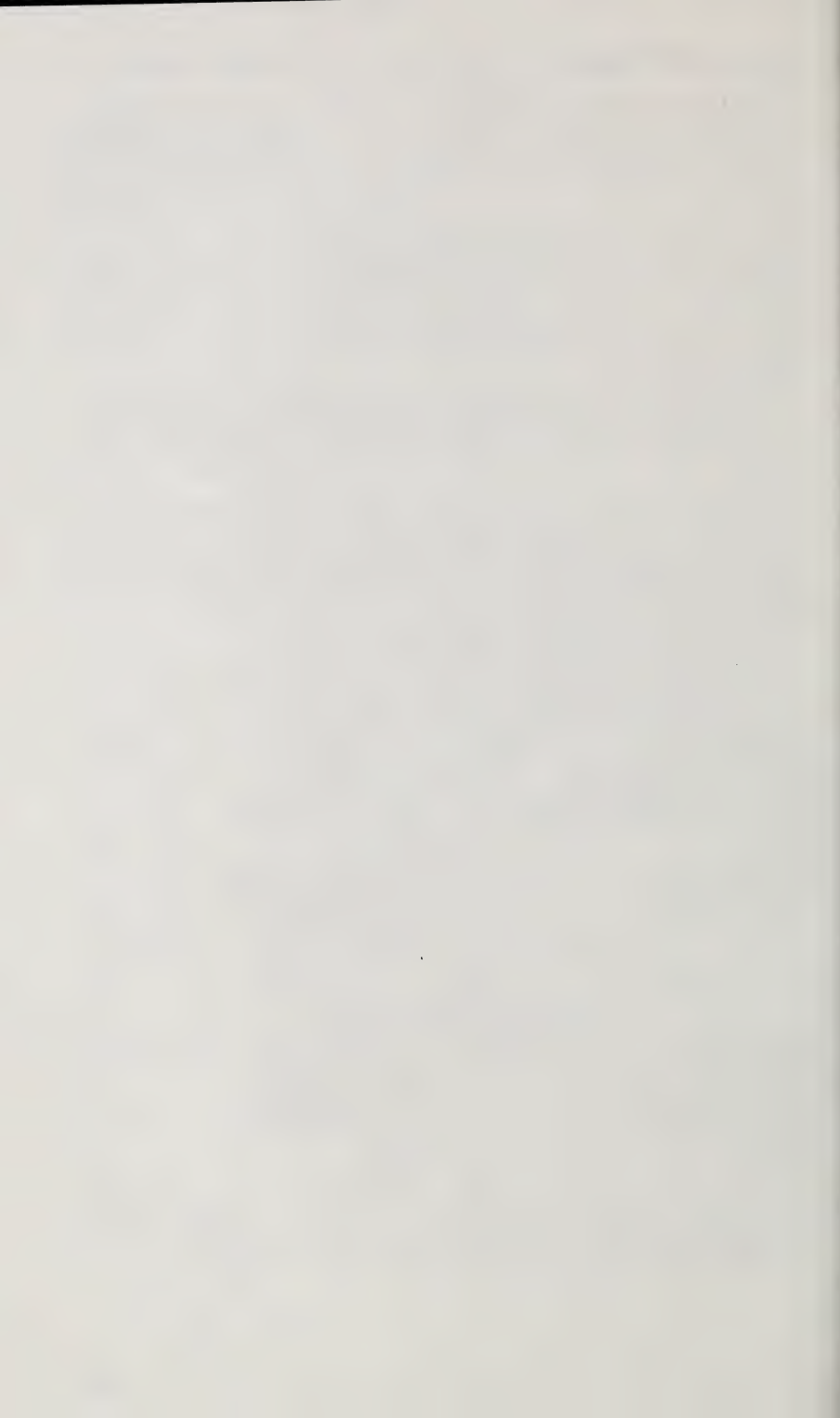
## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math or Science Elective	3	Liberal Arts Elective	3
Liberal Arts Elective	3	Liberal Arts Elective	3
Elective	3	Elective	3
Elective	3	Elective	3
Practical Computer Applications I	1	Foundations of Ethical Development	3
		Practical Computer Applications II	1
	<hr/> 16		<hr/> 17

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Liberal Arts Elective	3	Liberal Arts Elective	3
Liberal Arts Elective	3	Liberal Arts Elective	3
Liberal Arts Elective	3	Liberal Arts Elective	3
Elective	3	Elective	3
Elective	3		
	<hr/> 15		<hr/> 15

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.





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# ACCOUNTING

The Accounting program offers students a strong background in specialized accounting skills and exposure to the world of business in general. Students learn the various components of business organizations and the role of accounting within them. The emphasis is on practical accounting work such as the maintenance of financial records for a variety of types of business concerns, the preparation of federal tax returns for individuals and corporations, and the analyzing and interpreting of financial statements.

The Accounting Program is designed to prepare students for entry into the College's four-year Business Administration Program where they may choose to further concentrate in accounting. Students may also elect to start a career as a paraprofessional.

Graduates receive the Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Managerial Accounting	3
Introductory Psychology or Sociology	3	Legal Environment of Business	3
Principles of Management	3	Principles of Economics-Micro	3
Financial Accounting	3	Liberal Arts Elective	3
Practical Computer Applications I	1	Foundations of Ethical Development	1
		Practical Computer Applications II	1
	<hr/> 16-17		<hr/> 17

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Financial Management	3	Intermediate Accounting	3
Principles of Economics-Macro	3	Professional Communications	3
Business Elective	3	Statistics	3
Marketing	3	Federal Income Taxation	3
Law of Commercial Transactions	3	Career Development/Internship or Liberal Arts Elective	3
Practical Computer Applications III	1		
	<hr/> 16		<hr/> 15

\*Placement in a mathematics course is dependent on the results of the math assessment.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

# BUSINESS ADMINISTRATION

The four-year program in Business Administration is designed to provide students with a comprehensive background in business practices, utilizing an innovative approach that combines in-depth concentrations with practical experience. Students build on a general business foundation while pursuing advanced topics within a chosen concentration. These concentrations include: Accounting, Human Resource Management, International Business, Marketing, and Small Business Management. Students may also pursue individualized concentrations provided they receive prior approval from the Program Director. Students will have the opportunity to apply their knowledge in a variety of "connected learning" environments and facilities such as the Lasell Ad Agency, the Retail Management Training Center, as well as participate in a challenging internship.

Graduates will receive a Bachelor of Science Degree in Business Administration.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Financial Management	3	Introduction to Statistics	3
Calculus I	4	Organizational Behavior	3
Business Elective	3	Management Information Systems	3
Liberal Arts Elective*	3	Elective**	3
Elective**	3	Liberal Arts Elective*	3
		Internship Seminar	1
	16		16

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Human Resource Management	3	Management Seminar	3
Operations Management	3	Business Policy	3
Elective**	3	Liberal Arts Elective*	3
Business Elective	3	Liberal Arts Elective*	3
Internship***	4	Elective**	3
	16		15

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: ACC 101, ACC 102, BUS 107, BUS 207, BUS 215, ECON 201, ECON 202, ENG 204, PC 103, PHIL 100, and PSYC 101 or SOC 101.

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

\*\*Electives may be used to meet concentration requirements. Individualized concentrations may be designed with the approval of the Program Director.

\*\*\*Students who wish to begin their internship in the summer between their junior and senior year will be charged an additional stipend.

## ACCOUNTING CONCENTRATION:

Required Courses: ACC 225, ACC 228, ACC 301, and ACC 302.  
One elective must be selected from the following: ACC 303, ECON 250, MATH 206 or MATH 330.

# BUSINESS MANAGEMENT

The Business Management Program provides students with many options. The program provides opportunities for students to learn about specific disciplines and industries within business, complimented by strong foundations in both business and liberal arts. The program is designed to prepare students for entry into the four-year Business Administration program or to begin a variety of careers with business.

Graduates receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Math	3-4
Introductory Psychology/ Sociology	3	Marketing	3
Principles of Management	3	Liberal Arts Elective**	3
Liberal Arts Elective**	3	Liberal Arts Elective	3
Foundations of Ethical Development	1	Practical Computer Applications II	1
Practical Computer Applications I	<u>1</u>		<u>1</u>
	17-18		16-17

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Legal Environment of Business	3	Professional Communications	3
Principles of Economics - Micro	3	Principles of Economics - Macro	3
Business Elective	3	Managerial Accounting	3
Financial Accounting	3	Liberal Arts Elective or Career Development/Internship	3
Liberal Arts Elective	3	Business Elective	3
Practical Computer Applications III	<u>1</u>		<u>1</u>
	16		15

\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*Courses chosen for these electives must be taken from within the same discipline of Humanities or Science.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.



# BUSINESS ADMINISTRATION

The four-year program in Business Administration is designed to provide students with a comprehensive background in business practices, utilizing an innovative approach that combines in-depth concentrations with practical experience. Students build on a general business foundation while pursuing advanced topics within a chosen concentration. These concentrations include: Accounting, Human Resource Management, International Business, Marketing, and Small Business Management. Students may also pursue individualized concentrations provided they receive prior approval from the Program Director. Students will have the opportunity to apply their knowledge in a variety of “connected learning” environments and facilities such as the Lasell Ad Agency, the Retail Management Training Center, as well as participate in a challenging internship.

Concentrations within the four-year Business Administration program are listed on the next page.

Graduates receive a Bachelor of Science Degree in Business Administration.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Financial Management	3	Introduction to Statistics	3
Calculus I	4	Organizational Behavior	3
Business Elective	3	Management Information Systems	3
Liberal Arts Elective*	3	Elective**	3
Elective**	3	Liberal Arts Elective*	3
		Internship Seminar	1
	16		16

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Human Resource Management	3	Management Seminar	3
Operations Management	3	Business Policy	3
Elective**	3	Liberal Arts Elective*	3
Business Elective	3	Liberal Arts Elective*	3
Internship***	4	Elective**	3
	16		15

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: ACC 101, ACC 102, BUS 107, BUS 207, BUS 215, ECON 201, ECON 202, ENG 204, PC 103, PHIL 100, and PSYC 101 or SOC 101.

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

\*\*Electives may be used to meet concentration requirements. Individualized concentrations may be designed with the approval of the Program Director. Each of these concentrations is further described by listing the required courses and a pool of electives.

\*\*\*Students who wish to begin their internship in the summer between their junior and senior year will be charged part-time tuition fees.

## **BUSINESS ADMINISTRATION CONCENTRATIONS**

### **ACCOUNTING CONCENTRATION**

Required Courses: ACC 225, ACC 228, ACC 301, and ACC 302.  
One elective must be selected from the following: ACC 303, ECON 250, MATH 206 or MATH 330.

### **HUMAN RESOURCE MANAGEMENT CONCENTRATION**

Required Courses: PSYC 212, PSYC 218, and SOC 301. Two electives must be selected from the following courses with at least one from the 300 level: BUS 308, BUS 312, HS 319, PSYC 202, PSYC 225, PSYC 301, PSYC 302, or SOC 302.

### **INTERNATIONAL BUSINESS CONCENTRATION**

Required Courses: BUS 315, ECON 301, POLS 208, and one year of a foreign language. One elective must be selected from the following: ECON 250, ECON 310, HIST 330, HIST 332 or IDS 321.

### **MARKETING CONCENTRATION**

Required Courses: BUS 206, BUS 209, BUS 320. Two electives must be selected from the following courses with at least one from the 300-level: BUS 319, BUS 332, BUS 335, ENG 213, FASH 201, FASH 211, or FASH 212.

### **SMALL BUSINESS CONCENTRATION**

Required Courses: ACC 228, BUS 230, IDS 341, and two electives which must be approved by the Program Director.

## FASHION: DESIGN/PRODUCTION AND RETAIL MERCHANDISING

The Fashion Programs offer a flexible curriculum for students who are interested in studying fashion/retail merchandising and fashion design/production in a variety of fashion, retail, and design settings. After completing the freshman year, students may select one of two sophomore year options: Design/Production or Merchandising.

The Fashion Design/Production option combines the conceptual and practical skills of design and business with a hands-on approach. The program includes a solid foundation of business courses as well as a wide array of design and liberal arts selections to assist the student in developing creative abilities and professional skills. Basic courses in fashion illustration and fashion design are supplemented with courses in color and design, drawing, textiles, and fashion history.

The Fashion/Retail Merchandising option focuses on a specialized area within the retail industry, concentrating on the areas of style, fashion, and merchandising. Specific courses that accent fashion, textiles, color and design prepare students for positions in the fashion industry. The program includes a solid foundation of business courses, as well as a wide array of liberal arts selections.

Through Lasell's "connected learning" philosophy, students from both options will have on-going opportunities to apply the theoretical concepts of the program by working within the industry. Students in the design/production option will work with area designers in their salons, as well as in our Clothing Construction Laboratory. Students in the merchandising option will work with area retailers. Students from both options will participate in the creation of displays for the Fashion Window.

The second year of both options provides for an internship. In the design option, internship placement is incorporated into the career development course. Internship placements are arranged through the Program Director and the fashion design staff. Placements will focus on the Boston design community but other placements will be available in most major fashion markets. In the merchandising option, placements are incorporated into the Contemporary Issues course. Internship placements are arranged through the Program Director's office. Placements are available in most major fashion markets in a variety of work environments.

Upon completion of the design/production program, students are prepared to pursue entry-level positions in the design field or to continue in the College's four-year Fashion Design & Production Concentration.

Upon completion of the merchandising program, students are prepared to pursue entry-level management positions or to continue in the College's four-year Fashion & Retail Merchandising Program.

Graduates of both options receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Financial Accounting	3
Principles of Design and Color	3	Textiles	3
Principles of Management	3	Introductory Psychology or Sociology	3
Introduction to Fashion Merchandising	3	Program Elective**	3
Foundations of Ethical Development	1	Practical Computer Applications II	1
Practical Computer Applications I	<u>1</u>		<u>16</u>
	17-18		

## SOPHOMORE YEAR

### *Fashion Design/Production Option*

First Semester	Credits	Second Semester	Credits
Principles of Advertising or Marketing	3	Retail Management	3
Fashion Illustration I	3	Fashion Illustration II	3
Fashion Design I	3	Fashion Design II	3
Mathematics for Decision-Making	3	Principles of Buying	3
Fashion History	3	Career/Development/Internship	3
Practical Computer Applications III	<u>1</u>		<u>15</u>
	16		

## SOPHOMORE YEAR

### *Fashion Merchandising Option*

First Semester	Credits	Second Semester	Credits
Marketing	3	Retail Management	3
Principles of Economics-Micro	3	Professional Communications	3
Sales Principles	3	Principles of Advertising	3
Mathematics for Decision - Making	3	Principles of Buying	3
Contemporary Issues in Fashion/Internship	3	Liberal Arts Elective	3
Practical Computer Applications III	<u>1</u>		<u>15</u>
	16		

\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*Students planning to pursue the design/production option are required to take ART 120 or ART 122; students planning to pursue the fashion merchandising option are required to take a Liberal Arts elective.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.



# FASHION AND RETAIL MERCHANDISING

The goal of the Fashion and Retail Merchandising four-year program is to continue to integrate the combination of the professional and liberal arts studies offered in the associate programs. The two-year programs in Fashion Design/Production, Fashion Merchandising, and Retail Management provide the necessary foundations and requirements for students entering the baccalaureate program. The four-year program is structured to allow a student to concentrate in either fashion design/production or fashion/retail merchandising.

**Fashion Design & Production Concentration:** The junior and senior years will provide the students with more intensive course work as well as a more demanding two-year internship. In addition, the students are required to develop a professional portfolio. Advanced courses in pattern design, clothing construction, tailoring, draping and CAD/CAM prepare students for such positions in the fashion industry as apprentice designer, stylist, fashion coordinator and production assistant.

A professional advisory committee reviews the curriculum, recommends innovations, and identifies career directions. The program culminates in a comprehensive examination and professional evaluation of the student's original designs.

**Fashion and Retail Merchandising Concentration:** The junior and senior years provide the student with more intensive course work as well as more demanding and advanced internship experience. These experiences prepare graduates for immediate entry into corporate training programs and provide them with a competitive edge in the marketplace.

The program, oriented toward the decision-making tasks that face women in middle and upper-level management positions, focuses on how to plan strategically, organize for profitability, and control operations. The program also offers advanced liberal arts courses that will enable the students to receive more in-depth understanding and appreciation of the world beyond business while they grow as individuals.

Graduates of both concentrations receive a Bachelor of Science Degree.

## JUNIOR YEAR

### *Fashion Design/Production Concentration*

First Semester	Credits	Second Semester	Credits
Visual Merchandising	3	Fashion Promotion	3
Flat Pattern Design I	3	Flat Pattern Design II	3
Basic Clothing Construction	3	Draping	3
Introduction to Statistics	3	Liberal Arts Elective*	3
Liberal Arts Elective*	3	Internship Field Assignment I	3
Internship Overview/Career Development	1	Portfolio Development I	1
	<u>16</u>		<u>16</u>

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
CAD/CAM Apparel Design I	3	CAD/CAM Apparel Design II	3
Tailoring	4	Fashion & Society	3
Liberal Arts Elective*	3	Liberal Arts Elective*	3
Liberal Arts Elective*	3	Liberal Arts Elective*	3
Internship Field Assignment II	3	Internship Field Assignment III	3
Portfolio Development II	1	Portfolio Development/Presentation III	1
	<u>17</u>		<u>16</u>

## JUNIOR YEAR

### *Fashion and Retail Merchandising Concentration*

First Semester	Credits	Second Semester	Credits
Visual Merchandising	3	Fashion Promotion	3
Principles of Economics-Macro	3	Liberal Arts Elective*	3
Introduction to Statistics	3	Liberal Arts Elective*	3
Business Elective	3	Liberal Arts Elective*	3
Retail Operations/Analysis	3	Business Elective	3
Dynamics of Textiles and Apparel	1	Strategic Fashion Development	1
	<u>16</u>		<u>16</u>

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Internship Seminar	6	Human Resource Management	3
Internship Field Assignment	9	Interior Display and Design	3
		Fashion and Society	3
		Liberal Arts Elective*	3
		Liberal Arts Elective*	3
		Research: The Manufacturing of Fashion	1
	<u>15</u>		<u>16</u>

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to graduation. For students in the fashion design/production concentration, these foundation courses include: ACC 101, ART 126, ART 120 or ART 122, BUS 107, BUS 207 or BUS 209, FASH 101, FASH 201, FASH 210, FASH 211, FASD 215, FASD 216, FASD 220, FASD 221, FASD 245, and PC 103. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year should consult with the Program Director to determine the length of time needed to complete the baccalaureate degree.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to graduation. For students in the fashion and retail merchandising concentration, these foundation courses include: ACC 101, ACC 102, ART 126, BUS 107, BUS 209, BUS 215, FASH 101, FASH 201, FASH 210, FASH 211, FASH 213, MATH 204, and PC 103. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year should consult with the Program Director to determine the length of time needed to complete the baccalaureate degree.

Graduates receive a Bachelor of Science Degree.

# HOTEL MANAGEMENT

The Hotel Management program prepares students to enter the rapidly expanding hospitality industry. Graduates of the program have the training necessary to pursue careers with hotels, resorts, food service operations, and other related hospitality service companies.

The program combines a solid liberal arts background with foundation courses in business, and relevant specific skills training in hotel operations. The Lasell Inn, a student-operated, on-site facility, provides first-hand experience in hospitality.

A fourth semester internship is incorporated into the career development course. Program faculty place students with major hotels, resorts, and other travel companies to provide practical work experience and an opportunity to enhance the knowledge and skills learned in the classroom.

Graduates receive an associate in science degree. They also have the option to continue their studies at Lasell and earn a Bachelor of Science degree in Hotel and Travel/Tourism Administration.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Foreign Language **	3
Foreign Language **	3	Introductory Psychology/	
Principles of Management	3	Sociology	3
Front Office Operations	3	Financial Accounting	3
Foundations of Ethical Development <sup>1</sup>		Introduction to Food &	
Practical Computer		Beverage Management	3
Applications I	1	Practical Computer	
		Applications II	<u>1</u>
	17-18		16

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Marketing	3	Professional Communications	3
Food and Beverage Cost Control	3	Principles of Economics-Micro	3
Facilities Design and Planning	3	Convention Sales & Group	
Business Elective**	3	Planning	3
Liberal Arts Elective	3	Business Elective	3
Practical Computer		Career Development/Internship	3
Applications III	<u>1</u>		<u>15</u>
	16		

\*Placement in a mathematics course is dependent on the results of the math assessment - Business Math or other.

\*\*Students must complete one full year of the same foreign language.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.



# HOTEL AND TRAVEL/TOURISM ADMINISTRATION

The bachelor's program in Hotel and Travel/Tourism Administration is designed to provide students with an integrated understanding of the hospitality and travel/tourism industries. The program is structured to accept students from either a hotel or travel/tourism program.

Our mission at Lasell is to provide an educational experience which includes both theory and practical applications. Inside the classroom this program offers a variety of specialized upper level hotel, travel and business classes which focus on operational issues, personnel management, law, finance, and a senior seminar on the changing service economy.

Connected learning is also an important component in this program. Students are actively involved in the management of our on-site facilities — The Lasell Inn and Lasell College Travel. Students complete a supervised summer internship between their junior and senior year. Program faculty help students coordinate their internships at a major hotel, resort or travel oriented company.

Graduates receive a Bachelor of Science Degree.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Managerial Accounting	3	Introduction to Statistics	3
Economics – Macro	3	Organizational Behavior	3
Liberal Arts Elective*	3	International Business	3
HTA Elective	3	Business Elective	3
Elective	3	Liberal Arts Elective *	3
		Internship Preparation Seminar	<u>1</u>
	<u>15</u>		16

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Finance for the Hospitality Industry	3	Human Resource Management	3
Business and Hospitality Law	3	Seminar on Hospitality	3
Marketing Elective**	3	Business Policy	3
Business Elective	3	Business Elective	3
Internship	<u>4</u>	Liberal Arts Elective*	<u>3</u>
	16		15

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper division level courses.

\*\*Students must select from one of the following marketing courses: BUS 319, BUS 320, or BUS 332.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: ACC 101, BUS 107, BUS 207, ECON 201, ENG 204, HTA 118, HTA 122, HTA 218, PC 103, and a full year of foreign language. In addition, students must select a concentration in either Hotel Management or Travel/Tourism Management and complete the designated courses: Hotel Management Concentration: GEO 220, HTA 111, HTA 223, HTA 224. Travel/Tourism Concentration: HTA 120, HTA 219, HTA 222, HTA 227, HTA 228. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year should consult with the Program Director to determine the length of time needed to complete the baccalaureate degree.

# MARKETING

The Marketing Program provides students with a strong background in business while allowing students to concentrate in those areas that fall within marketing. Students will have the opportunity to practice their marketing skills in one of the College's on-site "connected learning" facilities, such as the Lasell Ad Agency, or through an optional internship. This program is designed to prepare students for entry into the College's four-year Business Administration Program or to start their career in a variety of entry-level positions.

Students receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Business Elective	3
Introductory Psychology or Sociology	3	Principles of Advertising	3
Principles of Management	3	Elective	3
Marketing	3	Liberal Arts Elective	3
Practical Computer Applications I	<u>1</u>	Foundations of Ethical Development <sup>1</sup>	1
	16-17	Practical Computer Applications II	<u>1</u>
			17

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Principles of Economics - Micro	3	Principles of Economics - Macro	3
Financial Accounting	3	Introduction to Statistics	3
Elective**	3	Managerial Accounting	3
Sales Principles	3	Professional Communications	3
Liberal Arts Elective	3	Career Development/Internship or Liberal Arts Elective	3
Practical Computer Applications III	<u>1</u>		
	16		<u>15</u>

\*Placement in a mathematics course is dependent on the results of the Math Assessment.  
Elective must be selected from one of the following: BUS 230, FASH 101, FASH 201, FASH 211, or FASH 212.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

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## BUSINESS ADMINISTRATION

The four-year program in Business Administration is designed to provide students with a comprehensive background in business practices, utilizing an innovative approach that combines in-depth concentrations with practical experience. Students build on a general business foundation while pursuing advanced topics within a chosen concentration. These concentrations include: Accounting, Human Resource Management, International Business, Marketing, and Small Business Management. Students may also pursue individualized concentrations provided they receive prior approval from the Program Director. Students will have the opportunity to apply their knowledge in a variety of "connected learning" environments and facilities such as the Lasell Ad Agency, the Retail Management Training Center, as well as participate in a challenging internship.

Graduates will receive a Bachelor of Science Degree in Business Administration.



## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Financial Management	3	Introduction to Statistics	3
Calculus I	4	Organizational Behavior	3
Business Elective	3	Management Information Systems	3
Liberal Arts Elective*	3	Elective**	3
Elective**	3	Liberal Arts Elective*	3
		Internship Seminar	<u>1</u>
	<u>16</u>		16

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Management Seminar	3	Human Resource Management	3
Operations Management	3	Business Policy	3
Elective**	3	Liberal Arts Elective*	3
Business Elective	3	Liberal Arts Elective*	3
Internship***	<u>4</u>	Elective**	<u>3</u>
	16		15

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: ACC 101, ACC 102, BUS 107, BUS 207, BUS 215, ECON 201, ECON 202, ENG 204, PC 103, PHIL 100, and PSYC 101 or SOC 101.

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

\*\*Elective may be used to meet concentration requirements. Individualized concentrations may be designed with the approval of the Program Director.

\*\*\*Students who wish to begin their internship in the summer between their junior and senior year will be charged an additional stipend.

## MARKETING CONCENTRATION

Required Courses: BUS 206, BUS 209, BUS 320. Two electives must be selected from the following courses with at least one from the 300-level: BUS 319, BUS 332, BUS 335, ENG 213, FASH 201, FASH 211, or FASH 212.

# RETAIL MANAGEMENT

The primary goal of the Retail Management program is to provide students with a solid and functional understanding of the major divisions of operation and responsibility within the field of retailing. This program focuses on the generic operations of a small business, including courses in accounting, business law, management, and computer applications. A solid foundation of liberal arts courses provides students with a broader understanding of people and cultures to assist them in developing the critical thinking and interpersonal skills necessary for working with others.

Through Lasell's "connected learning" philosophy, students have immediate opportunities to apply the theoretical concepts of the program in our on-site Retail Management Training Center.

A third semester internship placement is incorporated into the contemporary issues course. Internship placements are arranged through the Program Director, who through continued contact with top professionals in the field provides students with choices of placement in major retail settings.

Upon completion of the program, students are prepared to pursue entry-level management positions or to continue in the College's four-year Fashion and Retail Merchandising program.

Graduates receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Retail Management	3
Introductory Psychology or Sociology	3	Managerial Accounting	3
Principles of Management	3	Business Elective	3
Financial Accounting	3	Liberal Arts Elective	3
Practical Computer Applications I	<u>1</u>	Foundations of Ethical Development	1
	16-17	Practical Computer Applications II	<u>1</u>
			17

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Principles of Economics-Micro	3	Professional Communications	3
Sales Principles	3	Liberal Arts Elective	3
Mathematics for Decision-Making	3	Advertising	3
Marketing	3	Business Elective	3
Contemporary Issues in Fashion/Internship	3	Principles of Buying	3
Practical Computer Applications III	<u>1</u>		
	16		<u>15</u>

\*Placement in a mathematics course is dependent on the results of the math assessment.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

# FASHION AND RETAIL MERCHANDISING

The goal of the Fashion and Retail Merchandising four-year program is to continue to integrate the combination of the professional and liberal arts studies offered in the associate programs. The two-year programs in Fashion Design/Production, Fashion Merchandising, and Retail Management provide the necessary foundations and requirements for students entering the baccalaureate program. The four-year program is structured to allow a student to concentrate in either fashion design/production or fashion/retail merchandising.

**Fashion Design & Production Concentration:** The junior and senior years provide the students with more intensive course work as well as a demanding two-year internship. In addition, the students are required to develop a professional portfolio. Advanced courses in pattern design, clothing construction, tailoring, draping and CAD/CAM prepare students for such positions in the fashion industry as apprentice designer, stylist, fashion coordinator and production assistant.

A professional advisory committee reviews the curriculum, recommends innovations, and identifies career directions. The program culminates in a comprehensive examination and professional evaluation of the student's original designs.

**Fashion and Retail Merchandising Concentration:** The junior and senior years provide the student with more intensive course work as well as more demanding and advanced internship experience. These experiences prepare graduates for immediate entry into corporate training programs and provide them with a competitive edge in the marketplace.

The program, oriented toward the decision-making tasks that face women in middle and upper-level management positions, focuses on how to plan strategically, organize for profitability, and control operations. The program also offers advanced liberal arts courses that will enable the students to receive more in-depth understanding and appreciation of the world beyond business while they grow as individuals.

Graduates of both concentrations receive a Bachelor of Science Degree.

## JUNIOR YEAR

### *Fashion and Retail Merchandising Concentration*

First Semester	Credits	Second Semester	Credits
Visual Merchandising	3	Fashion Promotion	3
Principles of		Liberal Arts Elective*	3
Economics-Macro	3	Liberal Arts Elective*	3
Introduction to Statistics	3	Liberal Arts Elective*	3
Business Elective	3	Business Elective	3
Retail Operations/Analysis	3	Strategic Fashion Development	1
Dynamics of Textiles and Apparel	<u>1</u>		<u>16</u>
	16		16

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Internship Seminar	6	Human Resource	
Internship Field		Management	3
Assignment	9	Interior Display and Design	3
		Fashion and Society	3
		Liberal Arts Elective*	3
		Liberal Arts Elective*	3
		Research: The Manufacturing of	
	<u>15</u>	Fashion	<u>1</u>
	15		16

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level course.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to graduation. For students in the fashion and retail merchandising concentration, these foundation courses include: ACC 101, ACC 102, ART 126, BUS 107, BUS 209, BUS 215, FASH 101, FASH 201, FASH 210, FASH 211, FASH 213, MATH 204, and PC 103. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year should consult with the Program Director to determine the length of time needed to complete the baccalaureate degree.



# SMALL BUSINESS MANAGEMENT

The Small Business Management Program introduces students to the concept of entrepreneurship and provides them with the skills essential to the operations of a small business. These skills will help prepare students to operate their own ventures as well as manage smaller departments within a larger organization. Students may choose to continue in the College's four-year Business Administration Program.

Graduates will receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Principles of Advertising	3
Principles of Management	3	Legal Environment of Business	3
Marketing	3	Financial Accounting	3
Introductory Psychology or Sociology	3	Liberal Arts Elective	3
Practical Computer Applications I	<u>1</u>	Foundations of Ethical Development	1
	16-17	Practical Computer Applications II	<u>1</u>
			17

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Principles of Economics-Micro	3	Federal Income Taxation	3
Sales Principles	3	Small Business Management	3
Business Transactions	3	Career Development/Internship	3
Liberal Arts Elective	3	Elective**	3
Elective**	3	Liberal Arts Elective	3
Practical Computer Applications III	<u>1</u>		
	16		<u>15</u>

\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*Selection of electives must meet with the approval of the Program Director.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

## TRAVEL AND TOURISM MANAGEMENT

The Travel and Tourism Management program offers students the background necessary to enter the rapidly growing travel industry.

Program requirements combine liberal arts and industry-specific courses to provide general business management skills and a solid background for a career in the travel and tourism field. With such a foundation students may choose to enter the job market upon graduation in such industries as the airlines, meeting and incentive planning, visitor and convention bureaus, cruise companies and travel agencies. Lasell College Travel, an on-site facility, provides the opportunity for first-hand experience in travel agency operations, client services and group travel planning.

A fourth semester internship is required of all students as part of the career development course. Program faculty arrange placement in a work environment that will enable students to apply classroom knowledge to actual work experience.

Upon completion of the program, students are prepared to pursue entry-level management positions or to continue in the College's four year Hotel and Travel/Tourism Administration program.

Graduates receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3	Financial Accounting	3
Foreign Language**	3	Reservation Systems	3
Principles of Management	3	World Since 1500	3
Introduction to Travel/ Tourism	3	Foreign Language**	3
Foundations of Ethical Development	1	Practical Computer Applications II	1
Practical Computer Applications I	<u>1</u>		
	17		<u>16</u>

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Fares & Ticketing	3	Principles of Economics-Micro	3
Introductory Psychology/ Sociology	3	Professional Communications	3
Travel Geography - Western Hemisphere	3	Travel Geography - Eastern Hemisphere	3
Marketing	3	Travel Industry Procedures	3
Elective	3	Career Development/Internship	3
Practical Computer Applications III	<u>1</u>		
	16		<u>15</u>

\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*Students must complete one full year of the same foreign language.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

## **HOTEL AND TRAVEL/TOURISM ADMINISTRATION**

The bachelor's program in Hotel and Travel/Tourism Administration is designed to provide students with an integrated understanding of the hospitality and travel/tourism industries. The program is structured to accept students from either a hotel or travel/tourism program.

Our mission at Lasell is to provide an educational experience which includes both theory and practical applications. Inside the classroom this program offers a variety of specialized upper level hotel, travel and business classes which focus on operational issues, personnel management, law, finance, and a senior seminar on the changing service economy.

Connected learning is also an important component in this program. Students are actively involved in the management of our on-site facilities — The Lasell Inn and Lasell College Travel. Students complete a supervised summer internship between their junior and senior year. Program faculty help students coordinate their internships at a major hotel, resort or travel oriented company.

Graduates receive a Bachelor of Science Degree.



## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Managerial Accounting	3	Introduction to Statistics	3
Economics – Macro	3	Organizational Behavior	3
Liberal Arts Elective*	3	International Business	3
HTA Elective	3	Business Elective	3
Elective	3	Liberal Arts Elective*	3
		Internship Preparation Seminar	1
	<u>15</u>		<u>16</u>

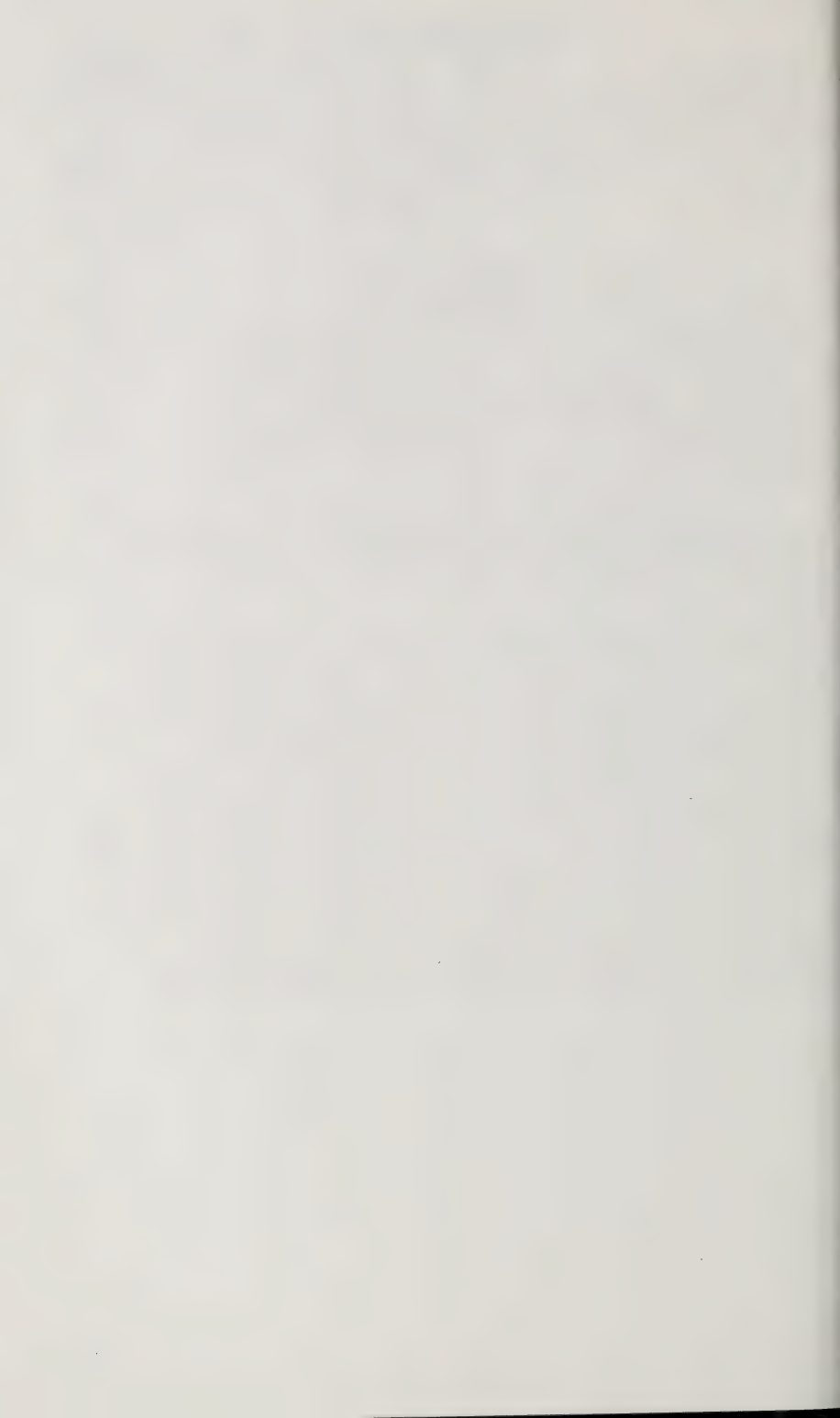
## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Finance for the		Human Resource Management	3
Hospitality Industry	3	Seminar on Hospitality	3
Business and Hospitality Law	3	Business Policy	3
Marketing Elective**	3	Business Elective	3
Business Elective	3	Liberal Arts Elective*	3
Internship	<u>4</u>		
	16		<u>15</u>

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper division level courses.

\*\*Students must select from one of the following marketing courses: BUS 319, BUS 320, or BUS 332.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: ACC 101, BUS 107, BUS 207, ECON 201, ENG 204, HTA 118, HTA 122, HTA 218, PC 103, and a full year of foreign language. In addition, students must select a concentration in either Hotel Management or Travel/Tourism Management and complete the designated courses: Hotel Management Concentration: GEO 220, HTA 111, HTA 223, HTA 224. Travel/Tourism Concentration: HTA 120, HTA 219, HTA 222, HTA 227, HTA 228. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year should consult with the Program Director to determine the length of time needed to complete the baccalaureate degree.



## **PROGRAMS OF STUDY**

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## EXERCISE PHYSIOLOGY

Exercise Physiologists are specialists in the areas of health, fitness, and conditioning. The field of Exercise Physiology prepares graduates to work in a variety of settings dedicated to fitness development; e.g., health clubs, corporate fitness centers, cardiac rehabilitation programs, industrial rehabilitation programs, sports medicine clinics, universities and research institutes.

The four-year program provides students with a broad-base liberal arts foundation, including an in-depth scientific understanding of how the human body functions and how the human body responds to physical activity. Coursework focuses on the study of the cardiovascular system, musculoskeletal system, human metabolism, conditioning and strengthening. Students will practice techniques and procedures in our own exercise physiology laboratory.

The final semester culminates in exciting capstone courses that offer students the opportunity to specialize in areas of interest through guided independent research and program planning and evaluations. The program provides "connected learning" opportunities through its clinical seminar course. Arrangements will be made for students to intern at exercise physiology sites, providing them with the opportunity to gain further knowledge in one of the many areas of exercise physiology. Students will be able to apply classroom and laboratory knowledge to real work settings.

On completion of the program, students will be eligible to take one of the exams leading to certification from the American College of Sports Medicine. Students will also be prepared to pursue graduate study and to seek additional certifications. This course of study also fulfills most of the prerequisites required for applying to a Master's Degree Program in Physical Therapy. Students should refer to the graduate program of their choice for specific requirements.

Graduates receive a Bachelor of Science Degree in Exercise Physiology.\*

Because of the interrelated nature of Physical Therapy and Exercise Physiology, Lasell has designed a second option that enables students to complete both degree programs. The combined program requires approximately four and one-half years of study. In addition to all of the options described in the four-year Exercise Physiology program, graduates are eligible for licensure as Physical Therapist Assistants. Through a well-designed curriculum plan, students have multiple opportunities to develop their skills in clinical settings.

Graduates of this option receive an Associate in Science degree in Physical Therapist Assistant and a Bachelor of Science degree in Exercise Physiology\*.



Since many physical therapist assistants seek to further their education in a related area after working for several years, the College has designed a third option for PTAs and students with prior college coursework in science or health-related areas.

Graduates receive a Bachelor of Science degree in Exercise Physiology.\*

Specific requirements for admission into any one of the three options include: successful (C or better) completion of two years of high school math (preferably algebra and geometry) and one year of lab science, preferably biology. Students may substitute a year of college algebra and biology with grades of C or better in place of the high school coursework.

\*Pending approval of the Higher Education Coordinating Council.

**Exercise Physiology**  
**FRESHMAN YEAR**

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Psychology	3	Anatomy & Physiology II	4
Anatomy & Physiology I	4	Introductory Sociology	3
Math*	3	General Physics I	4
Elective**	3	Elective **	3
Foundations of Ethical Development	1	Practical Computer Applications II	1
Practical Computer Applications I	<u>1</u>		<u>1</u>
	18		18

**SOPHOMORE YEAR\*\*\***

First Semester	Credits	Second Semester	Credits
Physiological Chemistry I/Lab	4	Physiological Chemistry II/Lab	4
General Physics II	4	Psychology of Life Span	3
Elective	3	Introduction to Exercise Physiology	3
Elective	3	Elective	3
	<u>14</u>	Elective	<u>3</u>
			16

**JUNIOR YEAR#**

First Semester	Credits	Second Semester	Credits
Introduction to Statistics	3	Exercise Physiology I/Lab	5
Psychology of Adjustment	3	Pharmacology	3
Kinesiology and Lab	4	Life Styles/Health Behaviors/Physiology	3
Human Biochemistry	3	Humanities Elective****	3
Humanities Elective****	3	Elective	<u>3</u>
	<u>16</u>		17

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Exercise Physiology II/Lab	5	Research Methods in	
Clinical Practicum Seminar	8	Exercise Physiology	4
		Program Planning & Evaluation	3
		Independent Study in Exercise	
		Physiology	3
		Elective	3
	<hr/> 13		<hr/> 13

\*Placement in a mathematics course is dependent on the results of the math assessment. Students need to complete MATH 104 prior to taking PHYS 111 and MATH 203 prior to taking PHYS 112.

\*\*Students who plan to pursue a graduate degree in Physical Therapy are advised to consider taking a year of Biology since many schools identify this requirement as a prerequisite for admission.

\*\*\*Upon successful completion of the first two years, students are eligible to receive an Associate of Arts Degree in Open Studies or an Associate of Science Degree in Science.

\*\*\*\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

#Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: BIO 105, BIO 106, CHEM 201, CHEM 202, EXPH 201, PHYS 111, PHYS 112, PSYC 101, PSYC 212, and SOC 101.

# Exercise Physiology and Physical Therapist Assistant

## FIRST YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Psychology	3	Anatomy & Physiology II	4
Anatomy & Physiology I	4	General Physics I	4
Introduction to the Field of Physical Therapy	2	Fundamentals of Physical Therapy Procedures	4
Math*	3	Practical Computer Applications II	1
Foundations of Ethical Development	1		
Practical Computer Applications I	<u>1</u>		<u>1</u>
	17		16

## SECOND YEAR

First Semester	Credits	Second Semester	Credits
General Physics II	4	Kinesiology I#	3
Therapeutic Exercise I	3	Psychology of Adjustment	3
Patient Care Skills	2	PTA Observation	1
Physiological Chemistry I	4	Introductory Sociology	3
Humanities Elective##	3	Physiological Chemistry II	4
	<u>16</u>	Introduction to Exercise Physiology	<u>3</u>
			17

### Summer Session (5 weeks)\*\*

Clinical Education I      3 Credits

## THIRD YEAR

First Semester	Credits	Second Semester***	Credits
Introduction to Statistics	3	Therapeutic Exercise II	2
Elective	3	Organizational & Legal Issues in Physical Therapy	2
Massage and Modalities	5	PTA Seminar	2
Kinesiology II#	3	Clinical Education II	4
Advanced Physical Therapy Procedures	<u>2</u>	Clinical Education III	<u>4</u>
	16		14

## FOURTH YEAR

First Semester	Credits	Second Semester	Credits
Human Biochemistry	3	Exercise Physiology II/Lab	5
Exercise Physiology I/Lab	5	Clinical Practicum Seminar	8
Life Styles/Health Behaviors/ Physiology	3	Pharmacology	3
Humanities Elective##	<u>3</u>		<u>1</u>
	14		16

(Continued on next page)

## FIFTH YEAR

First Semester	Credits
Research Methods in Exercise Physiology	4
Program Planning & Evaluation	3
Independent Study in Exercise Physiology	<u>3</u>
	10

\*Placement in a mathematics course is dependent on the results of the math assessment. Students need to complete MATH 104 prior to taking PHYS 111 and MATH 203 prior to taking PHYS 112.

\*\*The academic year tuition costs do not cover the summer session. Students pay part-time tuition fees to cover the cost of the clinical experience.

\*\*\*Note: Students who successfully complete all coursework are eligible to take the APTA licensing exam for Physical Therapist Assistant at the end of the semester.

#Students who successfully complete (C or better) PTA 113 and PTA 213 are not required to take EXPH 301 which is a requirement for the four-year Exercise Physiology program.

##Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.



## Plus-Two Option in Exercise Physiology

### FIRST YEAR

First Semester	Credits	Second Semester	Credits
Physiological Chemistry I/Lab	4	Physiological Chemistry II/Lab	4
Introduction to Exercise Physiology	3	Introduction to Statistics	3
Introductory Sociology	3	Kinesiology and Lab**	4
Humanities Elective*	3	General Physics I	4
	<u>3</u>	Humanities Elective*	<u>3</u>
	13		18

### SECOND YEAR

First Semester	Credits	Second Semester	Credits
Human Biochemistry	3	Exercise Physiology II/Lab	5
Exercise Physiology I/Lab	5	Pharmacology	3
Life Styles/Health Behaviors/Physiology	3	Clinical Practicum Seminar	8
General Physics II	<u>4</u>		
	15		<u>16</u>

### THIRD YEAR

First Semester	Credits
Program Planning & Evaluation	3
Independent Study in Exercise Physiology	3
Research Methods in Exercise Physiology	<u>4</u>
	10

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

\*\*Student who have successfully completed (C or better) PTA 113 and PTA 213 or equivalent are exempt from this requirement.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: BIO 105, BIO 106, PSYC 101, PSYC 212, PSYC 225, PTA 113, and PTA 213. Students are also expected to have a level of mathematical proficiency equivalent to or above intermediate algebra. Students who enter the program without meeting this level of proficiency should anticipate the need to take additional courses in mathematics.

# PHYSICAL THERAPIST ASSISTANT

As a member of the physical therapy team, the physical therapist assistant plays an important part in the rehabilitation of individuals of all ages. The physical therapist assistant works under the supervision of a physical therapist delivering physical therapy services. After the physical therapist has evaluated the patient and planned the treatment, the physical therapist assistant administers the treatment, either alone or jointly with the therapist. Services can include assisting the physical therapist in implementing treatment programs, training patients in exercise, endurance, balance, activities of daily living, and application of modalities such as heat, cold, whirlpool, ultrasound, paraffin, traction, and electric stimulation. In addition to administering treatment, the assistant is responsible for participating in the assessment of the effectiveness of the treatment by monitoring the patient's response and reporting it to the therapist.

At Lasell, you will acquire the knowledge and skill to step confidently into any entry-level position. You will learn and practice treatment and assessment procedures in a well-equipped laboratory with close support and guidance from the faculty. Time for use of the laboratory for independent practice is available, too.

The opportunity to actually work with patients is a very important part of your education and you will participate in the clinical education programs at different centers. You will travel to your center either by your own car or by public transportation which is close by. The distribution of time spent in the classroom and in clinical education has proven to be very effective in preparing Lasell's graduates to quickly become integrated into that exciting first position as a physical therapy practitioner.

Specific requirements for admission into the PTA program include: successful (C or better) completion of two years of high school math - preferably algebra and geometry, and one year of a lab science - preferably biology. Students may substitute a year of college algebra and biology with grades of C or better in place of the high school coursework.

Lasell's Physical Therapist Assistant Program is accredited by the Commission on Accreditation of Physical Therapy Education. Graduates are eligible for state licensure upon successful completion of the program. Academic standards for the program include grades of no less than C-minus in both semesters of Anatomy and Physiology and all physical therapy courses, satisfactory completion of three clinical education experiences, and satisfactory completion of the comprehensive examination.

Students may continue their studies at Lasell in several of the College's baccalaureate programs. The Exercise Physiology program has a plus-two option designed specifically for PTA graduates who wish to continue practicing in the field and/or who wish to pursue a baccalaureate program that meets the admission requirements for graduate programs.

Graduates receive an associate in science degree.

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Psychology	3	Anatomy & Physiology II	4
Anatomy & Physiology I	4	Therapeutic Exercise I	3
Fundamentals of Physical Therapy Procedures	4	Patient Care Skills	2
Introduction to the Field of Physical Therapy	2	Kinesiology I	3
Foundations of Ethical Development	1	PTA Observation	1
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	1
	18		<u>17</u>

### Summer Session (5 weeks)\*

Clinical Education I	3
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### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Psychology of Adjustment	3	Therapeutic Exercise II	2
Massage and Modalities	5	PTA Seminar	2
Advanced Physical Therapy Procedures	2	Organizational and Legal Issues in Physical Therapy	2
Kinesiology II	3	Clinical Education II	4
Elective	<u>3</u>	Clinical Education III	4
	16		<u>14</u>

\*The academic year tuition cost does not cover the summer session. Students pay part-time tuition fees to cover the costs of the clinical experience.

Students must obtain certificates in First Aid and CPR.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.





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## ***Course Descriptions***

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## GENERAL INFORMATION

**Course Numbers.** The numbering system used to identify the course offerings described hereafter is based on a division into the following levels:

- 100 Introductory courses, survey courses, Core Curriculum Courses
- 200 Secondary level courses focusing on specific genres or periods, application of theory courses, and associate degree internships
- 300 Advanced level courses emphasizing synthesis of information based on broader foundations and applications of knowledge
- 400 Advanced seminars and baccalaureate degree internships
- 800 Independent or Directed Study. Students who wish to apply for Independent or Directed Study ("800" courses) should consult with the appropriate program director before April 1 and December 1 of each academic year.
- 900 Seminar. A "900" course is designed to satisfy the needs of qualified students prepared to work on a specialized subject in a seminar encouraging independent academic effort. Each year, different one-semester courses that match faculty expertise to student interest may be offered. Enrollment is limited and requires the consent of the instructor. Priority will be given to qualified students.

Each course description identifies the prerequisite work a student should have completed before enrolling in the course. In cases of special interest, students may request the permission of the instructor or program director to enroll in courses for which they have not completed the designated prerequisite.

## Definition of Disciplines within the Liberal Arts.

Liberal Arts courses are designated with an asterisk.(\*)

- **Humanities** courses include liberal arts offerings in art, communications, drama, English, foreign language, history, music, philosophy, and interdisciplinary courses.
- **Interdisciplinary** courses designated by IDS may be used to fulfill graduation requirements and specific interdisciplinary program requirements.
- **Mathematics and Science Courses** include liberal arts offerings in biology, chemistry, mathematics, physics, and general science.
- **Social Science Courses** include liberal arts offerings in anthropology, communications, economics, geography, political science, psychology, and sociology.

Students enrolled in baccalaureate programs must meet the following liberal arts distribution requirements:\*

Humanities	2 courses
Social Sciences	2 courses
Math	1 course
Science	1 course
Interdisciplinary	1 course

\*Courses must be three or more credits; at least three of these must be taken at the 300 level or higher, and a total of 5 courses must be taken at the 200 level or higher.

**Course Credit.** Numerals to the right of the course title in the Course Descriptions Section give the total credit in semester hours carried by the course. In general, a semester hour of credit represents one hour a week of lecture or two hours of laboratory or studio work.

**Schedule of Course Offerings:** To assist students in planning their schedules, each course description is followed by a symbol indicating when it will be offered.

- F = Course offered every Fall Semester
- S = Course offered every Spring Semester
- F/S = Course offered every semester

When one of these symbols is followed by a date, this indicates the semester and year that a course will be offered. For example, "F/94" indicates that a course will be offered in the Fall Semester of 1994; "S/95" indicates that a course will be offered in the Spring Semester of 1995.

This catalog represents the College's schedule of courses offered through 1994-95. While the College will make every effort to adhere to this schedule, it reserves the right not to offer an elective course that is underenrolled.

# ACCOUNTING

- ACC 101**                      **Financial Accounting**                      **3 Credits**  
Provides the student with an applied knowledge of the fundamental accounting procedures used in business. Using computer simulations, students practice recording business transactions, adjustments, closing entries, use of special journals, worksheets, financial statement development, financial ratio measurement, asset management, depreciation methods, inventory methods, and cash control systems, within the three business entities. F/S
- ACC 102**                      **Managerial Accounting**                      **3 Credits**  
Students gain experience in the development and use of information inside an organization. Course topics include: organizations and their objectives; cost terms; production costing; cost allocation for planning and control; cost behavior patterns; cost-volume-profit relationships; budgeting; inventory planning and control; pricing decisions; and aspects of investment decisions. Prerequisite: ACC 101. F/S
- ACC 201**                      **Business Transactions**                      **3 Credits**  
Students are introduced to various aspects of practical accounting, including accounts payable, accounts receivable, and payroll. The course will also examine issues related to purchasing, regulatory reporting, and the budgeting process. Prerequisite: ACC 101. F/94
- ACC 225**                      **Intermediate Accounting**                      **3 Credits**  
Builds on concepts developed in Financial Accounting. Concentration is on financial statements covering assets, liabilities, corporate capital, and working capital. Prerequisite: ACC 102. S
- ACC 228**                      **Federal Income Taxation**                      **3 Credits**  
Principles of personal, business, and corporation taxes are explored. Students gain experience in preparing federal tax returns with some emphasis on state tax returns as well. Prerequisite: ACC 102. S
- ACC 231**                      **Financial Management**                      **3 Credits**  
An introduction to the fundamental concepts of finance. Various techniques of analysis that reveal the relationships of risk return and value are demonstrated. Topics include: financial reporting; long- and short-term forecasting; managing working capital; capital budgeting; and the nature of corporate securities and debt-equity mix. Prerequisite: ACC 102. F
- ACC 301**                      **Cost Accounting**                      **3 Credits**  
Methods of identifying labor and material costs, and of allocating overhead as applied to job order, process, and standard cost systems are studied. This information is related to budgetary control and the reporting procedures for management and tax implications. Prerequisite: ACC 102. F/94
- ACC 302**                      **Auditing**                      **3 Credits**  
Examines the impact of auditing on constituencies external and internal to organizations, especially stockholders and management. Students will examine the role of both independent public accountant and internal auditor, and study various control and reporting techniques involved in auditing. Prerequisite: ACC 102. F/93



**ACC 303****Advanced Accounting****3 Credits**

This course will focus on a limited number of special topic areas within financial accounting. Students will examine the problems associated with partnerships, mergers, and acquisitions as well as international accounting concerns. Prerequisite: ACC 225. S/94

## **ANTHROPOLOGY**

**ANTH 101****Introduction to Anthropology\*****3 Credits**

A comprehensive survey of the origins of present-day humans with emphasis on the cultural uniformity that unites all people, as well as the cultural diversity which distinguishes one people from another. A cross-cultural understanding and appreciation of pre-literate groups, as well as today's emerging societies all over the world. S/94

**ANTH 210****Folklore\*****3 Credits**

An examination of myth, song, and art as expressions of society's cultural values. A comparative analysis of how different societies use folklore to maintain the social order. Prerequisite: Any 100 level social science course. F/93

## **APPLIED LEARNING SKILLS**

**ALS 100****Applied Learning Skills****1 Credit**

Provides students with an opportunity to learn and apply college-level study, reading, and thinking skills to improve academic performance. Students will practice the skills in class and will then apply them to their academic course work. F/S

## **ART**

**ART 101****Principles of Drawing****3 Credits**

Introduces students to a variety of drawing tools and mediums. Drawing from life, line, tonality, illusional space and perspective are explored. Creativity and individual expression are stressed. F

**ART 103****Art History I\*****3 Credits**

Presents a survey of artistic styles from the prehistoric period through the art of the early Renaissance. Periods included are Egyptian, Aegean, Greek, Roman and Etruscan art, and the art of the Middle Ages. Films and slides are used in the presentation of works of art from the fields of architecture, sculpture, and painting. F

**ART 104****Art History II\*****3 Credits**

Continuation of ART 103. Presents a study of works of art from the High Renaissance and the Mannerist periods, the Renaissance in the North, the Baroque period, and the Modern Age. Slides and films are used in this presentation of works of art from the fields of architecture, sculpture, and painting. S

- ART 120** **Three-Dimensional Design** **3 Credits**  
Introduces students to the notion of creating within three-dimensional space. Line, composition, planes, volume and surfaces will be studied from both additive and subtractive perspectives. Students will construct various models and/or maquettes. Problem solving and individual expression will be emphasized. S
- ART 122** **Figure Drawing** **3 Credits**  
Introduces students to human anatomy for the purposes of artistic representation. Various drawing techniques and mediums will be used to explore the figure, from "thumbnail sketch" to finished rendering. Creativity and individual expression are stressed. S
- ART 126** **Principles of Design and Color\*** **3 Credits**  
Introduction to the theories and concepts of design and color with an emphasis on developing an awareness and sensitivity to art as an integral part of one's life and as a way to complement one's aesthetic needs. Lecture/discussion/critique course with visual material, critical essays, individual expression, museum/gallery trips. F/S
- ART 203** **Painting** **3 Credits**  
Introduces students to a variety of styles and techniques used in oil and/or acrylic painting. Canvas stretching and priming, color mixing, and brush selection will be addressed. Prerequisite: ART 101 or permission of instructor. S94/F94
- ART 209** **Jewelry** **3 Credits**  
Introduces students to the art of jewelry making. Various metals, stones and settings/treatments will be explored through a number of projects. S/95
- ART 211** **Ceramics** **3 Credits**  
Familiarizes students with all aspects of hand building and/or wheel-throwing. Coil, pinch and slab techniques are used in the creation of forms that are sculptural or functional in nature. F/94
- ART 214** **Weaving** **3 Credits**  
Explores fiber as a creative medium. Students learn various techniques of weaving on and off the loom. S/94
- ART 219** **Photography** **3 Credits**  
A foundation course covering the fundamentals of photography such as seeing/perception and critiquing, as well as the basic darkroom skills which allow the students to make technically good negatives and prints. A brief introduction to the history of photography is included. F/S
- ART 226** **Graphic Design** **3 Credits**  
Studies in layout, typology, and photo-mechanical reproduction teach students a working knowledge of graphic arts. A series of assignments stress problem-solving and technical proficiency. Prerequisite: ART 126 or permission of instructor. F93/S95
- ART 250** **Portfolio Preparation** **3 Credits**  
Assists students in the development of a professional portfolio. Work selection, slide photography and presentation skills will be among the topics of discussion. S

**ART/IDS 351****Asian Art\*****3 Credits**

A history of sculpture, painting, architecture, and other forms of art in India, China, and Japan from prehistory to the sixteenth century as they relate to their culture and religion. Cross-cultural influences will also be examined. Prerequisite: ART 103, or ART 104, or ART 126, or PHIL 202. S94/S95

**BIOLOGY****BIO 101****Principles of Biology I\*****4 Credits**

An introductory lecture and laboratory course in biology to develop an appreciation for the patterns and functions which characterize living organisms. Emphasis is placed on cellular biology. Topics include: the chemistry of life, cell structure, and cell metabolism (respiration, photosynthesis, protein synthesis). F

**BIO 102****Principles of Biology II\*****4 Credits**

A continuation of Biology 101 that emphasizes the evolutionary history of life on earth. Topics include: Darwinian evolution, genetics, a survey of the five kingdoms of life, principles of ecology, and human ecology. The laboratory introduces the student to the diversity of living organisms. Prerequisite: BIO 101. S

**BIO 105****Anatomy and Physiology I\*****4 Credits**

A comprehensive course designed to provide accurate information concerning the structure and function of the human body. The course will introduce the student to all aspects of human biology ranging from the chemical basis of life and cell biology to the anatomy and physiology of the major organ systems. Topics to be covered include: cell biology, major body tissues, and the structure and function of the following systems: skin, skeletal, muscular, nervous, and endocrine. The laboratory component will include dissection. F/S

**BIO 106****Anatomy and Physiology II\*****4 Credits**

A continuation of BIO 105. The following systems are covered during the semester: digestive, respiratory, cardiovascular, lymphatic, urinary, and reproductive. The laboratory component will include dissection. Prerequisite: BIO 105. F/S

**BIO 201****Human Biology\*****4 Credits**

A one semester lab course focusing on the functions of the human body in health and disease. The structure and function of the major body systems will be emphasized. Systems discussed include: skeletal, muscular, digestive, circulatory, excretory, reproductive, nervous and endocrine. F

**BIO 204****Human Reproduction\*****3 Credits**

A study of the hormonal, anatomical, and physiological aspects of the human reproductive process. Reproductive functions are related to present day problems of fertility and sterility, of population control and contraception, and of childbirth and abortion. S94/S95



**BIO 310****Genetics\*****3 Credits**

Students will be introduced to concepts that describe the biological basis of heredity. The course will begin with a historical and scientific analysis of Mendelian genetics. This will be followed by an examination of DNA of structure, the nature of chromosomes and genes, genetic control of cellular metabolism, the impact of gene mutations and an introduction to recombinant DNA technology. The course will conclude with the etiology of various genetic diseases and the science, ethics and politics of human gene therapy. S/95

## **BUSINESS**

### **Includes Business Management, Marketing, and Small Business Management**

**BUS 107****Principles of Management****3 Credits**

Provides a working knowledge of business practices as applied to structure, methods, policies, and objectives of a company. Specific businesses are analyzed from the perspective of operational practices, procedures, and profit motives. Types of business ownership, financing, organization, management, leadership, control, and marketing are discussed. F/S

**BUS 206****Sales Principles****3 Credits**

Analyzes salesmanship in modern business with emphasis placed on the principles and techniques of individual selling styles in both the retail and wholesale markets. Topics covered include: dramatization of the sale presentation; the selling role; buyer characteristics and motivations; and modern sales practices. F

**BUS 207****Marketing****3 Credits**

Fundamentals of the nature of marketing are presented and evaluated for specific functions and institutions. Policies and practices as applied generally to marketing research involve product development, selection, channels of distribution buying, physical distribution selling, and policies. Pricing under competitive conditions, social benefits of competition, and government regulations are included. F/S

**BUS 209****Principles of Advertising****3 Credits**

A broad view of advertising, dealing with its planning, creation, and execution in relation to the marketing cycle. Topics include: organization and operation of the advertising agency; publicity; public relations; behavioral sciences as applied to advertising; budgeting; and planning. S

**BUS 215****Legal Environment of Business****3 Credits**

Provides a working knowledge of everyday law as it applies to business and personal needs. The focus is primarily on contract law and property law. F/S

**BUS 216****Law of Commercial Transactions****3 Credits**

Subjects include: Articles II, III, and IV of the Uniform Commercial Code, corporations, agency, and insurance law. Prerequisite: BUS 215. F



**BUS 226                      Computer Applications in Business                      3 Credits**

Advanced business applications on the IBM PC simulating duties performed in an office environment which include word processing, spreadsheet, color graphics, and database software. Prerequisites: PC 101 and PC 102. (Students who successfully complete this course meet the PC 103 requirement.) F/93

**BUS 230                      Small Business Management                      3 Credits**

Provides the student with an in-depth understanding of the establishment and operation of a small business. Emphasis will be placed on the elements and principles associated with store ownership. Topics will include: characteristics of business; legal forms of business ownership; preliminary planning of a business; problem areas common to new business; factors to be considered when buying an existing business, site location, store layout, and the importance of merchandising. Prerequisite: BUS 107. S

**BUS 245                      Career Development/Internship                      3 Credits**

Combines basic concepts in career development with a structured internship. Provides practical on-the-job experience based upon the student's career goals and interests. Topics covered include: resume writing, interviewing, and goal setting. Seminars are held to aid the student in career goal planning, performance appraisal, and future employment. Each student must complete an internship-related project. Evaluation of the internship is based on performance of the student as reviewed with the employer, faculty member, and student at the completion of the internship. S

**BUS 304                      Organizational Behavior                      3 Credits**

Studies individuals within the context of the organization using a behavioral approach. Group dynamics and intergroup dynamics will also be emphasized in relation to productivity and work satisfaction along with the examination of specific aspects of organizations that influence behavior. Areas covered include structure, leadership, and change. Teaching modalities include case studies and role-playing. Prerequisites: BUS 107 and PSYC 101 or SOC 101. S

**BUS 308                      Managing Change                      3 Credits**

Examines the unique problems associated with managing organizations during mergers, reorganizations, and other times of change. Strategies to cope with change, as well as induce it, will be examined. Prerequisites: BUS 107 and permission of the instructor. F/93

**BUS 311                      Human Resource Management                      3 Credits**

Examines the staffing function of management including planning, recruitment, selection, training, motivation, appraisal, compensation, labor laws, and organizational development. This course will also address the current issues affecting the human resource manager including the changing work force and need to increase productivity as well as changes in the area of unions and affirmative action. Both class discussions and case studies will be used to prepare students for the personnel-related tasks involved in a management position. Prerequisites: BUS 107 and BUS 215. F

- BUS 312** **Labor Relations** **3 Credits**  
 Focuses on labor/management relations, particularly within a union environment. The role of unions and unionizing strategies will be discussed; emphasis will be put on the collective bargaining process, including interpretation and enforcement issues. The future of unions and effects of foreign competition will be included in discussions. Students will participate in case studies and simulations. Prerequisites: BUS 107, BUS 215 or BUS 311. F/94
- BUS 315** **International Business** **3 Credits**  
 Explores the economic, social, political, and legal contexts of conducting business in a multi-national environment; contrasts business activities of an international organization with those of a domestic one; examines issues affecting import and export of resources, as well as the influence of foreign businesses on domestic industries. Prerequisites: BUS 107 and ECON 201, or ECON 202. S
- BUS 319** **Direct Marketing** **3 Credits**  
 Focuses on strategies for selling products directly to consumers. This will include an examination of non-store retailing methods such as mailings, home shopping, and telemarketing. The procurement and use of mailing lists is studied as well as the potential impact of technological and environmental change on direct marketing. Prerequisites: BUS 207 and 209. F/93
- BUS 320** **Marketing Research** **3 Credits**  
 Examines the process and tools involved in collecting, coding, and analyzing data. This course integrates the application of computer software in compiling and interpreting statistical data in relation to marketing decisions, such as those related to market segmentation and distribution. Prerequisites: BUS 207, PC 102, and MATH 208 or MATH 209. S
- BUS 325** **Management Information Systems** **3 Credits**  
 Offers a systems approach to information and the application of computers to problem solving. Hardware and software issues are discussed; techniques for managing information are examined and new needs are defined. The communication process will be stressed along with creating channels of communication for effective use by management. Prerequisites: BUS 107, BUS 235, or PC 102. S
- BUS 326** **Operations Management** **3 Credits**  
 Explores the application of mathematical models to business decisions, such as resource allocation and logistical concerns. Students will be exposed to linear programming, transportation models and various other quantitative tools. Prerequisite: MATH 208. F
- BUS 332** **Consumer Behavior** **3 Credits**  
 Examines the behavior of individuals and markets in relation to the purchase decision, including post purchase evaluation and consumption. A behavioral science approach will be taken. Prerequisite: BUS 207. F/94
- BUS 335** **Creative Services** **3 Credits**  
 Examines the role of creative services in an advertising agency, and in marketing in general. Topics covered will include: Ad design and production, use of internal and external services, and media formats. Prerequisites: BUS 207 and BUS 209. S/95

**BUS 399** **Internship Seminar** **1 Credit**

The seminar will be held each Spring to assist students in planning their internship, identifying potential sites, and selecting an on-campus internship coordinator. Topics addressed in the seminar include: reviewing the internship process and documentation, setting goals, networking, planning for career development, and identifying issues facing women in the workplace. This course must be completed before students will be permitted to begin their internship. Prerequisites: Junior Standing and Permission of the Program Director. S.

**BUS 400** **Internship** **3 Credits**

Scheduled to occur during the summer between the junior and senior years, with preparatory workshops related to skills assessment, resume preparation, interview techniques, and internship goals and objectives. Depending on the career goals of the student, the program director will arrange internship assignments. Each student is monitored during the internship and required to submit a written report detailing her experiences. Upon returning to the College, the internship experience will be further evaluated during the first segment of the Management Seminar. Internship experience must be completed prior to the senior year. Prerequisite: BUS 399. F

**BUS 401** **Management Seminar** **3 Credits**

This course incorporates a practical experience component in which students will be involved in making decisions related to the operations of an organization. Students will also have the opportunity to relate internship experiences to business teachings. Prerequisite: BUS 400. S

**BUS 402** **Business Policy** **3 Credits**

A capstone course that will require students to apply a broad knowledge of management and administrative techniques to specific situations. An emphasis will be placed on strategy formulation and implementation. The case study method is used. Prerequisite: Senior standing. S

## **CHEMISTRY**

**CHEM 201** **Physiological Chemistry I\*** **4 Credits**

Provides a foundation in basic chemistry for students majoring in one of the health professions. Basic concepts covered include: properties of matter, energy, atomic and molecular structures, chemical formulae and reactions. The properties of water and solutions will be studied with emphasis on units of concentration, osmolality and fluid, and electrolyte balance. The chemistry of acids, bases and buffer systems, acid/base balance, compensatory mechanisms, and diagnosis of acid/base trace elements in normal and abnormal physiological processes will be included. Radioisotopes and radioactive decay will be studied. An introduction to the field of organic chemistry will be provided and will include a discussion of the chemistry of carbon compounds and the properties and reactions of the major functional groups. Laboratory experiments are conducted to complement the material covered in lecture. Prerequisite: BIO 102 or BIO 106. Corequisite: CHEM 201L. F



**CHEM 202****Physiological Chemistry II\*****4 Credits**

Provides a foundation in basic biochemistry with a clinical emphasis. An introduction to human nutrition will be provided with emphasis on the biochemistry of the vitamins. Aspects of amino acid and protein structure will be studied. The structure and function of enzymes, their effects on reaction energetics and dynamics, and the diagnostic uses of enzyme assays in clinical medicine will be covered. The plasma proteins, hemoglobin, and other cellular proteins will be reviewed. The chemistry of the nucleic acids, protein anabolism, and protein catabolism will be studied along with selected pathological conditions and metabolic disturbances. The structure and chemical properties of simple and complex carbohydrates and lipids and their metabolic pathways and cycles will be covered, and selected pathologies will be studied in detail. Diagnostic tests relating abnormalities will be included. The course will conclude with a study of hormonal secretion, target specificity, mechanisms of control and specific biochemical mechanisms of action. Pathologies which affect and alter hormonal balance are included. Laboratory experiments are conducted to complement the material covered in lecture. Prerequisite: CHEM 201. Corequisite: CHEM 202L. S

**CHEM 301****Human Biochemistry\*****3 Credits**

An in-depth study of biochemical substances and their reaction in the body with major emphasis placed on metabolism at the cellular level and examined in the tissues of the various organs where these reactions occur. Correlation of biochemical processes underlying pathologic conditions will be made whenever practical. Prerequisite: CHEM 202. F

**CHEM 320****Pharmacology\*****3 Credits**

An introduction to chemistry, biochemistry, and physiological action of various pharmaceuticals. Fundamental concepts will be stressed and will include a discussion of drug receptors, drug receptor interactions, pharmacokinetics, enzyme induction, drug metabolism, drug safety and effectiveness, and idiosyncratic reactions. Several major groups of drugs will be studied including: central nervous system stimulants, hypnotics, narcotic analgesics, anti-inflammatory drugs, cholinergics, adrenergics, adrenergic blocking drugs, antihypertensives, antihistamines, diuretics, adrenal steroids, anti-anemic drugs, and antibiotics. Articles from the current literature will be discussed. Prerequisite: CHEM 202. S

## **COMMUNICATIONS**

**COM 101****Understanding Mass Media\*****3 Credits**

A survey of the theories, history, economics, audience, and regulations of the major forms of mass media, including newspapers, magazines, motion pictures, radio, television, and new electronic communications. Students develop a basic understanding of the roles of mass media and their effects on society and the individual. Work on the student newspaper is incorporated into the course. F

**COM 103****Introduction to Human Communication\*****3 Credits**

Basic survey of human communication, especially interpersonal and group. Attention will be given to perception, language and meaning, listening, theories of persuasion, nonverbal communication, small group discussion, and interviewing. S



**COM 203****Effective Speaking\*****3 Credits**

Provides instruction and practice in preparing and delivering the various kinds of oral presentations encountered by professionals. Students will learn how to analyze audiences, organize different types of presentations, prepare and use visual aids, deliver presentations to different audiences and respond to questions. Students will be taught to express themselves in a clear, confident, responsible, and appropriate manner. The classroom environment will be conducive to confidence building and overcoming the fear of speaking. S

**COM 205****Media and Society\*****3 Credits**

Mass media have revolutionized society in the last century. This revolution will be examined with reference to some of its causes, dimensions, contexts, and effects. The examination will be done from a constructively critical point of view, with a particular focus on the intersection of media and societal values. Attention will also be paid to the relationship of the media and various special areas, such as sex, violence, children, politics, minorities, and the technological future. S/94

## **COMPUTER APPLICATIONS**

**PC 101****Practical Computer Applications I****1 Credit**

An introduction to computer/information technology. Students will learn computer terminology, key IBM DOS operating system concepts, and basic word processing skills which they will apply to their work in ENG 101. F/S

**PC 102****Practical Computer Applications II****1 Credit**

Students expand their knowledge of computer/information technology and sharpen their problem solving skills. Using a database management software package, students learn how to create files, and enter, update, manipulate, and retrieve information. Telecommunications and on-line databases are introduced. Prerequisite: PC 101. S

**PC 103****Practical Computer Applications III****1 Credit**

An introduction to computer spreadsheet technology using Lotus 1-2-3 spreadsheet software package. Students will learn to create and edit spreadsheets, and to manipulate data and formulas. Students will use case studies and simulations to perform basic what-if analysis. Prerequisite: PC 101. F/S

**PC 200****WordPerfect for Desktop Publishing****3 Credits**

Students will learn advanced WordPerfect features such as fonts, columns, graphics, macros and mailmerge to create newsletters, brochures, ads, and form letters. In addition, design concepts and procedures for planning desktop publishing documents will be stressed. Prerequisite: PC 101 or permission of Director of Computer Center. S

**PC 201****Advanced Lotus 1-2-3****3 Credits**

This course provides a comprehensive study of advanced applications of Lotus 1-2-3. Students will learn to create and modify spreadsheet models, perform business analyses and projections, use Lotus' graphic and database features, create and execute macros, and use data and lookup tables. Prerequisites: MATH 103, PC 103, or permission of Director of Computer Center. S

# DRAMA

## **DRMA 101                      Introduction to the Arts of the Theatre\*                      3 Credits**

Introduction of the principles and practice of the correlated arts which make up the production of a play in the theatre. Analysis of the dramatic script in terms of the actor, the director, the scenic, costume, and lighting designers, and the technicians. Lab theatre productions integrate the content of the course. F/S

## **DRMA 310      Dramatic Literature of Third World Countries\*      3 Credits**

A study of major themes and authors of the third world. Course will examine the achievements of writers in their efforts to preserve a cultural heritage amidst oppression. Attention will also be given to the work of local theatre groups. Prerequisites: DRMA 101 and ENG 102. F93/F94

# EARLY CHILDHOOD EDUCATION

## **ECE 101                                      Child Development I                                      3 Credits**

An examination of infant and toddler development from conception to age three in the following areas: physical, cognitive, emotional, and social. Students investigate the types of programs serving infants and toddlers, and focus on creating optimum environments for very young children. F

## **ECE 102                                      Child Development II                                      3 Credits**

An examination of the physical, cognitive, social, and emotional development of the preschool and early school age child. Class discussions focus on characteristic behavior as related to the growth sequence, the influences of adult guidance, and important issues in this developmental period. S

## **ECE 103                                      Observation                                      1 Credit**

An acquisition of skills in observing the young child by discussing and practicing methods of recording behavior. Lecture and seminar sessions are combined with eight hours of observation at Lasell's laboratory schools. Early Childhood Education majors only. Corequisite: ECE 101. F

## **ECE 106                                      Orientation to Early Childhood Education                                      3 Credits**

An introduction to the history, philosophy, and psychology of early childhood education. An understanding of the role of the teacher is acquired; early childhood settings are surveyed. Twenty-five hours of supervised participation in an early childhood setting is included. Prerequisites: ECE 101 and ECE 103. S

## **ECE 201                                      Early Childhood Program Management                                      3 Credits**

An exploration of classroom management and program planning methods by which modern early childhood programs meet the needs of young children. Prerequisites: ECE 102, ECE 103, ECE 106, and permission of Program Director. F

## **ECE 201L                                      Supervised Practicum                                      1 Credit**

Students acquire practical experience in working with preschool children by spending four hours per week at one of the Lasell Child Study Centers under the supervision of the Director and staff. Corequisite: ECE 201. F

- ECE 202                      Supervised Field Placement Seminar                      2 Credits**  
Weekly seminar sessions provide an opportunity to examine and discuss the issues that arise from a student teaching experience and those related to the early childhood professional. Corequisite: ECE 202L. S
- ECE 202L                      Supervised Field Placement                      4 Credits**  
Students spend 12 hours per week in an early childhood setting for children younger than five years old as a student teacher. This field placement is designed to meet the standards associated with a preschool teaching qualification as defined by the Massachusetts Office for Children. Corequisite: ECE 202. Permission of Program Director required. S
- ECE 203                      Art and Music for Young Children                      3 Credits**  
Experimentation with a variety of art materials to develop an understanding of creative art experiences and their value to the child. Students explore songs, musical games, rhythm instruments, and activities appropriate for young children. For Early Childhood Education majors only. F
- ECE 204                      Children's Literature                      3 credits**  
A survey of the place of children's literature and its roles in the education and development of the young child. Lectures, readings, and discussions focus on the historical influences as well as the evaluation and selection of contemporary books. For Early Childhood Education Career Option sophomores only. S
- ECE 206                      Math and Science for Young Children                      3 Credits**  
An introduction to materials and teaching strategies that encourage an awareness of science and math in young children. For Early Childhood Education majors only. S
- ECE 211                      The Exceptional Child\*                      3 Credits**  
An introduction to the classification and psychological characteristics of the visually and hearing impaired, mentally retarded, gifted, and physically and emotionally handicapped children. Emphasis is on their special needs during the preschool and elementary school years. Prerequisite: ECE 101 or PSYC 101. F
- ECE 213H                      Honors Supervised Practicum                      4 Credits**  
This field placement at one of the Lasell Child Study Centers is offered to Career Option sophomores who have demonstrated academic excellence during their freshman year of study. Permission of the Program Director is required. F
- ECE 305                      Language and Literacy                      3 Credits**  
An examination of the factors that influence the development of communication skills in speaking, listening, reading and writing. Pre-reading skills and skill development will be examined. Methods of promoting interest in reading in children will be discussed along with reading instruction methodologies. Corequisite: Prepracticum or ECE 311L. F
- ECE 306                      Field Experience                      1 Credit**  
This course focuses on observation in an elementary school setting. It also includes minimal cooperating-teacher directed interactions with children. A monthly seminar session will provide a forum for discussion of field experience observations. S.



**ECE 310**                      **Contemporary Issues in Daycare**                      **3 Credits**  
 An overview of a variety of daycare programs, this course focuses on public policy issues related to management of daycare programs including: current research in daycare, public involvement in daycare, current daycare legislation, government funding, comparative state licensing requirements. S

**ECE 311**                      **Environments in Daycare**                      **4 Credits**  
 An examination of the design of learning environments for infants, toddlers, and preschool children. This course examines how to evaluate and develop environments that support the optimal development of young children physically, socially, emotionally, and cognitively. Senior Daycare Leadership students only. Permission of Program Director required. F

**ECE 321**                      **Working with Children with Special Needs**                      **3 Credits**  
 Examines methods by which environments for young children can be adapted to accommodate children with special needs. Adaptions in physical settings, instructional approaches and materials will be examined. National and state policies and regulations affecting the teaching of children with special needs will be reviewed. Prerequisites: ECE 211 and ECE senior standing. F

**ECE 331**                      **Math for Elementary School Children**                      **3 Credits**  
 Students examine the sequence of skills, methods of presentation, and variety of materials related to teaching math to children in an elementary school setting. Corequisite: Prepracticum. F

**ECE 332**                      **Science for Elementary School Children**                      **3 Credits**  
 Students explore research on science education and the teaching methods and materials that encourage science learning among children in an elementary school setting. Corequisite: Prepracticum. F

**ECE 401**                      **Prepracticum for K-3 Seminar**                      **1 Credit F**

**ECE 401L**                      **Prepracticum for K-3**                      **2 Credits**

**ECE 402**                      **Prepracticum for 1-6 Seminar**                      **1 Credit F**

**ECE 402L**                      **Prepracticum for 1-6**                      **2 Credits**

Provides students with 60 hours of supervised field placement experience in classrooms for young children in kindergarten to grade 6. Four hours per week are spent in a field placement classroom. Students observe and assist cooperating field placement site teacher with their classroom responsibilities for children. A weekly seminar provides a forum for discussion of prepracticum-related issues. Corequisites: ECE 305, 331, and 332. F

**ECE 403 Seminar in Methods and Materials for Teaching K-6** **3 Credits**  
 Students will explore the many aspects of curriculum development and implementation for the education of children in elementary schools. Students will have the opportunity to synthesize theory with their concurrent practicum experiences in elementary school classrooms. Corequisite: ECE 405 or ECE 406. S

**ECE 405**                      **Practicum for K-3**                      **12 Credits F**

**ECE 406**                      **Practicum for 1-6**                      **12 Credits F**

Students are placed in an elementary school internship site for three full days and two half days per week. Students assume a gradually increasing level of responsibility for working with the children in their practicum site. Must be taken concurrently with ECE 403. F



- ECE 411L Daycare Leadership Internship 7 Credits**  
 Students will expand their current Massachusetts Office for Children teaching qualifications by selecting an infant, toddler or preschool setting for their internship placement. A minimum of 200 hours of work with children will be required. Prerequisite: Senior ECE students only and permission of Program Director required. Corequisite: ECE 411. S
- ECE 411 Daycare Leadership Internship Seminar 2 Credits**  
 This two-hour weekly seminar will provide a forum for discussion of daycare teaching and administrative issues that emerge from the daycare internship experience. Corequisite: ECE 411L. S
- ECE 415 Daycare Program Administration 3 Credits**  
 This course will focus on administrative issues in daycare including: staffing, supervision, state regulations, budget considerations, services to children and families, curriculum evaluation, and professional networking and leadership strategies. Prerequisite: ECE juniors and seniors only. S

## ECONOMICS

- ECON 201 Principles of Economics-Micro\* 3 Credits**  
 An introduction to the principles of the economic behavior of individuals, firms, and industries in the mixed economic system. Topics include consumer demand; elasticity; supply and costs of production; the allocation of economic resources; international trade; and the role of government in promoting economic welfare. F/S
- ECON 202 Principles of Economics-Macro\* 3 Credits**  
 Basic functions of the United States economy viewed as a whole and policies designed to affect its performance. Topics include economic scarcity; causes of unemployment and inflation; money and monetary policy; the impact of government taxation and spending; and the federal debt. Some consideration is given to international economic problems and to contrasting economic systems. F/S
- ECON 250 Money and Banking\* 3 Credits**  
 The structure, operation and control of financial institutions in the United States. Course focus includes the impact of the money supply on prices, income, and employment. United States monetary policy and its relationship to other forms of stabilization policy will be examined, along with the current domestic and international monetary problems. Prerequisites: ECON 201 and ECON 202. S94/S95
- ECON 301 International Trade and Finance\* 3 Credits**  
 An examination of trade theory, tariffs, and import quotas; adjustment mechanisms, foreign exchange, and exchange controls are also covered. Additional topics include the theory of comparative advantage, the causes and consequences of imbalances in the balance of payments or exchange rates, and the evolution of the international monetary system. Prerequisites: ECON 201, ECON 202, and MATH 103. F/94
- ECON 310 Economic Development: The Third World\* 3 Credits**  
 An examination of economic growth in underdeveloped countries. The requirements for growth, impediments to growth, the role of governments and of international trade and finance are explored. Additional topics include the role of agriculture, specific problems of unemployment, income distribution and malnutrition. Prerequisites: ECON 201 and ECON 202. F/93

# ENGLISH

**ENG 098      English as a Second Language Workshop      2 Credits**  
Designed for students for whom English is a second language. The course is required for students who need to develop communication skills in English. The course will include listening, speaking, reading, grammar, and writing with particular emphasis on the communication skills necessary to succeed in an academic setting. Placement in this course is based on English assessments. F/S

**ENG 099      English as a Second Language      2 Credits**  
Designed for students for whom English is a second language. This course is required for students who need to develop increased proficiency in reading, writing, speaking, and listening comprehension skills. Special emphasis is placed on reading and writing academic materials. Placement in this course is based on the results of the reading and writing assessments. F/S

**ENG 100      Basic Writing      2 Credits**  
Develops and reinforces basic writing skills. The focus is on paragraph organization, sentence structure, and individualized work on grammar. The student can expect informal exercises, graded assignments, and conferences with the instructor to work on particular writing problems. This course includes a writing lab. It does not fulfill the English Core requirement credits. Placement in this course is based on the results of the writing assessment. F

**ENG 101      Writing I\*      3 Credits**  
Concentrates on improving the student's attitude toward writing as well as the writing itself. The student can expect to write informal exercises, nongraded papers, graded papers and journals. Scheduled individual conferences with the instructor are for the purpose of working on the student's particular writing projects and problems. Based on the results of the writing assessment, students may be placed in a Writing Lab as part of this course. F/S

**ENG 102      Writing II\*      3 Credits**  
Continuation of ENG 101. Concentrates on the student's writing ability. There is a greater emphasis on exploring various literary types and themes such as Women in Literature, Literature of Survival, and Women in Crime. Prerequisite: ENG 101. F/S

**ENG 103      Effective Writing\*      3 Credits**  
Designed for students for whom English is a second language. Necessary skills are developed to produce essays of increasing length, level of complexity, and varying forms: narrative, descriptive, process, example, comparison/contrast, cause/result and argumentative. Students summarize and paraphrase selected readings. (Students will be assigned to this course based on initial assessment results.) (Successful completion of this course satisfies the English 101 Core requirements.) F/S

**ENG 201      English Literature: Selected Themes and Writers\*      3 Credits**  
A survey that offers a special thematic approach to the study of English literature. Various authors, who might include Chaucer, Shakespeare, Shaw, and Yeats, are studied within such contexts as convention and revolt; the hero and the heroine; or evil and decadence. Prerequisite: ENG 102. S/94

**ENG 202** **Aesthetics\*** **3 Credits**  
 Creativity, interpretation, expression, style, symbolism, evaluation, art, and society — all from the philosophical perspective. Students are exposed to a variety of approaches to the question "what is beauty?" The arts and everyday experiences are examined in an effort to answer the question about beauty, as well as the other questions such exploration raises. Course fulfills either philosophy or literature requirements of specific programs. Prerequisite: ENG 102. S/95

**ENG 203** **Existentialism\*** **3 Credits**  
 An examination of such questions as: "who am I?"; "what relationship(s) do I have with myself?, with others?, with the universe?" Readings are taken from Kierkegaard, Nietzsche, Heidegger, Buber, Jaspers, Sartre, and others. The influence of existentialism on psychology, society, art, religion, and politics is explored. Course fulfills either philosophy or literature requirements of specific programs. Prerequisite: ENG 102. S/94

**ENG 204** **Professional Communications** **3 Credits**  
 Designed to provide an understanding of business and career-related writing, including letters, memos, instructions, and reports. Special emphasis is given to various writing processes to be used when the time is short, form is prescribed, and the audience is real. Prerequisite: ENG 102. (Does not fulfill English Elective requirement.) S

**ENG 205** **American Literature I\*** **3 Credits**  
 This survey course introduces students to American Literature using a chronological, culturally-derived approach. The course traces the major contributions of classic American authors to the literary development of the nation. The period from the Puritans through the American Renaissance is covered. Prerequisite: ENG 102. F/94

**ENG 206** **American Literature II\*** **3 Credits**  
 A continuation of American Literature I, covering post-Civil War writing, American Naturalism, and the twentieth century, with an emphasis on the contributions of significant contemporary authors. Prerequisite: ENG 102. S/95

**ENG 213** **Advanced Writing\*** **3 Credits**  
 Designed to develop writing skills well beyond the level of Freshman English, with the principle emphasis to be announced each year; journalistic writing, the writing of poetry, or the writing of fiction. The student's own work comprises the basic material to be studied, but texts and other assignments are used as needed. Prerequisites: ENG 102 or approval of instructor. S/94

**ENG 215** **The British Novel\*** **3 Credits**  
 Readings concentrate on major works from the 19th and 20th centuries. Background is provided on the history of the novel from Elizabethan origins. Prerequisite: ENG 102. S/95

**ENG 217** **Contemporary Literature\*** **3 Credits**  
 Representative English, American, and continental literature of the modern period with an emphasis on existential thought, alienation, and such literary movements as realism, naturalism, surrealism, and the absurd. Prerequisite: ENG 102. F/94



**ENG 224** **Film and Literature\*** **3 Credits**

The historical development, techniques, and critical appreciation of significant films. Stresses various contributions and problems of the screenwriter, actor, director, cinematographer, and editor. Prerequisite: ENG 102. F/93

**ENG 225** **The Short Story\*** **3 Credits**

Studies the development of the short story as a twentieth century form; critical and creative approaches are offered. Selections are taken from such authors as Edith Wharton, Ernest Hemingway, William Faulkner, Joyce Carol Oates, Doris Lessing, and Alice Walker. Prerequisite: ENG 102. F/93

**ENG 227** **The Literature of Travel and Adventure\*** **3 Credits**

Selected reading in the literature of travel and adventure from classic and contemporary sources. Both travelogues and works of fiction are considered. Settings for the readings are worldwide. Prerequisite: ENG 102. F/94

**ENG 230** **Themes in American Literature\*** **3 Credits**

Themes such as innocence and experience, conformity and rebellion, love and hate, life and death are analyzed from the distinctly American notions of radical innocence and the American Adam, as well as from historical realities and utopian visions. Issues concerning gender, generations, and geography are discussed. Prerequisite: ENG 102. S/95

**ENG/IDS 311** **Special Topics in Literature\*** **3 Credits**

An advanced course that concentrates on an interdisciplinary approach to literature. Topics will focus on one theme, one author, one period, or one genre. Students will be responsible for substantial written and oral work in analysis, criticism, and/or research. Topics may include: Cultural Diversity in American Letters, Parent-Daughter Relations in American Fiction, the Politics of Shakespeare. Prerequisites: ENG 102 and any 200 level literature course. F

**ENG 340** **Themes in Classics of World Literature\*** **3 Credits**

Representative fiction, poetry, and drama by major figures in world literature, centering on a theme such as love, tragedy, comedy, immortality, madness, wasteland, quest for knowledge, voyages and explorations. Prerequisite: Any 200-level Literature course. (Course may be repeated as themes change.) S

## **ETHICS**

**ETHS 101** **Foundations of Ethical Development\*** **1 Credit**

Course serves as a foundation for ethical development. Topics covered include current and historical works of philosophers, moral theorists, and social scientists who have grappled with ethical dilemmas, with a special emphasis on feminists perspectives. Students will articulate and examine their personal codes of ethics, and apply these to situations that may occur in their personal, social, or professional lives. F/S



# EXERCISE PHYSIOLOGY

**EXPH 201**                      **Introduction to Exercise Physiology**                      **3 Credits**  
Introduces students to the field of exercise physiology. Objectives of the field are covered along with present and future uses of exercise physiology. Guest speakers are used to enhance the students knowledge regarding the profession. F/S

**EXPH 301**                      **Kinesiology and Lab**                      **4 Credits**  
Focuses on a process of examining the anatomical and mechanical concepts required for critical assessment, description, and qualitative analysis of human motion. The laboratory portion of the course introduces the student to the techniques used to analyze human motion. Prerequisites: Successful completion of EXPH 201 and PHYS 111. F/S

**EXPH 310**                      **Exercise Physiology I**                      **5 Credits**  
The first course in a two-course sequence focuses on neuromuscular aspects of movement and metabolic responses and adaptations to exercise. Topics covered include the mechanism of muscular contraction, neuromuscular control of movement, and the bioenergetics of exercise. Students taking this course are advised that the capability to exercise moderately and maximally will be necessary. The lab component of this course offers students the opportunity to test and evaluate physiological concepts and skills discussed in the lectures. Students must present documentation of a physical exam indicating cardiopulmonary status and exercise capability prior to taking this course. Prerequisite: EXPH 301. F/S

**EXPH 330**                      **Exercise Physiology II**                      **5 Credits**  
Continuation of Exercise Physiology I focusing on cardiovascular and respiratory responses and adaptations to exercise, environmental aspects of exercise, body composition and wieght control, and physical activity health and disease. Physical taken prior to each year should include cardiopulmonary status indicating exercise capability. Documentation must be provided to the Program Director prior to entering this laboratory course. The lab component of this course is designed to provide students with hands on experience in a variety of laboratory techniques that can be utilized in exalating and assessing the effects of exercise on the body. Prerequisite: EXPH 310. F/S

**EXPH 410**                      **Clinical Practicum/Seminar**                      **8 Credits**  
An off-campus experience in either a cardiac/pulmonary rehab clinical facility or corporate fitness setting. Students experience practical applications of those concepts and theories learned in the classroom settings. Students participate in a seminar on campus once a week to discuss current research and literature relative to experiences they have had while on clinical. Prerequisites: EXPH 330 and permission of Program Director. F/S

**EXPH 412**                      **Program Planning and Evaluation**                      **3 Credits**  
Students participate in assessing patients' needs, planning, and evaluating their treatment program. Prerequisite: EXPH 410. F/S

**EXPH 415**                      **Independent Study in Exercise Physiology**                      **3 Credits**  
Capstone course in Exercise Physiology. Students synthesize the teachings and experiences in Exercise Physiology into one culminating, progressive and descriptive exercise program for a client. F/S

**EXPH 420                      Research Methods in Exercise Physiology                      4 Credits**  
The lecture content involves an in-depth study of current research methods and research topics with specific applications to the field of exercise physiology. The content will examine the sources of data acquisition, sampling, instrumentation or testing devices, research design, testing procedures, and treatment of data. Each student must participate in a senior research program utilizing information gained from the lecture portion of this class. Prerequisites: MATH 208 and EXPH 410. F/S

## **FASHION**

### **Includes Fashion Design/Production**

**FASD 215                      Fashion Illustration I                      3 Credits**  
Course emphasizes the techniques essential to the development of the illustrations and drawings of fashion figures and their related apparel. Theoretical elements of structure are applied to fashion illustration as well as practical exercises that assess the sensation and perception of the stylized graphic presentation. Prerequisite: ART 126 or ART 120. F

**FASD 216                      Fashion Illustration II                      3 Credits**  
Course focuses on the study of various means of expression according to different garment characteristics desired. Strategies include: identification of the problem in communicating the desired message; verification of the accuracy and quality of the message; and appropriate means of communication to reach the target market. Prerequisite: FASD 215. S

**FASD 220                      Fashion Design I                      3 Credits**  
A study of the basic principles and the elements of color, line, and design as they relate to the industrial field of manufacturing and design. This course covers the basic principles of flat pattern designing and industrial sewing. A portion of the course discussion is devoted to the design and construction approach of the garment industry. Further emphasis will be placed on individual personality factors that are considered in apparel design. Co-requisite: FASD 215. F

**FASD 221                      Fashion Design II                      3 Credits**  
This course covers advanced industrial methods of pattern drafting, draping, and construction of marketable apparel. Emphasis is given to current trends and design room practices. Prerequisite: FASD 220. S

**FASD 245                      Career Development/Internship                      3 Credits**  
The Career Development/Internship gives the student a practical approach to training and work experience necessary to her development as a fashion designer. The internship will consist of working one day a week for fifteen weeks with an area designer. The internship will be monitored by the program director. Prerequisite: Permission of Program Director. S

**FASD 315                      Flat Pattern Design I                      3 Credits**  
Course emphasizes the use of the master pattern in developing basic concepts: the skirt, the bodice, etc. Students learn how to use slopers to develop style patterns according to professional standards. Prerequisite: FASD 221. F

<b>FASD 316</b>	<b>Flat Pattern Design II</b>	<b>3 Credits</b>
Advance use of the master pattern, including structures for sleeve and body styling, collar designs, and further development in the use of the slack sloper. Prerequisite: FASD 315. S		
<b>FASD 320</b>	<b>Basic Clothing Construction</b>	<b>3 Credits</b>
A study of the general techniques necessary to all garment construction. Emphasis will be placed on pattern making, layout and cutting, basic seam finishes, hand stitching, and the construction of the basic garment elements. Prerequisite: FASD 221. F		
<b>FASD 340</b>	<b>Draping</b>	<b>3 Credits</b>
Students learn skills necessary to translate dressing ideas into finished garments and complete patterns by use of the three-dimensional form. Emphasis is given to current trends and technology. Prerequisite: FASD 320. S		
<b>FASD 350</b>	<b>Tailoring</b>	<b>4 Credits</b>
Students learn custom and industrial methods of construction in conjunction with development of design ideas for marketable apparel after gaining a knowledge of fabric selection. Students study quality characteristics, construction skills, assembling, decorative details, and finishes for tailored clothes. Prerequisite: FASD 340. F		
<b>FASD 365</b>	<b>CAD/CAM - Apparel Design I</b>	<b>3 Credits</b>
An introductory course in computer enhanced apparel design which focuses on computer assisted creations that are related to the fashion industry. The student will learn how to use CAD/CAM as it applies to fashion design. Prerequisites: FASD 350 and Senior Standing. F		
<b>FASD 366</b>	<b>CAD/CAM - Apparel Design II</b>	<b>3 Credits</b>
Course focuses on advanced computer design elements. Students study how to create and alter patterns, grade them, and enter grading rules on a computer. Students become familiar with the techniques of computer enhanced cutting and pattern-making as they apply to apparel production and fashion design. Consideration of cost factors in garment construction is also included. Prerequisite: FASD 365. S		
<b>FASD 370</b>	<b>Portfolio Development I</b>	<b>1 Credit</b>
<b>FASD 371</b>	<b>Portfolio Development II</b>	<b>1 Credit</b>
<b>FASD 372</b>	<b>Portfolio Development III</b>	<b>1 Credit</b>
These three one-credit courses are devoted to the development of a professional fashion design portfolio as required by the fashion design industry. The portfolio is based on a consolidation of course work, knowledge in design, illustration/drawing techniques used to express design concepts, as well as projects completed on the internship experience. Portfolio presentations include: photographs, themes, and finished products. Guest designers will act as critics. Prerequisites: FASD 221 and Junior Standing. Corequisite: FASD 404 Internship. S (370), F (371), S (372)		



<b>FASD 404</b>	<b>Internship Overview</b>	<b>1 Credit</b>
<b>FASD 405</b>	<b>Internship Assignment I</b>	<b>3 Credits</b>
<b>FASD 406</b>	<b>Internship Assignment II</b>	<b>3 Credits</b>
<b>FASD 407</b>	<b>Internship Assignment II</b>	<b>3 Credits</b>

The internship completed over a two-year period gives the student the practical training and work experience necessary to her development as a fashion trend analyst and as a fashion designer. The internship will begin in the fall of the junior year with a career development, overview, and placement course, and will continue to the end of the spring semester senior year. The internship will be monitored by the program director with feedback from the internship site supervisor/designer. Each participant will be obliged to sign an internship agreement and contract. The student will be required to complete an internship book which will comprise four levels of design competency. Each section will have a list of measurable goals and objectives that each student will be required to accomplish before she moves onto the next section. These levels, goals, and objectives will be a critical component of the continual assessment process. Prerequisites: FASD 245, Senior Standing, and permission of the program director. Corequisite: FASD 370 or FASD 371 or FASD 372. F (404), S (405), F (406), S (407)

### **Includes Fashion/Retail Merchandising**

#### **FASH 101                      Introduction to Fashion Merchandising                      3 Credits**

Gives the student a basic understanding of the terms and concepts associated with the fashion and retail industry. Topics will include: environmental influences on fashion interest and demand; the movement of fashion; fashion leaders and followers; women's, men's, and children's apparel industry; foreign and domestic market centers and retail merchandising of fashion. F

#### **FASH 200                      Fashion History\*                      3 Credits**

This course focuses on the evolution of fashion and its impact on history and world cultures from the time of early civilization to present day. The trends and style changes and their implications on society are studied in tandem with notable creators of related times. Students will also study fashion as a cultural language with its identifiable characteristics. F/S

#### **FASH 201                      Principles of Buying                      3 Credits**

Introduces concepts related to buying. Topics include: role of buyers; merchandising techniques; practical math; selling operations; computer applications (Lotus 1-2-3); open-to-buy; mark-ups; mark-downs; inventory analysis; pricing and dollar planning. Prerequisites: MATH 204 and PC 103. S

#### **FASH 210                      Textiles                      3 Credits**

An introduction to the essential elements of the textiles industry through the study of the fibers, production of fibers, fiber content, fiber properties, methods of weaving and knitting fabrics, as well as yarns and sewing threads used in the production of fabrics. Other aspects will include general information on fabric characteristics, the quality and care of finished fabrics, and developing a practical working knowledge of fabrics in relation to their particular end uses. Students will also have an opportunity themselves in burn testing of textile fabrics, observing chemical reactions to textile fabrics, and visiting a working textile mill.

Prerequisite: FASH 101. S



**FASH 211****Retail Management****3 Credits**

Provides the student with a better understanding of the concepts of retail management. Specific elements of these principles are discussed throughout this course. Topics will include: marketing strategies; store image considerations; the rationale behind competition; legal restraints within the industry; consumer behavior; decision making and the critical reasoning associated with retail store practices. Application of these principles will be demonstrated through role playing, oral discussion, the case study methodology, and class lectures. Prerequisite: BUS 107. S

**FASH 212****Visual Merchandising****3 Credits**

This is a first-hand study of a visual approach that allows students to become familiar with the promotional aspects of merchandising, exposing them to the current concepts of visual merchandising. Topics include: display layout of a store; interior and exterior displays; the importance of mannequins; visual merchandise planning and display shop concepts. All student will participate in an off-campus program of visual presentations with area retailers. Other topics relating to the promotional aspects of merchandising such as fashion coordination, fashion showmanship, publicity, and special events planning are also explored. Prerequisite: FASH 101. F

**FASH 213****Contemporary Issues in Fashion/Internship****3 Credits**

Views fashions as an integrated and characteristic expression of their time. The importance of multinational culture, designers, manufactures and consumers is included. Each student must complete an internship-related project. Evaluation of the internship is based on performance of the student as reviewed with the employer, faculty member, and student at the completion of the internship. Prerequisites: FASH 101 and permission of Program Director. F

**FASH 301****Fashion Promotion****3 Credits**

Includes a study of various promotion activities, including fashion shows, apparel/accessories advertising, fashion publicity and special events that include the development of promotional themes. Students will develop and install visual merchandising concepts, and prepare press kits that will motivate the media to afford the store or designer free publicity. Students will also prepare print presentation and train in television, video production, and broadcasting. Prerequisite: BUS 209. S

**FASH 302****Retail Operations/Analysis****3 Credits**

A computer-driven application that represents one of the most comprehensive mergers between retail merchandise, sales management, and microcomputer technology available in the field. This course contains modules that use microcomputer applications to solve problems dealing with assortment planning; all phases of merchandising management; sales management; wage, salary, and labor administration; trading area and site analysis, retail store planning, design, and merchandise logistics; retail financial management; and, media planning. Prerequisites: FASH 201, MATH 204, PC 103, and permission of instructor. F

**FASH 304** **Interior Display and Design** **3 Credits**

Introduces students to the basics of floor plans, evaluations, and furniture with emphasis on the planning process. Students learn to solve problems of space, volume, color, texture, lighting, design and show. Drafting techniques will be emphasized, as are presentation skills. Prerequisites: FASH 212 and ART 126. S

**FASH 311** **The Dynamics of Textiles and Apparel** **1 Credit**

Topics include textile finishing, dyeing, printing processes, fabric performance testing, as well as new developments in textile technology. Additional subjects will include bonding and foam laminated materials, non-woven fabrics, felts, lace, and embroidery. Prerequisite: FASH 210. F

**FASH 312** **Strategic Fashion Development** **1 Credit**

Topics for this course will address textile information relating to the care and renovation of textiles, fabric weights and qualities, quality testing, and laws and regulations associated with the production and sale of textile products. In addition, other topics will include specialized fabrics for apparel, fabrics for the home furnishings industry, non-textile products such as leather, fur and plastics and the introduction of textiles in relationship to the international economy. Prerequisite: FASH 311. S

**FASH 313** **Research: The Manufacturing of Fashion** **1 Credit**

Students will be required to complete a twenty-five page, faculty supervised research project involving the textile industry in relationship to merchandising, buying, manufacturing, marketing and design. This project will also require an oral defense on the student's finding. Students will also be assigned to work closely with fashion buyers, designers and manufacturers within the field, as well as schedule interviews with specialists within the area of consumer affairs. Prerequisite: FASH 312. S

**FASH 342** **Fashion and Society\*** **3 Credits**

Examines fashion in an historical context, with special emphasis on the connection between society's image of women and their roles and the changing image of women through clothing style. Prerequisite: PSYC 101, SOC 101, or FASH 213. S

**FASH 401** **Internship Seminar** **6 Credits**

This course, taken over a five-week period from 8:30 a.m. to 2:30 p.m. five days per week, is designed to expose the student to a significant and broadening experience in work preparation, simulated business activities, case studies and meetings with faculty and industry experts to refine the course learning objectives. The seminar is divided into two components, career development and retail strategies, each of which is designed to prepare the student for an intensified work assignment that follows the seminar section. Corequisite: FASH 403. F

**FASH 403** **Internship – The Field Assignment** **9 Credits**

Taken in the fall semester, this internship is ten weeks in length and includes the Christmas season. The student holds a full-time position with a major retailer. The field assignment provides the student with hands-on experience in the business of fashion merchandising. There are three objectives for this field assignment: 1.) exposure to all major areas of the retail operation; 2.) first hand experience in the operations segment of retailing; and 3.) acquisition of professional skills required in the industry. Corequisite: FASH 401. F

# FOREIGN LANGUAGES

## FRENCH

### **FREN 101                      Elementary French I\*                      3 Credits**

Provides students with the basic elements of French grammar and conversation; includes use of Language Lab. Open to students who do not present French for admission or who have had no more than one year of secondary school French. F

### **FREN 102                      Elementary French II\*                      3 Credits**

A continuation of FREN 101. Strong emphasis is placed on the spoken language. Introduction to French culture through readings and discussions; extensive use of the Language Laboratory. Prerequisite: FREN 101 or demonstrated competency through placement testing. S

### **FREN 201                      Intermediate French I\*                      3 Credits**

Offers an integrated approach to the study of French language, literature, and culture. Grammar review and literary discussions to develop a firm command of the language; includes use of Language Lab. Prerequisite: FREN 102 or equivalent or permission of instructor. F

### **FREN 202                      Intermediate French II\*                      3 Credits**

A continuation of FREN 201 with further emphasis on the integration of language skills with French literature and culture. Individualized materials of practical use in a student's major are incorporated. Prerequisite: FREN 201 or permission of instructor. S

### **FREN 301-302                      French Civilization I & II\*                      3-3 Credits**

Composition and conversation with emphasis on the political, social, and cultural life of France and other French speaking societies. Social problems in contemporary society are examined through readings. Conducted in French. Prerequisite: FREN 202 or permission of instructor. F/95 (301)/S/96 (302)

## JAPANESE

### **JPN 101                      Elementary Japanese I\*                      3 Credits**

Introduces students to basic elements of Japanese through a multiple approach to the skills of listening, speaking, reading and writing; includes use of the Language Laboratory. Open to students who have not had more than one year of secondary school Japanese. F

### **JPN 102                      Elementary Japanese II\*                      3 Credits**

A continuation of Japanese 101. Emphasis placed on the spoken language and mastery of basic kanji characters. Includes some readings in the hiragana writing system. Extensive use of the Language Laboratory. Prerequisite: JPN 101 or permission of the instructor. S



## SPANISH

**SPAN 101** **Elementary Spanish I\*** **3 Credits**  
Introduces students to the basic elements of Spanish through a multiple approach to the skills of listening, speaking, reading, and writing; includes use of Language Lab. Open to students who do not present Spanish for admission or who have had no more than one year of secondary school Spanish. F

**SPAN 102** **Elementary Spanish II\*** **3 Credits**  
A continuation of SPAN 101. Strong emphasis is placed on the spoken language. Introduction to Hispanic culture through readings and discussions; extensive use of the Language Lab. Prerequisite: SPAN 101 or demonstrated competency through placement testing. F/S

**SPAN 201** **Intermediate Spanish I\*** **3 Credits**  
Review of grammar and its application to spoken and written Spanish. Readings and discussion of literary and cultural texts to develop a firm command of the language; includes use of Language Lab. Prerequisite: SPAN 102 or equivalent or permission of instructor. F/S

**SPAN 202** **Intermediate Spanish II\*** **3 Credits**  
A continuation of SPAN 201 with further emphasis on integrating language skills with Spanish literature and culture. Individualized materials of practical use in a student's major are incorporated. Prerequisite: SPAN 201 or permission of instructor. F/S

**SPAN 301-302** **Spanish Civilization I & II\*** **3-3 Credits**  
Composition and conversation with emphasis on the Hispanic cultures and their contribution to world civilization. Geography, history, and the artistic evolution of Spain and Latin America are presented through readings. Conducted in Spanish. Prerequisite: SPAN 202 or permission of instructor. F/94 (301)/S/95 (302)

## GEOGRAPHY

**GEO 220** **World Geography\*** **3 Credits**  
A survey of the earth's social, cultural and economic patterns and their relationship to the physical geography of the earth. A regional approach is taken to provide a foundation for more intensive systematic studies of important environmental/political issues. F

## HISTORY

**HIST 101** **History of Western Civilization I\*** **3 Credits**  
An interdisciplinary approach to the development of western humanity. Lectures cover prehistory through the Renaissance (1500) with a concentration on the culture, literature, art, and philosophy. F

**HIST 102** **History of Western Civilization II\*** **3 Credits**  
A continuation of HIST 101 that covers western civilization from the Renaissance (1500) through the mid-twentieth century. Focuses on developments that have shaped the life of today. S



**HIST 123                      American Civilization I\*                      3 Credits**

An examination of the chief political, social, and cultural features of American society as they have developed through the period of Reconstruction. Emphasis is on Colonial America, the War of Independence, the Constitution, and the emergence of the Republic through the Civil War. F

**HIST 124                      American Civilization II\*                      3 Credits**

A continuation of HIST 123 from the period of Reconstruction to the present. Emphasis is on reconstruction, industrialization, immigration, constitutional issues, and the emergence of American foreign policy. There will be some examination of American political life in the nuclear age. S

**HIST 201                      The World Since 1500\*                      3 Credits**

A survey of world developments from a comparative perspective. Six major topics are explored: religion, science, imperialism, nationalism, modernization, and revolution. Considerable emphasis is placed on the twentieth century. S

**HIST 203                      History of Women (U.S.)\*                      3 Credits**

A social history of women in the United States, beginning in the colonial period and ending with an examination of twentieth century issues. Emphasis on the image of women held during these periods, in contrast to actual conditions. Contributions of women to social change and the growth of women's movements are also analyzed. F/94

**HIST 204                      Recent American History: 1960-to-Date\*                      3 Credits**

Focuses on the Kennedy, Johnson, Nixon, Ford, Carter, and Reagan presidencies. Work is divided roughly into three areas: foreign affairs; domestic politics; economic, social, and cultural needs. Specific topics range from the Vietnam War to the women's movement, from the rise of divorce to the decline in education. Discussion predominates over lectures. S/95

**HIST/IDS 231                      Revolutions and Revolutionary Thought\*                      3 Credits**

An analysis of many types, facets, and styles of revolution, including political, cultural, and scientific meanings of the concept. The readings are taken from literature as well as from history and the social sciences. F/93

**HIST/IDS 235                      Documentary Making\*                      3 Credits**

A study in social history illuminated through a series of projects which teach the student various methods of documentary making. Oral/written history, photography, and/or video are utilized to explore the impact of world events on a specific community. Each student will research a period of history and produce a documentary drawing upon primary sources such as college memorabilia and alumnae/faculty interviews. Prerequisite: Any 100-level history or sociology course. S/94

**HIST/IDS 321                      Modern Japan: History and Culture\*                      3 Credits**

A brief survey of Japan from earliest times to the present, with emphasis on her contacts with the West in the last four centuries and her development as a world power. Much consideration will be given to Japan's unique cultural heritage and language, with short readings in classic and contemporary literature and films. Prerequisite: Any 200 level English and history course. S

**HIST 325 The Intellectual Origins of Western Civilization\* 3 Credits**  
Traces the roots of modern western thought from ancient Greece through the Enlightenment by discussing and analyzing selections from the writings of major European thinkers. Seminar focuses on dominant figures representative of an historical epoch and examines their ideas in light of existing and future political, social, economic and intellectual developments. Prerequisites: HIST 101 and 102 and junior standing. S/94

**HIST 330 Europe and the World in the Age of Expansion\* 3 Credits**  
An examination of political, economic, social, scientific, and religious developments which contributed to European desire for land and power, and also to fantasies and phobias directed by European conquerors toward those whom they subdued and subjected to Western rule. The reaction toward the white Westerners on the part of those exploited will also be explored. The period covered will be from the mid-fifteenth century through the eighteenth century. Prerequisites: HIST 101 and HIST 102. F/93

**HIST 332 The Third World Since World War II\* 3 Credits**  
An investigation of liberation movements and development issues in Third World countries during the past half century. The reaction toward former Western oppressors will be examined. Internal difficulties, especially those of political and economic natures, will be explored. Major emphasis will be on the Middle East, South Asia, China, Korea and minorities in the United States and Great Britain. Prerequisites: HIST 101 and HIST 102. S/94

## **HOTEL AND TRAVEL/TOURISM ADMINISTRATION**

**Includes Hotel Management and Travel/Tourism Management.**

**HTA 111 Introduction to Food and Beverage Management 3 Credits**  
An introduction to restaurant and food service management with a focus on service. Topics will include menu planning, food production systems, catering, dining room operations, personnel and sanitation. Field trips will be scheduled during the semester. S

**HTA 118 Introduction to Travel & Tourism 3 Credits**  
Designed to give students a basic understanding of the major components of travel and tourism - domestic and international. Topics include: origin and development of the air transportation industry; reservation procedures; an examination of the hotel, cruise, tour, rail, and charter industries; analysis of the brochure and a special emphasis on travel terminology. F

**HTA 120 Reservation Systems 3 Credits**  
Provides an opportunity for hands-on training in basic computer skills on several major airline systems with emphasis on building the passenger name record, fare quotes, itinerary pricing, automated ticketing and boarding passes, and auxiliary functions. Prerequisite: HTA 118. S

**HTA 122                                      Front Office Operations                                      3 Credits**

An overview of front office operations with analysis of the work flow related to reservations, registration, checkout, guest accounting, night audit, and hotel accounting functions. Problems surrounding the service encounter and guest sensitivity to value, service, and quality will be discussed in class. A front office computer simulation will also be integrated into the course. F

**HTA 218                                      Convention Sales and Group Planning                                      3 Credits**

Provides an overview of conference planning and group coordination as it relates to the sale and final contract. Selling techniques will be studied as they relate to individual property marketing. Emphasis will be placed on the development of a group resume agenda illustrating the interdependence of hotel departments and the role of communication in the service sector of the hotel industry. Prerequisites: HTA 122 and BUS 207. S

**HTA 219                                      Fares and Ticketing                                      3 Credits**

Focuses on basic principles of fare construction - domestic and international. Manual and automated ticketing procedures will be studied as well as the completion of all accountable and non-accountable documents and the ARC ticketing report. Prerequisites: HTA 118 and HTA 120. F

**HTA 222                                      Travel Industry Procedures                                      3 Credits**

Serves as a culmination of previous travel and tourism study. The course provides opportunities for demonstrations and practice workshops on sales techniques, business communications, travel office procedures and agency finances. Building on their previous course work, students explore marketing strategies in the corporate and leisure travel environments. Topics also include issues related to industry liabilities, travel for the disabled, the senior citizen, and planning and operating group movements. Prerequisite: HTA 219. S

**HTA 223                                      Facilities Design & Planning                                      3 Credits**

Surveys hotel and restaurant feasibility studies and back of the rooms division operations. The housekeeping, laundry, and engineering departments will be studied in detail. Additional topics will include interior design, general maintenance, and information systems. Field trips to local hotels will be required. F

**HTA 224                                      Food and Beverage Cost Control                                      3 Credits**

An introduction to food, beverage and cost control techniques. Topics will include budgets, purchasing foodstuffs and alcoholic beverages, receiving, inventory management, payroll and overhead cost control, and beverage operations. Case studies will be incorporated into class discussion. Prerequisite: ACC 101. F

**HTA 227                                      Travel Geography-Western Hemisphere                                      3 Credits**

Examines the major characteristics of tourist destinations throughout the Western Hemisphere, including Canada, United States, Central and South America, and the Caribbean. Special emphasis will be given to the following: analysis of the attraction, accessibility, tourism infrastructure, historical and cultural aspects, terrain, climate and its influence on tourism. Prerequisite: HTA 118. F



**HTA 228                      Travel Geography-Eastern Hemisphere                      3 Credits**

Examines the major tourist destinations in the Eastern Hemisphere including Europe, Asia, Africa, Australia, New Zealand, and the South Pacific Islands. Topics will include: climate and its influence on tourism, topography, political structures, and economic situations. Special emphasis will be given to accessibility, tourism infrastructure, historical and cultural aspects. Prerequisite: HTA 118. S

**HTA 245                      Career Development/Internship                      3 Credits**

Combines basic concepts in career development with a structured internship. Provides practical on-the-job experience based upon the student's career goals and interests. Topics covered include: resume writing, interviewing, and goal setting. Seminars are held to aid the student in career goal planning, performance appraisal, and future employment. Each student must complete an internship-related project. Evaluation of the internship is based on performance of the student as reviewed with the employer, faculty member, and student at the completion of the internship. (A.S. Degree candidate only.) S

**HTA 301                      Business and Hospitality Law                      3 Credits**

An integrated presentation of contract, agency and tort concepts as they apply to the legal aspects of hotel, foodservice and travel/tourism management. Appropriate federal, state and local cases, statutes, and other materials will be examined. Related topics including insurance will also be addressed. Prerequisite: 2 HTA courses. F

**HTA 307                      Finance for the Hospitality Industry                      3 Credits**

An upper level course which introduces financial management issues specific to the hospitality industry. Topics will include financial ratios, budgeting, asset management, developing and implementing financial controls; forecasting, managing multi-unit operations, and management contracts. Additional topics may include financial feasibility studies and real estate development. Prerequisites: ACC 101 and ACC 102. F

**HTA 399                      Internship Preparation Seminar                      1 Credit**

The seminar will be held each Spring to assist students in planning their internship, identifying potential sites, and selecting an on-campus internship coordinator. Topics addressed in the seminar include: reviewing the internship process and documentation, setting goals, networking, planning for career development, and identifying issues facing women in the workplace. This course must be completed before students will be permitted to begin their internship. Prerequisites: Junior Standing and Permission of the Program Director. S

**HTA 400                      Internship                      4 Credits**

Planning for the 250 hour internship begins with HTA 400 Internship Preparation Seminar. After completing the seminar students will continue to work with their internship coordinator to finalize the details and scheduling of an internship that meets individual career goals. Each student is monitored during the internship and will be required to submit a written report detailing her experience. Each student will be further evaluated and expected to deliver a presentation about her internship during designated workshops. Prerequisites: HTA 399 and Permission of Program Director. F



**HTA 401****Seminar on Hospitality****3 Credits**

A capstone course in hospitality management that focuses on current trends and issues in the service industry. Operational and financial topics will be explored through a variety of readings, case studies and class discussions. Prerequisites: HTA 399, HTA 400, and Senior Standing. S

## **HUMAN SERVICES**

**HS 101****Introduction to Human Services****3 Credits**

An introduction to the human services field through an examination of the history and development of human services as a profession. Students become familiar with available community resources and their structure. Values, skills, attitudes, and knowledge needed by professionals are explored as well as strategies of intervention. S

**HS 215****Human Services Internship I****3 Credits**

Provides human service students the opportunity to experience field work. Training in the skills by which students can offer direct and indirect assistance to the client population is provided. Prerequisite: HS 101. Corequisite: HS 217 and a grade of C or better in HS 101. F

**HS 217****Seminar: Theory and Practice of Human Services****3 Credits**

Taken concurrently with the human services internship and provides a forum for discussing the internship experience. Students build the skills necessary to offer direct and indirect assistance to clients. Prerequisite: HS 101. Corequisite: HS 215. F

**HS 317****Clinical Methods****3 Credits**

An advanced and focused look at the most commonly diagnosed disorders or deviations. Extensive use of case history materials and a careful analysis of treatment practices from a social learning perspective. Prerequisites: HS 215 and HS 217. S

**HS 319****Group Facilitation****3 Credits**

Provides the student with an understanding of group leadership and how to effectively facilitate groups, maximizing and utilizing the contributions of its members. The opportunity to lead various groups and understand the components of group facilitation will be provided. Prerequisite: PSYC 218. F

**HS 415****Human Services Internship II****4 Credits**

Seniors who have met program requirements will spend fifteen hours a week interning in a human service agency in the Greater Boston area. Students will assume greater responsibility working directly with clients than in their previous internships. Prerequisites: HS 215, HS 217, and permission of Program Director; Corequisite: HS 417. F

**HS 417****Senior Seminar: Intervention Strategies****3 Credits**

Consideration of various intervention strategies from various schools of psychological thought. While psychoanalytic and behaviorist theories may be considered, the focus will be on humanistic contemporary theories, crisis intervention, and the family systems approach. These strategies will be utilized with individuals and groups in the internship setting. In conjunction with HS 415, students will integrate theory with their experience through analysis of cases. Further development of professional communication in the form of case reports and research will also be emphasized. Prerequisites: HS 215, HS 217, HS 317; Corequisite: HS 415. F

**HS 425                      Human Services Internship III                      4 Credits**

Seniors who have met program requirements will spend fifteen hours a week interning in a human services agency in the Greater Boston area. It is assumed that this site will be the same as HS 415 and will provide the opportunity for students to assume more professional experience and responsibility. Prerequisites: HS 415 and HS 417; Corequisite: HS 427. S

**HS 427                      Senior Seminar: Integration and Application                      3 Credits**

In conjunction with HS 425, students will continue to integrate theory with their experience through analysis of cases. Students will also identify areas of specialization in their major and internship experience; e.g., homelessness, abuse, addiction, delivery of services, mentally ill, etc. These issues will be analyzed and developed into a final, comprehensive thesis. Prerequisites: HS 415 and HS 417; Corequisite: HS 425. S

## **HUMANITIES**

**For additional courses in the Humanities, refer to page 105.**

**HUM 100                      Introduction to the Humanities\*                      1 Credit**

An introduction to various fields covered within the humanities via "minicourses." Each five-week minicourse is offered for one credit. Students may take any combination. Each semester offerings are usually found in philosophy, music, and literature. Depending on faculty available, offerings may also be given in art, religion, history, and history of science. F/S

## **INTERDISCIPLINARY**

**IDS/ART 351                      Asian Art\*                      3 Credits**

A history of sculpture, painting, architecture, and other forms of art in India, China, and Japan from prehistory to the sixteenth century as they relate to their culture and religion. Cross-cultural influences will also be examined. Prerequisite: ART 103, or ART 104, or ART 126, or PHIL 202. S94/S95

**IDS/ENG 311                      Special Topics in Literature\*                      3 Credits**

An advanced course that concentrates on an interdisciplinary approach to literature. Topics will focus on one theme, one author, one period, one genre. Students will be responsible for substantial written and oral work in analysis, criticism, and/or research. Topics may include: Cultural Diversity in American Letters, Parent-Daughter Relations in American Fiction, the Politics of Shakespeare. Prerequisites: ENG 102 and any 200 level literature course. F

**IDS/HIST 231                      Revelutions and Revolutionary Thought\*                      3 Credits**

An analysis of many types, facets, and styles of revolution, including political, cultural, and scientific meanings of the concept. The readings are taken from literature as well as from history and the social sciences. F/93

**IDS/HIST 235                      Documentary Making\*                      3 Credits**

A study in social history illuminated through a series of projects which teach the student various methods of documentary making. Oral/written history, photography, and/or video are utilized to explore the impact of world events on the Lasell community. Each student will research a period of history drawing upon college memorabilia, and Alumnae/Faculty interviews. Documentaries produced become part of the College collection. Prerequisite: Any 100-level History or Sociology course. S/94

**IDS/HIST 321                      Modern Japan: History and Culture\*                      3 Credits**

A brief survey of Japan from earliest times to the present, with emphasis on her contacts with the West in the last four centuries and her development as a world power. Much consideration will be given to Japan's unique cultural heritage and language, with short readings in classic and contemporary literature and films. Prerequisites: Any 200 level English and history course. S

**IDS/MATH 210                      Mathematics Applied to Science\*                      3 Credits**

How large is the earth? How far away are the planets? What rules govern the inheritance of traits? How do forces interact to bring order to our world? Scientists have investigated these and a myriad of other questions since ancient times, and mathematics has often held the key to the answers. This course provides a review of fundamental mathematical concepts such as probability, trigonometric relationship and algebraic systems, and explores the ways in which these techniques have been applied to investigations in astronomy, genetics, physics, and chemistry. Prerequisite: MATH 104. S/95

**IDS/PHIL 204                      Philosophies of Love\*                      3 Credits**

An investigation of affectivity centering on different meanings of the emotion "love" including friendship, spirituality, ecstasy, and romance. A philosophical inquiry into the person-as-sexed, freedom, choices, responsibility, object, subject, and authenticity. Readings from Plato to Robert Solomon. S/94

**IDS/PHIL 352                      Knowing and Reality: East and West\*                      3 Credits**

A comparative analysis of eastern and western perception of reality in philosophy and literature, beginning with an historical overview of theories of knowledge and truth as well as the psychological factors in learning. Prerequisites: PHIL 101, PSYC 101 and junior standing. S/95

**IDS/PSYC 342                      Creative Writing and Psychological Development\*                      3 Credits**

A writing course to help students develop a literary voice and a knowledge of psychological development through the creative process. An intensive seminar with required class participation and presentation of literary productions. Students can choose to write poetry, short stories, fiction, or children's stories. Assigned readings from psychology and contemporary women's literature will be discussed. The contemporary female writer/artist and her psychological development will be emphasized. Open to students with interest in creative writing with or without previous experience. Prerequisites: ENG 102 and one of the following courses: ECE 101, ECE 102, PSYC 212, PSYC 225, or PSYC 310. S/95



**IDS/SCI 211****Global Ecology\*****3 Credits**

An examination of the basic principles of ecology and the problems encountered in making public policy decisions relevant to environmental issues. Each student will have the opportunity to explore in-depth a single ecological issue of global scope. The class will role play as the relevant governmental regulatory body and "act" to resolve the issue. Prerequisite: At least sophomore standing or permission of instructor. F/93

**IDS/SCI 302****Topics in Contemporary Science\*****3 Credits**

An exploration of current issues providing the critical, yet sympathetic, perspective of non-scientists. Topics may include: AIDS, the environment, biotechnology, nuclear energy, biochemical warfare, uses of artificial intelligence, contributions of women in science. Prerequisite: At least junior standing or permission of the instructor. S/94

**IDS/SCI 305****Revolutions in Science\*****3 Credits**

A historical look at science over the past five centuries, focusing on the revolutionary breakthroughs which have occurred and the various human perceptions of them. Students will learn how major shifts in scientific thought influenced religious, social, and political standards of the time. Possible topics: the Copernican revolution, the revolution in the physical sciences (Kepler, Gilbert and Galileo), the Newtonian revolution, the chemical revolution (Lavoisier), evolutionary theory (Darwin and Wallace), Einstein and relativity. Prerequisite: At least junior standing or permission of the instructor. F/94

**IDS/SOC 230****Empowerment in Your Community\*****3 Credits**

Focus is primarily on the emerging conflicts created by two historically strong threads in American culture; the struggle for individualism and the commitment to community service. Attention will be drawn to the growing conflict between individual needs and social commitment facing young and middle-aged adults; the role of government and how its policies address or fail to address the needs of disadvantaged populations, and the need for a heightened awareness of the complexity of solutions and critical aspects in effecting social change. Weekly community service is required of all students. S

**IDS/SOC 341****Women's Roles in Contemporary Society\*****3 Credits**

An analysis of belief systems that promote or impede a woman's ability to function as an organizer or manager responsible for a business or any other type of enterprise. Topics include: gender differences in managerial and leadership styles, success and fear of success, risk taking, achievement and affiliation values, interpersonal power, mentors and communication patterns. The objective is to examine alternatives for change in creating a new and more effective partnership between men and women in the world of work. Prerequisites: BUS 107 or 100 level social science course and junior standing. S/94

**IDS 344****Lifestyles/Health Behavior/Physiology\*****3 Credits**

Examines the benefits and risks of lifestyle on human physiology. Focus will include the alternatives for better health through changes in health behaviors. Prerequisite: BIO 106 or CHEM 202. F/S



- IDS 400**                      **Field Experience**                      **4 Credits**  
 Individually arranged participation of 12-15 hours per week in a work setting related to the student's area of interdisciplinary concentration. Primary area of responsibility rests with the student in identifying and pursuing her areas of interests, in consultation with her team of faculty advisers. Each student is monitored during the field experience and must complete a related written project assigned by her team of faculty advisers. Evaluation of the field experience is based on student performance as reviewed with the employer, faculty members, and student at the completion of the experience. Prerequisites: Senior standing and approval of faculty advisers. F
- IDS 420**                      **Seminar in Interdisciplinary Studies\***                      **3 Credits**  
 Capstone course that focuses on the role of different disciplines in approaching the acquisition of knowledge and the solution of problems. Course will be team-taught and focus on a contemporary issue that requires an understanding of the social sciences, humanities, mathematics, and the natural sciences. Prerequisites: Senior standing, IDS 400, and approval of faculty advisers. S

## **INTERIOR DESIGN**

- ID 101**                      **History of Interior Design\***                      **3 Credits**  
 Analyzes the history of furniture, interiors, and decorative arts from ancient times through Gothic periods in Western Europe; Renaissance through Baroque periods in Western and Middle Europe; major Asian influences to contemporary influences. F
- ID 103**                      **Interior Design: The Design Process I**                      **3 Credits**  
 Introduces students to physical, functional, and aesthetic relationships of people to their environments and the design process. Emphasis is on the basic elements of design as expressed through problem solving with emphasis on utilization of space and function. F
- ID 104**                      **Interior Design: The Design Process II**                      **3 Credits**  
 Emphasizes problem solving for the total design (color usage, textiles, space and function) of interior spaces. Reinforces the design process in relation to residential and nonresidential interior design. S
- ID 106**                      **Technical Drawing**                      **3 Credits**  
 Familiarizes students with the use of drafting materials and equipment. Students learn to survey an existing structure, develop floor plans, and render illustrations in various media to represent plan, elevation and sections. S
- ID 201**                      **Architectural Drawing**                      **3 Credits**  
 Fundamentals of creative graphic representation. Projects in perspectives, isometrics. Prerequisite: ID 106. F
- ID 203**                      **Mercantile/Contract Interiors**                      **3 Credits**  
 Emphasizes the design of interiors for mercantile usage (small stores, boutiques, etc.) and problem spaces such as galleries, lobbies, recreation and exhibit areas. Students explore space as it relates to functional and aesthetic requirements of specific projects. (Development of Portfolio) Prerequisites: ID 101 and ID 103. F

- ID 204** **Contract Administration** **3 Credits**  
The study of sources of existing products specified by a designer and the process of determining availability and cost. Includes contracting practices, shipping and delivery considerations, scheduling, professional code of ethics, cost estimating and budgeting. Prerequisite: ID 203. S
- ID 205** **Textiles, Lighting, and Furniture** **3 Credits**  
Exploring the visual and tactile properties of furnishings within an environment, students learn to determine needs and make choices that are functional and aesthetic in nature. F
- ID 206** **Residential Interiors** **3 Credits**  
Focuses on the analytical and technical skills required in the design solutions for residential living. Emphasizes the student designer's problem-solving skills in meeting actual client needs, taste/style preferences, and budget limitations. Prerequisite: ID 201. S
- ID 207** **Introduction to Computer Graphics** **3 Credits**  
An introduction to electronic drawing/computer-aided design and drafting which focuses upon 2-dimensional design exercises. Students will learn to transfer conventional drawing and drafting instruments and techniques into the commands, tools, and procedures used in drawing with the computer. S
- ID 245** **Career Development/Internship** **3 Credits**  
Combines basic concepts in career development with a structured internship. Provides practical on-the-job experience based upon the student's career goals and interests. Topics covered include: resume writing, interviewing, and goal setting. Seminars are held to aid the student in career goal planning, performance appraisal, and future employment. Each student must complete an internship-related project. Evaluation of the internship is based on performance of the student as reviewed with the employer, faculty member, and student at the completion of the internship. S
- ID 301** **Commercial: Special Applications** **3 Credits**  
An advanced design studio which explores hospitality, health care and special needs in contract design work. Through the study of programming, space planning, budgeting, furnishings and construction specifications, and building code compliance, students will work on an extensive project from the schematic layout and development sketches through presentation drawings and blueprints. A final presentation will be made to a panel of guest critics. Prerequisite: ID 203. F
- ID 306** **Residential: Special Applications** **3 Credits**  
An advanced design studio focusing on special needs practice in residential design. Through the study of group living, handicap access, and other residential disability requirements, students will work on an extensive project from the schematic layout and development sketches through presentation drawings and blueprints. A panel of guest critics will review the work. S
- ID 307** **DATA CADD I** **4 Credits**  
An intensive study in the use of computer-aided design and drafting. Students will initially explore 2-dimensional design through plan, section, and elevation drawings. These studies will be the basis for such 3-dimensional applications as wire-drawings, solid modeling, and perspectives. Two hours per week of lab time are required outside of class. Prerequisite: ID 207. F

**ID 308****DATA CADD II****4 Credits**

An advanced course in computer-aided design and drafting, focusing on using the computer as a design tool. Sophisticated rendering skills such as 'Fly-Through' animation, photo enhancement, modeled surface treatments, and alternative lighting will be presented. Two hours per week of lab time are required outside of class. Prerequisite: ID 307. S

**ID 310****Advanced Rendering****3 Credits**

Working with drawings and blueprints from previous courses, students will develop advanced perspective rendering techniques in a variety of media. Students will explore several styles while preparing professional quality presentations. Prerequisite: ID 201. F

**ID 315****Field Study: Architecture and Interiors****3 Credits**

A seminar which investigates current trends in architecture and interior design. Field-trips to significant buildings and sites serve to illustrate first-hand design principles as these exist in their own environment. Visits may include Gropius House, Philip Johnson's International Place, Glass House, 500 Boylston Street Building, and Newport's "The Breakers". In addition, guest lecturers may be invited to speak on their involvement in the industry. S

**ID 320****Codes and Specifications****3 Credits**

An in-depth study of theoretical issues of federal, state and local building codes and interior construction regulations. The responsibility of the interior designer, matters of access/egress, occupancy levels, fire protection, special needs, and C.S.I. (Construction Specification Institute) formats, are among the topics that will be covered. Prerequisite: ID 204. F.

**ID 345****Career Development/Internship****3 Credits**

Combines basic concepts in career development with a structured internship. Provides practical on-the-job experience based upon the student's career goals and interests. Topics covered include: Resume writing, interviewing, and goal setting. Seminars are held to aid the student in career planning, performance appraisal, and future employment. Each student must complete an internship-related project. Evaluation of the internship is based on performance of the student as reviewed with the employer, faculty member, and student at the completion of the internship. F

**ID 350****Portfolio Preparation****3 Credits**

Technical competence and professional presentation skills will be developed through seminars, critiques, and exhibits. Students will learn to take color slides of their own work, prepare custom mats and frames, produce an audio/visual presentation, and curate an exhibit. S

## **MATHEMATICS**

**MATH 100****Fundamentals of Mathematics****2 Credits**

Reinforces student's background in the foundations of mathematics. Provides a brief review of operations with whole numbers, fractions and decimals. Also includes applications of ratios, proportions, percents and basic geometry. In preparation for algebra, students are introduced to signed numbers, exponents, square roots, evaluation of expressions and solution of linear equations. Students also practice interpreting graphs and organizing data. F



**MATH 101**                      **Survey of Applied Mathematics\***                      **3 Credits**

Possible topics include: problem-solving, inductive reasoning, exponents and scientific notation, evaluating formulas, applied aspects of geometry and trigonometry, basic statistics and probability, graphic and non-graphic representation of data. A student who successfully completes this course may elect to pursue the algebra sequence. A student who has completed MATH 104 or higher should elect a different course. F

**MATH 102**                      **Mathematics: A Conceptual Approach\***                      **3 Credits**

Provides an overview of mathematical topics utilizing a "hands-on" approach with an emphasis on group activities and projects. Possible topics include: symmetry, geometric patterns, Fibonacci numbers, polyhedra, number bases, history of mathematics, data representation, and estimation. S

**MATH 103**                      **Introductory Algebra\***                      **3 Credits**

An introduction to algebra beginning with a brief review of operations with real numbers. Topics covered include: Algebraic expressions, solving linear equations and inequalities, rules for exponents, operations with polynomials, factoring techniques, quadratic equations, graphing linear equations, solving systems. F/S

**MATH 104**                      **Intermediate Algebra\***                      **3 Credits**

Intended to strengthen students' ability in algebra. The course begins with a more in-depth treatment of introductory topics such as linear equations and inequalities, polynomials and factoring, quadratic equations, and systems of equations. An introduction to other topics including rational expressions, radicals, and rational exponents. Prerequisite: A grade of C or better in MATH 103 or demonstrated competency through placement testing. F/S

**MATH 203**                      **Precalculus\***                      **3 Credits**

An in-depth look at functions, their properties and graphs. Includes polynomial functions, rational functions, exponential and logarithmic functions, and the trigonometric/circular functions. Includes a brief review of algebra topics. Prerequisite: A grade of C or better in MATH 104 or demonstrated competency through placement testing. F/S

**MATH 204**                      **Mathematics for Decision-Making\***                      **3 Credits**

An examination of the role of quantitative methods in the decision-making process. Application of theories and problem solving will focus primarily in the business arena but will be useful for all consumers. Topics covered: the mathematics of buying and selling, cost-volume profit analysis, linear programming, payoff tables and decision trees, production and inventory control systems and forecasting. Students who have taken Precalculus and achieved a grade of "B" or better should select an alternate math course. Prerequisite: Any math course other than MATH 100. F

**MATH 205**                      **Calculus I\***                      **4 Credits**

An introduction to limits, continuity, and methods of differentiation, with a brief study of antiderivatives and integrals. Application to problems in business management, physical sciences, and sociology is emphasized. The objectives are to prepare students for Calculus II, to improve problem solving skills, and to solve problems by differentiation. Prerequisite: A grade of C or better in MATH 203 or permission of instructor. F/S



**MATH 206****Calculus II\*****4 Credits**

A continuation of Calculus I, covering integration and differential equations with applications to business, management, medical and biological sciences, physical sciences, and sociology. Improves problem-solving skills and develops an understanding of the methods and processes of finding integrals and solving differential equations. Prerequisite: A grade of C or better in MATH 205 or permission of instructor. F/S

**MATH 208****Introduction to Statistics\*****3 Credits**

An applied introductory course in statistics which covers three broad categories: descriptive statistics, introduction to probability, and inferential statistics. Topics include: exploratory data analysis, measures of central tendency, variance, normal curves, central limit theorem, confidence intervals, hypothesis testing, t-distribution, chi-square tests, correlation and regression analysis, and anova. Use of the computer lab and statistical software is a component of the learning experience. F/S

**MATH/IDS 210****Mathematics Applied to Science\*****3 Credits**

How large is the earth? How far away are the planets? What rules govern the inheritance of traits? How do forces interact to bring order to our world? Scientists have investigated these and a myriad of other questions since ancient times, and mathematics has often held the key to the answers. This course provides a review of fundamental mathematical concepts such as probability, trigonometric relationship and algebraic systems, and explores the ways in which these techniques have been applied to investigations in astronomy, genetics, physics, and chemistry. Prerequisite: MATH 104. S/94

**MATH 240****College Geometry\*****3 Credits**

Provides a postulational treatment of Euclidean geometry with special emphasis on logic, deductive systems, and methods of proof. Students investigate the relationship between geometry and algebra and explore other systems, including projective and non-Euclidean geometries. Prerequisite: MATH 104. S/95

**MATH 320****Differential Equations\*****3 Credits**

A study of ordinary differential equations with emphasis on methods of solution as well as applications. Topics covered will include first and simple higher order differential equations, homogeneous and non-homogeneous equations, solutions of systems of differential equations using the theory of determinants and matrices, numerical methods of solutions and the solution of partial differential equations. Prerequisite: MATH 206. S/94

**MATH 325****Applied Numerical Linear Algebra\*****3 Credits**

An introductory course in linear algebra blending the requirements of theory, problem solving, analytical thinking, computational techniques and applications. Topics covered will include matrix algebra, linear systems, vector spaces, linear transformations, determinants and computer methods. Applications and modeling of real phenomena in transportation systems, archaeology, economics, communications, demography, weather prediction, connectivity of networks, graph theory and fractals. Prerequisite: MATH 206. F/94

**MATH 326****Operations Management\*****3 Credits**

Explores the application of mathematical models to business decisions, such as resource allocation and logistical concerns. Students will be exposed to linear programming, transportation models and various other quantitative tools. Prerequisites: MATH 205 and MATH 208. F

**MATH 330****Mathematical Modeling\*****3 Credits**

An application-oriented course on how to solve real-world problems from social and life sciences, business, or economics by setting up a mathematical description of the situation. Construction of a "model" will involve a clear understanding of the situation as well as the mathematical techniques that are available for the solution. Topics covered will include the construction of linear mathematical models, graphs of functions as models, matrix models, and probability models. Prerequisites: MATH 206 and MATH 208. F93/S95

## **MUSIC**

**MUS 101****Music Appreciation I\*****3 Credits**

A musical survey course through which students can begin to enjoy and appreciate music. The history and development of music is emphasized starting with Bach. The music of Mannheim and the classic periods through Beethoven and Schubert are covered. Particular emphasis is placed on symphonic form and the orchestra. F93/F94

**MUS 102****Music Appreciation II\*****3 Credits**

Continuation of MUS 101. Music of the Romantic period and the twentieth century through Stravinsky is studied in detail. S/94

**MUS 201****Musical Comedy\*****3 Credits**

A survey of the rise of the musical comedy from origins in England in the eighteenth century (Gay's *The Beggar's Opera*) through the 1920's in the United States. Works by Weill, Kern, Hammerstein, Rogers, Gershwin, Bernstein, Porter, Lerner and Loewe, Wilson, and others are studied. S/94

**MUS 203****Popular Music\*****3 Credits**

A detailed investigation of the rise of popular music in the United States with particular emphasis on the development of rock music and its derivatives. Musical examples include work from Presley, The Beatles, The Rolling Stones, Clapton, The Who, Cooper, Hendrix, Joplin, and Dylan. F/93

**MUS 215****The History of Jazz\*****3 Credits**

An in-depth study of the history with an overview of the influences of African traditions and the development of the blues. Students will gain insight into the various jazz idioms through recordings of significant artists and compositions. Topics covered will range from dixieland to contemporary styles with an emphasis on swing and bebop. F/94

## **PHILOSOPHY**

**PHIL 101****Introduction to Philosophy\*****3 Credits**

Introduces the student to the basic problems of philosophy, such as the sources of knowledge, the relationship between mind and body, freedom as opposed to determinism, and the nature of values. F/94

### 3 Credits

3 Credits

### 3 Credits

### 3 Credits

### 3 Credits

### 3 Credits

1 Credit

145



**PTA 111                      Introduction to the Field of Physical Therapy                      2 Credits**  
An introduction to physical therapy and the contributions of the physical therapist and physical therapist assistant. Topics include: history of physical therapy, medical terminology, anatomy and physiology for physical therapist assistants, and an introduction to orthopedic, medical and neurological conditions. Corequisite: BIO 105. F/S

**PTA 112                      Fundamentals of Physical Therapy Procedures                      4 Credits**  
Fundamentals of patient care procedures including body mechanics, bed and chair positioning, bed mobility, transfers, range of motion exercises and gait training. Corequisite: BIO 105. F/S

**PTA 113                                      Kinesiology I                                      3 Credits**  
A detailed study of the anatomy of the lower extremity and pelvis including osteology, myology, arthrology and biomechanics. Application of the function of the musculoskeletal system to patient related activities and therapeutic procedures. Lab component will explore concepts of evaluation, assessment and tests and measurements including analysis of human movement, gait, techniques of goniometric measurement and manual muscle testing. Prerequisites: BIO 105 and PTA 112. F/S

**PTA 114                                      Therapeutic Exercise I                                      3 Credits**  
An introduction to neuroanatomy, neurophysiology and muscle physiology. A detailed study of therapeutic exercise and the physiological basis. A seminar component on patient interaction, communication, professional socialization including an introduction to response to illness. This course prepares students for Clinical Education I. Prerequisites: BIO 105; PTA 111, PTA 112, and PSYC 101. Corequisite: BIO 106. F/S

**PTA 115                                      Patient Care Skills                                      2 Credits**  
Principles of teaching and learning as related to patient education. Students study documentation, ambulatory equipment, gait training, universal precautions, wound care, burns, motor development, pediatric disabilities and related medical/surgical conditions. Prerequisites: BIO 105; PSYC 101; PTA 111, and PTA 112. F/S

**PTA 116                      Clinical Education I (Summer Session Course)                      3 Credits**  
Clinical experience under the supervision of a licensed physical therapist. Prerequisite: Satisfactory completion of all first and second semester courses with at least a 2.0 cumulative average in physical therapy and anatomy & physiology courses and consent of the program director. Summer

**PTA 211                                      Advanced Physical Therapy Procedures                                      2 Credits**  
Introduction to respiratory physical therapy and cardiac rehabilitation. Topics include: stress relaxation techniques, adaptations for activities of daily living, orthotics, prosthetics and spinal cord injuries. Examination of medical/surgical conditions continues including conditions specific to related course content. Prerequisite: Satisfactory completion of the first year F/S

**PTA 212                                      Massage and Modalities                                      5 Credits**  
An introduction to the procedures used for relief of pain and improvement of tissue nutrition. Prerequisite: Satisfactory completion of the first year F/S



## 3 Credits

**2 Credits**

**2 Credits**

**2 Credits**

4 Credits

4 Credits

# PHYSICS

### 4 Credits

4 Credits

147

Critical examination of the relative merits (including safety, availability, cost, and pollution) of available energy sources (fission, fusion, fossil fuel, hydroelectric, geothermal, and solar) with emphasis on the physics of nuclear energy.

## POLITICAL SCIENCE

### **POLS 101 American Government and The Political Order\* 3 Credits**

An examination of the basic principles that form the foundation for the structure and practice of American government. The impact of the political system on the citizen is explored along with the central assumptions and concepts which serve as the basis for the field of political science. F/94

### **POLS 202 Issues in Contemporary Political Thought\* 3 Credits**

Consideration of political and social issues under four broad topics: law, liberty, justice, and equality, particularly as they apply to women and minority groups. Examines a variety of traditional and modern political and social theories in disobedience, life and death issues, restitution, war, anarchy, and public employee strikes. F/94

### **POLS 208 Contemporary Issues in International Relations\* 3 Credits**

Basic concept and major contemporary problems of international relations are examined. Topics such as the Middle East, East-West relations, deterrence versus disarmament, human rights and third world countries will be discussed. Survey of the major theories and approaches to international relations will also be included. F/93

### **POLS 320 Policy-Making and The Political Process\* 3 Credits**

Discussion of the dynamics of public policy-making in the United States at the national, state, and local levels. An examination of the factors influencing policy formation in a variety of areas: health, education, welfare, and urban planning. An analysis of how policy outcomes are evaluated is also covered. Prerequisite: POLS 101. S/95

## PSYCHOLOGY

### **PSYC 101 Introductory Psychology\* 3 Credits**

An introduction to the basic concepts of human behavior. While investigating such areas as learning theory, perception, motivation, individual differences, and personality traits, the students integrate classic theories with the contemporary issues in the field. F/S

### **PSYC 202 Psychology of Personality\* 3 Credits**

Introduces students to a variety of the most important theories of personality: i.e., Freud, Jung, Adler, Rogers, and others. Emphasis is placed on developing insight and self-awareness. Case studies are examined with the intent of making theories more practical and useful. Prerequisite: PSYC 101. F

## 3 Credits

An examination of the wide range of personality and behavioral disorders. Both traditional and contemporary theories of psychopathology are reviewed. Emphasis is also placed on the tools, techniques, and process of both the diagnosis and the treatment of various disorders. Prerequisites: PSYC 101 and permission of the instructor. 5

## 3 Credits

Investigates the progressive unfolding of the "person" through the life span. Consideration will be given to both the building blocks of new stages of maturation. The application of the theoretical to life/work settings is emphasized. Prerequisite: PSYC 101. F/S

### 3 Credits

Focus is on the "class" as a small group as it unfolds through the semester. The objective is to engender a basic understanding of the nature of a group; interpersonal relations within it; varieties of leadership; goal-setting; decision-making; communication networks; and techniques of observing and analyzing group process. Prerequisites: SOC 101 or PSYC 101 and permission of the instructor. S

## 3 Credits

A broad overview of the ways psychology can provide guidance in meeting the challenges of daily living. Topics include: the individual in relationship to society, how the individual reacts to the challenges and demands of that society, and how one's development in areas such as personality, motivation, and values shape adjustment patterns. Also examined are the unique challenges and adjustment necessary in living and working with others. Strategies for effective coping are developed for students and for those with whom they come in contact. Prerequisite: PSYC 101. F/S

## 3 Credits

A focus on how issues in the lives of women may relate to addictive behavior. The addictive process and current theories are investigated, including the principles of individual differences, behavior consistency, biological and environmental determination and self-determination. A variety of addictions are investigated including, but not limited to, alcohol, illicit drugs, love, eating, gambling, and smoking. Prerequisite: Any 200 level psychology course. F/93

## 3 Credits

An examination of the origins of women's social roles in modern America: the genetic, physiological, psychological and cultural forces. The course focuses on women as daughters, sisters, friends, lovers, wives, mothers, heads of households and members of the general work force. Prerequisite: Any 200 level social science course. F/94

## 3 Credits

Stresses the interpretation of adolescent behavior, emotions, and thought process from the perspective of such theorists as Erikson, Piaget, Sullivan, and Freud. Investigation includes recognition of the larger society in determining the adolescent experience. Prerequisite: Any 200 level psychology course. S/94



An exploration of qualitative and quantitative approaches used by social scientists to understand human behavior and the basic patterns that characterize the social world. Topics include: implications and limitations in researching humans/organizations/communities; quality of data; research designs including surveys, experiments, and field studies. Prerequisites: PC 102, and SOC 101 or PSYC 101. F

## PSYC/IDS 342

Creative Writing and Psychological  
Development

3 Credits

A writing course to help students develop a literary voice and a knowledge of psychological development through the creative process. An intensive seminar with required class participation and presentation of literary productions. Students can choose to write poetry, short stories, fiction, or childrens stories. Assigned readings from psychology and contemporary women's literature will be discussed. The contemporary female writer/artist and her psychological development will be emphasized. Open to students with interest in creative writing with or without previous experience. Prerequisites: ENG 102 and one of the following courses: ECE 101, ECE 102, PSYC 212, PSYC 225, or PSYC 310. S/95

## SCIENCE

For additional courses in Science, refer to page 105.

## SCI 101

## Science I\*

3 Credits

Provides the non-science major with an introduction to the principles governing the technological world of our era. A descriptive rather than quantitative approach is used. Hands-on experience with simple laboratory experiments is provided. Topics include energy, matter, motion, light, electricity, and magnetism. F

## SCI 102

## Science II\*

3 Credits

Topics include weather, solar system, rocks, minerals, and introductory chemistry. S

## SCI/IDS 211

## Global Ecology\*

3 Credits

An examination of the basic principles of ecology and the problems encountered in making public policy decisions relevant to environmental issues. Each student will have the opportunity to explore in depth a single ecological issue of global scope. The class will role play as the relevant governmental regulatory body and "act" to resolve the issue. Prerequisite: At least sophomore standing or permission of instructor. F/93

## SCI/IDS 302

## Topics in Contemporary Science\*

3 Credits

An exploration of current issues providing the critical, yet sympathetic, perspective of non-scientists. Topics may include: AIDS, the environment, biotechnology, nuclear energy, biochemical warfare, uses of artificial intelligence, contributions of women in science. Prerequisite: At least junior standing or permission of the instructor. S/94



**SCI/IDS 305****Revolutions in Science\*****3 Credits**

A historical look at science over the past five centuries, focusing on the revolutionary breakthroughs which have occurred and the various human perceptions of them. Students will learn how major shifts in scientific thought influenced religious, social, and political standards of the time. Possible topics: the Copernican revolution, the revolution in the physical sciences (Kepler, Gilbert and Galileo), the Newtonian revolution, the chemical revolution (Lavoisier), evolutionary theory (Darwin and Wallace), Einstein and relativity. Prerequisite: Junior standing or permission of the instructor. F/94

**SOCIOLOGY****SOC 101****Introductory Sociology\*****3 Credits**

A survey course that explores how social and cultural forces influence personal experience and social behavior. The focus is on the interrelationships of groups, social organization, and social institutions such as education, religion, family, and the economic and political order. F/S

**SOC 214****Sociology of the Family\*****3 Credits**

An examination of the physiological, psychological, and cultural aspects of one's expression of self and how they influence the patterns and process of establishing and maintaining a family unit. Patterns and processes of forming and dissolving family relationships, and finally, reinforcing the stability of the family unit are considered. F/S

**SOC 221****Contemporary Social Issues: Social Problems\*****3 Credits**

An examination of conditions and issues that result in tension and disorder. Examples drawn primarily from American Society include: labeling and social control of deviants, oppression of minorities, poverty, violence, ageism, and ecological concerns. Prerequisite: SOC 101. S

**IDS/SOC 230****Empowerment in Your Community\*****3 Credits**

Focus is primarily on the emerging conflicts created by two historically strong trends in American culture: the struggle for individualism and the commitment to community service. Attention will be drawn to: the growing conflict between individual needs and social commitment facing young and middle-aged adults; the role of government and how its policies address or fail to address the needs of disadvantaged populations, and the need for a heightened awareness of the complexity of solutions and critical aspects in effecting social change. Weekly community service is required of all students. S

**SOC 301****Race and Ethnic Relations\*****3 Credits**

An examination of the changing nature of race and ethnic relations with primary emphasis on the United States. Topics will include the following: the origins and consequences of racial/ethnic discriminations; immigration policies; movements for integration and separatism; the role of class, religion, and gender on issues of race/ethnicity; the impact of widely differing cultural heritages on our national life, and specific present day problems and trends. Prerequisites: SOC 101 and a 200 level Social Science course. S

**SOC 302**                      **Social Psychology of Women\***                      **3 Credits**  
An examination of the origins of women's social roles in modern America: the genetic, physiological, psychological and cultural forces. The course focuses on women as daughters, sisters, friends, lovers, wives, mothers, heads of households and members of the general work force. Prerequisite: Any 200 Social Science course. F/94

**SOC 304**                      **Sociology of Education\***                      **3 Credits**  
An analysis of education as a formal and informal organizational structure in American society. The primary focus is on education as a tool for social cohesion, consensus, control, and as a socialization agent influencing one's self concept. Prerequisites: SOC 101 and a 200 level Social Science courses. S

**SOC 330**                      **Research Methods in the Social Sciences\***                      **3 Credits**  
An exploration of qualitative and quantitative approaches used by social scientists to understand human behavior and the basic patterns that characterize the social world. Topics include: implications and limitations in researching humans/organizations/communities; quality of data; research designs including surveys, experiments, and field studies. Prerequisites: PC 102, and SOC 101 or PSYC 101. F

**SOC/IDS 341**                      **Women's Roles in Contemporary Society\***                      **3 Credits**  
An analysis of belief systems that promote or impede a women's ability to function as an organizer or manager responsible for a business or any other type of enterprise. Topics include: gender differences in managerial and leadership styles, success and fear of success, risk taking, achievement and affiliation values, interpersonal power, mentors and communication patterns. The objective is to examine alternatives for change in creating a new and more effective partnership between men and women in the world of work. Prerequisites: BUS 107 or 100 level Social Science course and junior standing. S/94

## **WOMEN'S HEALTH EDUCATION**

Women's Health Education is a unique offering designed to support each student in her efforts to manage her body and mind in a knowledgable and self-determined style so that she may fully develop her individual potential. This program consists of a required course, Introduction to Women's Health Issues, as well as a range of elective courses.

Students must complete five units in the Women's Health Education Program to graduate. All students must complete the foundation course, Introduction to Women's Health Education. This mandatory course will account for two of the students' five activity units. In addition to Introduction to Women's Health Issues, students are required to complete a three unit course of their choice or three one unit courses. Varsity sports count as three elective units. At the end of each sports season, the Director will award credit units based on continued participation. Students may select from courses such as:

Self-defense  
Cross Country Skiing  
Aerobic Weight training  
Tennis  
Bowling (club activity)

Cross Country Running  
Crew (Fall and Spring)  
Volleyball  
Soccer  
Basketball  
Softball

<b>WHE 107</b>	<b>Canoeing and Kayaking</b>	<b>1 Unit</b>
Course meets at the Charles River Boathouse. Students may choose from group or individual instruction in canoeing and/or kayaking. All instruction takes place on the Charles River; proper clothing is advised.		

<b>WHE 119</b>	<b>Introduction to Women's Health Issues</b>	<b>2 Units</b>
Course is an introduction and overview to the social, political and economic forces that impact women in the health care system. Course is a graduation requirement.		

<b>WHE 245</b>	<b>Self Defense</b>	<b>2 Units</b>
Course is an overview of basic self defense techniques. Students will learn basic blocking, punching and kicking techniques as well as strategies for safely negotiating city streets.		

**WHE 351** **Cross Country Skiing** **2 Units**  
Course meets at the Western Ski Track. All equipment is provided by the instructors. Instruction covers all levels of In Track and Telemark skiing.

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<b>Kevin C. Collins, B.A.</b> B.A., Boston University	<i>Technical Specialist Academic Computer Center</i>
<b>Shirley Ann Fitzgerald, B.S.</b> B.S., Mount Saint Vincent College	<i>Administrative Assistant to the Faculty</i>
<b>Kevin Franciosi, A.S., A.S.</b> A.S., Massasoit Community College A.S., Berklee School of Music	<i>Technical Specialist Academic Computer Center</i>

Claire Kay, B.A., M.Ed.  
 B.A., Barnard College  
 M.Ed., Boston University

Acting Director  
 Academic Computer Center

## CHILD STUDY CENTERS SUPPORT STAFF

<b>Nazda Alam</b>	<i>Teacher</i>
M.E., Texas Southern University	
<b>Elizabeth Barry</b>	<i>Teacher</i>
B.A., Southeastern Massachusetts University	
<b>Cynthia Bosco</b>	<i>Teacher</i>
B.A., Arizona State University	
<b>Pat Cantin</b>	<i>Teacher</i>
A.S., Lasell College	
<b>Faith Chichester-Nickolas</b>	<i>Teacher</i>
B.S., Lesley College	
<b>Nancy Cohen</b>	<i>Teacher</i>
B.S., Wheelock College	
<b>Mary Kay Cunningham</b>	<i>Teacher</i>
B.A., Fitchburg State College	
<b>Teresa Curtin</b>	<i>Teacher</i>
B.A., Stonehill College	
<b>Shirley Gallerani</b>	<i>Director, Child Study Centers</i>
A.S., Lasell College	
B.S., Framingham State College	
M.S., Lesley College	
<b>Holly Gainsboro</b>	<i>Teacher</i>
A.A., Mount Ida College	
<b>Angela Hsiung</b>	<i>Teacher</i>
B.A., Bradford College	
<b>Sharon Jarnot</b>	<i>Teacher</i>
B.A., Western Michigan University	
<b>Wendy Johnstone</b>	<i>Teacher</i>
B.S., Colby Sawyer College	
<b>Lisa S. Landis</b>	<i>Assistant Director and Teacher</i>
B.S., Wheelock College	
<b>Kathy Lucey</b>	<i>Teacher</i>
A.S., Lasell College	
B.S., Framingham State College	
<b>Marcy Pitchon</b>	<i>Teacher</i>
A.S., Massachusetts Bay Community	
<b>Nancy Roy</b>	<i>Assistant Director and Teacher</i>
B.F.A., Rhode Island School of Design	
<b>Kathleen Rudnicki</b>	<i>Teacher</i>
M.Ed., Bridgewater State College	
<b>Sherri Scichilone</b>	<i>Teacher</i>
B.A., Lasell College	
<b>Lauren Sheytanian</b>	<i>Teacher</i>
B.A., Boston University	
<b>Julie Songer</b>	<i>Teacher</i>
B.S., Wheelock College	
<b>Barbara Weinblatt</b>	<i>Administrative Assistant Child Study Centers</i>
B.A., Furman University	
<b>Genevieve Will</b>	
B.A., Monmouth College	

## **PHYSICAL THERAPIST ASSISTANT PROGRAM CLINICAL AFFILIATIONS**

Associated Rehabilitation Services  
Hingham, Massachusetts

Atlantic Sports Physical Therapy  
Revere, Massachusetts

Back on Track Physical Therapy  
Brookline, Massachusetts

Bay State Medical Center  
Springfield, Massachusetts

Beth Israel Hospital  
Boston, Massachusetts

Beverly Hospital  
Braintree, Massachusetts

Blackstone Valley Physical Therapy Services  
Whitenville, Massachusetts

Bolton Manor  
Marlboro, Massachusetts

Boston Visiting Nurses Association  
Boston, Massachusetts

Braintree Hospital  
Braintree, Massachusetts

Briarwood Health Care and Rehabilitation  
Needham, Massachusetts

Bride Brook Nursing Home  
Niantic, Connecticut

Brockton Hospital  
Brockton, Massachusetts

Cape Cod Hospital  
Hyannis, Massachusetts

Cape Cod Rehabilitation  
Mashpee, Massachusetts

Cape Coral Hospital  
Cape Coral, Florida

Carney Hospital  
Boston, Massachusetts

Center for the Disabled  
Albany, New York

Chetwynde Convalescent Home  
Newton, Massachusetts

Charles River Sports Therapy  
Wellesley, Massachusetts

Chestnut Hill Physical Therapy  
Chestnut Hill, Massachusetts

Children's Hospital Medical Center  
Boston, Massachusetts

Clark House  
Westwood, Massachusetts

Dedham Medical Associates  
Dedham, Massachusetts

Downtown Physical Therapy Associates  
Boston, Massachusetts

Fairlawn Rehabilitation Hospital  
Worcester, Massachusetts

Fallon Clinic  
Worcester, Massachusetts

Hardy Physical Therapy Rehabilitation Services  
Northboro, Massachusetts

Harmeling Physical Therapy  
Danvers, Massachusetts

Hillhaven Corporation  
Lexington, Massachusetts

Lahey Clinic Medical Center  
Burlington, Massachusetts

Lawrence Memorial Hospital of Medford  
Medford, Massachusetts

Lemuel Shattuck Hospital  
Jamaica Plain, Massachusetts

Longwood Nursing Home  
Boston, Massachusetts

Malden Hospital  
Malden, Massachusetts

Mariner Health Care  
Mystic, Connecticut

Massachusetts General Hospital  
Boston, Massachusetts

Melrose-Wakefield Hospital  
Melrose, Massachusetts

MetroWest Medical Center-Framingham Union Campus  
Framingham, Massachusetts

Milford-Whitinsville Regional Hospital  
Milford, Massachusetts

Milton Hospital  
Milton, Massachusetts

Milton Orthopedics and Sports Physical Therapy  
Milton, Massachusetts

National Rehabilitation Management  
Framingham, Massachusetts

Neville Manor  
Cambridge, Massachusetts

New England Deaconess Hospital  
Boston, Massachusetts



New England Rehabilitation Center  
Framingham, Massachusetts

New England Rehabilitation Hospital  
Woburn, Massachusetts

New England Rehabilitaion Orthopedic Center  
Woburn, Massachusetts

New England Sinai Hospital and Rehabilitation Center  
Stoughton, Massachusetts

Newton-Wellesley Hospital  
Newton, Massachusetts

Northwood Nursing and Rehabilitation  
Lowell, Massachusetts

NOVACARE  
Bedford, Masachusetts

Pendleton Nursing Home  
Mysstic, Connecticut

Physical Therapy Advantage  
Wellesley, Massachusetts

Physical Therapy Plus  
Brockton, Massachusetts

Physical Therapy Services, Inc.  
West Bridgewater, Massachusetts

Presentation Manor  
Brighton, Massachusetts

Quincy Nursing Home  
Quincy, Massachusetts

Recuperative Center  
Roslindale, Massachusetts

Rehabilitation Services, Inc.  
Brockton, Massachusetts

Roslindale Physical Therapy  
Roslindale, Massachusetts

Saints Memorial Medical Center  
Lowell, Massachusetts

Sandwich Physical Therapy  
Sandwich, Massachusetts

Spaulding Rehabilitation Hospital  
Boston, Massachusetts

Star of David Convalescent Home  
West Roxbury, Massachusetts

START  
Natick, Massachusetts

Sudbury Pines Extended Care Facility  
Sudbury, Massachusetts

Tewksbury Hospital  
Tewksbury, Massachusetts

University Hospital  
Boston, Massachusetts

Veterans Administration Medical Center of Northampton  
Northampton, Massachusetts

Walden House  
Concord, Massachusetts

Wellesley Manor Convalescent Home  
Wellesley, Massachusetts

Wedgemere Convalescent Home  
Taunton, Massachusetts

Wrentham State School  
Wrentham, Massachusetts

Youville Hospital and Rehabilitation Center  
Cambridge, Massachusetts





# Lasell

Lasell College • 1844 Commonwealth Avenue • Newton, MA 02460 • (617) 243-2000

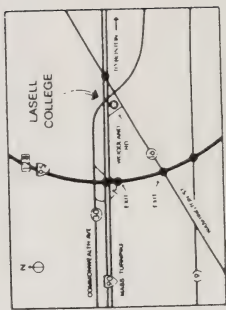
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- 1 Rockwell
- 2 New Dorm
- 3 McClelland
- 4 Bancroft
- 5 President's House
- 6 Vista
- 7 Haskell
- 8 Draper
- 9 Goodman
- 10 Blasdel
- 11 Cushing
- 12 Plummer/Lasell Inn
- 13 Karandian
- 14 73 Seminary

## Offices

- 15 Eager
- 16 Buildings and Grounds
- 17 Carter
- 18 Hogg
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- 20 26 Maple Terrace
- 21 In-Build House
- 22 Saunders
- 23 Bridges
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Diagram is on back of map.





**From the West:** Take the Massachusetts Turnpike (Route 90) to exit 14 (Route 128, I-95 North/South). After going through the toll booth take the "128 North 30" ramp to exit 24 East (Route 30, Commonwealth Avenue). Travel east on route 30 for 1.4 miles to the sign for LASELL on the right. Turn right onto Cheswick Road.

**From the South:** Take Route 95 (also 128) North to exit 21 (Route 16, Washington Street). Continue on Route 16 past Newton-Wellesley Hospital on the right, Woodland Golf Club on the left, and turn left at the traffic light at the junction of Route 30 (Commonwealth Avenue). Turn left onto Cheswick Road at the LASELL sign (1.3 miles from exit 21).

**From the North:** Take Route 95 (also 128) to exit 24. At the exit ramp take Route 30 East (Commonwealth Avenue). Travel 1.4 miles to the LASELL sign and turn right onto Cheswick Road.

**From the East:** Take the Massachusetts Turnpike (Route 90) to Route 16 (Newton-Wellesley) exit. Bear right (Route 16 West) off the ramp onto Washington Street. At the third traffic light, turn right onto Commonwealth Avenue. Turn left onto Cheswick Road at the LASELL sign.

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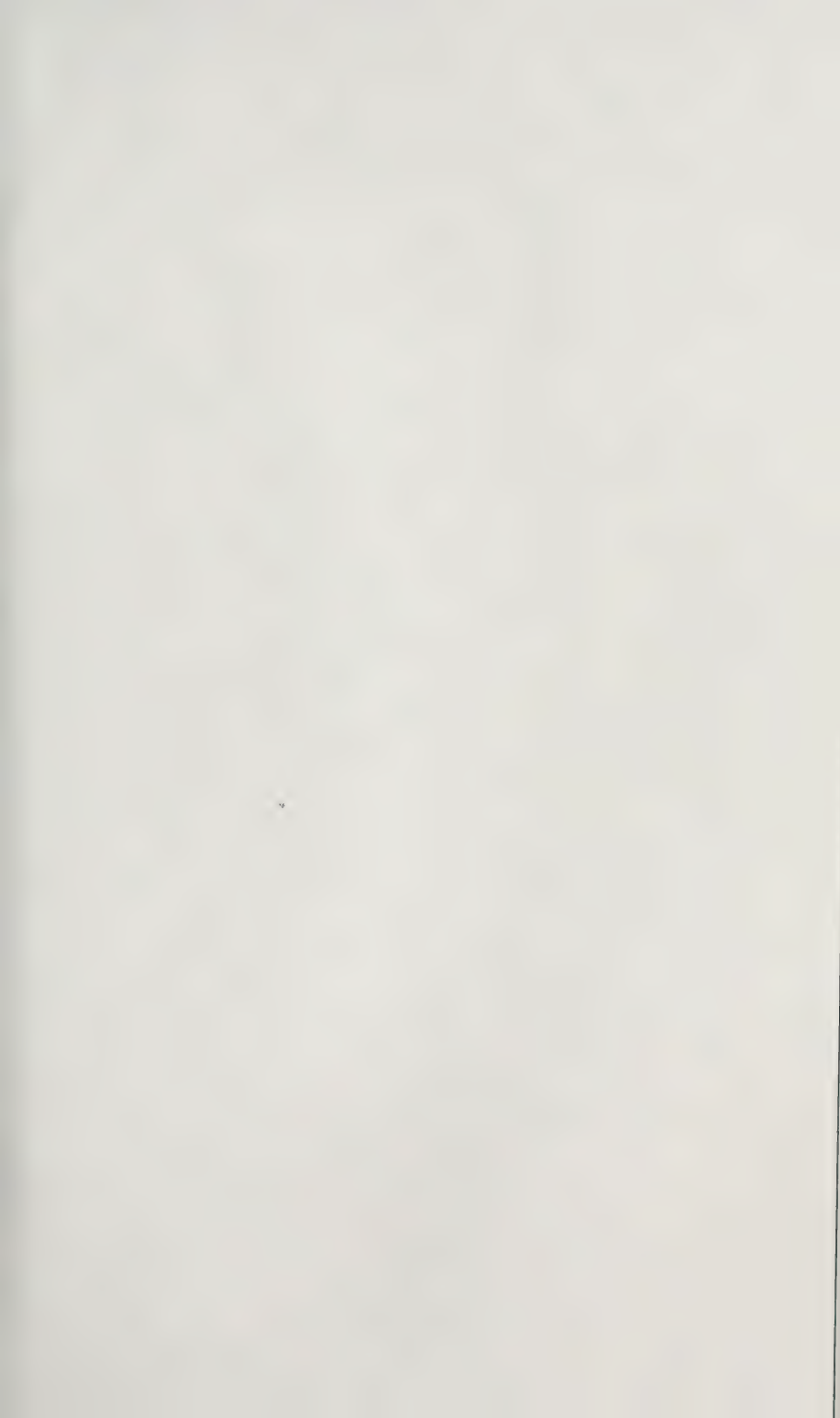
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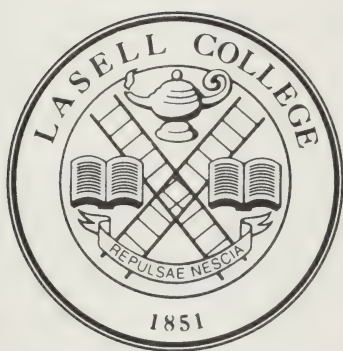




# Lasell

## COLLEGE





1994-95  
Catalog

# Lasell College

**Lasell College**  
**1844 Commonwealth Avenue**  
**Newton, Massachusetts 02166**  
**(617) 243-2000**

Dr. Thomas E. J. de Witt  
President

## **Accreditation**

New England Association of Schools  
and Colleges

## **Memberships**

Association of Independent Colleges  
and Universities in Massachusetts

American Council on Education

College Entrance Examination Board

National Commission on Accrediting

Association for Continuing Higher  
Education

National University Continuing Edu-  
cation Association

American Association of Community  
& Junior Colleges

National Council of Independent Jun-  
ior Colleges

This catalog is published as a source of infor-  
mation for prospective students and for the gen-  
eral public. The College reserves the right at any  
time to revise course and program offerings, re-  
quirements, and other information described  
herein.

Lasell College admits students of any age,  
race, color, national and ethnic origin, and  
handicap to all the rights, privileges, programs,  
and activities generally accorded or made avail-  
able to students at the College. It does not dis-  
criminate on the basis of age, race, color,  
national or ethnic origin, or handicap in the  
administration of its educational policies, admis-  
sions policies, scholarship and loan programs,  
and athletic and other school-administered pro-  
grams.

Furthermore, the College subscribes fully to all  
federal and state legislation prohibiting discrimi-  
nation against applicants, faculty and all other  
employees for reasons of age, race, color, na-  
tional and ethnic origin, or handicap.



Lasell College is accredited by the New England Association of Schools and Colleges, Inc., a non-governmental, nationally recognized organization whose affiliated institutions include elementary schools through collegiate institutions offering post-graduate instruction.

Accreditation of an institution by the New England Association indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer group review process. An accredited school or college is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Accreditation by the New England Association is not partial but applies to the institution as a whole. As such, it is not a guarantee of the quality of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution.

Inquiries regarding the status of an institution's accreditation by the New England Association should be directed to the administrative staff of the school or college. Individuals may also contact the Association:

NEW ENGLAND ASSOCIATION OF SCHOOLS  
AND COLLEGES  
THE SANBORN HOUSE, 15 HIGH STREET  
WINCHESTER, MASSACHUSETTS 01890  
(617) 729-6762



# **Lasell Catalog 1994-95**

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Visitors to the College are always welcome. The Admissions Office at 1844 Commonwealth Avenue in Newton is open Monday through Friday from 8:30 a.m. to 4:30 p.m. and until 12 noon on Saturday during the College year. It is requested that personal interviews be arranged in advance by letter or by telephoning (617) 243-2225.

# TO ANSWER YOUR QUESTIONS

## **Academic Programs/Continuing Education**

Dr. Cathy L. Livingston  
Dean of Academic Affairs  
243-2111

## **Admissions**

Kathleen M. O'Connor  
Dean of Enrollment Management  
243-2225

Adrienne Asiaf  
Director of Admissions  
243-2225

## **Alumnae Affairs**

Mary T. Tiernan  
Director of Alumnae Affairs  
243-2139

## **Career Services**

Marie Smith  
Director of Career Services  
243-2125

## **Fees and Operations**

Elizabeth H. Winter  
Vice President for Business  
and Finance  
243-2101

Charlotte E. LeMoine  
Bursar  
243-2103

## **Financial Aid**

Michael M. Mulaney  
Director of Office of Student  
Financial Planning  
243-2225

## **Gifts to the College**

Helena Bentz Hartnett  
Dean for External Affairs  
243-2141

## **Lasell Village**

### **The Unique Retirement Community in Which to Live and Learn**

Margaretta Arnold  
Executive Assistant to the President/  
Interim Dean of Student Services  
243-2256

## **Public Relations/Communications**

Fran Weil  
Director of Communications  
243-2150 or 508-777-7260

## **Registration/Records**

Maureen F. Carey  
Registrar  
243-2133

## **Residential Life/Student Development**

Michelle M. Leporé  
Assistant Dean of Student Services  
243-2122

## **Student Services**

Margaretta Arnold  
Interim Dean of Student Services  
243-2256



# Lasell College - 1994-1995 Calendar

1994			
SEPTEMBER	4	SUNDAY	New Students Arrive/Orientation Begins
	5	MONDAY	No Classes - Labor Day
	7	WEDNESDAY	Registration For All Students
	8	THURSDAY	Classes Begin
	14	WEDNESDAY	End of ADD/DROP Period
OCTOBER	30-2	FRI-SUN	Family & Friends' Weekend
	10	MONDAY	No Classes - Columbus Day
	21	FRIDAY	Status Reports Issued*
	28	FRIDAY	First Quarter Ends
NOVEMBER	11	FRIDAY	No Classes - Veterans' Day
	16	TUESDAY	Last Day To Drop A Class Without An "F" On Record**
	22	TUESDAY	Thanksgiving Recess Begins <u>After</u> Last Class
DECEMBER	28	MONDAY	Classes Resume
	16	FRIDAY	Last Day Of Classes
	17-18	SAT-SUN	Reading Days
	19-21	MON-WED	Final Exam Period
	21	WEDNESDAY	Winter Recess Begins After Last Exam
1995			
JANUARY	16	MONDAY	January New Student Orientation
			No Classes - Martin Luther King, Jr. Day
	17	TUESDAY	Winter Recess Ends. Registration
	18	WEDNESDAY	First Day Of Classes
FEBRUARY	24	TUESDAY	End Of ADD/DROP Period
	20	MONDAY	No Classes - Presidents' Day
MARCH	3	FRIDAY	Status Reports Issued*
	10	FRIDAY	Spring Recess Begins After Last Class; Third Quarter Ends
	20	MONDAY	Classes Resume
APRIL	4	TUESDAY	Last Day To Drop A Class Without An "F" On Record**
	17	MONDAY	No Classes - Patriots' Day
MAY	2	TUESDAY	Last Day Of Classes. (Classes End At 5:00 p.m.)
	3	WEDNESDAY	Reading Day
	4	THURSDAY	Final Exam Period Begins
	8	MONDAY	Final Exam Period Ends
	14	SUNDAY	Commencement
	15	MONDAY	Summer Physical Therapist Assistant Program Begins
			Summer Physical Therapist Assistant Program Ends
JUNE	16	FRIDAY	

\* Status Report Dates for 5 and 10 week courses will be published by the Office of the Registrar prior to the start of each semester.

\*\*Last Day to drop 5 and 10 week courses will be published by the Office of the Registrar prior to the start of each semester.

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## **GENERAL INFORMATION**

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### **History**

For more than 140 years, Lasell College has been a pioneer in the higher education of women. Founded in 1851, it was the nation's oldest private two-year college for women until it received Board of Regents' approval to grant specific four-year degrees in 1989. The only other institution of higher learning in the Greater Boston area at the time of its founding was Harvard University. Among women's seminaries or colleges, only Mount Holyoke and Wheaton were founded before Lasell.

The College's founder was Edward Lasell, a graduate of Williams College who became a professor of chemistry at his alma mater. While on leave teaching at Mount Holyoke Seminary, Professor Lasell was impressed with the quality of scholarship exhibited by women. Within a year he established the Auburndale Female Seminary. Edward Lasell died of typhoid fever in the school's very first semester, and it was renamed Lasell Female Seminary in his memory. After the Lasell family ended its control in 1865, it was led for more than seven decades by two principals/presidents: Dr. Charles Bragdon and Dr. Guy Winslow. Adoption of the name Lasell Junior College came in 1932, and the College began issuing associate degrees instead of diplomas in 1943. In 1989, the College amended its name to Lasell College and its charter to include both associate and bachelor degrees. As Lasell College, it graduated its first baccalaureate students in May 1992.

Edward Lasell's intentions for the school were stated in one of its early catalogs: "It is not to make bookworms or blue-stockings...but to graduate first-rate, all-round women, full of practical knowledge for daily duties and versed in the classics, as well."

By emphasizing both the practical and the scholarly, Lasell departed radically from the "finishing school" attitude toward women's education so prevalent in the nineteenth century.

Lasell has been innovating ever since. For example, Lasell was one of the first — perhaps the first — women's colleges to build a gymnasium and indoor pool and to establish a separate Physical Education Department. Lasell was the very first college to offer courses in Domestic Science, courses that developed into programs for nutritionists and dieticians. The College was the first to have a Retailing Department for students interested in merchandising careers.

The College has extended its innovative offerings by the creation of on-site training centers that support the Lasell Plan of Education that fosters “connected learning.” On-campus training centers include: two distinct highly renowned child study centers; two fashion design/production/merchandising labs; an inn and travel agency, both run by students with faculty supervision; a retail management training center; an ad agency; and, physical therapist assistant, nursing, and exercise physiology training labs.

The future academic vision of the College emanates from a history of preparing women for successful lives as individuals and as professionals. Lasell will continue to provide women with options by granting both two-year and four-year degree programs.

## **Mission Statement**

Lasell College has a heritage of over one hundred and forty years as a pioneer in the higher education of women. Building on this tradition, Lasell provides an educational environment in which each student can acquire the knowledge and personal competencies required to address successfully her own life issues. The College’s educational environment recognizes the uniqueness of each student’s learning profile through an initial assessment, and provides appropriate placements and services to foster a successful transition to the College. Particular attention is paid to creating learning and living environments that are attentive to how women learn best and that foster the development of self-esteem and confidence in oneself. Accenting its emphasis on teaching, the College stresses teaching styles and “connected” learning opportunities that address the needs of diverse learning styles. Through an integrated Core Curriculum, each student is challenged to develop her general education skills through the professional and liberal arts courses, and to clarify her sense of personal values and social responsibility. Sustained by achievements in these areas, the Lasell graduate is prepared to assume her role as a full participant in an evolving society. As a college, Lasell accepts responsibility to recognize and respond to conditions in the world which affect women. To fulfill this mission, Lasell is committed to:

- Providing the foundation of knowledge, skills, and attitudes which will enable each student to enter competitive career fields after two years, transfer to other four-year institutions, or pursue a bachelor’s degree at Lasell in selected areas;
- Creating an educational environment that stimulates an enthusiasm for learning, critical thinking, cultural awareness, and initiative;
- Creating a supportive learning environment built on a student development model that integrates knowledge of students



as individual learners with keen sensitivity to the new research on the psychology of women;

- Developing a student life program that fosters a sense of community and complements the academic program;
- Challenging the student to integrate knowledge with her developing values, to exercise independence, and to increase self-confidence;
- Responding to the need for continued personal and professional growth by offering continuing education courses and programs that are academic, self-enriching, or career-oriented.

In fulfilling this mission, Lasell strives to encourage each student to recognize and pursue her potential as she assumes her multiple and changing roles in contemporary society.

In summary, Lasell College strives to create an educational environment for women that

- stimulates learning
- provides foundations
- fosters community
- integrates values
- facilitates transitions

## The Campus

Lasell College is located in Auburndale, Massachusetts, a village of Newton, a residential suburb bordering Boston. The campus covers fifty acres, mostly along Woodland Road and adjacent streets. Spacious lawns and varied foliage provide an attractive setting for the forty-three college buildings, which range in style from Victorian to modern. Tree-lined streets, the recreation field, the Charles River, and five tennis courts provide abundant opportunity for outdoor activity.

The fourteen residence halls at Lasell are homelike, well-arranged, and comfortable. Dining facilities are located in Woodland Hall.

Other buildings house classrooms; an auditorium-gymnasium and fitness center; laboratories for anatomy, biology, chemistry, and physical science; two child study centers; a health and counseling center staffed by a physician, nurse, counselor, and receptionist; a student center containing a snack bar, lounges, bookstore, post office, and student government offices; and audio-visual facilities.

In many ways, the heart of the Lasell campus is the Jessie S. Brennan Library, a modern computerized library that contains more than 50,000 volumes, over 400 periodical subscriptions, and a large record and videocassette collection. As a member of the Minuteman Library Network, a consortium of over 24 libraries, students and faculty have easy access to an additional two million books and materials using the on-line computer catalog and



many more materials are available through other computer systems in the library.

The library building also houses the Stoller Room, the Rafferty Shoemaker Learning Center, the Brightman Rosen Auditorium, and the Academic Computer (PC) Labs.

Recently, the College opened the Yamawaki Art and Cultural Center, that includes an auditorium for both film and live performances such as student plays and dance groups. A museum/display area is available to exhibit the works of developing as well as established artists, both domestic and international. The Center also houses laboratories for photography, ceramics and other media, along with additional classrooms in support of the Art and Interior Design programs.

The international focus of the Center complements Lasell's commitment to providing students with a global perspective and a sensitivity to cultural diversity. The Center will further enhance the opportunities for students to study and travel abroad.

### **Transportation**

Convenient access to the educational, cultural, and entertainment resources of Boston is provided by bus, rapid transit (MBTA), train, local taxi, and private car. Trains and buses for New York and other points stop at nearby terminals. Boston's Logan Airport is easily accessible by a variety of forms of transportation.

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## **ADMISSIONS**

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Each year the Lasell Admissions Office selects from its applicants those students who seem best qualified to benefit from a course of study at Lasell. Many factors are considered when evaluating applications for admission: the applicant's scholastic record; personal evaluations of the applicant submitted by faculty or counselors at either the high school or college level; the applicant's scores on standardized tests; and the applicant's choice of academic program at Lasell.

It is strongly suggested that applicants arrange an interview, and parents are invited to accompany the applicant. Interviews may be arranged by writing to the Admissions Office or by telephoning that office at (617) 243-2225.

Lasell uses a rolling admissions policy; an applicant for admission need not wait until a specific date for the College's decision, but rather can expect a decision shortly after her application has been completed.

### **Requirements**

**Freshman Class** - Candidates for admission to the freshman class are normally expected to complete the college preparatory program of an approved secondary school. However, Lasell will also consider applicants who show ability to do college work even though they have not taken the usual college preparatory courses.

**Transfer** - Candidates for admission who have completed college coursework may be reviewed for either an associate's degree or bachelor's degree program at Lasell College. All transfer candidates are expected to have completed the requirements of a secondary school or to have received an equivalent certificate. Candidates who are applying for admission into the baccalaureate programs are expected to have an overall grade point average of 2.3 or higher. Students whose G.P.A. falls slightly short of the requirement may be accepted upon the recommendation of the Dean of Academic Affairs.

Applicants applying for admission to the Exercise Physiology, Nursing, or Physical Therapist Assistant programs should refer to the appropriate program of study page in the catalog for additional requirements for admission.

## **GATE Program (Grow Academically Through Education)**

Students who are admitted to their program of choice through the GATE program are provided with a more structured first semester course schedule, which includes assistance in developing study and learning skills. Following successful completion of the GATE semester, students will be prepared to continue in their program of choice.

## **Entrance Examinations**

All candidates for admission are urged to take the Scholastic Aptitude Test (SAT) given by the College Board, or the equivalent of that test, preferably before January of the senior year of secondary school.

Information concerning the SAT may be obtained from the College Entrance Examination Board, Box 592, Princeton, New Jersey 08540, or the College Board, Box 1025, Berkeley, California 94701. Applications to take the test should reach the College Board at least one month before the date the test is to be taken.

## **Procedure**

Application forms for admission to Lasell may be obtained from the Admissions Office. The completed application, together with a non-refundable fee of \$20, should be returned to the Director of Admissions. Applicants to the freshman class should ask their secondary school guidance counselor to forward their completed secondary school transcript and a letter of recommendation.

Applicants for transfer who have earned less than 45 college credits should submit an application with their secondary school transcript, college transcript, and an academic letter of recommendation. Foreign applicants must submit official results of the TOEFL (Test of English as a Foreign Language).

Applicants for transfer to the junior year who have earned 45 or more credits or an associate degree must submit an application with completed college transcripts, an academic letter of recommendation, and a Dean of Student's recommendation. Accepted transfer students will receive a credit evaluation of their previous course work, and their resulting class standing. Only grades of C- or better are acceptable for transfer credit.

The applicant is responsible for making sure that all required information is sent to the Admissions Office. Applications are considered when all credentials have been received.

Upon acceptance, the candidate is requested to accept the offer of admission by forwarding a \$300 commitment deposit within thirty days after notification of acceptance. This deposit is applied toward tuition charges and is refundable until May 1. A student requesting a refund must do so in writing PRIOR to May 1.



Assignment of students to particular residence halls will be made depending on availability and on a first-come, first-served basis.

## **Physical and Learning Disabled Students**

Lasell College accepts the definition of learning disabilities defined in Public Law 94-142, "as a disorder in one or more of the basic processes involved in understanding and using language, spoken or written, which may manifest itself in an imperfect ability to listen, think, speak, read, write, spell or do mathematical calculations."

Students with learning disabilities must submit documentation which describes the nature of their disability as well as appropriate modifications. Applicants are strongly encouraged to submit this information in the admissions process so that the College can notify them of the specific services available. If students wait until they enroll, they should submit the relevant documents to the Director of the Learning Center.

The Buckley Amendment prohibits the College from sharing any information about a student unless the student has granted permission. Therefore, students who want their instructors to make classroom and/or assessment modifications will need to sign a waiver authorizing the Director of the Learning Center to make such arrangements. It is to the student's advantage to make these arrangements as soon as possible and in a timely manner. Faculty are not required to make adaptations unless they have been notified in advance by the Learning Center.

Frequently students assume that their high school counselors have notified the College regarding students' learning styles. The College has found that high schools do not always forward such records. Therefore, students should not assume the College is aware of their specific learning needs. To be on the safe side, students should meet with the Director of the Learning Center within the first week of classes to review what documentation is available and what modifications can be arranged.

## **Transfer Students**

A number of students are admitted to Lasell each year with transfer credit from other colleges. These students must meet the requirements for graduation and must meet the requirements of their respective programs. A maximum of 30 credits can be accepted in transfer towards the associate degree. Students pursuing a bachelor degree must complete a minimum of 45 credits at Lasell. Only grades of C- or better are acceptable for transfer credit.



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# **ACADEMIC POLICIES**

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## **Graduation Requirements**

### **Associate Degree**

A graduate of Lasell receives the degree of associate in arts, associate in science, or an associate in applied science, depending on her choice of curriculum. Specific requirements of the various curricula are described under each program.

Each student, in order to graduate, must earn a minimum of 63 semester hours of academic work, including Writing I & II, Foundations of Ethical Development, and Practical Computer Applications I & II. Students must also complete the requirements of the Women's Health Education Program and pass the Math Competency Exam. Students must attain a cumulative grade point average of 2.00 or higher to graduate. Students are required to take over fifty percent of their course work at Lasell, and they must fulfill the specific requirements of the programs in which they are enrolled.

Before a student will be admitted to classes, her program must be approved by her academic adviser and the registrar. Grades issued at the end of each semester determine the student's academic standing.

### **Bachelor Degree**

A graduate of Lasell receives the degree of bachelor of arts or bachelor of science. Specific requirements of the various curricula are described under each program.

Each student in order to graduate must earn a minimum of 124 semester hours of academic work; out of this 124 semester hours, students must complete a minimum of 48 semester hours in the liberal arts.

Students who transfer into the four-year programs must meet Lasell's Core curriculum requirements: Writing I & II, Foundations of Ethical Development, and Practical Computer Applications I & II. Students must also complete the requirements of the Women's Health Education Program and pass the Math Competency Exam. Students are required to complete 45 semester hours at Lasell, and must attain a cumulative grade point average of 2.00 or higher to graduate.

In addition to fulfilling the specific requirements of the programs in which they are enrolled, students must meet the following liberal arts distribution requirements in the specified areas\*:

Humanities	2 courses
Social Sciences	2 courses
Math	1 course
Science	1 course
Interdisciplinary	1 course

\*Courses must be three or more credits; at least 3 of these must be taken at the 300 level or higher, and a total of 5 courses must be taken at the 200 level or higher.

## Academic Commencement Awards

### Associate Level

To be eligible for special recognition at graduation, a student must complete three full-time semesters at Lasell with a cumulative G.P.A. of 3.50 or higher. Specific designations include:

**Honors** -  $\leq 3.50$  Overall G.P.A.  $\leq 3.69$

**High Honors** - Overall G.P.A.  $\geq 3.70$

**Lasell Chair** - Lasell Chairs are awarded by the College to outstanding graduates. Traditionally, this award is based on outstanding academic achievement, exemplary service to the College, and notable qualities of character consistent with the Mission of the College.

### Baccalaureate Level

To be eligible for special recognition at graduation, a student must complete a minimum of three full-time semesters at Lasell with a cumulative G.P.A. of 3.50 or higher. Specific designations include:

**Cum Laude** -  $3.50 \leq$  Overall G.P.A.  $\leq 3.69$

**Magna Cum Laude** -  $3.70 \leq$  Overall G.P.A.  $\leq 3.89$

**Summa Cum Laude** - Overall G.P.A.  $\geq 3.90$

**Lasell Lamp** - Lasell Lamps are awarded by the College to outstanding graduates. Traditionally, this award is based on outstanding academic achievement, exemplary service to the College, and notable qualities of character consistent with the Mission of the College.

## Class Attendance Policy

Faculty will distribute their specific course attendance policies as a part of the course syllabus during the first week of classes. The student needs to inform herself about the attendance policies in her courses by reading the course syllabi.

The student who is serious about her education assumes the responsibility of attending every class. If a student misses a class, she cannot benefit from hearing the lecture herself, nor can she participate in laboratory-style work with the guidance of the instructor.

In the case of truly unavoidable absence, the student should inform the instructor ahead of time if possible. If an extended absence is anticipated, the Registrar should be notified in order that the adviser and all instructors can be informed. Upon return to the College, the student should immediately consult her adviser and instructors regarding whether successful continuation is realistic.

If a student misses classes for medical reasons for more than three days, the Academic Dean's office or the Registrar's Office will notify instructors upon receipt of a doctor's note. If a student is out for less than three days, it is her responsibility to notify the instructor and to make arrangements for missed work.

Students will be excused from class(es) to observe major religious holidays with the understanding that they notify the instructor in advance and make arrangements to complete missing work.

## GRADING

### Grades

Grades are issued at the end of each semester and are represented by letters. Rank in class, class promotion, graduation, honors, Low Scholastic Standing, Academic Probation and Suspension are based on a student's grade point average (G.P.A.). The G.P.A. is computed by multiplying the number of semester hours of credit by the appropriate quality point value, and then dividing the sum of these products by the total number of semester hours of credit carried. Students may take a specific course on a pass/fail basis with permission of the Instructor, the Program Director, and the Registrar.

Grade	Numerical Value	Quality Points
A	100-93	4.0
A-	92-90	3.7
B+	89-87	3.3
B	86-83	3.0
B-	82-80	2.7
C+	79-77	2.3
C	76-73	2.0
C-	72-70	1.7
D+	69-67	1.3
D	66-63	1.0
D-	62-60	0.7
F	59-0	0.0

INC means Incomplete

NC means No Credit\*

W means Withdrew (grade not computed in G.P.A.)

In Pass/Fail courses, P means Pass, and F means Fail



Mid-term status reports are issued at the midpoint of the course and include the following ratings:

S means Satisfactory

WA means Warning; standing in course is not satisfactory

\*Note: For first semester freshmen, failing grades received during the freshmen first semester only will not be factored into the semester and cumulative GPA. Any failing grade earned during the freshmen first semester will be recorded on the transcript as "NC" (No Credit).

## Grade Improvement

Students will be allowed to retake, **one time only**, a course for which they earned a passing grade of "C-" or below. The new grade will be computed into the G.P.A. and the original grade will be deleted from the average. No additional credits will be counted towards graduation. However, the original grade will remain on the permanent record with an explanation. For first semester freshman only, an original grade of "F" will appear as "NC" (No Credit). Transfer credits will not be accepted for a repeated course as credit has already been awarded for the course.

## Incomplete Grades

On rare occasions a grade of Incomplete (INC) may be granted. Ultimately, the decision to grant a grade of Incomplete is at the discretion of the instructor; however, both the student and the instructor must sign the contract for completion before a grade of INC can be issued. It is the responsibility of the student to initiate the request and to make all arrangements with the instructor for turning in late work. First semester Incomplete grades must be made-up by the second week of the spring semester. Failure to do so will result in the "INC" reverting to "F". Second semester Incomplete grades must be made-up within five weeks following the end of examination week. Failure to do so will result in the "INC" being changed to "F".

Under extenuating circumstances, longer extensions may be granted by the instructor and the Dean of Academic Affairs. It is the student's responsibility to initiate a written request for an extension by completing the appropriate paperwork in the Registrar's Office.

## Grade Changes

Grades can be changed within a six-week period at the instructor's request and must be filed in writing with the Registrar. The time may be extended if the Dean of Academic Affairs approves a written petition from the student and the instructor.



## Status Reports

Course instructors issue status reports midway through each course, informing students of their current standing. Students receive an "S" or "Satisfactory" if their overall performance is C- or higher. Students with a grade of C- or less in any semester course will receive a warning notice (WA) at mid-semester. A copy of the warning notice is kept in the student's file, but it does not become part of the student's Permanent Record. Students receiving Warnings should immediately meet with the course instructor(s) and their academic adviser to determine what must be done to improve the grade.

Students with a grade of C- or less in courses which meet less than 15 weeks will receive a Warning notice according to the following schedule:

<u>Length of Course</u>	<u>Date Warning Issued</u>
5 weeks	end of 2nd week
10 weeks	end of 5th week

## Pass/Fail Option

A student may elect to take a course on a Pass/Fail basis provided she has the approval of the Instructor, Program Director, and the Registrar. Forms are available in the Registrar's office and must be completed and returned to the Registrar by the fifth week of the course.

## Failing Grades

For first semester freshmen, failing grades received during the first semester will not be factored into the cumulative and semester G.P.A. Any failing grade earned during the freshman first semester will be recorded on the transcript as "NC" (No Credit). All other students who fail a course will receive an "F" grade.

The semester and cumulative G.P.A. is calculated on the basis of credits attempted. However, if a student repeats the course in which an "F" has been recorded, the new grade will replace the "F" in the G.P.A. and will be recalculated in the G.P.A.

All "F" grades and "NC" grades remain as part of the student's permanent record even though the grade may be deleted from the G.P.A. upon successful repetition of the course.

## Progress Toward the Degree

Students are expected to maintain satisfactory academic progress. Satisfactory academic progress is defined both by the number of credits successfully completed and the grade point average. If a student's grade point average falls below 2.0, the student is no longer meeting the standards of satisfactory progress. Additionally, a full-time student is expected to complete a

minimum of 24 credits per year. In general, a full-time student is expected to complete all requirements for an associate's degree within three (3) years, and within five years for a bachelor's degree. A student with extenuating circumstances will be evaluated individually.

## **Classification of Students**

**Seniors:** Those students who have been enrolled in one of Lasell's four-year programs for at least one year and have earned at least 88 credits. Students who have attended one of these programs for at least one year but have earned fewer than 88 credits are considered provisional seniors.

**Juniors:** Those students who are accepted into one of Lasell's four-year programs, have completed two years of college, and have earned at least 60 credits acceptable for transfer. Students who have earned at least 45 credits applicable to a four-year program are considered provisional juniors.

**Sophomores:** Those students who have attended the College's associate's degree program for at least one year and have earned at least 24 credits at Lasell, and those students who transfer to the College with at least 24 credits. Students who have attended the College for at least one year but have earned fewer than 24 credits are considered provisional sophomores. Students who have earned 60 credits but have changed their program of study are classified as sophomores if they have not yet earned sufficient credits in their new program.

**Freshmen:** Those students who are accepted into the College, have matriculated into their program, and are carrying a minimum of 12 semester hours. Students who have attended the College but have changed their program of study may be classified as freshmen if they have not yet earned sufficient credits in their new program.

**Part-Time Students:** Those students who have matriculated and are working toward a degree but are taking fewer than 12 credits per semester.

**Special Students:** Those students who have earned fewer than 6 credits, have not matriculated, and are enrolled in only one or two courses.

## **ACADEMIC STANDING**

### **Academic Honors**

Each semester students who achieve a specific G.P.A. will be placed on an Honors List. The Lasell community gives special recognition to these students at the Honors Convocation each spring.

**High Honors** -Students who earn a semester average of 3.70 or above and earn a minimum of 12 credits.

**Honors** -Students who earn a semester average of 3.50 - 3.69 and earn a minimum of 12 credits.

**Dean's List** -Students who earn a semester average of 3.30 - 3.49 and earn a minimum of 12 credits.

### **Low Scholastic Standing**

Each semester full-time students whose semester G.P.A. or cumulative G.P.A. is below 2.0 and/or students who have earned fewer than eleven credits will be placed on Low Scholastic Standing. Matriculated part-time students whose semester G.P.A. or cumulative G.P.A. is below 2.0 will be placed on Low Scholastic Standing. A student whose name is placed on this list will receive a warning notice from the Dean of Academic Affairs. Students with Low Scholastic Standing should be aware that their graduation date is in jeopardy and should make arrangements to discuss their situation with their academic adviser.

### **Academic Probation**

Each semester full-time students whose semester G.P.A. or cumulative G.P.A. is below 1.85 and/or who have earned fewer than seven credits will be placed on Academic Probation. Matriculated part-time students whose semester G.P.A. or cumulative G.P.A. is below 1.85 will be placed on Academic Probation. These students will receive notification of their standing from the Dean of Academic Affairs. A student on Academic Probation should make arrangements to discuss her situation with her academic adviser. Students whose cumulative G.P.A. falls below 1.85 may be assigned to scheduled hours in the Learning Center by the Academic Dean. Students who are placed on Academic Probation must improve their G.P.A. in the following semester or they may be suspended from the College.

### **Suspension**

At the end of each semester full-time students with a semester G.P.A. of less than 1.30 and/or who have earned fewer than seven credits for each of two semesters will be reviewed by the College's Academic Review Committee. Matriculated part-time students with a semester G.P.A. of less than 1.30 will be reviewed by the College's Academic Review Committee. Those students felt to be making little, if any, academic progress at Lasell, nor benefiting academically by their attendance, may be suspended for a semester. Students wishing to be re-admitted can apply to the Dean of Academic Affairs after a period of one semester has elapsed. Students will be reviewed individually for re-admission.



## **Internship Criteria**

All students who are required to participate in internships within their major must have met the following academic standard prior to the internship placement.

A 2.0 or better cumulative average, a C- or better in major courses, and permission of the Program Director are required prior to internship placement.

A student who has a grade point average lower than a 2.0, but whose average within her major is 2.0 or better, may request reconsideration for participation in the internship. The request should be made first to the Program Director and then to the Dean of Academic Affairs.

## **College Calendar**

The College calendar is the official schedule for all courses, vacations, holidays, breaks, and final examinations. All students are expected to be in attendance and to take their final examinations as indicated on the College calendar. Students who leave the campus before the official end of each semester, who return to the campus late after breaks, or who take additional "time off" during the semester do so at their own risk.

The College expects all students to take their final examinations on the dates and times scheduled. Students who need to take a final examination at a time other than the scheduled time must discuss this with their instructor before the date of the final examination. The College reserves the right to deny a student's request for an alternate final examination scheduling.

## **Students' Responsibilities**

It is the student's responsibility to familiarize herself with the information and policies stated in this catalog, and to ask her academic adviser about any information she needs to have clarified.

## **Academic Advising**

Upon arrival at Lasell, each student is assigned to an academic adviser who assists her in selecting classes, arranging a course schedule, and identifying resources to solve problems or meet her specific needs. The student is encouraged to consult her academic adviser, her instructors, the Learning Center director, the registrar, the residential life staff, the director of career planning/transfer counseling, or the deans concerning academic or personal problems. One important advantage of a small, personalized college like Lasell is the network of faculty and staff ready to assist the student to reach her full potential. As noted in the College Life section of this catalog, students may also seek assistance from the College's Health and Counseling Center.



## Transfer Credits Policy

Lasell students who wish to receive academic credit for coursework taken at another institution must request approval from Lasell before registering for the course. Students who are considering this must complete the required form at Lasell's Office of the Registrar and obtain all necessary approvals before enrolling in the course.

If approved by Lasell, academic credit can be granted for coursework taken at another institution; however, grades for courses taken at other institutions are not calculated into a student's grade point average. Only grades of C-minus or better are acceptable for transfer credit.

Students wishing to transfer in credits in science courses must submit a full year's worth of study if applicable. For example, any science curriculum which spans a full year's worth of study versus a semester must be submitted in total to be accepted.

## Credit by Examination Policy

Students may earn credit by examination in certain academic subjects through the College Level Examination Program (CLEP) of the College Entrance Examination Board. In granting credit for CLEP exams, Lasell follows the American Council on Education's recommendations for scores. CLEP credits are considered transfer credits. Students who demonstrate proficiency in any one of the 100-level Practical Computer Application courses (as evidenced by a successful grade on an exam administered by the Computer Center) receive one unit of transfer credit for PC 101, PC 102, or PC 103. Contact the Director of the Computer Center for further information.

## Students' Rights to Privacy

In compliance with Public Law 93 308, Family Educational Rights and Privacy Act of 1974, Lasell College sends grade reports and warnings to each **student** as a matter of College policy. The College is unable to release any information to anyone about a student's performance without her written consent. In addition, grades and information about academic standing are not given out over the telephone to other colleges, prospective employers, etc. For more information, consult the section entitled "The Buckley Amendment" in the Student Handbook.

## Transcripts

Official copies of a student's permanent record are issued by the Registrar's Office. The transcript request must be made in writing by the student herself, and include \$2.00 for each copy requested. These transcripts are mailed directly to the college or

employer requested. Transcripts cannot be processed for students who have unpaid bills.

Unofficial transcripts may be issued directly to the student. The request must be in writing; there will be no charge for the first copy.

### **Career Services**

To promote the process of achieving career objectives, the Career Services Office offers both individual counseling and group workshops. Workshops address such issues as job search strategies, resumes and interviews, dressing for success, and transitions to life after Lasell. The Office also has a library of career development references, professional employment opportunities, and part-time job listings. Annual Career "Mini-Fairs" are held during the second semester. These events provide a forum for students to meet representatives from each of our program fields. All students are encouraged to take this excellent opportunity to make initial contacts as well as to gather employer information about entry level opportunities, salaries, and paths for growth.

### **Transfer Opportunities**

Lasell is regionally accredited by the New England Association of Schools and Colleges, which attests to the academic strength of the College and also enhances students' ability to transfer to other institutions. Some Lasell students after completing their associate degree elect to transfer to another four-year institution to continue their education. These students are accepted by a variety of four-year colleges and universities. In order to transfer, a student must in most cases have earned a 2.0 average. Most schools will not accept a grade of C- or below for any course, although some schools will accept a C- or below for a course not in the student's major. Requirements for acceptance vary greatly, and it is strongly recommended that a student contemplating transferring to another institution work closely with her academic adviser and program director to select the most appropriate courses. Wherever possible, students should tailor their schedule at Lasell to include courses that are comparable to those offered by the college they are interested in attending.

The Transfer Office provides counseling, a computer search program, a library of college catalogs and videos, and summer catalogs from local colleges and universities.

### **International Education**

Lasell provides several opportunities for students to gain experience abroad. In 1988, the College established a sister college relationship with two colleges in Japan - Yamawaki Gakuen Junior College in Tokyo and Shinonome Junior College in Matsuyama.

Faculty and students from each college participate in a month-long visit, combining lectures with extensive field experience. Lassell students visit both colleges with trips to Hiroshima, Nara, Kamakura and an extended visit to Kyoto. In Tokyo, students gain insight into retail and hotel operations through seminars with local management staff as well as visiting major cultural sites. Independent study credit may be arranged with permission of the academic adviser and the Academic Dean. Limited scholarships are available from the College for this program.

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## COLLEGE LIFE

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### Student Activities

Lasell offers many opportunities for active learning outside the classroom. Student involvement in these activities takes many shapes, ranging from attending lectures or drama presentations to planning special events.

Student organizations have much to offer the student who wishes to be involved on campus. The following organizations are particularly active:

- The Student Government seeks to represent and promote the interests and concerns of all students. Officers, elected in the spring for the calendar year, schedule weekly meetings with committee members and student representatives to plan and implement programs. Meetings are open to all students.
- The Student Judicial Court has jurisdiction over many non-academic disciplinary matters. The Court consists of students who are selected by a committee of students and the adviser.
- The Programming Board plans and sponsors the major social events at the College, including comedy nights, dances, and karaoke. Membership is open to all students.
- Student organizations including the Commuter Student Club, the Fashion Forum, The Human Services Club, the International Club, the Hospitality Club, C.O.O.L, Women in Business, and Umoja-Nia sponsor lectures, films, and programs for the student body.
- The *Lamp* is the College yearbook, and records a photographic history of a year at Lasell. The student editor and her staff plan and organize the layout, art work, and content of the publication.
- The College newspaper, *Lasell Express*, is written and edited by students. Contributions are encouraged from all students, faculty, and staff.

### College Publications

The Office of Development and Alumnae Relations publishes a Weekly Calendar of College events, a tri-annual newsletter, and an annual report each fall, copies of which are sent to all members of the Lasell Community. The Student Handbook, published annually by Student Services, provides information on services, organizations, policies, and regulations affecting student life.



## **New Student Orientation**

Before the start of each semester, the Student Development Office sponsors a special orientation program to introduce new students to the Lasell community. The program is designed to facilitate the transition to college by presenting information on academics and student life. The program will prepare students to meet the many new and challenging opportunities which the Lasell community offers. It is mandatory for all incoming students.

## **Automobiles**

All students may operate cars while they are at Lasell. Vehicles must be registered with the College's Department of Public Safety. Students are expected to abide by those rules governing student and guest vehicles on campus.

## **Residence Requirements**

One of the most valuable experiences can be living in a residence hall, where students can learn academic and life skills, and grow emotionally and socially. With that in mind, most full-time students are required to live in College housing. Exceptions may be requested for students who are married, who live with parents or legal guardians, or who have lived on their own for at least a year prior to their expected date of enrollment. Students who are not in good academic standing may be required to live on campus.

## **Health and Counseling Services**

The Health and Counseling Centers are available for both resident and commuter students. A nurse is on duty forty hours per week; a physician and psychologist are available at designated hours. Emergency services are available at nearby Newton-Wellesley Hospital.

The health fee covers the following services: consultation by the professional medical staff during their regular hours on campus; ordinary medications dispensed by the Health Center; and consultation and short-term treatment with the counselors. The health fee does not cover lab fees, special prescriptions for medication, or costs of visits to other specialists.

A complete medical history and physical examination are required of each student by the time of registration. The State Immunization Law requires that all full-time college students under thirty years of age, and certain full-time and part-time students in the health sciences, present evidence that they are immunized against measles, mumps, rubella, diphtheria and tetanus in order to register for classes; medical and religious exemptions are allowed.

The Counseling Service is available for help in special times of need, and for various workshops. Students are encouraged to seek individual counseling when they need it and to participate in group sessions dealing with social development.

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# FEES AND EXPENSES

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## General Policy

Tuition, fees, and room and board charges are usually established in March although the College reserves the right to change fees as circumstances warrant.

Since the College must commit its resources to its programs and services for the entire year, it is essential that annual income from fees be assured. For this reason, it is understood that students are enrolled for the entire college year, or such portion as remains after the student's date of entrance.

The fact that college fees are paid in two or more installments does not constitute a fractional contract. The parent or guardian agrees that in the event of the student's suspension, dismissal, absence, illness, or withdrawal for any reason whatsoever, no part of tuition, room and board, or other fees will be refunded except as noted in the section on Refund Policy. This includes withdrawal because of interruption of classes due to strikes or civil disorders beyond the control of the College. Any unpaid balance of all such charges shall become immediately due and payable.

College transfer information (transcripts) will not be processed for students with delinquent accounts.\*

Fees for Academic Year September 1994-May 1995:

BASIC FEES	RESIDENT	COMMUTER
Tuition	\$11,475	\$11,475
Room & Board <sup>1</sup>	6,200	-
Comprehensive Fee <sup>2</sup>	525	525
Dorm Damage/Key Deposit <sup>3</sup>	210	-
New Student Fee <sup>4</sup>	350	350
Health & Accident Insurance	598	598

\* Interest of 1 1/2% per month will be applied to any amount unpaid after due date. Students may not be permitted to take final exams if any bills from the College remain unpaid; senior diplomas and transcripts will be withheld until all bills are paid.

<sup>1</sup> Additional fee of \$650 for single room.

<sup>2</sup> Consolidates into one fee item including student activities, I.D. cards, field trip transportation, and use of the College Health Center.

<sup>3</sup> Covers damage costs to a student's room or residence hall above and beyond normal wear and tear. Any portion not used for damage costs will be refunded at the end of school year.

<sup>4</sup> Covers cost of New Student Orientation and computer lab usage.

ADDITIONAL FEES	RESIDENT	COMMUTER
Allied Health Fees <sup>5</sup>	260/Yr	260/Yr
Physical Therapist Summer Session	1,140	1,140
Specific Course Fees:		
Ceramics	50/Sem*	50/Sem*
Design and Color	50/Sem	50/Sem
Fashion Design/Production <sup>6</sup>	300/Yr	300/Yr
Photography Lab	75/Sem	75/Sem
Weaving	40/Sem	40/Sem
Visual Merchandising	50/Sem	50/Sem
Fashion Promotion	50/Sem	50/Sem
Auto Parking	200/Yr	100/Yr
Non-Resident Room & Board	—	200/Wk
10-Payment Plan	50/Yr	50/Yr
Late Registration	35	35
Extra Credits <sup>7</sup>	380/CrHr**	380/CrHr**
Break Housing <sup>8</sup>	75/Wk	—

\*Sem = semester

\*\*CrHr = credit hour

<sup>5</sup> Covers liability insurance and clinical fees for students in Exercise Physiology, Nursing, and Physical Therapist Assistant Programs.

<sup>6</sup> Students taking courses in the Fashion Design/Production area will be charged an annual fee to cover the basic costs of material related to clothing construction. This fee does not include the basic clothing construction kit that must be purchased from the College Bookstore and is a one-time cost except for replacement of specific items. Fashion Design courses taken by non-majors carry additional fees of \$75 per course.

<sup>7</sup> Extra credit policy: Students will be allowed up to 8 extra credits beyond their program requirements for each academic year without additional charge.

<sup>8</sup> Students should consult current Student Handbook for specific dates that apply to break housing periods; i.e., periods not included in the residential contract.

## Other Fees and Expense Information

Tuition for part-time students is \$380 per credit hour. Students taking twelve credit hours or more are regarded as "full-time" and are charged the full tuition rate. Students enrolled in internships, clinicals, or practicums over the summer will be charged according to the part-time/full-time tuition fees.

For Physical Therapist Assistant students, the approximate cost of uniforms is \$95 for two years; for Nursing students, the cost of uniforms is approximately \$200 for two years.

If two sisters attend Lasell concurrently, the tuition charge will be reduced by ten percent for one sister.

No deduction from room and board fees is made for absence from meals while a student is in residence, or for students during their field work period. Students may arrange to carry a brown-bag lunch.

Textbooks, stationery, and other supplies may be purchased at the College Bookstore.



Details about the Luncheon Program for commuter students may be obtained at registration time. Details about automobile fees will be found in the Student Handbook and from "Rules Governing Student and Guest Vehicles on Campus."

### **Payment Schedule**

Tuition and room and board fees are payable in four installments: the initial deposit, a payment of \$1,000 on or before June 1; a payment of approximately 40% on or before August 1; and a payment of approximately 50% on or before December 15. The payment schedule is included in the enrollment contract each year. For those who prefer to pay in monthly installments, a ten-payment plan is available. For details, contact the Business Office at Lasell.

### **Refund Policy**

A student is enrolled and committed financially for an entire academic year. If written notice that a student has withdrawn is received by the registrar prior to the first day of classes, the amount paid for tuition (less the tuition deposit required) will be refunded.

On or after the first day of classes, the following policies apply.

*Involuntary Withdrawal.* One hundred percent of the unused yearly fees (prorated) will be refunded when withdrawal is at the written direction of the medical director of the College.

*Voluntary Withdrawal or Dismissal.* When withdrawal or dismissal occurs on or after the first day of class and prior to the fourth week of classes, eighty percent of the unused yearly fees (prorated) will be refunded. When withdrawal or dismissal occurs from the fourth to the ninth week of classes, seventy percent of the unused yearly fees (prorated) will be refunded. When withdrawal occurs after the tenth week of classes through February 23, 1994, sixty percent of the balance of the total year's (prorated) charges will be refunded. After February 23, 1994 no refund will be granted.

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# **STUDENT FINANCIAL PLANNING**

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## **General Policy**

The Office of Student Financial Planning administers financial aid programs and provides financial counseling and planning to all students and parents. This office believes in providing families with information and guidance that will improve a family's ability to plan for the expenses of college. For students seeking financial aid in the form of grants, loans and work study, Lasell participates in all major federal and state programs as well as providing institutional sources for assistance.

Financial aid awards are based on need, and are determined by the Director of Student Financial Planning. Decisions are made using the Free Application For Federal Student Aid form (FAFSA), the Financial Aid Form (FAF) from the College Scholarship Service, federal income tax returns, and other pertinent sources. The financial aid forms are available from the Student Financial Planning Office in Irwin Hall or any high school. Entering and returning students must complete the appropriate forms shortly after January 1 of the award year to maximize possibilities of receiving aid in September. Awards are given for one academic year and are not automatically renewable for the next year.

Students transferring credits from any college or university must submit a Financial Aid Transcript from that institution before aid can be awarded.

## **Financial Aid Process**

A student applying for financial aid should take the following steps:

1. Obtain a Free Application For Federal Student Aid form (FAFSA), and a Financial Aid Form (FAF) from any high school, public library or from the Student Financial Planning Office.
2. Complete the FAF as soon after January 1st as possible and mail it to the College Scholarship Service (CSS).
3. In 4-6 weeks you will receive a CSS acknowledgement. Check all information for accuracy. If there are any corrections to be made send them to CSS.
4. You will also receive a Student Aid Report (SAR) from the Department of Education. Again, check it for accuracy and submit any corrections if necessary.

5. When all information is correct, sign your SAR and send it to the Student Financial Planning Office.
6. In the Spring you will receive a Financial Aid Award Letter outlining the financial aid you will receive for the upcoming academic year as well as any other documents that are required.

Any personal financial changes arising during the year should be reported to, and discussed with, the Director of Student Financial Planning.

The College reserves the right to review, amend, modify or withdraw financial assistance at any time on the basis of information affecting eligibility including, but not limited to, availability of funds, awards of funds from other sources, changes in financial, marital, residence or academic status. Receipt of all assistance is contingent upon the student maintaining satisfactory progress.

Satisfactory progress is defined both by the number of credits successfully completed and the grade point average. If a student's grade point average falls below 2.0, the student is no longer meeting the standards of satisfactory progress. Additionally, a student is expected to successfully complete a minimum of 24 credits per year. In general, a student is expected to complete all degree requirements within three years. A student with extenuating circumstances will be evaluated individually.

# Sources of Financial Aid

## Federal, State, and College Aid

It is the responsibility of the student to apply for financial assistance from Lasell and state and federal programs. The Office of Student Financial Planning stands ready to help the student with this process. A student applying for financial aid at Lasell is considered for the following programs:

**Lasell College Grants:** These grants from the College are available to students on the basis of need, and are administered by the Student Financial Planning Office.

**Pell Grant Program:** The federal government administers these grants directly to students on the basis of need. The Free Application for Federal Student Aid form (FAFSA) is used as the Pell Grant Application. All financial aid recipients must apply for the Pell Grant.

**Supplemental Educational Opportunity Grants (SEOG):** These grants from the federal government are available to students who demonstrate exceptional need. These awards are administered by Lasell's Financial Planning Office.

**Perkins Student Loan Program:** These federal government loans are available to students on the basis of need, and are administered by the Student Financial Planning Office.

**Campus Work Study:** Students who receive work study are eligible to apply for a part-time job on campus for the academic year. The Student Financial Planning Office is available to assist students in this process.

**State Scholarships:** These scholarships are given out by a state to students in need of funds. The type and amount of these scholarships varies from state to state. Contact your home state's higher education office for information. Students must file financial aid forms before eligibility can be determined.

**Guaranteed Student Loan Program:** These loans are available through local banks and lending institutions. Interested students should contact the Student Financial Planning Office regarding eligibility and application procedures. Loan limit for first year students is \$2625, \$3500 for second year students, and \$5500 for third and fourth year students.

**Alumnae Association Scholarships:** Awarded annually to returning students who have financial need and who have demonstrated their ability as scholars. Decisions are made by the Alumnae Association's Scholarship Committee.



## Lasell Scholarships

The scholarships listed below were created by alumnae and friends of Lasell. The combined income from these funds supports existing financial aid awards, which are given on the basis of need. Students will automatically be considered for these awards when they apply for financial aid; therefore, there is no application process required for these particular scholarships. These scholarships are given at the discretion of the Office of Student Financial Planning.

### Endowed Funds

**Henry Morton Dunham Scholarship** Given by the will of Henry M. Dunham, organist, conductor, and composer, who, as an instructor and later chairman, was associated with the Department of Music from 1897 to 1928.

**Dorothy Ballou Collier Scholarship** Created in 1991 in honor of Dorothy Ballou Collier, class of 1924, this fund is awarded on the basis of financial need.

**Mabel Tower Eager Memorial Scholarship.** Given by the family of Mabel Tower Eager, Class of 1888, who was a trustee of the College from 1933 to 1958.

**Max M. and Marian M. Farash Scholarship** Established in 1973 by Mr. and Mrs. Farash of Rochester, New York.

**Nellie J. Feagles Scholarship** Established In 1970 by Walter R. Kattelle in memory of his wife, Nellie J. Kattelle (Nellie J. Feagles, Class of 1897). Preference is to be given to students in language study.

**Heeb Scholarship** An annual scholarship established in 1980 by the bequest of Lillian Douglass Heeb, Class of 1907.

**Helen Carter Johnson Scholarship** Initiated in 1967 by Mrs. Ralph G. Johnson (Helen Carter, Class of 1907).

**The Dr. and Mrs. Bernard Lederman Scholarship** Established by Nonie Lederman Carroll Class of 1945 Awarded annually, this scholarship is named in honor of Dr. Bernard Lederman, and his wife, the former Maude Saks, well known as a primitive artist. This scholarship will be awarded to a student majoring in one of the helping professions whose career goal is to assist other people in a human services capacity. Preference is given to students majoring in Nursing.

**Rosalie Brightman Rosen Scholarship.** Endowed in honor of Rosalie Brightman Rosen, Class of 1927, a loyal alumna and valued Trustee. Candidates should combine academic achievement with a demonstrated commitment to the community.

**William E. Schrafft and Bertha E. Schrafft Memorial Scholarship** Preference is to be given to students in training for one of the health professions.

**Lucy Johnston Sypher Scholarship** This award was established in 1991 in memory of Lucy Johnston Sypher, professor emerita of English and an author of children's books. Funded by her family, the scholarship is awarded to an associate degree candidate who has demonstrated academic ability and financial need, and who wishes to continue her education at Lasell in the interdisciplinary studies program.

**Williams Morgan Scholarship** Established in 1973 by Mr. and Mrs. Douglas R.G. Williams (Sylvia T. Morgan, Class of 1930). Given annually on the basis of character and citizenship.

## Other Scholarships

**Charles E. Barry Scholarship.** Former chairman of the Retailing Department.

**Angeline C. Blaisdell Scholarship.** Class of 1867, founder of the Lasell Alumnae Association.

**Emma Gilbert Carver Scholarship.** Given by the family of Emma Gilbert Carver, Class of 1945.

**Eleanor T. Edwards Scholarship.** In memory of Eleanor T. Edwards, the mother of an alumna (Gail Edwards Pocock, Class of 1967) and wife of Alfred C. Edwards, trustee emeritus.

**Celia Foss Scholarship.** Established in 1984 by Celia Foss in honor of her classmates in the Class of 1934.

**Sylvia Goodman Scholarship.** Established by the College in 1989 in recognition of over 20 years of teaching service in the sciences. Awarded to a student who has demonstrated outstanding academic achievement in the Liberal Arts.

**Marjorie MacClymon Scholarship.** In recognition of over 40 years of service to Lasell. Former Alumnae Secretary; member of the Class of 1932.

**Norma MacLeod Scholarship.** Established by the College in 1989 in recognition of her 24 years of service as a faculty member in the Nursing Program. Awarded to an outstanding student preparing for a career in the helping professions.

**Sebastian F. Mignosa Scholarship.** Established in 1988 by the colleagues and friends of Professor Mignosa who served Lasell from 1956 to 1987. Given to a deserving student in business.

**Eileen Ruth Moses Scholarship.** Established by the Student Nurses Association. Eileen R. Moses was a member of the Class of 1978.

**Constance W. Milner Scholarship.** Established in 1984 by the colleagues, friends, and former students of Constance W. Milner, upon her retirement as director of the Lasell Nursing Program.

**Mary Goodwin Olmsted Scholarship.** Established in 1968 by Mrs. Henry C. Olmsted (Mary E. Goodwin, Class of 1903).

**Lillie Rose Potter Memorial.** Given in memory of Lillie Rose Potter, Class of 1880, by alumnae and friends. Miss Potter served as preceptress and dean at Lasell from 1902 to 1935 and was dean emeritus from 1935 to 1952.

**Richard A. Winslow Scholarship.** In memory of Richard A. Winslow, a devoted and long-time trustee of Lasell Junior College (1948-1978). The recipient should demonstrate the qualities of love of learning, great personal strength of character, and devotion to duty as exemplified by Richard A. Winslow.

**Priscilla Alden Wolfe Scholarship.** Given by alumnae and friends in memory of Priscilla Alden Wolfe, Class of 1919. Mrs. Wolfe, elected to the board of trustees in 1948, was chairman at the time of her death in 1961.

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## **ACADEMIC INFORMATION**

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### **THE LASELL PLAN OF EDUCATION: CONNECTED LEARNING**

All of Lasell's degree-granting programs combine the liberal arts foundations essential to life-long learning with the professional arts courses necessary for career competency. These programs will continue to offer students practical experience through internships, practica, clinical affiliations and on-site training, all of which provide students with relevant hands-on learning experiences.

The Lasell Plan of Education is distinguished by a "connected" approach to student learning that includes recognition of each student as a unique individual. Taking into account elements that are known to promote learning, the College has designed a supportive and empowering environment that encourages each student to achieve her highest potential.

To begin with, individualized learning is assured at Lasell College through an unusually low student to faculty ratio of below 10:1, which creates a highly effective academic structure for a small two- and four-year college. Academic advisers, through the results of an initial assessment of students' general education skills and ongoing consultation with the Learning Center and program faculty, are able to "connect" students with courses and services that provide them with opportunities for additional instructional support and success.

Lasell's academic support services — the Learning Center, the Computer Center, and the Library — are staffed by faculty to provide students with personal help. The GATE Program, a special program for select freshmen, provides structured, individual assistance to ensure a successful transition from high school to college. In addition, the College offers honors courses, opportunities for international exchange and study abroad, and internships in challenging settings for students who demonstrate high standards of achievement.

Central to the Lasell Plan of Education is the belief that students acquire and retain knowledge most effectively when classroom theory is reinforced by regular application under direct faculty supervision. Unlike colleges with traditional work-study programs, Lasell has set out to establish a still closer relationship between the academic setting and the work training experience. In addition to providing career-oriented internships with the help of corporate advisory boards, Lasell has created laboratory



facilities on campus to connect classroom learning to an everyday work setting.

Lasell has two distinct, renowned child study facilities where students majoring in Early Childhood Education work with experienced teachers and children ranging in age from three months to five years. For our elementary education students, we have established a similar relationship with adjacent public schools. The College bookstore doubles as a Retail Management Training Center, run by a staff member with the assistance of a student board of directors. The Fashion Design/Production Center and Merchandising Laboratory/Display Window bring experts from more than a dozen major corporations to the campus to work with our Fashion/Retail Merchandising and Design/Production students. A student-run Advertising Agency works with local businesses on marketing; the three-bedroom Lasell Inn is managed by our Hotel and Travel students; and the Lasell College Travel Agency expands the training already provided on campus by allowing students to assist in making travel arrangements for Lasell College personnel, alumnae, and neighborhood residents. Our Exercise Physiology, Nursing, and Physical Therapy Labs allow students to practice and master rehabilitative techniques as they learn them in class.

An interesting phenomenon resulted from the College's development of on-site laboratory facilities to foster students' connection of theory with practice; students wanted to continue to practice their newly acquired knowledge in more challenging settings. In response to students' eagerness to continue to expand the concept of "connected" learning, the College, Students' and Professional Advisory Boards are working with faculty to develop opportunities to use off-campus facilities and sites in conjunction with on-site facilities.

Liberal arts students experience connected learning through a combination of classwork and fieldwork. Volunteer work settings — whether a shelter for battered women, a food bank, a home for the handicapped or elderly — allow for personal involvement in basic human needs and social issues. Such experience known as "service" learning encourages students to become more active in the community and more successful in the classroom. The College's Center for Women in Public Service, headed by a faculty member, enables faculty and students to craft unique service-learning projects that are directly related to students' interests and coursework.

Through an integrated curriculum, Lasell "connects" the fundamental aspects of general education with every course a student takes. Lasell's Core Curriculum seeks to develop creative and critical thinking skills, proficiency in written and oral communication, competency in the information technology fields of library research and computer applications, and effective problem



solving and analytical skills in quantitative and research areas, along with sensitivities to cultural diversity and decision-making in ethical areas.

The Lasell Plan also extends beyond the academic program to student life, encouraging students to develop their self-esteem by paying particular attention to their social and emotional development. In addition, the size and composition of the College provide greater opportunities for leadership and achievement.

The goal of the Lasell Plan is to provide educationally sound, individually tailored opportunities for each student to "connect" with her own potential. Lasell College students graduate with enhanced confidence in their ability to learn and grow, with a clear and positive sense of who they are, and with a sense of what they want in order to live fulfilling lives.

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## **Core Curriculum**

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Lasell College has selected a primarily integrative approach to a Core Curriculum. Educational research supported by our faculty's experience indicates that the integration of general education skills into all classes will ultimately prove more effective. It has become apparent that simply requiring good writing in an English course and arithmetical accuracy and problem-solving in a math course without providing for continued reinforcement of these skills in other courses will not produce the desired learning outcomes. A description of each of the Core's elements follows, along with the specific courses that serve as the foundation.

### **Integrative Components:**

**Balanced Curriculum.** Balanced curriculum is an integral part of the College's Core. Balanced curriculum stresses the inclusion of information and materials that reflect many perspectives of experience, values, and reasoning. Traditionally, curriculum choices, rooted in Western origins, have reflected the experience, values, and reasoning of a select group, excluding the important contributions of women, people of color, and non-western cultures. A balanced curriculum provides a student with a more complete picture of the world and will help her develop a fuller understanding and appreciation of herself and others.

**Written Communication.** Written communication is integral to the Core Curriculum. Since each student must learn how to express her ideas on paper, every course supports the development of writing skills. Since an important step towards effective writing includes understanding that it is a process of writing and of rewriting, faculty encourage students to use word processing for written assignments. Another objective for writing across the curriculum is to encourage students to take a professional attitude toward their work. Hence, faculty instruct students in learning and applying appropriate citation and format requirements for their areas of study. This component of the Core Curriculum is further supported by requiring all students to complete ENG 101-102.

**Oral Communication.** Effective oral communication is appropriately stressed in every course. Small classes provide faculty with an opportunity to engage students in oral discussions with particular emphasis on clarity of expression. Through small group discussions, presentations of oral reports, question/answer periods, students are given multiple opportunities to develop confidence in their speaking skills.

**Critical Reasoning.** One of the main components of the Core Curriculum is the integration of critical reasoning skills as a formal part of every course. Faculty members design their courses so that students are challenged with readings and assignments that require use of the higher cognitive components of application, synthesis, evaluation, etc. The College's spiraled curriculum builds on the foundation introductory courses, supporting the development of more advanced critical thinking skills as students progress through their program of study.

**Ethical Development.** Ethical Development is an integral part of the Core Curriculum. Building on the foundations laid in the required course, ETHS 101, Foundations of Ethical Development, students are further challenged to examine, refine, and broaden their own personal code of ethics through their academic coursework and the educational programming sponsored jointly by Academic Affairs and Student Services. The College provides opportunities for each student to participate in a variety of experiences, including service-learning projects, that further enhance the clarification of her personal values and social responsibility.

### **Quantitative Reasoning:**

**Mathematics.** The development of mathematical skills is an essential part of a sound education. Prior to graduation, all students must demonstrate competency in basic numerical operations and equations, as well as the ability to apply these skills in solving practical problems. The math competency exam is administered at scheduled times throughout the academic year. More advanced mathematical competencies are tailored to individual program requirements. Appropriate program courses integrate mathematical applications, emphasizing the ways in which quantitative analysis can help solve theoretical and practical problems.

**Science:** The College believes that it is essential for students to develop an awareness of the major ideas and methods in the physical or biological sciences, as well as the pressing scientific challenges facing the world today. The College recognizes that it is more difficult to integrate scientific principles, technologies, and applications into all courses than it is in most of the other general education areas. To this end, the College recommends that students in the associate degree programs take at least one science course if it is not included among their required courses. Students in the baccalaureate programs are required to take at least one science course.

**Information Literacy: Library Research and Computer Literacy:** Like writing across the curriculum, information literacy is taught



across the curriculum. Because libraries and computer technology have become so interrelated, the two College Centers along with the faculty work together to teach our students to be information literate. The skills of information literacy are essential for students' academic work at college and throughout their lives.

Information literacy is the ability to effectively identify the information need, and then access, manage, evaluate, and present the information available. It requires an integrated set of skills from both the computer and library domains involving the tools of information; i.e. monographs, periodicals, computers, indexes, etc., and the concepts necessary to choose appropriate search strategies, to analyze and evaluate the information obtained, to choose models for the manipulation of information, and to present the information in a germane manner.

All new students, are invited to participate in an orientation to the Library, including how to utilize its resources. Students are also required to complete two one-credit courses in computer applications that emphasize the skills of word-processing and data base management. More advance requirements in these areas are tailored to individual program needs.

**Aesthetics:** Understanding and recognizing one's own creative forces as well as those of others through the study of aesthetics is an inherent goal within the educational process at Lasell. Examples of such study, include: heightening of one's awareness to natural as well as manmade beauty, exploration of a variety of creative processes, exposure to the traditional fine arts as well as discovery of the vast number of forms in which design and the arts enter our daily lives, etc.

#### **Credit Courses:**

#### **Credits:**

ENG	101:	Writing I	3
ENG	102:	Writing II	3
ETHS	101:	Foundations of Ethical Development	1
PC	101:	Practical Computer Applications I	1
PC	102:	Practical Computer Applications II	<u>1</u>
			9

**Women's Health Education Program:** In addition to the courses listed under Core Curriculum, all students are required to complete the components of the College's Health Education Program. These requirements include a course entitled, Introduction to Women's Health Issues, and three units of activities. For more information, consult the course description section of the catalog.



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## ***GATE Program: First Semester***

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The GATE Program assists students in making a successful transition to college. Students in the program take the following structured course schedule as part of their first semester at the College:

- Writing I
- Writing Lab
- Math\*
- Introductory Psychology or Sociology\*\*
- Program Elective\*\*\*
- Practical Computer Applications I
- Applied Learning Skills
- Seminar on Success

\* Placement in a mathematics course is dependent on the results of the math assessment.

\*\* Students enrolled in the Travel & Tourism and Hotel Management Programs may substitute a foreign language course.

\*\*\* Elective(s) to be chosen from major field of study. Because of program requirements in PTA, students enrolled in this program may deviate slightly from the above course schedule.

Students in the GATE program will enroll in a lighter course schedule for their first semester, and will be required to make up the additional credits necessary for their degree in a subsequent semester or at summer school. All GATE students will work with their academic adviser to arrange to earn the credits necessary for graduation in their program of choice. Students who successfully complete the GATE Program may enroll in the regular course load required by their program for second semester.

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## ***Academic Support Services***

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### **Academic Computer Center**

The Academic Computer Center is a college-wide facility that provides direct instruction and support to the academic programs. The Computer Center consists of four labs: A Business Application Lab, a CAD Lab, a Writing Lab, and a Travel and Tourism Lab. Over 50 computers are available for student use. The Computer Center staff offers students courses and workshops to complete the computer literacy requirements. The Academic Computer Center is open six days a week plus five evenings. For specific times, students should check the hours posted at the Center.

### **The Learning Center**

The Learning Center's goal is to assist all students with academic support. The Center provides students with free tutorial services in the areas of reading, writing, study skills, mathematics, science, and accounting. The Center is open 5 days a week plus 3 evenings. The Learning Center accepts students on a walk-in basis, and by appointment.

### **Library**

The Brennan Library staff assists students in making a successful transition from a high school to a college library. All students are given class instruction by the librarians on traditional library skills as well as specialized research skills using CD-ROM and on-line searching with computers.

There is also one-on-one help in using all of the library computer systems and understanding the search process. The librarians are available daily and during evening hours.

### **Academic Supports**

Students with low grade point averages or with insufficient credits for a semester will be reviewed by the Academic Review Committee at the end of each semester. This Committee may require or recommend that a student take advantage of one or more of the following options until she has improved her academic standing:

- Take a Reduced Course Load
- Enroll in Applied Learning Skills
- Select Scheduled Hours in the Learning Center
- Meet With Her Adviser on a Weekly Basis

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## ***Division of Arts and Sciences***

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# ART

Lasell's Art Program offers a flexible curriculum comprised of courses in art, the liberal arts, and free electives. Students may choose to concentrate in the fine arts, preparing them to transfer to a four-year program. Students may also select studio art courses from weaving, ceramics, jewelry, photography, graphic design and painting.

A minimum of 63 credits is required for graduation; graduates receive an Associate in Arts Degree in Fine Arts.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Principles of Design & Color	3	3-D Design	3
Principles of Drawing	3	Figure Drawing	3
Math*	3	Social Science Elective	3
Elective	3	Elective	3
Foundations of Ethical Development	1	Practical Computer Applications II	1
Practical Computer Applications I	<u>1</u>		<u>16</u>
	17		

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Art History I	3	Art History II	3
Humanities Elective**	3	Liberal Arts Electives	3
Liberal Arts Elective	3	Liberal Arts Elective	3
Liberal Arts Elective	3	Elective	3
Elective	<u>3</u>	Portfolio Preparation	<u>3</u>
	15		15

\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*Humanities elective must be selected in an area other than art.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.



## EARLY CHILDHOOD AND ELEMENTARY EDUCATION

The Early Childhood and Elementary Education Program offers a flexible curriculum for students who are interested in studying the development and care of young children in a variety of educational and childcare settings.

The program provides the theoretical framework and program management training necessary for working with young children in childcare settings. Students combine coursework with extensive internship activities with young children. Graduates of this program are qualified as teachers in nursery school or daycare settings according to the requirements of the Massachusetts Office for Children. The associate degree curriculum serves as the foundation for Lasell's baccalaureate degree programs of study in Early Childhood Education.

Students in the program observe children and participate as teacher assistants in the Lasell Child Study Centers. The nursery school program at Rockwell and the daycare program at The Barn serve as laboratory classrooms. These programs provide opportunities for students to gain practice in working with young children from birth to age five under the supervision of Lasell faculty and staff. Off-campus children's centers are also used for supervised field placements in the second year of study.

Graduates receive an associate in science degree.

# EARLY CHILDHOOD AND ELEMENTARY EDUCATION

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Science I or Math I*	3	Science II or Math II	3
Introductory Psychology	3	Child Development II	3
Child Development I	3	Orientation to ECE	3
Observation	1	Elective	3
Elective	3	Foundations of Ethical Development	1
Practical Computer Applications I	1	Practical Computer Applications II	<u>1</u>
	<u>17</u>		17

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Early Childhood Program Management	3	Supervised Field Placement Seminar	2
Supervised Practicum	1	Supervised Field Placement	4
Art and Music for Young Children	3	Contemporary Social Issues	3
American Civilization I	3	Children's Literature	3
The Exceptional Child	3	Math & Science for Young Children	3
Introductory Sociology	<u>3</u>		<u>15</u>
	16		

\*Placement in a mathematics course is dependent on the results of the math assessment.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

# EARLY CHILDHOOD AND ELEMENTARY EDUCATION

## HUMAN DEVELOPMENT: THE PSYCHOSOCIAL DEVELOPMENT OF THE YOUNG CHILD

Three baccalaureate degree programs are offered to students who wish to combine their interest in the study of young children with a strong liberal arts curriculum: The Daycare Leadership Program, the N-3 Provisional Teaching Certificate Program, and the 1-6 Provisional Teaching Certificate Program. All of these programs offer students professional coursework and internships and a liberal arts study concentration in psychology and sociology. Graduates of either program will receive a Bachelor of Arts Degree in Human Development: The Psychosocial Development of the Young Child.

The **Daycare Leadership Program** focuses on the administration of daycare programs for children from birth to five years of age. The unique interdisciplinary curriculum combines early childhood courses and professional internship experiences with a business administration component of study. Upon completion of this program, students will have completed the required coursework for Massachusetts Office for Children qualifications as Daycare Director I and II. Students who have completed the Optional Work Experience component of the program will have completed both the coursework and the work experience components of the Office for Children qualifications for Daycare Director I and II. Graduates of this program will also be qualified as teachers of infants, toddlers, and preschool children.

The **N-3 and 1-6 Provisional Teaching Certificate Programs** are designed to prepare graduates as teachers of young children in a public school setting. The programs build on Lasell's two-year curriculum in Early Childhood Education which prepares students to teach children under age five. These baccalaureate degree programs extend that qualification by providing further study of teaching with a focus on children in kindergarten through grade six. Graduates of the programs will meet the Massachusetts Department of Education standards for provisional teachers of children N-3 or grades 1-6.

# EARLY CHILDHOOD AND ELEMENTARY EDUCATION

## HUMAN DEVELOPMENT: THE PSYCHO-SOCIAL DEVELOPMENT OF THE YOUNG CHILD

### DAYCARE LEADERSHIP PROGRAM#

#### JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Science or Math*	3	Sociology of Education	3
Psychology of Adjustment	3	Race and Ethnic Relations	3
Sociology of Family	3	Humanities Elective**	3
Research Methods in the Social Sciences	3	Organizational Behavior or Human Resource Management	3
Principles of Management	3	Elective	3
	<u>15</u>		<u>15</u>

#### SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Environments in Daycare	4	Daycare Leadership Internship	7
Working with Children with Special Needs	3	Internship Seminar	2
IDS Elective**	3	Daycare Program Administration	3
Elective	3	Small Business Management	3
Elective	3		
	<u>16</u>		<u>15</u>

# Students may elect Optional Work Experience. For more information contact the Program Director.

### N-3 PROVISIONAL TEACHING CERTIFICATE PROGRAM

#### JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Science or Math*	3	Sociology of Education	3
Humanities Elective:**		Race and Ethnic Relations	3
Art, Music or Drama	3	Psychology of Adjustment	3
Liberal Arts Elective**	3	Sociology of Family	3
Research Methods in the Social Sciences	3	Planning, Assessment and Evaluation	3
IDS Elective**	3	Field Experience in Elementary Education	1
	<u>15</u>		<u>16</u>

#### SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Prepracticum for K-3 Seminar	1	Practicum for K-3	12
Prepracticum for K-3	2	Seminar	1
Math for Elementary School Children	3	Social Studies and the Arts for Elementary School Children	3
Science, Health and Physical Education for Elementary School Children	3		
Language and Literacy	3		
The Special Needs Student in the Classroom	3		
	<u>15</u>		<u>16</u>



# 1-6 PROVISIONAL TEACHING CERTIFICATE PROGRAM

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Science or Math*	3	Sociology of Education	3
Humanities Elective:**		Race and Ethnic Relations	3
Art, Music or Drama	3	Psychology of Adjustment	3
Liberal Arts Elective**	3	Sociology of Family	3
Research Methods in the		Planning, Assessment and	
Social Sciences	3	Evaluation	3
IDS Elective**	3	Field Experience in Elementary	
		Education	1
	<hr/> 15		<hr/> 16

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Prepracticum for 1-6 Seminar	1	Practicum for 1-6	12
Prepracticum for 1-6	2	Practicum Seminar	1
Math for Elementary School		Social Studies and the Arts for Ele-	
Children	3	mentary School Children	3
Science, Health and Physical Edu-			
cation for Elementary School			
Children	3		
Language and Literacy	3		
The Special Needs Student in the			
Classroom	3		
	<hr/> 15		<hr/> 16

\*Students in the baccalaureate program must complete either two semesters of science and one of math or two semesters of math and one of science.

\*\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: ECE 101, ECE 102, ECE 103, ECE 106, ECE 201, ECE 201L, ECE 202, ECE 202L, ECE 203, ECE 204, ECE 206, ECE 211, HIST 123 or HIST 124, PSYC 101, SOC 101, and six credits of Math/Science Electives. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year will need to consult with the Program Director to determine the length of time needed to complete the baccalaureate degree.

# HUMAN SERVICES

The Human Services program offers the opportunity to explore a career working with, and for, people as direct service providers, advocates, planners, and community organizers. As many career paths in the service professions require degrees beyond the associate degree, this program has been structured to meet the needs of students intending to continue in the College's four-year program as well as providing the two-year graduate with the skills necessary for an entry-level position in the field of human services.

Students are introduced to social service theories and given the opportunity to apply their knowledge in a field placement. A wide variety of placements is available to students depending on their interests and abilities.

Graduates receive an Associate in Arts Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introduction to Human Services	3
Introductory Psychology	3	Psychology of Adjustment	3
Humanities Elective	3	Humanities Elective	3
Elective	3	Elective	3
Foundations of Ethical Development	1	Practical Computer Applications II	1
Practical Computer Applications I	<u>1</u>		<u>1</u>
	17		16

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Seminar: Theory & Practice of Human Services	3	Dynamics of Small Groups	3
Sociology of the Family	3	Abnormal Psychology	3
Human Biology or Principles of Biology I	3-4	Contemporary Social Issues: Social Problems	3
Elective	3	Humanities Elective	3
Human Services Internship I	<u>3</u>	Math/Science Elective*	3
	15-16		<u>15</u>

\*Placement in a mathematics course is dependent on the results of the math assessment.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

# HUMAN SERVICES

The four-year program in Human Services builds on the two-year program which prepares students to work as direct service providers, advocates, planners, and community organizers. In addition the students will also be prepared to work as case managers, counselors, crisis clinicians or assistants in public or private agencies.

The four-year program focuses on the analytical and clinical skills necessary in the helping profession, while providing a broad base in the liberal arts. The elective choices give the student the opportunity to add breadth or depth to her professional preparation by choosing courses which are related to her career objectives. Internships, taken in conjunction with seminars, provide the opportunity for the student to gain valuable experience in the human services fields.

Graduates will receive a Bachelor of Science Degree.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Group Facilitation	3	American Civilization II	3
Introduction to Statistics	3	Race and Ethnic Relations	3
Research Methods in the Social Sciences	3	Clinical Methods	3
Liberal Arts Elective*	3	Empowerment in Your Community	3
Elective	<u>3</u>	Liberal Arts Elective*	<u>3</u>
	15		15

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Psychology of Personality	3	Senior Seminar: Integration and Application	3
Senior Seminar: Intervention Strategies	3	Human Services Internship III	4
Human Services Internship II	4	Liberal Arts Elective*	3
Principles of Economics/Micro or Macro	3	Elective	3
Elective	<u>3</u>	Elective	<u>3</u>
	16		16

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: HS 101, HS 215, HS 217, PSYC 101, PSYC 210, PSYC 218, PSYC 225, SOC 101, SOC 214, and SOC 221. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year should consult with the Program Director to determine the length of time needed to complete the baccalaureate degree.

# INTERIOR DESIGN

The two-year Interior Design Program as described in the following course sequence provides a strong professional skills component which could be augmented by business management electives for those interested in the management of the design process. Students prepare to enter either the residential or commercial design areas or to work as a corporate facilities planner, a furniture or textile showroom manager, or a sales representative.

Graduates of the Interior Design Program receive an Associate in Applied Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3	ID - The Design Process II	3
ID - The Design Process I	3	3-D Design	3
History of Interior Design	3	Technical Drawing	3
Principles of Drawing	3	Liberal Arts Elective	3
Practical Computer Applications I	1	Foundations of Ethical Development	1
		Practical Computer Applications II	1
	<hr/> 16		<hr/> 17

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Art History I	3	Art History II	3
Mercantile/Contract Interiors	3	Residential Interiors	3
Textiles, Lighting and Furniture	3	Career Development/Internship	3
Architectural Drawing	3	Introduction to Computer Graphics	3
Elective	3	Contract Administration	3
	<hr/> 15		<hr/> 15

\*Placement in a mathematics course is dependent on the results of the math assessment.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

An optional third-year program is available for students majoring in Interior Design. This design diploma option enhances students' preparation for successful N.C.I.D.Q. (National Council for Interior Design Qualification) testing and A.S.I.D. (American Society for Interior Designers) certification.

## THIRD YEAR PROGRAM

First Semester	Credits	Second Semester	Credits
DATA CADD I	4	DATA CADD II	4
Advanced Rendering	3	Residential: Special Applications	3
Codes and Specifications	3	Field Study: Architecture and Interiors	3
Commercial: Special Applications	3	Portfolio Preparation	3
Career Development/Internship	3	Professional Communications or Effective Speaking	3
	<hr/> 16		<hr/> 16



# FOUR-YEAR PROGRAM OPTION

## Combined Majors in Interior Design & Business Administration

Students interested in combining a four-year degree with the two-year and/or optional third-year program in Interior Design should follow this curriculum sequence which combines the fields of Business Administration and Interior Design. Graduates of this combined program receive the following degrees and diploma: Associate in Applied Science in Interior Design, a Design Diploma and a Bachelor of Science degree in Business Administration.

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3	ID - The Design Process II	3
ID - The Design Process I	3	Technical Drawing	3
Principles of Drawing	3	Science Elective**	3
Principles of Management	3	Liberal Arts Elective**	3-4
Practical Computer Applications I	1	Practical Computer Applications II	1
		Introduction to Ethical Development	<u>1</u>
	<u>16</u>		17-18

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
History of Interior Design	3	3-D Design	3
Introduction to Psychology or Sociology	3	Introduction to Computer Drawing	3
Architectural Drawing	3	Residential Interiors	3
Financial Accounting	3	Managerial Accounting	3
Principles of Economics-Micro	3	Professional Communications	3
Practical Computer Applications III	<u>1</u>	Principles of Economics-Macro	3
	16		<u>18</u>

### SUMMER SESSION

Internship 3 Credits

### JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Mercantile/Contract Interiors	3	Art History II	3
Textiles Lighting and Furniture	3	Contract Administration	3
Art History I	3	Introduction to Statistics	3
Calculus I	4	Organizational Behavior	3
Financial Management	3	Liberal Arts Elective**	3
	<u>16</u>	Advanced Rendering	<u>3</u>
			18

### SUMMER SESSION

Internship 4 Credits

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Human Resource Management	3	Business Policy	3
Operations Management	3	DATA CADD II	4
DATA CADD I	3	Field Study: Architecture &	
Codes and Specifications	4	Interiors	3
Commercial: Special Applications	3	Residential: Special Applications	3
Liberal Arts Elective**	<u>3</u>	Elective	<u>3</u>
	19		16

This option includes the following substitutions:

ID 320 in lieu of BUS 215;

ID 204 and ID 245 in lieu of BUS 207; and

ID 307 and ID 308, in lieu of BUS 325.

The Degree Requirements for the Associate of Applied Science Degree in Interior Design are completed after the second semester in the Junior Year.

\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-level courses.

# LIBERAL ARTS

The Liberal Arts Program is structured to serve the student who values a comprehensive education and who plans to use her associate degree as a solid foundation in her pursuit of a baccalaureate degree. To that end, students are required to fulfill program requirements in the humanities, social sciences, the sciences and mathematics. This mandatory distribution of courses is complimented by elective opportunities that the student may use to further explore a variety of disciplines or to concentrate in a particular field in some depth. The choice of specific courses is made in close consultation with faculty advisers.

To assist in course selection, the following definitions for the Program apply. 1) The humanities: liberal arts offerings in art communications, drama, English, foreign language, history, music, and philosophy. 2) The social sciences: liberal arts offerings in anthropology, communications, economics, geography, political science, psychology, and sociology. 3) The sciences and mathematics: liberal arts offerings in biology, chemistry, mathematics, and general science.

Upon completion of the program, students are qualified to continue in the College's four-year Interdisciplinary Studies program. Graduates receive an Associate in Arts Degree.

The general Liberal Arts Program is listed initially, followed by each of the concentrations within the Liberal Arts. The footnotes are the same for each of the programs and are listed after the last concentration.

## LIBERAL ARTS: GENERAL PROGRAM

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introductory Psychology	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Elective	3	Elective	3
Practical Computer Applications I	1	Foundations of Ethical Development	1
		Practical Computer Applications II	<u>1</u>
	<u>16-17</u>		17-18

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Art or Music Elective****	3	English Elective	3
English Elective	3	Liberal Arts Elective	3
Elective	<u>3</u>	Elective	<u>3</u>
	15-16		15-16

# LIBERAL ARTS: COMMUNICATIONS CONCENTRATION

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introductory Psychology	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Understanding Mass Media	3	Introduction to Human Communications	3
Practical Computer Applications I	1	Foundations of Ethical Development	1
		Practical Computer Applications II	1
	<u>16-17</u>		<u>17-18</u>

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Art or Music Elective****	3	English Elective	3
English Elective	3	Communications Elective†	3
Liberal Arts Elective	3	Elective	3
	<u>15-16</u>		<u>15-16</u>

†Elective should be selected from the following courses: BUS 207, BUS 209, COM 203, ENG 204, ENG 213, HIST/IDS 235, PSYC 218.

# LIBERAL ARTS: ECONOMICS CONCENTRATION

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introductory Psychology	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Principles of Economics - Micro	3	Principles of Economic - Macro	3
Practical Computer Applications I	1	Foundations of Ethical Development	1
		Practical Computer Applications II	1
	<u>16-17</u>		<u>17-18</u>

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Money and Banking	3	Economics or Business Elective	3
English Elective	3	English Elective	3
Art or Music Elective****	3	Liberal Arts Elective	3
	<u>15-16</u>		<u>15-16</u>



## LIBERAL ARTS: ENGLISH CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introductory Psychology	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Elective	3	Elective	3
Practical Computer Applications I	1	Foundations of Ethical Development	1
	—	Practical Computer Applications II	1
	16-17		17-18

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Art or Music Elective****	3	Literature Elective	3
Literature Elective	3	Liberal Arts Elective	3
Elective	3	Elective	3
	15-16		15-16

## LIBERAL ARTS: HISTORY CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Introductory Psychology	3
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math	3-4
Western Civilization I	3	Western Civilization II	3
Practical Computer Applications I	1	Foundations of Ethical Development	1
	—	Practical Computer Applications II	1
	16-17		17-18

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
American Civilization I	3	American Civilization II	3
Science Elective***	3-4	Science Elective***	3-4
Art or Music Elective****	3	English Elective	3
English Elective	3	Liberal Arts Elective	3
Elective	3	Elective	3
	15-16		15-16

## LIBERAL ARTS: PSYCHOLOGY CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Psychology	3	Introductory Sociology	3
Principles of Biology I or Anatomy & Physiology I	4	Principles of Biology II or Anatomy & Physiology II	4
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math**	3-4
Practical Computer Applications I	1	Foundations of Ethical Development	1
		Practical Computer Applications II	1
	<u>17-18</u>		<u>18-19</u>

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Introduction to Statistics	3	English Elective	3
Physiological Psychology	3	Elective	3
Art or Music Elective***	3	Principles of Economics - Macro	3
English Elective	3	Experimental Psychology	3
	<u>15</u>		<u>15</u>

## LIBERAL ARTS: SOCIOLOGY CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Cultural Anthropology	3
Foreign Language*	3	Introductory Psychology	3
Math**	3-4	Foreign Language*	3
Elective	3	Math**	3-4
Practical Computer Applications I	1	Foundations of Ethical Development	1
		Practical Computer Applications II	1
	<u>16-17</u>		<u>17-18</u>

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
American Civilization I	3	American Civilization II	3
Sociology of The Family	3	Contemporary Social Issues: Social Problems	3
Science Elective***	3-4	Economics: Macro	3
English Elective	3	Science Elective***	3-4
Art or Music Elective****	3	English Elective	3
	<u>15-16</u>		<u>15-16</u>

\*Students must complete one full year of the same foreign language. If English is a student's second language, she may petition the program director to waive this requirement.

\*\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*\*Students who intend to continue in the Interdisciplinary Program should select a laboratory science as their science elective.

\*\*\*\*Art course must carry Liberal Arts Credit.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

## INTERDISCIPLINARY STUDIES

The four-year program in Interdisciplinary Studies is designed to provide its graduates with a broad-based foundation in the liberal arts, with concentrated study in the interdisciplinary areas of humanities or social science. Students have the option within the social science concentration to pursue a more in-depth study of either psychology or sociology. Consistent with the Lasell Plan of Education, the program provides students with opportunities for "connected learning." Within each of the concentrations, students will have ongoing opportunities through their coursework to connect the theoretical concepts discussed in the classroom with practical application in the real world, culminating in actual field experience in their senior year.

The curriculum has been structured to provide students with:

- a. an historical perspective on how civilizations evolve;
- b. an increased awareness of global perspectives through the study of other cultures;
- c. an understanding of the methods that have been used to study human behavior and explain the political, economic, and social life of groups and individuals;
- d. an appreciation of the complexity and richness of the human experience through the study of literature, art, or music; and,
- e. an understanding of the methods and ideas of mathematics and science that have been used to explain the world around us.

Graduates receive a Bachelor of Arts Degree.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Concentration Electives*	9	Concentration Electives*	9
Liberal Arts Elective**	3	Liberal Arts Elective**	3
Elective	<u>3</u>	Elective	<u>3</u>
	15		15

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Field Experience	4	Seminar in Interdisciplinary Studies	3
Concentration Electives*	9	Concentration Electives*	9
Elective	<u>3</u>	Elective	<u>3</u>
	16		15

\*See the following pages for more detail on the requirements for each concentration.

\*\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-level courses.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: HIST 101-102, PSYC 101, SOC 101, and a minimum of six credits in each of the following areas: laboratory science, mathematics, and foreign language. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year should consult with the Program Director to determine the length of time needed to complete the baccalaureate.



## INTERDISCIPLINARY STUDIES: HUMANITIES CONCENTRATION

I. Candidates for the baccalaureate degree must complete the following courses:

ART 126	Principles of Design and Color	3
DRMA 101	Introduction to the Arts of the Theatre	3
ENG 340	Classics of World Literature	3
HIST 332	The Third World since World War II	3
PHIL 101	Introduction to Philosophy	3
IDS 400	Field Experience	4
IDS 420	Seminar in Interdisciplinary Studies	3
Subtotal		22 Credits

II. Candidates for the baccalaureate degree must complete a minimum of five courses from the following list, with at least three different areas represented:

ART 103-104	Art History I and II	6
ART/IDS 351	Asian Art	3
COM 101	Understanding the Mass Media	3
COM 103	Introduction to Human Communication	3
DRMA 310	Dramatic Literature of Third World Countries	3
ENG 201	English Literature: Selected Themes and Writers	3
ENG 205-206	American Literature I and II	6
ENG 213	Advanced Writing	3
ENG 217	Contemporary Literature	3
ENG 224	Film and Literature	3
ENG/IDS 311	Special Topics in Literature	3
ENG 340	Classics of World Literature	3
	Foreign Language	6
HIST 123-124	History of American Civilization I & II	6
HIST/IDS 231	Revolutions and Revolutionary Thought	3
HIST 325	The Intellectual Origins of Western Civilization	3
HIST 330	Europe and the World in the Age of Expansion	3
HUM 100	Introduction to Humanities	3
MUS 101-102	Music Appreciation I and II	6
MUS 201	Musical Comedy	3
MUS 203	Popular Music	3
PHIL 202	Aesthetics	3
PHIL 203	Existentialism	3
PHIL/IDS 204	Philosophies of Love	3
PHIL/IDS 352	Knowing and Reality: East and West	3
SCI/IDS 305	Revolutions in Science	3
Subtotal		15 Credits

III. Humanities Electives 6 Credits

Total Required 43 Credits\*

\*Of these 43 credits, 18 must be completed at the 300 level or higher and 15 must be completed at the 200 level or higher.

## INTERDISCIPLINARY STUDIES: SOCIAL SCIENCE CONCENTRATION

I. Candidates for the baccalaureate degree must complete the following courses:

ECON 201 or 202	Principles of Economics-Micro or Macro	3
GEO 220	World Geography	3
PSYC 212	Psychology of Life Span	3
PSYC/SOC 330	Research Methods in the Social Sciences	3
SOC 301	Race and Ethnic Relations	3
IDS 400	Field Experience	4
IDS 420	Seminar in Interdisciplinary Studies	3
Subtotal		22 Credits

II. Candidates for the baccalaureate degree must complete a minimum of five courses from the following list, with at least three different areas represented:

ANTH 101	Introduction to Anthropology	3
ANTH 210	Folklore	3
COM 101	Understanding the Mass Media	3
ECON 201 or 202	Principles of Economics-Micro or Macro	3
ECON 250	Money and Banking	3
ECON 301	International Trade and Finance	3
ECON 310	Economic Development: The Third World	3
POLS 101	American Government and the Political Order	3
POLS 108	Contemporary Issues in International Relations	3
POLS 202	Issues in Contemporary Political Thought	3
PSYC 210	Abnormal Psychology	3
POLS 320	Policy Making and the Political Process	3
PSYC 210	Abnormal Psychology	3
PSYC 225	Psychology of Adjustment	3
PSYC 301	Women and Addiction	3
SCI/IDS 302	Topics in Contemporary Science	3
SOC 214	Sociology of the Family	3
SOC 221	Contemporary Social Issues: Social Problems	3
SOC/IDS 230	Empowerment in Your Community	3
SOC/IDS 320	Social Psychology of Women	3
Subtotal		15 Credits

III. Social Science Electives 6 Credits

Total Required 43 Credits\*

\*Of these 43 credits, 18 must be completed at the 300 level or higher, and 15 must be completed at the 200 level or higher.

## SOCIAL SCIENCE CONCENTRATION PSYCHOLOGY

The field of psychology offers the student an opportunity to explore a variety of perspectives involved in the study and understanding of human behavior and experience. These include physiological functioning, a life-long period of emotional and cognitive development, the complex capacities for learning and perceiving, and existence in a sociocultural surrounding.

Lasell's four-year concentration in psychology provides students with a variety of ways for viewing and analyzing human behavior, along with the opportunity to specialize in one of three areas. A full year senior internship program provides students with an extended opportunity to apply classroom learning in real-life settings, enabling students to integrate theory with practice as well as assist them in selecting a career direction.

Graduates of the program may seek employment in a wide variety of positions. Possible positions include research workers in business administration or survey research, counselor, personnel interviewer, case aide, or test administrator. With the selection of additional courses, students may work as a rehabilitative or psychiatric counselor, or work in agencies of the state.

A graduate degree in psychology is a prerequisite for secondary school and college-level teaching, for directing basic or applied research and for working as a psychotherapist. An undergraduate concentration in psychology is also good preparation for graduate work in other areas, including organizational psychology, social work, hospital administration, educational counseling, law, and public health.

Combining a concentration in psychology with a concentration or sequence of courses in some other discipline may open the way to interesting careers. Possible combinations include art, communication, English, management, or science.

Graduates will receive a Bachelor of Arts degree in Interdisciplinary Studies, with a concentration in Psychology noted on their transcripts.

## PSYCHOLOGY CONCENTRATION

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Psychology	3	Introductory Sociology	3
Principles of Biology I or Anatomy & Physiology I	4	Principles of Biology II or Anatomy & Physiology II	4
Foreign Language*	3	Foreign Language*	3
Math**	3-4	Math**	3-4
Practical Computer Applications I	1	Foundations of Ethical Development	1
		Practical Computer Applications II	<u>1</u>
	<u>17-18</u>		18-19

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Western Civilization I	3	Western Civilization II	3
Introduction to Statistics	3	English Elective	3
Physiological Psychology	3	Elective	3
Art or Music Elective ***	3	Principles of Economics-Macro	3
English Elective	<u>3</u>	Experimental Psychology	<u>3</u>
	15		15

### JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Sociology of the Family	3	Empowerment in Your Community	3
Psychology of Life Span	3	Research Methods in Social Sciences	3
Cross Cultural Perspectives	3	Race & Ethnic Relations	3
PSYC Concentration Elective#	3	PSYC Concentration Electives#	<u>6</u>
Elective	<u>3</u>		15
	15		

### SENIOR YEAR

First Semester	Credits	Second Semester	Credits
History & Systems of Psychology	3	PSYC Concentration Elective#	3
Internship I	4	Capstone Seminar	2
PSYC Concentration Elective#	3	Internship II	4
Elective	3	Liberal Arts Elective	3
Professional Seminar	<u>2</u>	Elective	<u>3</u>
	15		15

\*Students must complete one full year of the same foreign language.

\*\*Placement in a math course is dependent on the results of the math assessment.

\*\*\*Course must carry Liberal Arts credits.

#Students must select an area of concentration from one of the following three areas listed. A concentration consists of a minimum of five courses, three of which must be from the same area, and one each from the other two areas. Basic Human Processes: PSYC 230, PSYC 232, PSYC 234, PSYC 255, PSYC/SOC 351. Social and Developmental: ECEE 101, ECEE 102, ECEE 211, PSYC 212, PSYC 225, PSYC 310, PSYC/SOC 302. Clinical and Personality: PSYC 202, PSYC 210, PSYC 245, PSYC 250.



## SOCIAL SCIENCE CONCENTRATION SOCIOLOGY

The field of sociology helps students develop the skills needed to understand and assess critically the structures found in modern society. The interdisciplinary concentration in sociology prepares students to address effectively the problems of race and ethnic relations as well as the development, operation, breakdown, and rebuilding of the structure of society, including the family, social services, governments, health systems, education, etc. Research methods and theoretical models receive special attention. Seniors in strong academic standing are given the opportunity to pursue special interest research and/or participate in a community service internship experience.

The study of sociology leads to careers in which understanding of group life is essential: social services of all kinds including family case work, medical and educational counseling, community development, work with juvenile offenders, the emotionally and physically disabled, as well as with the elderly, and research, using surveys, field studies, content analysis, and small group methods. Other related career choices include politics and public service, law, news analysis and reporting, etc. Students selecting any of these areas of social service do so with a deep commitment to human rights and the development of societies providing a more just and equitable quality of life.

Graduates will receive a Bachelor of Arts in Interdisciplinary Studies, with a concentration in Sociology noted on their transcripts.

# SOCIOLOGY CONCENTRATION

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Sociology	3	Cultural Anthropology	3
Foreign Language*	3	Introductory Psychology	3
Math**	3-4	Foreign Language*	3
Elective	3	Math**	3-4
Practical Computer Applications I	1	Foundations of Ethical Development	1
		Practical Computer Applications II	1
	<u>16-17</u>		<u>17-18</u>

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
American Civilization I	3	American Civilization II	3
Sociology of The Family	3	Contemporary Social Issues: Social Problems	3
Science Elective***	3-4	Economics: Macro	3
English Elective	3	Science Elective***	3-4
Art or Music Elective****	3	English Elective	3
	<u>15-16</u>		<u>15-16</u>

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Handicapping Conditions: Needs, Laws, and Right	3	Empowerment in Your Community	3
Psychology of Life Span	3	Research Methods in Social Sciences	3
Introduction to Statistics	3	Sociology Electives#	6
American Government and the Political Order	3	Elective	3
Sociology Elective#	3		
	<u>15</u>		<u>15</u>

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Economics of Poverty and Discrimination	3	Race & Ethnic Relations	3
Policy Making & the Political Process	3	Social Policy	3
Sociology Electives#	6	Sociology Electives#	6
Elective	3	Elective	3
	<u>15</u>		<u>15</u>

\*Students must complete one full year of the same foreign language.

\*\*Placement in a math course is dependent on the results of the math assessment.

\*\*\*Students who plan to pursue a four-year degree should select a laboratory science course as their science elective.

\*\*\*\*Course must carry Liberal Arts credits.

#Students must select sociology electives from the following list of approved courses: ECON 330, HS 319, PSYC 218, PSYC 245, SOC 303, SOC 304, SOC 341, PSYC/SOC 351, SOC 401, SOC 402, SOC 403, SOC 404.

# OPEN STUDIES

The Open Studies curriculum combines a liberal arts education with the opportunity to develop interests in other fields of study. Under the direction of faculty advisers, students are able to formulate career goals and design a program of study tailored to their own goals.

The Open Studies program permits latitude in the choice of subjects. While the Open Studies program is built around a core of liberal arts electives, students may opt to take their free electives from other additional liberal arts courses or non-liberal arts electives. Students' programs must constitute a coherent and integrated plan of study, reflecting a sound and identifiable goal.

A student in Open Studies must elect a minimum of 36 semester hours of liberal arts courses. Liberal arts courses are so designated by an asterisk in the course description section of this catalog.

Upon completion of this program, students are eligible to continue in one of the college's four-year programs. However, students are advised to work closely with their faculty advisers to select appropriate courses to meet the anticipated requirements of the four-year programs.

Graduates receive an Associate in Arts Degree.

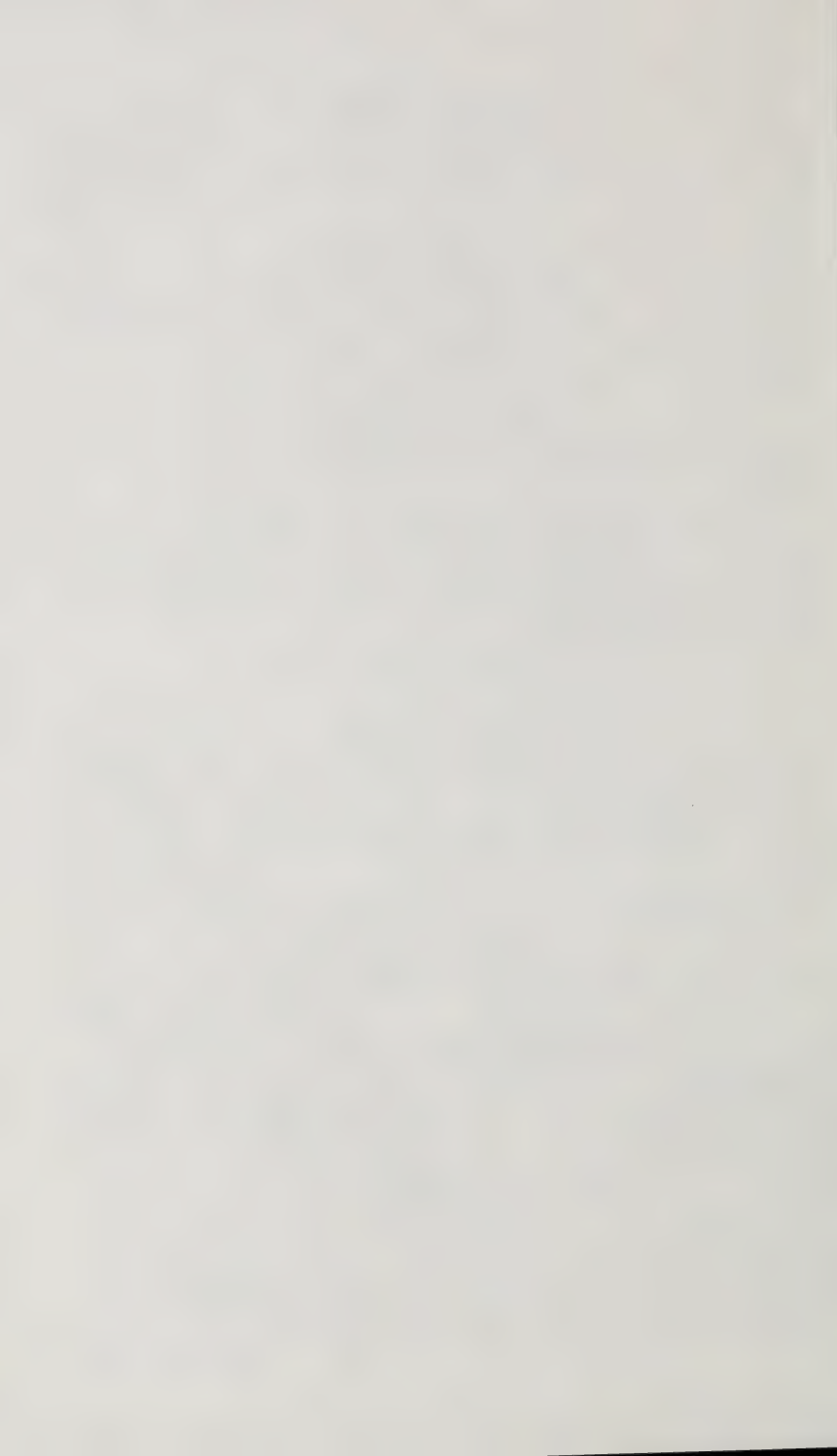
## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math or Science Elective	3	Liberal Arts Elective	3
Liberal Arts Elective	3	Liberal Arts Elective	3
Elective	3	Elective	3
Elective	3	Elective	3
Practical Computer Applications I	1	Foundations of Ethical Development	1
		Practical Computer Applications II	1
	<hr/> 16		<hr/> 17

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Liberal Arts Elective	3	Liberal Arts Elective	3
Liberal Arts Elective	3	Liberal Arts Elective	3
Liberal Arts Elective	3	Liberal Arts Elective	3
Elective	3	Elective	3
Elective	3	Elective	3
	<hr/> 15		<hr/> 15

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.





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# ACCOUNTING

The Accounting program offers students a strong background in specialized accounting skills and exposure to the world of business in general. Students learn the various components of business organizations and the role of accounting within them. The emphasis is on practical accounting work such as the maintenance of financial records for a variety of types of business concerns, the preparation of federal tax returns for individuals and corporations, and the analyzing and interpreting of financial statements.

The Accounting Program is designed to prepare students for entry into the College's four-year Business Administration Program where they may choose to further concentrate in accounting. Students may also elect to start a career as a paraprofessional.

Graduates receive the Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Managerial Accounting	3
Introductory Psychology or Sociology	3	Legal Environment of Business	3
Principles of Management	3	Principles of Economics-Micro	3
Financial Accounting	3	Liberal Arts Elective	3
Practical Computer Applications I	1	Foundations of Ethical Development	1
		Practical Computer Applications II	<u>1</u>
	<u>16-17</u>		17

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Financial Management	3	Intermediate Accounting	3
Principles of Economics-Macro	3	Professional Communications	3
Business Elective	3	Statistics	3
Marketing	3	Federal Income Taxation	3
Law of Commercial Transactions	3	Career Development/Internship or Liberal Arts Elective	3
Practical Computer Applications III	<u>1</u>		<u>15</u>
	16		

\*Placement in a mathematics course is dependent on the results of the math assessment.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

# BUSINESS ADMINISTRATION

The four-year program in Business Administration is designed to provide students with a comprehensive background in business practices, utilizing an innovative approach that combines in-depth concentrations with practical experience. Students build on a general business foundation while pursuing advanced topics within a chosen concentration. These concentrations include: Accounting, Human Resource Management, International Business, Marketing, and Small Business Management. Students may also pursue individualized concentrations provided they receive prior approval from the Program Director. Students will have the opportunity to apply their knowledge in a variety of "connected learning" environments and facilities such as the Lasell Ad Agency, the Retail Management Training Center, as well as participate in a challenging internship.

Graduates will receive a Bachelor of Science Degree in Business Administration.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Financial Management	3	Introduction to Statistics	3
Calculus I	4	Organizational Behavior	3
Business Elective	3	Management Information Systems	3
Liberal Arts Elective*	3	Elective**	3
Elective**	3	Liberal Arts Elective*	3
		Internship Seminar	1
	16		16

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Human Resource Management	3	Management Seminar	3
Operations Management	3	Business Policy	3
Elective**	3	Liberal Arts Elective*	3
Business Elective	3	Liberal Arts Elective*	3
Internship***	4	Elective**	3
	16		15

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: ACC 101, ACC 102, BUS 107, BUS 207, BUS 215, ECON 201, ECON 202, ENG 204, PC 103, PHIL 100, and PSYC 101 or SOC 101.

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

\*\*Electives may be used to meet concentration requirements. Individualized concentrations may be designed with the approval of the Program Director.

\*\*\*Students who wish to begin their internship in the summer between their junior and senior year will be charged an additional stipend.

## ACCOUNTING CONCENTRATION:

Required Courses: ACC 225, ACC 228, ACC 301, and ACC 302.  
One elective must be selected from the following: ACC 303, ECON 250, MATH 206 or MATH 330.

# BUSINESS MANAGEMENT

The Business Management Program provides students with many options. The program provides opportunities for students to learn about specific disciplines and industries within business, complimented by strong foundations in both business and liberal arts. The program is designed to prepare students for entry into the four-year Business Administration program or to begin a variety of careers with business.

Graduates receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Math	3-4
Introductory Psychology/		Marketing	3
Sociology	3	Liberal Arts Elective**	3
Principles of Management	3	Liberal Arts Elective	3
Liberal Arts Elective**	3	Practical Computer	
Foundations of Ethical		Applications II	1
Development	1		
Practical Computer			
Applications I	<u>1</u>		<u>1</u>
	17-18		16-17

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Legal Environment of Business	3	Professional Communications	3
Principles of Economics -		Principles of Economics - Macro	3
Micro	3	Managerial Accounting	3
Business Elective	3	Liberal Arts Elective or Career	
Financial Accounting	3	Development/Internship	3
Liberal Arts Elective	3	Business Elective	3
Practical Computer			
Applications III	<u>1</u>		<u>1</u>
	16		15

\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*Courses chosen for these electives must be taken from within the same discipline of Humanities or Science.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.



# BUSINESS ADMINISTRATION

The four-year program in Business Administration is designed to provide students with a comprehensive background in business practices, utilizing an innovative approach that combines in-depth concentrations with practical experience. Students build on a general business foundation while pursuing advanced topics within a chosen concentration. These concentrations include: Accounting, Human Resource Management, International Business, Marketing, and Small Business Management. Students may also pursue individualized concentrations provided they receive prior approval from the Program Director. Students will have the opportunity to apply their knowledge in a variety of "connected learning" environments and facilities such as the Lasell Ad Agency, the Retail Management Training Center, as well as participate in a challenging internship.

Concentrations within the four-year Business Administration program are listed on the next page.

Graduates receive a Bachelor of Science Degree in Business Administration.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Financial Management	3	Introduction to Statistics	3
Calculus I	4	Organizational Behavior	3
Business Elective	3	Management Information Systems	3
Liberal Arts Elective*	3	Elective**	3
Elective**	3	Liberal Arts Elective*	3
		Internship Seminar	1
	<u>16</u>		<u>16</u>

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Human Resource Management	3	Management Seminar	3
Operations Management	3	Business Policy	3
Elective**	3	Liberal Arts Elective*	3
Business Elective	3	Liberal Arts Elective*	3
Internship***	4	Elective**	3
	<u>16</u>		<u>15</u>

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: ACC 101, ACC 102, BUS 107, BUS 207, BUS 215, ECON 201, ECON 202, ENG 204, PC 103, PHIL 100, and PSYC 101 or SOC 101.

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

\*\*Electives may be used to meet concentration requirements. Individualized concentrations may be designed with the approval of the Program Director. Each of these concentrations is further described by listing the required courses and a pool of electives.

\*\*\*Students who wish to begin their internship in the summer between their junior and senior year will be charged part-time tuition fees.

## **BUSINESS ADMINISTRATION CONCENTRATIONS**

### **ACCOUNTING CONCENTRATION**

Required Courses: ACC 225, ACC 228, ACC 301, and ACC 302.  
One elective must be selected from the following: ACC 303, ECON 250, MATH 206 or MATH 330.

### **HUMAN RESOURCE MANAGEMENT CONCENTRATION**

Required Courses: PSYC 212, PSYC 218, and SOC 301. Two electives must be selected from the following courses with at least one from the 300 level: BUS 308, BUS 312, HS 319, PSYC 202, PSYC 225, PSYC 301, PSYC 302, or SOC 302.

### **INTERNATIONAL BUSINESS CONCENTRATION**

Required Courses: BUS 315, ECON 301, POLS 208, and one year of a foreign language. One elective must be selected from the following: ECON 250, ECON 310, HIST 330, HIST 332 or IDS 321.

### **MARKETING CONCENTRATION**

Required Courses: BUS 206, BUS 209, BUS 320. Two electives must be selected from the following courses with at least one from the 300-level: BUS 319, BUS 332, BUS 335, ENG 213, FASH 201, FASH 211, or FASH 212.

### **SMALL BUSINESS CONCENTRATION**

Required Courses: ACC 228, BUS 230, IDS 341, and two electives which must be approved by the Program Director.

## FASHION: DESIGN/PRODUCTION AND RETAIL MERCHANDISING

The Fashion Programs offer a flexible curriculum for students who are interested in studying fashion/retail merchandising and fashion design/production in a variety of fashion, retail, and design settings. After completing the freshman year, students may select one of two sophomore year options: Design/Production or Merchandising.

The Fashion Design/Production option combines the conceptual and practical skills of design and business with a hands-on approach. The program includes a solid foundation of business courses as well as a wide array of design and liberal arts selections to assist the student in developing creative abilities and professional skills. Basic courses in fashion illustration and fashion design are supplemented with courses in color and design, drawing, textiles, and fashion history.

The Fashion/Retail Merchandising option focuses on a specialized area within the retail industry, concentrating on the areas of style, fashion, and merchandising. Specific courses that accent fashion, textiles, color and design prepare students for positions in the fashion industry. The program includes a solid foundation of business courses, as well as a wide array of liberal arts selections.

Through Lasell's "connected learning" philosophy, students from both options will have on-going opportunities to apply the theoretical concepts of the program by working within the industry. Students in the design/production option will work with area designers in their salons, as well as in our Clothing Construction Laboratory. Students in the merchandising option will work with area retailers. Students from both options will participate in the creation of displays for the Fashion Window.

The second year of both options provides for an internship. In the design option, internship placement is incorporated into the career development course. Internship placements are arranged through the Program Director and the fashion design staff. Placements will focus on the Boston design community but other placements will be available in most major fashion markets. In the merchandising option, placements are incorporated into the Contemporary Issues course. Internship placements are arranged through the Program Director's office. Placements are available in most major fashion markets in a variety of work environments.

Upon completion of the design/production program, students are prepared to pursue entry-level positions in the design field or to continue in the College's four-year Fashion Design & Production Concentration.

Upon completion of the merchandising program, students are prepared to pursue entry-level management positions or to continue in the College's four-year Fashion & Retail Merchandising Program.

Graduates of both options receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Financial Accounting	3
Principles of Design and Color	3	Textiles	3
Principles of Management	3	Introductory Psychology or Sociology	3
Introduction to Fashion Merchandising	3	Program Elective**	3
Foundations of Ethical Development	1	Practical Computer Applications II	1
Practical Computer Applications I	<u>1</u>		<u>1</u>
	17-18		16

## SOPHOMORE YEAR

### *Fashion Design/Production Option*

First Semester	Credits	Second Semester	Credits
Principles of Advertising or Marketing	3	Retail Management	3
Fashion Illustration I	3	Fashion Illustration II	3
Fashion Design I	3	Fashion Design II: TEX DESIGN™	3
Mathematics for Decision-Making	3	Principles of Buying	3
Fashion History	3	Career/Development/Internship	3
Practical Computer Applications III	<u>1</u>		<u>1</u>
	16		15

## SOPHOMORE YEAR

### *Fashion Merchandising Option*

First Semester	Credits	Second Semester	Credits
Marketing	3	Retail Management	3
Principles of Economics-Micro	3	Professional Communications	3
Sales Principles	3	Principles of Advertising	3
Mathematics for Decision - Making	3	Principles of Buying	3
Career Development in Fashion & Retail or Honors Internship***	3	Liberal Arts Elective	3
Practical Computer Applications III	<u>1</u>		<u>1</u>
	16		15

\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*Students planning to pursue the design/production option are required to take ART 120 or ART 122; students planning to pursue the fashion merchandising option are required to take a Liberal Arts elective.

\*\*\*Eligibility for an Honors Internship is determined by a minimum G.P.A. of 3.0 or higher with a minimum of 24 credits earned at Lasell and permission of the program director.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.



# FASHION AND RETAIL MERCHANDISING

The goal of the Fashion and Retail Merchandising four-year program is to continue to integrate the combination of the professional and liberal arts studies offered in the associate programs. The two-year programs in Fashion Design/Production, Fashion Merchandising, and Retail Management provide the necessary foundations and requirements for students entering the baccalaureate program. The four-year program is structured to allow a student to concentrate in either fashion design/production or fashion/retail merchandising.

**Fashion Design & Production Concentration:** The junior and senior years will provide the students with more intensive course work as well as a more demanding two-year internship. In addition, the students are required to develop a professional portfolio. Advanced courses in pattern design, clothing construction, tailoring, draping and CAD/CAM prepare students for such positions in the fashion industry as apprentice designer, stylist, fashion coordinator and production assistant.

A professional advisory committee reviews the curriculum, recommends innovations, and identifies career directions. The program culminates in a comprehensive examination and professional evaluation of the student's original designs.

**Fashion and Retail Merchandising Concentration:** The junior and senior years provide the student with more intensive course work as well as more demanding and advanced internship experience. These experiences prepare graduates for immediate entry into corporate training programs and provide them with a competitive edge in the marketplace.

The program, oriented toward the decision-making tasks that face women in middle and upper-level management positions, focuses on how to plan strategically, organize for profitability, and control operations. The program also offers advanced liberal arts courses that will enable the students to receive more in-depth understanding and appreciation of the world beyond business while they grow as individuals.

Graduates of both concentrations receive a Bachelor of Science Degree.

## JUNIOR YEAR

### *Fashion Design/Production Concentration*

First Semester	Credits	Second Semester	Credits
Visual Merchandising	3	Fashion Promotion	3
Flat Pattern Design I: AutoCAD™	3	Flat Pattern Design II: AutoCAD™	3
Basic Clothing Construction	3	Draping	3
Introduction to Statistics	3	Liberal Arts Elective*	3
Liberal Arts Elective*	3	Internship Field Assignment I	3
Internship Overview/Career Development	1	Portfolio Development I	1
	<hr/> 16		<hr/> 16

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
AutoCAD™ Apparel Design I	3	AutoCAD™ Apparel Design II	3
Tailoring	4	Fashion & Society	3
Liberal Arts Elective*	3	Liberal Arts Elective*	3
Liberal Arts Elective*	3	Liberal Arts Elective*	3
Internship Field Assignment II	3	Internship Field Assignment III	3
Portfolio Development II	1	Portfolio Development/Presentation III	1
	<hr/> 17		<hr/> 16

## JUNIOR YEAR

### *Fashion and Retail Merchandising Concentration*

First Semester	Credits	Second Semester	Credits
Visual Merchandising	3	Fashion Promotion	3
Liberal Arts Elective*	3	Principles of Economics-Macro	3
Introduction to Statistics	3	Liberal Arts Elective*	3
Business Elective	3	Liberal Arts Elective*	3
Retail Operations/Analysis	3	Business Elective	3
Dynamics of Textiles and Apparel	1	Strategic Fashion Development	1
	<hr/> 16		<hr/> 16

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Internship Seminar	6	Human Resource Management	3
Internship Field Assignment	9	Interior Display and Design: AutoCAD™	3
		Fashion and Society	3
		Liberal Arts Elective*	3
		Liberal Arts Elective*	3
		Research: The Manufacturing of Fashion	1
	<hr/> 15		<hr/> 16

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to graduation. For students in the fashion design/production concentration, these foundation courses include: ACC 101, ART 126, ART 120 or ART 122, BUS 107, BUS 207 or BUS 209, FASH 101, FASH 201, FASH 210, FASH 211, FASD 215, FASD 216, FASD 220, FASD 221, FASD 245, and PC 103. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year should consult with the Program Director to determine the length of time needed to complete the baccalaureate degree.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to graduation. For students in the fashion and retail merchandising concentration, these foundation courses include: ACC 101, ACC 102, ART 126, BUS 107, BUS 209, BUS 215, FASH 101, FASH 201, FASH 210, FASH 211, FASH 213, MATH 204, and PC 103. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year should consult with the Program Director to determine the length of time needed to complete the baccalaureate degree.

Graduates receive a Bachelor of Science Degree.

# HOTEL MANAGEMENT

The Hotel Management program prepares students to enter the rapidly expanding hospitality industry. Graduates of the program have the training necessary to pursue careers with hotels, resorts, food service operations, and other related hospitality service companies.

The program combines a solid liberal arts background with foundation courses in business, and relevant specific skills training in hotel operations. The Lasell Inn, a student-operated, on-site facility, provides first-hand experience in hospitality.

Program faculty coordinate a hotel practicum and internship in environments that will enable students to apply classroom knowledge to actual work experience.

Upon completion of the program, students are prepared to pursue entry-level hotel positions or to continue in the College's four-year Hotel and Travel/Tourism Administration programs to develop management and leadership abilities.

Graduates receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Liberal Arts Elective**	3
Introductory Psychology/ Sociology**	3	Financial Accounting	3
Principles of Management	3	Introduction to Food & Beverage Management	3
Introduction to Hospitality	3	Front Office Operations	3
Innkeeping Practicum I	1	Innkeeping Practicum II	1
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	<u>1</u>
	17-18		17

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Marketing	3	Professional Communications	3
Food and Beverage Cost Control	3	Principles of Economics-Micro	3
Facilities Management	3	Convention Sales & Group Planning	3
Language or World Geography**	3	Language or World Since 1500**	3
Career Development	1	Elective or Internship	3/2
Foundations of Ethical Development	1		
Practical Computer Applications III	<u>1</u>		<u>    </u>
	15		15/14

\*Placement in a mathematics course is dependent on the results of the math assessment - Business Math or other.

\*\*Students pursuing a foreign language should begin in their freshmen year.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.



# HOTEL AND TRAVEL/TOURISM ADMINISTRATION

The bachelor's program in Hotel and Travel/Tourism Administration is designed to provide students with an integrated understanding of hospitality and tourism, the world's largest industry. The program is structured to accept students from either a hotel or travel/tourism program.

Our mission at Lasell is to provide an educational experience which includes both theory and practical applications. Inside the classroom this program offers a variety of specialized upper level hospitality, tourism, and business classes which focus on operational issues, total quality management, hospitality and tourism marketing, human resource management, law, finance, and a senior seminar on hotel, travel and tourism administration.

Connected learning is also an important component in this program. Students are actively involved in the management of our on-site facilities – The Lasell Inn and Lasell College Travel. Students complete a supervised summer internship between their junior and senior year. Program faculty help students coordinate their internships at a major hotel, resort or travel oriented company.

Graduates receive a Bachelor of Science Degree.

## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Managerial Accounting	3	Introduction to Statistics	3
Principles of Economics – Macro	3	Organizational Behavior	3
Liberal Arts Elective*	3	Finance for the Hospitality Industry	3
Marketing, Hospitality and Tourism	3	Business Elective	3
Business, Hotel, and Travel Law	3	Liberal Arts Elective *	3
		Internship Preparation Seminar	1
	15		16

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
HTA Elective	3	Human Resource Management	3
Managing Quality in Hospitality and Tourism	3	Seminar on Hospitality	3
Liberal Arts Elective*	3	Business Policy	3
Business Elective	3	Race and Ethnic Relations	3
Internship	4	Women's Roles in Contemporary Society**	3
	16		15

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper division level courses.

\*\*Students may request approval of Program Director to substitute another liberal arts elective.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: ACC 101, BUS 107, BUS 207, ECON 201, ENG 204, HTA 118, HTA 122, HTA 218, PC 103, and a full year of foreign language. In addition, students must select a concentration in either Hotel Management or Travel/Tourism Management and complete the designated courses: Hotel Management Concentration: GEO 220, HTA 111, HTA 223, HTA 224. Travel/Tourism Concentration: HTA 120, HTA 219, HTA 222, HTA 227, HTA 228. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year should consult with the Program Director to determine the length of time needed to complete the baccalaureate degree.

# MARKETING

The Marketing Program provides students with a strong background in business while allowing students to concentrate in those areas that fall within marketing. Students will have the opportunity to practice their marketing skills in one of the College's on-site "connected learning" facilities, such as the Lasell Ad Agency, or through an optional internship. This program is designed to prepare students for entry into the College's four-year Business Administration Program or to start their career in a variety of entry-level positions.

Students receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Business Elective	3
Introductory Psychology or Sociology	3	Principles of Advertising	3
Principles of Management	3	Elective	3
Marketing	3	Liberal Arts Elective	3
Practical Computer Applications I	1	Foundations of Ethical Development	1
		Practical Computer Applications II	1
	<hr/> 16-17		<hr/> 17

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Principles of Economics - Micro	3	Principles of Economics - Macro	3
Financial Accounting	3	Introduction to Statistics	3
Elective**	3	Managerial Accounting	3
Sales Principles	3	Professional Communications	3
Liberal Arts Elective	3	Career Development/Internship or Liberal Arts Elective	3
Practical Computer Applications III	<hr/> 1		<hr/>
	16		15

\*Placement in a mathematics course is dependent on the results of the Math Assessment.

Elective must be selected from one of the following: BUS 230, FASH 101, FASH 201, FASH 211, or FASH 212.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

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## BUSINESS ADMINISTRATION

The four-year program in Business Administration is designed to provide students with a comprehensive background in business practices, utilizing an innovative approach that combines in-depth concentrations with practical experience. Students build on a general business foundation while pursuing advanced topics within a chosen concentration. These concentrations include: Accounting, Human Resource Management, International Business, Marketing, and Small Business Management. Students may also pursue individualized concentrations provided they receive prior approval from the Program Director. Students will have the opportunity to apply their knowledge in a variety of "connected learning" environments and facilities such as the Lasell Ad Agency, the Retail Management Training Center, as well as participate in a challenging internship.

Graduates will receive a Bachelor of Science Degree in Business Administration.



## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Financial Management	3	Introduction to Statistics	3
Calculus I	4	Organizational Behavior	3
Business Elective	3	Management Information Systems	3
Liberal Arts Elective*	3	Elective**	3
Elective**	3	Liberal Arts Elective*	3
		Internship Seminar	<u>1</u>
	<u>16</u>		16

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Human Resource Management	3	Management Seminar	3
Operations Management	3	Business Policy	3
Elective**	3	Liberal Arts Elective*	3
Business Elective	3	Liberal Arts Elective*	3
Internship***	<u>4</u>	Elective**	<u>3</u>
	16		15

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: ACC 101, ACC 102, BUS 107, BUS 207, BUS 215, ECON 201, ECON 202, ENG 204, PC 103, PHIL 100, and PSYC 101 or SOC 101.

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

\*\*Elective may be used to meet concentration requirements. Individualized concentrations may be designed with the approval of the Program Director.

\*\*\*Students who wish to begin their internship in the summer between their junior and senior year will be charged an additional stipend.

## MARKETING CONCENTRATION

Required Courses: BUS 206, BUS 209, BUS 320. Two electives must be selected from the following courses with at least one from the 300-level: BUS 319, BUS 332, BUS 335, ENG 213, FASH 201, FASH 211, or FASH 212.

# RETAIL MANAGEMENT

The primary goal of the Retail Management program is to provide students with a solid and functional understanding of the major divisions of operation and responsibility within the field of retailing. This program focuses on the generic operations of a small business, including courses in accounting, business law, management, and computer applications. A solid foundation of liberal arts courses provides students with a broader understanding of people and cultures to assist them in developing the critical thinking and interpersonal skills necessary for working with others.

Through Lasell's "connected learning" philosophy, students have immediate opportunities to apply the theoretical concepts of the program in our on-site Retail Management Training Center.

A third semester internship placement is incorporated into the contemporary issues course. Internship placements are arranged through the Program Director, who through continued contact with top professionals in the field provides students with choices of placement in major retail settings.

Upon completion of the program, students are prepared to pursue entry-level management positions or to continue in the College's four-year Fashion and Retail Merchandising program.

Graduates receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Retail Management	3
Introductory Psychology or Sociology	3	Managerial Accounting	3
Principles of Management	3	Business Elective	3
Financial Accounting	3	Liberal Arts Elective	3
Practical Computer Applications I	<u>1</u>	Foundations of Ethical Development	1
	16-17	Practical Computer Applications II	<u>1</u>
			17

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Principles of Economics-Micro	3	Professional Communications	3
Sales Principles	3	Liberal Arts Elective	3
Mathematics for Decision-Making	3	Advertising	3
Marketing	3	Business Elective	3
Career Development in Fashion & Retail or Honors Internship**	3	Principles of Buying	3
Practical Computer Applications III	<u>1</u>		
	16		<u>15</u>

\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*Eligibility for an Honors Internship is determined by a minimum G.P.A. of 3.0 or higher with a minimum of 24 credits earned at Lasell and permission of the program director.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

# FASHION AND RETAIL MERCHANDISING

The goal of the Fashion and Retail Merchandising four-year program is to continue to integrate the combination of the professional and liberal arts studies offered in the associate programs. The two-year programs in Fashion Design/Production, Fashion Merchandising, and Retail Management provide the necessary foundations and requirements for students entering the baccalaureate program. The four-year program is structured to allow a student to concentrate in either fashion design/production or fashion/retail merchandising.

**Fashion Design & Production Concentration:** The junior and senior years provide the students with more intensive course work as well as a demanding two-year internship. In addition, the students are required to develop a professional portfolio. Advanced courses in pattern design, clothing construction, tailoring, draping and CAD/CAM prepare students for such positions in the fashion industry as apprentice designer, stylist, fashion coordinator and production assistant.

A professional advisory committee reviews the curriculum, recommends innovations, and identifies career directions. The program culminates in a comprehensive examination and professional evaluation of the student's original designs.

**Fashion and Retail Merchandising Concentration:** The junior and senior years provide the student with more intensive course work as well as more demanding and advanced internship experience. These experiences prepare graduates for immediate entry into corporate training programs and provide them with a competitive edge in the marketplace.

The program, oriented toward the decision-making tasks that face women in middle and upper-level management positions, focuses on how to plan strategically, organize for profitability, and control operations. The program also offers advanced liberal arts courses that will enable the students to receive more in-depth understanding and appreciation of the world beyond business while they grow as individuals.

Graduates of both concentrations receive a Bachelor of Science Degree.

## JUNIOR YEAR

### *Fashion and Retail Merchandising Concentration*

First Semester	Credits	Second Semester	Credits
Visual Merchandising	3	Fashion Promotion	3
Liberal Arts Elective*	3	Principles of	
Introduction to Statistics	3	Economics-Macro	3
Business Elective	3	Liberal Arts Elective*	3
Retail Operations/Analysis	3	Liberal Arts Elective*	3
Dynamics of Textiles		Business Elective	3
and Apparel	<u>1</u>	Strategic Fashion Development	<u>1</u>
	16		16

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Internship Seminar	6	Human Resource	
Internship Field		Management	3
Assignment	9	Interior Display and Design:	
		AutoCAD™	3
		Fashion and Society	3
		Liberal Arts Elective*	3
		Liberal Arts Elective*	3
		Research: The Manufacturing of	
	<u>15</u>	Fashion	<u>1</u>
			16

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level course.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to graduation. For students in the fashion and retail merchandising concentration, these foundation courses include: ACC 101, ACC 102, ART 126, BUS 107, BUS 209, BUS 215, FASH 101, FASH 201, FASH 210, FASH 211, FASH 213, MATH 204, and PC 103. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year should consult with the Program Director to determine the length of time needed to complete the baccalaureate degree.



# SMALL BUSINESS MANAGEMENT

The Small Business Management Program introduces students to the concept of entrepreneurship and provides them with the skills essential to the operations of a small business. These skills will help prepare students to operate their own ventures as well as manage smaller departments within a larger organization. Students may choose to continue in the College's four-year Business Administration Program.

Graduates will receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Principles of Advertising	3
Principles of Management	3	Legal Environment of Business	3
Marketing	3	Financial Accounting	3
Introductory Psychology or Sociology	3	Liberal Arts Elective	3
Practical Computer Applications I	<u>1</u>	Foundations of Ethical Development	1
	16-17	Practical Computer Applications II	<u>1</u>
			17

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Principles of Economics-Micro	3	Federal Income Taxation	3
Sales Principles	3	Small Business Management	3
Business Transactions	3	Career Development/Internship	3
Liberal Arts Elective	3	Elective**	3
Elective**	3	Liberal Arts Elective	3
Practical Computer Applications III	<u>1</u>		<u>15</u>
	16		

\*Placement in a mathematics course is dependent on the results of the math assessment.

\*\*Selection of electives must meet with the approval of the Program Director.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

## TRAVEL AND TOURISM MANAGEMENT

The Travel and Tourism Management program offers students the background necessary to enter the rapidly growing travel industry.

Program requirements combine liberal arts and industry-specific courses to provide general business management skills and a solid background for a career in the travel and tourism field. With such a foundation students may choose to enter the job market upon graduation in such industries as the airlines, meeting and incentive planning, visitor and convention bureaus, cruise companies and travel agencies. Lasell College Travel, an on-site facility, provides the opportunity for first-hand experience in travel agency operations, client services and group travel planning.

Program faculty coordinate a travel practicum and internship in environments that will enable students to apply classroom knowledge to actual work experience.

Upon completion of the program, students are prepared to pursue entry-level travel/tourism positions or to continue in the College's four year Hotel and Travel/Tourism Administration program to develop management and leadership abilities.

Graduates receive an Associate in Science Degree.

## FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Math*	3-4	Financial Accounting	3
Foreign Language or Liberal Arts Elective	3	Reservation Systems	3
Principles of Management	3	Foreign Language or Liberal Arts Elective	3
Introduction to Travel/Tourism	3	Introductory Psychology or Sociology	3
Foundations of Ethical Development	1	Practical Computer Applications II	1
Practical Computer Applications I	<u>1</u>		<u>1</u>
	17-18		16

## SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Fares & Ticketing	3	World Since 1500	3
Principles of Economics-Micro	3	Professional Communications	3
Travel Geography - Western Hemisphere	3	Travel Geography - Eastern Hemisphere	3
Marketing	3	Travel Industry Procedures	3
Travel Practicum I	1	Elective/Internship	3
Career Development I	1	Travel Practicum II	1-2
Practical Computer Applications III	<u>1</u>		<u>1</u>
	15		15-16

\*Placement in a mathematics course is dependent on the results of the math assessment.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

## HOTEL AND TRAVEL/TOURISM ADMINISTRATION

The bachelor's program in Hotel and Travel/Tourism Administration is designed to provide students with an integrated understanding of hospitality and tourism, the world's largest industry. The program is structured to accept students from either a hotel or travel/tourism program.

Our mission at Lasell is to provide an educational experience which includes both theory and practical applications. Inside the classroom this program offers a variety of specialized upper level hospitality, tourism, and business classes which focus on operational issues, total quality management, hospitality and tourism marketing, human resource management, law, finance, and a senior seminar on hotel, travel and tourism administration.

Connected learning is also an important component in this program. Students are actively involved in the management of our on-site facilities — The Lasell Inn and Lasell College Travel. Students complete a supervised summer internship between their junior and senior year. Program faculty help students coordinate their internships at a major hotel, resort or travel oriented company.

Graduates receive a Bachelor of Science Degree.



## JUNIOR YEAR

First Semester	Credits	Second Semester	Credits
Managerial Accounting	3	Introduction to Statistics	3
Principles of Economics – Macro	3	Organizational Behavior	3
Liberal Arts Elective*	3	Finance for the Hospitality Industry	3
Marketing, Hospitality and Tourism	3	Business Elective	3
Business, Hotel, and Travel Law	<u>3</u>	Liberal Arts Elective*	3
	15	Internship Preparation Seminar	<u>1</u>
			16

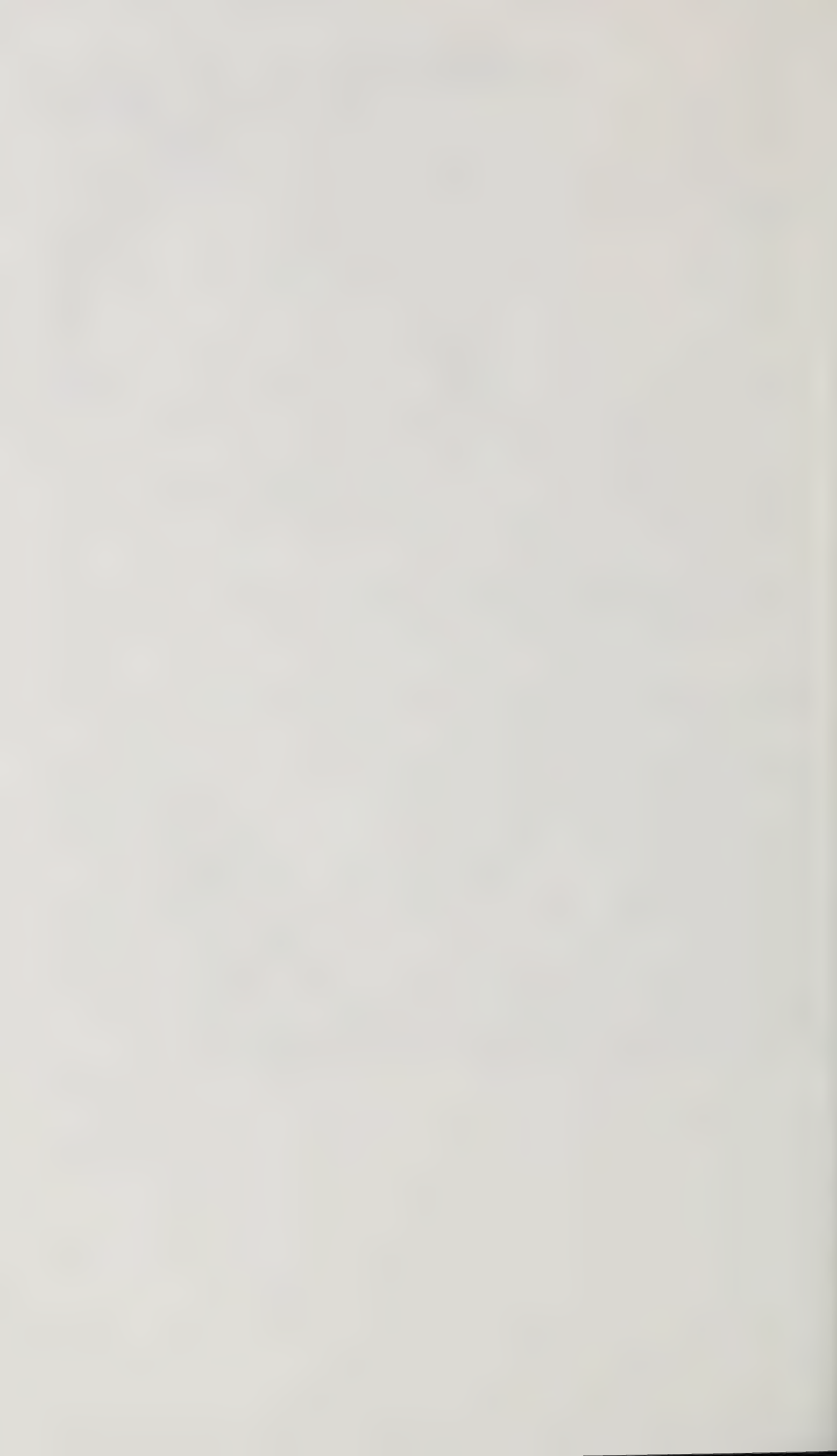
## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
HTA Elective	3	Human Resource Management	3
Management Quality in Hospitality and Tourism	3	Seminar on Hospitality	3
Liberal Arts Elective*	3	Business Policy	3
Business Elective	3	Race and Ethnic Relations	3
Internship	<u>4</u>	Women's Roles in Contemporary Society**	<u>3</u>
	16		15

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper division level courses.

\*\*Students may request approval of Program Director to substitute another liberal arts elective.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: ACC 101, BUS 107, BUS 207, ECON 201, ENG 204, HTA 118, HTA 122, HTA 218, PC 103, and a full year of foreign language. In addition, students must select a concentration in either Hotel Management or Travel/Tourism Management and complete the designated courses: Hotel Management Concentration: GEO 220, HTA 111, HTA 223, HTA 224. Travel/Tourism Concentration: HTA 120, HTA 219, HTA 222, HTA 227, HTA 228. Since many of these courses are prerequisites for the upper division courses, students who have not completed these courses prior to the junior year should consult with the Program Director to determine the length of time needed to complete the baccalaureate degree.



## PROGRAMS OF STUDY

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# EXERCISE PHYSIOLOGY

Exercise Physiologists are specialists in the areas of human performance, fitness, and conditioning. As members of the health care team, exercise physiologists are dedicated to health enhancement and are responsible for the development and coordination of exercise programs as well as the training and education of patients and clients. Using exercise as a preventative measure or a rehabilitative tool, exercise physiologists work in a variety of settings including hospitals, rehabilitation clinics, corporate fitness centers, and research institutions.

The four-year program provides students with a broad-base liberal arts foundation, including an in-depth scientific understanding of how the human body functions and how the human body responds to physical activity. Coursework focuses on the study of the cardiovascular system, musculoskeletal system, human metabolism, and behavioral sciences. Concepts, theories and practices learned in the classroom are reinforced in our exercise physiology laboratory.

The final year consists of exciting capstone courses and clinical internships that offer students the opportunity to specialize in areas of interest through guided independent research and off-campus practicums. These "connected learning" experiences allow students to apply their knowledge of exercise physiology to real work settings in hospitals, clinics, and research centers. Lassell's affiliation with nationally known institutions in the Boston area will give our students the opportunity to gain invaluable experience while working with leaders in the field. The program culminates with a seminar course which provides our students with an education that continues to reflect current theories and practices in the field.

Upon successful completion of the program, graduates will receive a Bachelor of Science degree in Exercise Physiology.\* Graduates will also be prepared to take one of the certification examinations offered by the American College of Sports Medicine. This course of study fulfills most of the prerequisites for graduate study in the health professions, including physical therapy. Students should refer to the graduate program of their choice for specific requirements.

Specific requirements for admission into any one of the three programs include: successful (C or better) completion of two years of high school math (preferably algebra and geometry) and one year of lab science, preferably biology. Students may substitute a year of college algebra and biology with grades of C or



better in place of the high school coursework. Academic standards for the program include grades of "C-" in both semesters of anatomy and physiology, chemistry and physics, and all exercise physiology classes, and satisfactory completion of two clinical education experiences.

\*Pending approval of the Higher Education Coordinating Council.

**Exercise Physiology**  
**FRESHMAN YEAR**

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Psychology	3	Anatomy & Physiology II	4
Anatomy & Physiology I	4	General Physics I	4
Math*	3	Elective **	3
Elective**	3	Elective	3
Foundations of Ethical Development	1	Practical Computer Applications II	1
Practical Computer Applications I	<u>1</u>		<u>1</u>
	18		18

**SOPHOMORE YEAR\*\*\***

First Semester	Credits	Second Semester	Credits
Physiological Chemistry I	4	Physiological Chemistry II	4
General Physics II	4	Psychology of Adjustment	3
Introductory Sociology	3	Human Nutrition	3
Exercise Physiology	4	Kinesiology	4
Elective	<u>3</u>	Elective	<u>3</u>
	18		17

**JUNIOR YEAR#**

First Semester	Credits	Second Semester	Credits
Introduction to Statistics	3	Life Styles & Human Behavior	3
Human Biochemistry	3	Research Methods in Exercise Physiology	3
Advanced Exercise Physiology	4	Evaluation & Assessment of Cardiopulmonary Function	3
Cardiopulmonary Pathophysiology	3	Elective****	3
Humanities Elective****	3	Elective	<u>3</u>
	<u>16</u>		15

**SUMMER SESSION†**  
**Clinical Practicum I            3 Credits**

## SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Independent Study in		Clinical Practicum II	5
Exercise Physiology	3	Exercise Physiology Seminar	1
Humanities Elective****	3		
Elective	3		
Elective	3		
Elective	3		
	<hr/> 15		<hr/> 6

\*Placement in a mathematics course is dependent on the results of the math assessment. Students need to complete MATH 104 prior to taking PHYS 111 and MATH 203 prior to taking PHYS 112.

\*\*Students who plan to pursue a graduate degree in Physical Therapy are advised to consider taking a year of Biology since many schools identify this requirement as a prerequisite for admission.

\*\*\*Upon successful completion of the first two years, students are eligible to receive an Associate of Arts Degree in Open Studies or an Associate of Science Degree in Science.

\*\*\*\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

#Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: BIO 105, BIO 106, BIO 210, CHEM 201, CHEM 202, EXPH 201, EXPH 301, PHYS 111, PHYS 112, PSYC 101, PSYC 212 or PSYC 225, and SOC 101.

†The academic year tuition cost does not cover the summer session. Students pay part-time tuition fees to cover the costs of the clinical experience.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

## Exercise Physiology and Physical Therapist Assistant

Because of the interrelated nature of physical therapy and exercise physiology, Lasell has designed a second option that enables students to complete requirements for both the physical therapist assistant program and the exercise physiology program. This combined program requires approximately four and one half years of study. In addition to all of the options described in the four-year exercise physiology program, graduates of the combined program are eligible for licensure as physical therapist assistants. Through a well-designed curriculum, students have multiple opportunities to develop their skills in clinical settings. Graduates of this combined option receive an Associate in Science in Physical Therapist Assistant following three years of study and a Bachelor of Science in Exercise Physiology upon successful completion of the program.\*

### Exercise Physiology and Physical Therapist Assistant

#### FIRST YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Psychology	3	Anatomy & Physiology II	4
Anatomy & Physiology I	4	General Physics I	4
Introduction to the Field of Physical Therapy	2	Fundamentals of Physical Therapy Procedures	4
Math*	3	Practical Computer Applications II	1
Foundations of Ethical Development	1		
Practical Computer Applications I	<u>1</u>		<u>16</u>
	17		

#### SECOND YEAR

First Semester	Credits	Second Semester	Credits
General Physics II	4	Kinesiology II#	4
Kinesiology I#	4	Psychology of Adjustment	3
Patient Care Skills	2	PTA Observation	1
Physiological Chemistry I	4	Introductory Sociology	3
Humanities Elective##	3	Physiological Chemistry II	4
	<u>17</u>	Therapeutic Exercise I	<u>4</u>
			19

**Summer Session (5 weeks)\*\***  
Clinical Education I                      3 Credits

#### THIRD YEAR

First Semester	Credits	Second Semester***	Credits
Introduction to Statistics	3	Therapeutic Exercise II	2
Elective	3	Organizational & Legal Issues in Physical Therapy	1
Soft Tissue Techniques & Modalities	4	Medical Pathology for the PTA	1
Exercise Physiology	4	PTA seminar	1
Advanced Physical Therapy Procedures	<u>3</u>	Clinical Education II	4
	17	Clinical Education III	<u>4</u>
			13

## FOURTH YEAR

First Semester	Credits	Second Semester	Credits
Human Biochemistry	3	Evaluation & Assessment of	
Advanced Exercise Physiology	4	Cardiopulmonary Function	3
Cardiopulmonary		Lifestyles & Human Behavior	3
Pathophysiology	3	Research Methods in	
Human Nutrition	3	Exercise Physiology	3
Humanities Elective##	3	Independent Study in	
		Exercise Physiology	3
		Elective	3
	<hr/> 16		<hr/> 15

### Summer Session\*\*

Clinical Practicum I      3 Credits

## FIFTH YEAR

First Semester	Credits
Clinical Practicum II	5
Exercise Physiology Seminar	<u>1</u>
	6

\*Placement in a mathematics course is dependent on the results of the math assessment. Students need to complete MATH 104 prior to taking PHYS 111 and MATH 203 prior to taking PHYS 112.

\*\*The academic year tuition costs do not cover the summer session. Students pay part-time tuition fees to cover the cost of the clinical experience.

\*\*\*Note: Students who successfully complete all coursework are eligible to take the APTA licensing exam for Physical Therapist Assistant at the end of the semester.

#Students who successfully complete (C or better) PTA 113 and PTA 213 are not required to take EXPH 301 which is a requirement for the four-year Exercise Physiology program.

##Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.



## Plus-Two Option in Exercise Physiology

Since many physical therapist assistants and other allied health professionals seek to further their education in a related field, the College has designed an option for PTAs and students with prior college coursework in the sciences or health related areas. This program requires two and one half years of study and includes "connected learning" experiences in hospitals, clinics and research centers. Graduates receive a Bachelor of Science degree in Exercise Physiology.\*

### FIRST YEAR

First Semester	Credits	Second Semester	Credits
Physiological Chemistry I	4	Physiological Chemistry II	4
Exercise Physiology	4	Introduction to Statistics	3
Introductory Sociology	3	Kinesiology**	4
Humanities Elective*	3	General Physics I	4
		Human Nutrition	<u>3</u>
	<u>14</u>		18

### SECOND YEAR

First Semester	Credits	Second Semester	Credits
Human Biochemistry	3	Lifestyles & Human Behavior	3
Advanced Exercise Physiology	4	Research Methods in Exercise Physiology	3
Cardiopulmonary Pathophysiology	3	Independent Study in Exercise Physiology	3
General Physics II	4	Evaluation & Assessment of Cardiopulmonary Function	3
		Humanities Elective*	<u>3</u>
	<u>14</u>		15

### Summer Session†

Clinical Practicum I      3 Credits

### THIRD YEAR

First Semester	Credits
Clinical Practicum II	5
Exercise Physiology Seminar	<u>1</u>
	6

\*Students should consult baccalaureate degree requirements in order to meet the required distribution of liberal arts and upper-division level courses.

\*\*Students who have successfully completed (C or better) PTA 113 and PTA 213 or equivalent are exempt from this requirement.

†The academic year tuition cost does not cover the summer session. Students pay part-time tuition fees to cover the costs of the clinical experience.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

Students in the baccalaureate program are expected to have completed a number of critical courses prior to entering the junior year or prior to graduation. These foundation courses include: BIO 105, BIO 106, BIO 210, PSYC 101, PSYC 212 or PSYC 225, PTA 113, and PTA 213. Students are also expected to have a level of mathematical proficiency equivalent to or above intermediate algebra (Math 104). Students who enter the program without meeting this level of proficiency should anticipate the need to take additional courses in mathematics.

## NURSING (R.N.)

The Lasell Nursing Program, originally established in 1954, is one of the oldest associate degree nursing programs in New England. Closed briefly in 1988 as a result of declining interest, Lasell College proudly re-opens its Nursing Program to students in the Fall of 1994, with the initial approval of the Massachusetts Board of Registration in Nursing. Upon successful completion of program requirements, Lasell graduates are eligible to take the CAT examination for Registered Nurse (R.N.) licensure. In 1996, when the first class of nursing students graduate and take the CAT licensure examination, the Lasell Nursing Program will be eligible for survey by the Massachusetts Board of Registration in Nursing to obtain full approval. The Nursing Program has, and continues, to work closely with the Massachusetts Board of Registration in Nursing, taking all of the necessary steps to receive full approval. Lasell College is additionally committed to seek accreditation from the NLN (National League of Nursing), recognized by the National Commission on Accrediting as the accrediting agency for Practical Nursing, Diploma, Associate Degree, Baccalaureate, and Master's nursing programs. The NLN will not survey a program for accreditation until it graduates its first class; however, accreditation will be retroactive to benefit students who have graduated from the current program.

Students applying for admission to the Lasell Nursing Program should submit an official transcript from the school that awarded their high school diploma, or a GED (General Educational Development) Score Report must be submitted. Students must show evidence of successful completion (C or better) of two years of high school math preferably algebra and geometry), plus two years of high school lab science (biology and chemistry). Comparable college courses, with grades of C or better, may be substituted in lieu of high school course work. Applicants to the Nursing Program must also obtain a satisfactory score on the NLN Pre-Admission Examination.

In support of a professional education, the foundation for this program is based upon carefully integrated laboratory sciences with a comprehensive nursing curriculum, balanced by the development of general education skills through a course of liberal arts studies. Throughout the nursing curriculum, students enjoy the benefits of "connected learning", whereby classroom theory is reinforced through its ongoing application in clinical practicum experiences, providing opportunities for students to transfer knowledge learned in the classroom to the actual care of patients in a variety of health care settings, provided at agencies located within the Greater Boston area, under the direct supervision of nursing faculty.

The Nursing faculty utilizes a variety of instructional resources to assist students in applying theory to practice. An on-campus nursing simulation laboratory allows students the opportunity to practice clinical skills in a controlled, non-threatening environment. The simulation laboratory is supplemented by instructional media and small group discussions.

Graduates of the Lasell Nursing Program receive an associate in science degree. Former graduates of the Lasell Nursing Program are currently employed in major medical centers and community hospitals throughout New England and the country, impacting on the nursing profession, their community, and society, at-large.

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Anatomy & Physiology I	4	Anatomy & Physiology II	4
Introductory Psychology	3	Nursing Care of the Adult I	3
Introduction to Nursing Practice*	3	Clinical Practicum for	
Clinical Practicum for NURS 101	4	NURS 102	2
Pharmacology	2	Nursing Care of the	
Practical Computer		Childbearing Family	3
Applications I	1	Clinical Practicum for	
		NURS 104	2
		Practical Computer	
		Applications II	1
	<hr/> 20		<hr/> 18

### SENIOR YEAR

First Semester	Credits	Second Semester	Credits
Microbiology	4	Introductory Sociology	3
Psychology of the Life Span	3	Nursing Care of the Adult III	3
Nursing Care of the Adult II	3	Clinical Practicum for	
Clinical Practicum for		Nursing 202	3
NURS 201	2	Nursing Care of the	
Nursing Care for Children	3	Psychiatric Client	3
Clinical Practicum for		Clinical Practicum for	
NURS 203	2	NURS 204	2
		Nursing Issues and Trends	2
		Foundations of Ethical	
		Development	1
	<hr/> 17		<hr/> 17

\*Licensed Practical Nurses may be exempt from taking Nursing 101 upon achieving a satisfactory score on the NLN Profile Exam and successful completion of a clinical practicum. Interested LPNs should contact the Program Director for additional information concerning advanced placement.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

**Regulations Governing Individuals With Court Record:** According to the Commonwealth of Massachusetts Statutes, at the time of application for examination and licensure to practice nursing, candidates are required to advise the Board of Registration in Nursing if they have a court record. The Massachusetts Board of Registration in Nursing takes such information into consideration when deciding on an application for licensure to practice nursing in the state.



# PHYSICAL THERAPIST ASSISTANT

The American Physical Therapy Association defines the physical therapist assistant (PTA) as an educated health care provider. As a member of the physical therapy team, the physical therapist assistant plays an important part in the rehabilitation of individuals of all ages. The physical therapist assistant works under the supervision of a physical therapist, delivering physical therapy services. After the physical therapist has evaluated the patient and planned the treatment, the physical therapist assistant may administer the treatment, either alone or jointly with the therapist. Services can include assisting the physical therapist in implementing treatment programs, training patients in exercise, endurance, balance, activities of daily living, and application of heat and cold modalities such as whirlpool, ultrasound, paraffin, traction, and electric stimulation. In addition to administering treatment, the PTA is responsible for participating in the assessment of the effectiveness of the treatment by monitoring the patient's response and reporting it to the physical therapist.

At Lasell, you will acquire the knowledge and skill to step confidently into any entry-level position. You will learn and practice treatment and assessment procedures on classmates in well-equipped laboratories with close support and guidance from the faculty. Time for use of the laboratory for independent practice is available, too.

The opportunity to actually work with patients is a very important part of your education and you will participate in the clinical education programs at three different centers. You will travel to your center either by your own car or by public transportation which is close by. The distribution of time spent in the classroom and in clinical education has proven to be very effective in preparing Lasell's graduates to quickly become integrated into that exciting first position as a physical therapist assistant.

Specific requirements for admission into the PTA program include: successful (C or better) completion of two years of high school math - preferably algebra and geometry, and one year of a lab science - preferably biology. Students may substitute a year of college algebra and biology with grades of C or better in place of the high school coursework.

Lasell's Physical Therapist Assistant Program is accredited by the Commission on Accreditation of Physical Therapy Education. Graduates are eligible for state licensure upon successful completion of the program. Academic standards for the program include grades of no less than C-minus in both semesters of Anatomy and Physiology and all physical therapy courses, satisfactory completion of three clinical education experiences, and satisfactory completion of the comprehensive examination. There are explicit guidelines for satisfactory progress and completion of

coursework in the PTA program. Detailed information is provided in the PTA Academic Standards Document distributed to students on the first day of class.

Students may continue their studies at Lasell in several of the College's baccalaureate programs. The Exercise Physiology program has a plus-two option designed specifically for PTA graduates who wish to continue practicing in the field and/or who wish to pursue a baccalaureate program that meets the admission requirements for graduate programs including graduate programs in physical therapy.

Graduates receive an associate in science degree.

### FRESHMAN YEAR

First Semester	Credits	Second Semester	Credits
Writing I	3	Writing II	3
Introductory Psychology	3	Anatomy & Physiology II	4
Anatomy & Physiology I	4	Therapeutic Exercise I	4
Fundamentals of Physical Therapy Procedures	4	Patient Care Skills	2
Introduction to the Field of Physical Therapy	2	Kinesiology I	4
Foundations of Ethical Development	1	PTA Observation	1
Practical Computer Applications I	<u>1</u>	Practical Computer Applications II	1
	18		<u>19</u>

**Summer Session (5 weeks)\***  
Clinical Education I 3

### SOPHOMORE YEAR

First Semester	Credits	Second Semester	Credits
Psychology of Adjustment	3	Therapeutic Exercise II	2
Soft Tissue Techniques & Modalities	4	PTA Seminar	1
Advanced Physical Therapy Procedures	3	Organizational and Legal Issues in Physical Therapy	1
Kinesiology II	4	Medical Pathology for the Physical Therapist Assistant	1
Elective	3	Clinical Education II	4
	<u>17</u>	Clinical Education III	<u>4</u>
			13

\*The academic year tuition cost does not cover the summer session. Students pay part-time tuition fees to cover the costs of the clinical experience.

Students must obtain certificates in First Aid and CPR. Prior to Clinical Education I students must receive training in the prevention of transmission of blood borne pathogens. This training will be included in PTA 112. In addition, clinical affiliation sites require that students are either immunized against the hepatitis B virus or have signed a waiver. Immunization must begin 6 months prior to Clinical Education I.

THE WOMEN'S HEALTH EDUCATION PROGRAM is a degree requirement. All students must complete Introduction to Women's Health Issues and three units of activities.

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## ***Course Descriptions***

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## GENERAL INFORMATION

**Course Numbers.** The numbering system used to identify the course offerings described hereafter is based on a division into the following levels:

- 100 Introductory courses, survey courses, Core Curriculum Courses
- 200 Secondary level courses focusing on specific genres or periods, application of theory courses, and associate degree internships
- 300 Advanced level courses emphasizing synthesis of information based on broader foundations and applications of knowledge
- 400 Advanced seminars and baccalaureate degree internships
- 800 Independent or Directed Study. Students who wish to apply for Independent or Directed Study ("800" courses) should consult with the appropriate program director before April 1 and December 1 of each academic year.
- 900 Seminar. A "900" course is designed to satisfy the needs of qualified students prepared to work on a specialized subject in a seminar encouraging independent academic effort. Each year, different one-semester courses that match faculty expertise to student interest may be offered. Enrollment is limited and requires the consent of the instructor. Priority will be given to qualified students.

Each course description identifies the prerequisite work a student should have completed before enrolling in the course. In cases of special interest, students may request the permission of the instructor or program director to enroll in courses for which they have not completed the designated prerequisite.



## Definition of Disciplines within the Liberal Arts.

Liberal Arts courses are designated with an asterisk.(\*)

- **Humanities** courses include liberal arts offerings in art, communications, drama, English, foreign language, history, music, philosophy, and interdisciplinary courses.
- **Interdisciplinary** courses designated by IDS may be used to fulfill graduation requirements and specific interdisciplinary program requirements.
- **Mathematics and Science Courses** include liberal arts offerings in biology, chemistry, mathematics, physics, and general science.
- **Social Science Courses** include liberal arts offerings in anthropology, communications, economics, geography, political science, psychology, and sociology.

Students enrolled in baccalaureate programs must meet the following liberal arts distribution requirements:\*

Humanities	2 courses
Social Sciences	2 courses
Math	1 course
Science	1 course
Interdisciplinary	1 course

\*Courses must be three or more credits; at least three of these must be taken at the 300 level or higher, and a total of 5 courses must be taken at the 200 level or higher.

**Course Credit.** Numerals to the right of the course title in the Course Descriptions Section give the total credit in semester hours carried by the course. In general, a semester hour of credit represents one hour a week of lecture or two hours of laboratory or studio work.

**Schedule of Course Offerings:** To assist students in planning their schedules, each course description is followed by a symbol indicating when it will be offered.

F = Course offered every Fall Semester

S = Course offered every Spring Semester

F/S = Course offered every semester

When one of these symbols is followed by a date, this indicates the semester and year that a course will be offered. For example, "F/94" indicates that a course will be offered in the Fall Semester of 1994; "S/95" indicates that a course will be offered in the Spring Semester of 1995.

This catalog represents the College's schedule of courses offered through 1994-95. While the College will make every effort to adhere to this schedule, it reserves the right not to offer an elective course that is underenrolled.

# ACCOUNTING

- ACC 101** **Financial Accounting** **3 Credits**  
Provides the student with an applied knowledge of the fundamental accounting procedures used in business. Using computer simulations, students practice recording business transactions, adjustments, closing entries, use of special journals, worksheets, financial statement development, financial ratio measurement, asset management, depreciation methods, inventory methods, and cash control systems, within the three business entities. F/S
- ACC 102** **Managerial Accounting** **3 Credits**  
Students gain experience in the development and use of information inside an organization. Course topics include: organizations and their objectives; cost terms; production costing; cost allocation for planning and control; cost behavior patterns; cost-volume-profit relationships; budgeting; inventory planning and control; pricing decisions; and aspects of investment decisions. Prerequisite: ACC 101. F/S
- ACC 201** **Business Transactions** **3 Credits**  
Students are introduced to various aspects of practical accounting, including accounts payable, accounts receivable, and payroll. The course will also examine issues related to purchasing, regulatory reporting, and the budgeting process. Prerequisite: ACC 101. F 94/F 96
- ACC 225** **Intermediate Accounting** **3 Credits**  
Builds on concepts developed in Financial Accounting. Concentration is on financial statements covering assets, liabilities, corporate capital, and working capital. Prerequisite: ACC 102. S
- ACC 228** **Federal Income Taxation** **3 Credits**  
Principles of personal, business, and corporation taxes are explored. Students gain experience in preparing federal tax returns with some emphasis on state tax returns as well. Prerequisite: ACC 102. S
- ACC 231** **Financial Management** **3 Credits**  
An introduction to the fundamental concepts of finance. Various techniques of analysis that reveal the relationships of risk return and value are demonstrated. Topics include: financial reporting; long- and short-term forecasting; managing working capital; capital budgeting; and the nature of corporate securities and debt-equity mix. Prerequisite: ACC 102. F
- ACC 301** **Cost Accounting** **3 Credits**  
Methods of identifying labor and material costs, and of allocating overhead as applied to job order, process, and standard cost systems are studied. This information is related to budgetary control and the reporting procedures for management and tax implications. Prerequisite: ACC 102. F 94/F 96
- ACC 302** **Auditing** **3 Credits**  
Examines the impact of auditing on constituencies external and internal to organizations, especially stockholders and management. Students will examine the role of both independent public accountant and internal auditor, and study various control and reporting techniques involved in auditing. Prerequisite: ACC.102. F/95

**ACC 303****Advanced Accounting****3 Credits**

This course will focus on a limited number of special topic areas within financial accounting. Students will examine the problems associated with partnerships, mergers, and acquisitions as well as international accounting concerns. Prerequisite: ACC 225. S/96

## **ANTHROPOLOGY**

**ANTH 101****Principles of Cultural Anthropology****3 Credits**

Cultural anthropology offers the student a cross-cultural, comparative perspective on the human condition. In this course students will explore the varieties of ways in which human societies are organized socially, economically, and politically. The diversity of artistic and religious expression in the world's cultures is also analyzed. Students will gain an appreciation for the unique perspective of anthropology, including how anthropologists conduct fieldwork, and contributions anthropology can make to social change. S/95

**ANTH 210****Folklore\*****3 Credits**

An examination of myth, song, and art as expressions of society's cultural values. A comparative analysis of how different societies use folklore to maintain the social order. Prerequisite: Any 100 level social science course. F/95

## **APPLIED LEARNING SKILLS**

**ALS 100****Applied Learning Skills****1 Credit**

Provides students with an opportunity to learn and apply college-level study, reading, and thinking skills to improve academic performance. Students will practice the skills in class and will then apply them to their academic course work. F/S

## **ART**

**ART 101****Principles of Drawing****3 Credits**

Introduces students to a variety of drawing tools and mediums. Drawing from life, line, tonality, illusional space and perspective are explored. Creativity and individual expression are stressed. F

**ART 103****Art History I\*****3 Credits**

Presents a survey of artistic styles from the prehistoric period through the art of the early Renaissance. Periods included are Egyptian, Aegean, Greek, Roman and Etruscan art, and the art of the Middle Ages. Films and slides are used in the presentation of works of art from the fields of architecture, sculpture, and painting. F

**ART 104****Art History II\*****3 Credits**

Continuation of ART 103. Presents a study of works of art from the High Renaissance and the Mannerist periods, the Renaissance in the North, the Baroque period, and the Modern Age. Slides and films are used in this presentation of works of art from the fields of architecture, sculpture, and painting. S



- ART 120** **Three-Dimensional Design** **3 Credits**  
Introduces students to the notion of creating within three-dimensional space. Line, composition, planes, volume and surfaces will be studied from both additive and subtractive perspectives. Students will construct various models and/or maquettes. Problem solving and individual expression will be emphasized. S
- ART 122** **Figure Drawing** **3 Credits**  
Introduces students to human anatomy for the purposes of artistic representation. Various drawing techniques and mediums will be used to explore the figure, from "thumbnail sketch" to finished rendering. Creativity and individual expression are stressed. S
- ART 126** **Principles of Design and Color\*** **3 Credits**  
Introduction to the theories and concepts of design and color with an emphasis on developing an awareness and sensitivity to art as an integral part of one's life and as a way to complement one's aesthetic needs. Lecture/discussion/critique course with visual material, critical essays, individual expression, museum/gallery trips. F/S
- ART 203** **Painting** **3 Credits**  
Introduces students to a variety of styles and techniques used in oil and/or acrylic painting. Canvas stretching and priming, color mixing, and brush selection will be addressed. Prerequisite: ART 101 or permission of instructor. F/94
- ART 209** **Jewelry** **3 Credits**  
Introduces students to the art of jewelry making. Various metals, stones and settings/treatments will be explored through a number of projects. S/95
- ART 211** **Ceramics** **3 Credits**  
Familiarizes students with all aspects of hand building and/or wheel-throwing. Coil, pinch and slab techniques are used in the creation of forms that are sculptural or functional in nature. F/94
- ART 214** **Weaving** **3 Credits**  
Explores fiber as a creative medium. Students learn various techniques of weaving on and off the loom. S/95
- ART 219** **Photography** **3 Credits**  
A foundation course covering the fundamentals of photography such as seeing/perception and critiquing, as well as the basic darkroom skills which allow the students to make technically good negatives and prints. A brief introduction to the history of photography is included. F/S
- ART 226** **Graphic Design** **3 Credits**  
Studies in layout, typology, and photo-mechanical reproduction teach students a working knowledge of graphic arts. A series of assignments stress problem-solving and technical proficiency. Prerequisite: ART 126 or permission of instructor. S95/F96
- ART 250** **Portfolio Preparation** **3 Credits**  
Assists students in the development of a professional portfolio. Work selection, slide photography and presentation skills will be among the topics of discussion. S



**ART/IDS 361**                      **Art History: A Woman's View**                      **3 Credits**  
 A survey of paintings, sculpture, photography, and architecture of women artists from medieval times to the present. Investigates the role of the female form in art as created by female artists, the impact of women artists in context of their own time, and issues of art and sexual politics. Artists covered include Sophonisba Anguiscola, Artemisia Gentileschi, Elisabeth Vigee-Lebrun, Rosa Bonheur, Mary Cassatt, Berthe Morisot, Kathe Kollwitz, Diane Arbus, and Louise Nevelson. Prerequisite: Either ART 103, ART 104, HIST 203, PHIL 202, or permission of the instructor. F94/S96

## **BIOLOGY**

**BIO 101**                      **Principles of Biology I\***                      **4 Credits**  
 An introductory lecture and laboratory course in biology to develop an appreciation for the patterns and functions which characterize living organisms. Emphasis is placed on cellular biology. Topics include: the chemistry of life, cell structure, and cell metabolism (respiration, photosynthesis, protein synthesis). F

**BIO 102**                      **Principles of Biology II\***                      **4 Credits**  
 A continuation of Biology 101 that emphasizes the evolutionary history of life on earth. Topics include: Darwinian evolution, genetics, a survey of the five kingdoms of life, principles of ecology, and human ecology. The laboratory introduces the student to the diversity of living organisms. Prerequisite: BIO 101. S

**BIO 105**                      **Anatomy and Physiology I\***                      **4 Credits**  
 A comprehensive course designed to provide accurate information concerning the structure and function of the human body. The course will introduce the student to all aspects of human biology ranging from the chemical basis of life and cell biology to the anatomy and physiology of the major organ systems. Topics to be covered include: cell biology, major body tissues, and the structure and function of the following systems: skin, skeletal, muscular, nervous, and endocrine. The laboratory component will include dissection. F/S

**BIO 106**                      **Anatomy and Physiology II\***                      **4 Credits**  
 A continuation of BIO 105. The following systems are covered during the semester: digestive, respiratory, cardiovascular, lymphatic, urinary, and reproductive. The laboratory component will include dissection. Prerequisite: BIO 105. F/S

**BIO 201**                      **Human Biology\***                      **4 Credits**  
 A one semester lab course focusing on the functions of the human body in health and disease. The structure and function of the major body systems will be emphasized. Systems discussed include: skeletal, muscular, digestive, circulatory, excretory, reproductive, nervous and endocrine. F

**BIO 204**                      **Human Reproduction\***                      **3 Credits**  
 A study of the hormonal, anatomical, and physiological aspects of the human reproductive process. Reproductive functions are related to present day problems of fertility and sterility, of population control and contraception, and of childbirth and abortion. S95/S96

**BIO 310****Genetics\*****3 Credits**

Students will be introduced to concepts that describe the biological basis of heredity. The course will begin with a historical and scientific analysis of Mendelian genetics. This will be followed by an examination of DNA of structure, the nature of chromosomes and genes, genetic control of cellular metabolism, the impact of gene mutations and an introduction to recombinant DNA technology. The course will conclude with the etiology of various genetic diseases and the science, ethics and politics of human gene therapy. S/95

## **BUSINESS**

### **Includes Business Management, Marketing, and Small Business Management**

**BUS 107****Principles of Management****3 Credits**

Provides a working knowledge of business practices as applied to structure, methods, policies, and objectives of a company. Specific businesses are analyzed from the perspective of operational practices, procedures, and profit motives. Types of business ownership, financing, organization, management, leadership, control, and marketing are discussed. F/S

**BUS 206****Sales Principles****3 Credits**

Analyzes salesmanship in modern business with emphasis placed on the principles and techniques of individual selling styles in both the retail and wholesale markets. Topics covered include: dramatization of the sale presentation; the selling role; buyer characteristics and motivations; and modern sales practices. F

**BUS 207****Marketing****3 Credits**

Fundamentals of the nature of marketing are presented and evaluated for specific functions and institutions. Policies and practices as applied generally to marketing research involve product development, selection, channels of distribution buying, physical distribution selling, and policies. Pricing under competitive conditions, social benefits of competition, and government regulations are included. F/S

**BUS 209****Principles of Advertising****3 Credits**

A broad view of advertising, dealing with its planning, creation, and execution in relation to the marketing cycle. Topics include: organization and operation of the advertising agency; publicity; public relations; behavioral sciences as applied to advertising; budgeting; and planning. S

**BUS 215****Legal Environment of Business****3 Credits**

Provides a working knowledge of everyday law as it applies to business and personal needs. The focus is primarily on contract law and property law. F/S

**BUS 216****Law of Commercial Transactions****3 Credits**

Subjects include: Articles II, III, and IV of the Uniform Commercial Code, corporations, agency, and insurance law. Prerequisite: BUS 215. F

**BUS 226                      Computer Applications in Business                      3 Credits**

Advanced business applications on the IBM PC simulating duties performed in an office environment which include word processing, spreadsheet, color graphics, and database software. Prerequisites: PC 101 and PC 102. (Students who successfully complete this course meet the PC 103 requirement.) F

**BUS 230                      Small Business Management                      3 Credits**

Provides the student with an in-depth understanding of the establishment and operation of a small business. Emphasis will be placed on the elements and principles associated with store ownership. Topics will include: characteristics of business; legal forms of business ownership; preliminary planning of a business; problem areas common to new business; factors to be considered when buying an existing business, site location, store layout, and the importance of merchandising. Prerequisite: BUS 107. S

**BUS 245                      Career Development/Internship                      3 Credits**

Combines basic concepts in career development with a structured internship. Provides practical on-the-job experience based upon the student's career goals and interests. Topics covered include: resume writing, interviewing, and goal setting. Seminars are held to aid the student in career goal planning, performance appraisal, and future employment. Each student must complete an internship-related project. Evaluation of the internship is based on performance of the student as reviewed with the employer, faculty member, and student at the completion of the internship. S

**BUS 304                      Organizational Behavior                      3 Credits**

Studies individuals within the context of the organization using a behavioral approach. Group dynamics and intergroup dynamics will also be emphasized in relation to productivity and work satisfaction along with the examination of specific aspects of organizations that influence behavior. Areas covered include structure, leadership, and change. Teaching modalities include case studies and role-playing. Prerequisites: BUS 107 and PSYC 101 or SOC 101. S

**BUS 308                      Managing Change                      3 Credits**

Examines the unique problems associated with managing organizations during mergers, reorganizations, and other times of change. Strategies to cope with change, as well as induce it, will be examined. Prerequisites: BUS 107 and permission of the instructor. F/95

**BUS 311                      Human Resource Management                      3 Credits**

Examines the staffing function of management including planning, recruitment, selection, training, motivation, appraisal, compensation, labor laws, and organizational development. This course will also address the current issues affecting the human resource manager including the changing work force and need to increase productivity as well as changes in the area of unions and affirmative action. Both class discussions and case studies will be used to prepare students for the personnel-related tasks involved in a management position. Prerequisites: BUS 107 and BUS 215. F



- BUS 312 Labor Relations 3 Credits**  
Focuses on labor/management relations, particularly within a union environment. The role of unions and unionizing strategies will be discussed; emphasis will be put on the collective bargaining process, including interpretation and enforcement issues. The future of unions and effects of foreign competition will be included in discussions. Students will participate in case studies and simulations. Prerequisites: BUS 107, BUS 215 or BUS 311. F94/F96
- BUS 315 International Business 3 Credits**  
Explores the economic, social, political, and legal contexts of conducting business in a multi-national environment; contrasts business activities of an international organization with those of a domestic one; examines issues affecting import and export of resources, as well as the influence of foreign businesses on domestic industries. Prerequisites: BUS 107 and ECON 201, or ECON 202. S
- BUS 319 Direct Marketing 3 Credits**  
Focuses on strategies for selling products directly to consumers. This will include an examination of non-store retailing methods such as mailings, home shopping, and telemarketing. The procurement and use of mailing lists is studied as well as the potential impact of technological and environmental change on direct marketing. Prerequisites: BUS 207 and 209. F/95
- BUS 320 Marketing Research 3 Credits**  
Examines the process and tools involved in collecting, coding, and analyzing data. This course integrates the application of computer software in compiling and interpreting statistical data in relation to marketing decisions, such as those related to market segmentation and distribution. Prerequisites: BUS 207, PC 102, and MATH 208 or MATH 209. S
- BUS 325 Management Information Systems 3 Credits**  
Offers a systems approach to information and the application of computers to problem solving. Hardware and software issues are discussed; techniques for managing information are examined and new needs are defined. The communication process will be stressed along with creating channels of communication for effective use by management. Prerequisites: BUS 107, BUS 235, or PC 102. S
- BUS 326 Operations Management 3 Credits**  
Explores the application of mathematical models to business decisions, such as resource allocation and logistical concerns. Students will be exposed to linear programming, transportation models and various other quantitative tools. Prerequisites: MATH 203 and MATH 208. F
- BUS 332 Consumer Behavior 3 Credits**  
Examines the behavior of individuals and markets in relation to the purchase decision, including post purchase evaluation and consumption. A behavioral science approach will be taken. Prerequisite: BUS 207. F94/F96
- BUS 335 Creative Services 3 Credits**  
Examines the role of creative services in an advertising agency, and in marketing in general. Topics covered will include: Ad design and production, use of internal and external services, and media formats. Prerequisites: BUS 207 and BUS 209. S/95



**BUS 399** **Internship Seminar** **1 Credit**

The seminar will be held each Spring to assist students in planning their internship, identifying potential sites, and selecting an on-campus internship coordinator. Topics addressed in the seminar include: reviewing the internship process and documentation, setting goals, networking, planning for career development, and identifying issues facing women in the workplace. This course must be completed before students will be permitted to begin their internship. Prerequisites: Junior Standing and Permission of the Program Director. S.

**BUS 400** **Internship** **3 Credits**

Scheduled to occur during the summer between the junior and senior years, with preparatory workshops related to skills assessment, resume preparation, interview techniques, and internship goals and objectives. Depending on the career goals of the student, the program director will arrange internship assignments. Each student is monitored during the internship and required to submit a written report detailing her experiences. Upon returning to the College, the internship experience will be further evaluated during the first segment of the Management Seminar. Internship experience must be completed prior to the senior year. Prerequisite: BUS 399. F

**BUS 401** **Management Seminar** **3 Credits**

This course incorporates a practical experience component in which students will be involved in making decisions related to the operations of an organization. Students will also have the opportunity to relate internship experiences to business teachings. Prerequisite: BUS 400. S

**BUS 402** **Business Policy** **3 Credits**

A capstone course that will require students to apply a broad knowledge of management and administrative techniques to specific situations. An emphasis will be placed on strategy formulation and implementation. The case study method is used. Prerequisite: Senior standing. S

## **CHEMISTRY**

**CHEM 201** **Physiological Chemistry I\*** **4 Credits**

Provides a foundation in basic chemistry for students majoring in one of the health professions. Basic concepts covered include: properties of matter, energy, atomic and molecular structures, and chemical formulae. Classification of chemical reaction types and mass/molar relationships in chemical calculations will be studied. Chemical reaction rates and equilibria will be presented. The gas laws will be introduced. A study of solution chemistry will include: Henry's law, molarity, electrolytes, vapor pressure, osmosis, and osmotic pressure. The chemistry of acids, bases and buffer systems will be included. An introduction to radioisotopes and radioactive decay will be provided. Specific applications to the health professions such as medical uses of radioisotopes, homeostasis, dialysis, biomaterials, the pH of body fluids, and oxygen transport will be presented in conjunction with the material presented in lecture. Laboratory experiments are conducted to complement the material covered in lecture. Prerequisite: BIO 102 or BIO 106. Corequisite: CHEM 201L. F

**CHEM 202**                      **Physiological Chemistry II\***                      **4 Credits**  
 Provides a foundation in basic organic and biological chemistry with a clinical emphasis. General properties, structure, and major chemical reactions of alkanes, alkenes, alkynes, aromatics, alcohols, ethers, ketones, phenols, and amines will be discussed. The structure and chemical properties of simple and complex carbohydrates and lipids will be covered. Protein, amino acid, carbohydrate, and lipid metabolism will be presented and selected pathologies which alter metabolic functions are included. The course will conclude with coverage of nucleic acids and protein synthesis. Structure, function, and reproduction of genetic material will be studied. Genetic mutations and their role in hereditary disease will be included. Laboratory experiments are conducted to complement the material covered in lecture. Prerequisite: CHEM 201. Corequisite: CHEM 202L. S

**CHEM 301**                      **Human Biochemistry\***                      **3 Credits**  
 An in-depth study of biochemical substances and their reaction in the body with major emphasis placed on metabolism at the cellular level and examined in the tissues of the various organs where these reactions occur. Correlation of biochemical processes underlying pathologic conditions will be made whenever practical. Prerequisite: CHEM 202. F

## COMMUNICATIONS

**COM 101**                      **Understanding Mass Media\***                      **3 Credits**  
 A survey of the theories, history, economics, audience, and regulations of the major forms of mass media, including newspapers, magazines, motion pictures, radio, television, and new electronic communications. Students develop a basic understanding of the roles of mass media and their effects on society and the individual. Work on the student newspaper is incorporated into the course. F

**COM 103**                      **Introduction to Human Communication\***                      **3 Credits**  
 Basic survey of human communication, especially interpersonal and group. Attention will be given to perception, language and meaning, listening, theories of persuasion, nonverbal communication, small group discussion, and interviewing. S

**COM 203**                      **Effective Speaking\***                      **3 Credits**  
 Provides instruction and practice in preparing and delivering the various kinds of oral presentations encountered by professionals. Students will learn how to analyze audiences, organize different types of presentations, prepare and use visual aids, deliver presentations to different audiences and respond to questions. Students will be taught to express themselves in a clear, confident, responsible, and appropriate manner. The classroom environment will be conducive to confidence building and overcoming the fear of speaking. S

**COM 205**                      **Media and Society\***                      **3 Credits**  
 Mass media have revolutionized society in the last century. This revolution will be examined with reference to some of its causes, dimensions, contexts, and effects. The examination will be done from a constructively critical point of view, with a particular focus on the intersection of media and societal values. Attention will also be paid to the relationship of the media and various special areas, such as sex, violence, children, politics, minorities, and the technological future. F95

# COMPUTER APPLICATIONS

**PC 101                      Practical Computer Applications I                      1 Credit**

An introduction to computer/information technology. Students will learn computer terminology, key IBM DOS operating system concepts, and basic word processing skills which they will apply to their work in ENG 101. F/S

**PC 102                      Practical Computer Applications II                      1 Credit**

Students expand their knowledge of computer/information technology and sharpen their problem solving skills. Using a database management software package, students learn how to create files, and enter, update, manipulate, and retrieve information. Telecommunications and on-line databases are introduced. Prerequisite: PC 101. S

**PC 103                      Practical Computer Applications III                      1 Credit**

An introduction to computer spreadsheet technology using Lotus 1-2-3 spreadsheet software package. Students will learn to create and edit spreadsheets, and to manipulate data and formulas. Students will use case studies and simulations to perform basic what-if analysis. Prerequisite: PC 101. F/S

**PC 200                      WordPerfect for Desktop Publishing                      3 Credits**

Students will learn advanced WordPerfect features such as fonts, columns, graphics, macros and mailmerge to create newsletters, brochures, ads, and form letters. In addition, design concepts and procedures for planning desktop publishing documents will be stressed. Prerequisite: PC 101 or permission of Director of Computer Center. S

**PC 201                      Advanced Lotus 1-2-3                      3 Credits**

This course provides a comprehensive study of advanced applications of Lotus 1-2-3. Students will learn to create and modify spreadsheet models, perform business analyses and projections, use Lotus' graphic and database features, create and execute macros, and use data and lookup tables. Prerequisites: MATH 103, PC 103, or permission of Director of Computer Center. S

## DRAMA

**DRMA 101                      Introduction to the Arts of the Theatre\*                      3 Credits**

Introduction of the principles and practice of the correlated arts which make up the production of a play in the theatre. Analysis of the dramatic script in terms of the actor, the director, the scenic, costume, and lighting designers, and the technicians. Lab theatre productions integrate the content of the course. F/S

**DRMA 310                      Dramatic Literature of Third World Countries\*                      3 Credits**

A study of major themes and authors of the third world. Course will examine the achievements of writers in their efforts to preserve a cultural heritage amidst oppression. Attention will also be given to the work of local theatre groups. Prerequisites: DRMA 101 and ENG 102. F94/F95



# EARLY CHILDHOOD AND ELEMENTARY EDUCATION

**ECEE 101**                      **Child Development I**                      **3 Credits**  
An examination of infant and toddler development from conception to age three in the following areas: physical, cognitive, emotional, and social. Students investigate the types of programs serving infants and toddlers, and focus on creating optimum environments for very young children. F

**ECEE 102**                      **Child Development II**                      **3 Credits**  
An examination of the physical, cognitive, social, and emotional development of the preschool and early school age child. Class discussions focus on characteristic behavior as related to the growth sequence, the influences of adult guidance, and important issues in this developmental period. S

**ECEE 103**                      **Observation**                      **1 Credit**  
An acquisition of skills in observing the young child by discussing and practicing methods of recording behavior. Lecture and seminar sessions are combined with eight hours of observation at Lasell's laboratory schools. Early Childhood Education majors only. Corequisite: ECEE 101. F

**ECEE 106**                      **Orientation to Early Childhood Education**                      **3 Credits**  
An introduction to the history, philosophy, and psychology of early childhood education. An understanding of the role of the teacher is acquired; early childhood settings are surveyed. Twenty-five hours of supervised participation in an early childhood setting is included. Prerequisites: ECEE 101 and ECEE 103. S

**ECEE 201**                      **Early Childhood Program Management**                      **3 Credits**  
An exploration of classroom management and program planning methods by which modern early childhood programs meet the needs of young children. Prerequisites: ECEE 102, ECEE 103, ECEE 106, and permission of Program Director. F

**ECEE 201L**                      **Supervised Practicum**                      **1 Credit**  
Students acquire practical experience in working with preschool children by spending four hours per week at one of the Lasell Child Study Centers under the supervision of the Director and staff. Corequisite: ECEE 201. F

**ECEE 202**                      **Supervised Field Placement Seminar**                      **2 Credits**  
Weekly seminar sessions provide an opportunity to examine and discuss the issues that arise from a student teaching experience and those related to the early childhood professional. Corequisite: ECEE 202L. S

**ECEE 202L**                      **Supervised Field Placement**                      **4 Credits**  
Students spend 12 hours per week in an early childhood setting for children younger than five years old as a student teacher. This field placement is designed to meet the standards associated with a preschool teaching qualification as defined by the Massachusetts Office for Children. Corequisite: ECEE 202. Permission of Program Director required. S

**ECEE 203**                      **Art and Music for Young Children**                      **3 Credits**  
Experimentation with a variety of art materials to develop an understanding of creative art experiences and their value to the child. Students explore songs, musical games, rhythm instruments, and activities appropriate for young children. For Early Childhood Education majors only. F



**ECEE 204                                      Children's Literature                                      3 credits**

A survey of the place of children's literature and its roles in the education and development of the young child. Lectures, readings, and discussions focus on the historical influences as well as the evaluation and selection of contemporary books. For Early Childhood and Elementary Education majors only. S

**ECEE 206                                      Math and Science for Young Children                                      3 Credits**

An introduction to materials and teaching strategies that encourage an awareness of science and math in young children. For Early Childhood Education majors only. S

**ECEE 211                                      The Exceptional Child\*                                      3 Credits**

An introduction to the classification and psychological characteristics of the visually and hearing impaired, mentally retarded, gifted, and physically and emotionally handicapped children. Emphasis is on their special needs during the preschool and elementary school years. Prerequisite: ECEE 101 or PSYC 101. F

**ECEE 213H                                      Honors Supervised Practicum                                      4 Credits**

This field placement at one of the Lasell Child Study Centers is offered to Early Childhood and Elementary Education majors who have demonstrated academic excellence during their freshman year of study. Permission of the Program Director is required. F

**ECEE 305                                      Language and Literacy                                      3 Credits**

An examination of the factors that influence the development of communication skills in speaking, listening, reading and writing. Pre-reading skills and skill development will be examined. Methods of promoting interest in reading in children will be discussed along with reading instruction methodologies. Corequisite: Prepracticum or ECEE 311L. F

**ECEE 306                                      Field Experience                                      1 Credit**

This course focuses on observation in an elementary school setting. It also includes minimal cooperating-teacher directed interactions with children. A monthly seminar session will provide a forum for discussion of field experience observations. S.

**ECEE 308                                      Planning, Assessment & Evaluation                                      3 Credits**

In this course students evaluate early childhood and elementary curricula for the purpose of planning lessons and units of instruction that are age-appropriate as well as relevant to the experiences of students from diverse racial, socioeconomic, linguistic, and cultural backgrounds. Research on classroom assessment and evaluation is reviewed and theory about planning, grading, reporting and interpretation of on-going classroom testing and standardized testing is done. S

**ECEE 311                                      Environments in Daycare                                      4 Credits**

An examination of the design of learning environments for infants, toddlers, and preschool children. This course examines how to evaluate and develop environments that support the optimal development of young children physically, socially, emotionally, and cognitively. Senior Daycare Leadership students only. Permission of Program Director required. F/94

**ECEE 321      The Special Needs Child in the Classroom      3 Credits**

Examines methods by which environments for young children can be adapted to accommodate children with special needs. Adaptions in physical settings, instructional approaches and materials will be examined. National and state policies and regulations affecting the teaching of children with special needs will be reviewed. Prerequisites: ECEE 211 and ECEE senior standing. F

**ECEE 331      Math for Elementary School Children      3 Credits**

Students examine the sequence of skills, methods of presentation, and variety of materials related to teaching math to children in an elementary school setting. Corequisite: Prepracticum. F

<b>ECEE 332</b>	<b>Science, Health and Physical Education in the Elementary Classroom</b>	<b>3 Credits</b>
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In this course students explore research on science, health and physical education as well as the teaching methods and related teaching materials that encourage learning in these disciplines among children in an elementary school setting. F

ECEE 401                      Prepracticum for K-3 Seminar                      1 Credit F

ECEE 401L	Prepracticum for K-3	2 Credits
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ECEE 402	Prepracticum for 1-6 Seminar	1 Credit F
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ECEE 402L                      Prepracticum for 1-6                      2 Credits

Provides students with 60 hours of supervised field placement experience in classrooms for young children in kindergarten to grade 6. Four hours per week are spent in a field placement classroom. Students observe and assist cooperating field placement site teacher with their classroom responsibilities for children. A weekly seminar provides a forum for discussion of prepracticum-related issues. Corequisites: ECEE 305, 331, and 332. F

**ECEE 404**                      **Practicum Seminar**                      **1 Credit**

In this weekly seminar session students have an opportunity to discuss various issues about teaching, learning, and the legal and moral responsibilities of the teaching profession that relate to the practicum internship experience in the elementary school. S

ECEE 405	Practicum for K-3	12 Credits F
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ECEE 406	Practicum for 1-6	12 Credits F
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Students are placed in an elementary school internship site for three full days and two half days per week. Students assume a gradually increasing level of responsibility for working with the children in their practicum site. Must be taken concurrently with ECEE 403. F

ECEE 408	Social Studies and the Arts in the Elementary Classroom	3 Credits
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In this course students explore research on social studies education as well as the teaching methods and related teaching materials that encourage learning in this discipline among children in an elementary school setting. In addition, students examine a variety of ways in which to effectively integrate the arts into the elementary curriculum. S

**ECEE 411L                      Daycare Leadership Internship                      7 Credits**

Students will expand their current Massachusetts Office for Children teaching qualifications by selecting an infant, toddler or preschool setting for their internship placement. A minimum of 200 hours of work with children will be required. Prerequisite: Senior ECEE students only and permission of Program Director required. Corequisite: ECEE 411. S

**ECEE 411                      Daycare Leadership Internship Seminar                      2 Credits**

This two-hour weekly seminar will provide a forum for discussion of daycare teaching and administrative issues that emerge from the daycare internship experience. Corequisite: ECEE 411L. S

**ECEE 415                      Daycare Program Administration                      3 Credits**

This course will focus on administrative issues in daycare including: staffing, supervision, state regulations, budget considerations, services to children and families, curriculum evaluation, and professional networking and leadership strategies. Prerequisite: ECEE juniors and seniors only. S

## **ECONOMICS**

**ECON 201                      Principles of Economics-Micro\*                      3 Credits**

An introduction to the principles of the economic behavior of individuals, firms, and industries in the mixed economic system. Topics include consumer demand; elasticity; supply and costs of production; the allocation of economic resources; international trade; and the role of government in promoting economic welfare. F/S

**ECON 202                      Principles of Economics-Macro\*                      3 Credits**

Basic functions of the United States economy viewed as a whole and policies designed to affect its performance. Topics include economic scarcity; causes of unemployment and inflation; money and monetary policy; the impact of government taxation and spending; and the federal debt. Some consideration is given to international economic problems and to contrasting economic systems. F/S

**ECON 250                      Money and Banking\*                      3 Credits**

The structure, operation and control of financial institutions in the United States. Course focus includes the impact of the money supply on prices, income, and employment. United States monetary policy and its relationship to other forms of stabilization policy will be examined, along with the current domestic and international monetary problems. Prerequisites: ECON 201 and ECON 202. S/95

**ECON 301                      International Trade and Finance\*                      3 Credits**

An examination of trade theory, tariffs, and import quotas; adjustment mechanisms, foreign exchange, and exchange controls are also covered. Additional topics include the theory of comparative advantage, the causes and consequences of imbalances in the balance of payments or exchange rates, and the evolution of the international monetary system. Prerequisites: ECON 201, ECON 202, and MATH 103. F/94



**ECON 310      Economic Development: The Third World\*      3 Credits**  
An examination of economic growth in underdeveloped countries. The requirements for growth, impediments to growth, the role of governments and of international trade and finance are explored. Additional topics include the role of agriculture, specific problems of unemployment, income distribution and malnutrition. Prerequisites: ECON 201 and ECON 202. F/95

**ECON 325      Economics of Poverty and Discrimination\*      3 Credits**  
Course is primarily concerned with distributive economics. It examines the economic cost and burden of poverty as well as discrimination and its consequences for policy determination. Prerequisite: ECON 201 or ECON 202. S/96

**ECON 330      Economics of Health Services\*      3 Credits**  
Course focuses on the methods of financing health services, including the role of health insurance. Examination of the relationship between expenditures for medical care and the economy's health level. A review and analysis of other countries' approaches to health services will also be included. Prerequisite: ECON 201 or ECON 202. F/95

## **ENGLISH**

**ENG 098      English as a Second Language Workshop      2 Credits**  
Designed for students for whom English is a second language. The course is required for students who need to develop communication skills in English. The course will include listening, speaking, reading, grammar, and writing with particular emphasis on the communication skills necessary to succeed in an academic setting. Placement in this course is based on English assessments. F

**ENG 099      English as a Second Language      2 Credits**  
Designed for students for whom English is a second language. This course is required for students who need to develop increased proficiency in reading, writing, speaking, and listening comprehension skills. Special emphasis is placed on reading and writing academic materials. Placement in this course is based on the results of the reading and writing assessments. F/S

**ENG 100      Basic Writing      2 Credits**  
Develops and reinforces basic writing skills. The focus is on paragraph organization, sentence structure, and individualized work on grammar. The student can expect informal exercises, graded assignments, and conferences with the instructor to work on particular writing problems. This course includes a writing lab. It does not fulfill the English Core requirement credits. Placement in this course is based on the results of the writing assessment. F

**ENG 101      Writing I\*      3 Credits**  
Concentrates on improving the student's attitude toward writing as well as the writing itself. The student can expect to write informal exercises, nongraded papers, graded papers and journals. Scheduled individual conferences with the instructor are for the purpose of working on the student's particular writing projects and problems. Based on the results of the writing assessment, students may be placed in a Writing Lab as part of this course. F/S



**ENG 102** **Writing II\*** **3 Credits**

Continuation of ENG 101. Concentrates on the student's writing ability. There is a greater emphasis on exploring various literary types and themes such as Women in Literature, Literature of Survival, and Women in Crime. Prerequisite: ENG 101. F/S

**ENG 103** **Effective Writing\*** **3 Credits**

Designed for students for whom English is a second language. Necessary skills are developed to produce essays of increasing length, level of complexity, and varying forms: narrative, descriptive, process, example, comparison/contrast, cause/result and argumentative. Students summarize and paraphrase selected readings. (Students will be assigned to this course based on initial assessment results.) (Successful completion of this course satisfies the English 101 Core requirements.) F/S

**ENG 201 English Literature: Selected Themes and Writers\*** **3 Credits**

A survey that offers a special thematic approach to the study of English literature. Various authors, who might include Chaucer, Shakespeare, Shaw, and Yeats, are studied within such contexts as convention and revolt; the hero and the heroine; or evil and decadence. Prerequisite: ENG 102. S/96

**ENG/IDS 202** **Aesthetics\*** **3 Credits**

Creativity, interpretation, expression, style, symbolism, evaluation, art, and society — all from the philosophical perspective. Students are exposed to a variety of approaches to the question "what is beauty?" The arts and everyday experiences are examined in an effort to answer the question about beauty, as well as the other questions such exploration raises. Course fulfills either philosophy or literature requirements of specific programs. Prerequisite: ENG 102. S/95

**ENG/IDS 203** **Existentialism\*** **3 Credits**

An examination of such questions as: "who am I?"; "what relationship(s) do I have with myself?, with others?, with the universe?" Readings are taken from Kierkegaard, Nietzsche, Heidegger, Buber, Jaspers, Sartre, and others. The influence of existentialism on psychology, society, art, religion, and politics is explored. Course fulfills either philosophy or literature requirements of specific programs. Prerequisite: ENG 102. S/96

**ENG 204** **Professional Communications** **3 Credits**

Designed to provide an understanding of business and career-related writing, including letters, memos, instructions, and reports. Special emphasis is given to various writing processes to be used when the time is short, form is prescribed, and the audience is real. Prerequisite: ENG 102. (Does not fulfill English Elective requirement.) S

**ENG 205** **American Literature I\*** **3 Credits**

This survey course introduces students to American Literature using a chronological, culturally-derived approach. The course traces the major contributions of classic American authors to the literary development of the nation. The period from the Puritans through the American Renaissance is covered. Prerequisite: ENG 102. F/95

- ENG 206** **American Literature II\*** **3 Credits**  
A continuation of American Literature I, covering post-Civil War writing, American Naturalism, and the twentieth century, with an emphasis on the contributions of significant contemporary authors. Prerequisite: ENG 102. S/96
- ENG 213** **Advanced Writing\*** **3 Credits**  
Designed to develop writing skills well beyond the level of Freshman English, with the principle emphasis to be announced each year; journalistic writing, the writing of poetry, or the writing of fiction. The student's own work comprises the basic material to be studied, but texts and other assignments are used as needed. Prerequisites: ENG 102 or approval of instructor. S/96
- ENG 215** **The British Novel\*** **3 Credits**  
Readings concentrate on major works from the 19th and 20th centuries. Background is provided on the history of the novel from Elizabethan origins. Prerequisite: ENG 102. S/95
- ENG 217** **Contemporary Literature\*** **3 Credits**  
Representative English, American, and continental literature of the modern period with an emphasis on existential thought, alienation, and such literary movements as realism, naturalism, surrealism, and the absurd. Prerequisite: ENG 102. F/94
- ENG 224** **Film and Literature\*** **3 Credits**  
The historical development, techniques, and critical appreciation of significant films. Stresses various contributions and problems of the screenwriter, actor, director, cinematographer, and editor. Prerequisite: ENG 102. F/95
- ENG 225** **The Short Story\*** **3 Credits**  
Studies the development of the short story as a twentieth century form; critical and creative approaches are offered. Selections are taken from such authors as Edith Wharton, Ernest Hemingway, William Faulkner, Joyce Carol Oates, Doris Lessing, and Alice Walker. Prerequisite: ENG 102. F/95
- ENG 227** **The Literature of Travel and Adventure\*** **3 Credits**  
Selected reading in the literature of travel and adventure from classic and contemporary sources. Both travelogues and works of fiction are considered. Settings for the readings are worldwide. Prerequisite: ENG 102. F/95
- ENG 230** **Themes in American Literature\*** **3 Credits**  
Themes such as innocence and experience, conformity and rebellion, love and hate, life and death are analyzed from the distinctly American notions of radical innocence and the American Adam, as well as from historical realities and utopian visions. Issues concerning gender, generations, and geography are discussed. Prerequisite: ENG 102. S/95
- ENG/IDS 311** **Special Topics in Literature\*** **3 Credits**  
An advanced course that concentrates on an interdisciplinary approach to literature. Topics will focus on one theme, one author, one period, or one genre. Students will be responsible for substantial written and oral work in analysis, criticism, and/or research. Topics may include: Cultural Diversity in American Letters, Parent-Daughter Relations in American Fiction, the Politics of Shakespeare. Prerequisites: ENG 102 and any 200 level literature course. F

**ENG 340**                      **Themes in Classics of World Literature\***                      **3 Credits**  
Representative fiction, poetry, and drama by major figures in world literature, centering on a theme such as love, tragedy, comedy, immortality, madness, wasteland, quest for knowledge, voyages and explorations. Prerequisite: Any 200-level Literature course. (Course may be repeated as themes change.) S

## **ETHICS**

**ETHS 101**                      **Foundations of Ethical Development\***                      **1 Credit**  
Course serves as a foundation for ethical development. Topics covered include current and historical works of philosophers, moral theorists, and social scientists who have grappled with ethical dilemmas, with a special emphasis on feminists perspectives. Students will articulate and examine their personal codes of ethics, and apply these to situations that may occur in their personal, social, or professional lives. F/S

## **EXERCISE PHYSIOLOGY**

**EXPH 201**                      **Exercise Physiology**                      **4 Credits**  
The first course in a two-course sequence explores the acute and chronic effects of exercise on the structure and function of muscles, organs, and various systems throughout the body. Topics include the neuromuscular aspects of movement, bioenergetics of exercise, and various concepts related to physical fitness, body composition, and athletic performance. The practical applications of major principles are demonstrated in a laboratory setting. Students are advised that the capability to exercise moderately and maximally may be required and that documentation of a medical examination indicating cardiopulmonary status and exercise capacity may be requested by the instructor. Prerequisites: BIO 105 and BIO 106. F

**EXPH 301**                      **Kinesiology**                      **4 Credits**  
Focuses on a process of examining the anatomical and mechanical concepts required for critical assessment, description, and qualitative analysis of human motion. The laboratory portion of the course introduces the student to the techniques used to analyze human motion. Prerequisites: Successful completion of EXPH 201 and PHYS 111. S

**EXPH 310**                      **Advanced Exercise Physiology**                      **4 Credits**  
An advanced course focusing on the integration and regulation of cardiovascular and respiratory responses and adaptations to exercise. Topics covered include hormonal responses to exercise, environmental considerations, and factors affecting performance. The laboratory component of this course is designed to develop competencies in respiratory metabolism and gas analysis. Students are advised that the capability to exercise moderately and maximally may be required and that documentation of a medical examination indicating cardiopulmonary status and exercise capacity may be requested by the instructor. Prerequisite: EXPH 201. F



**EXPH 330                      Cardiopulmonary Pathophysiology                      3 Credits**

Focuses on the anatomy and physiology of the cardiovascular and pulmonary systems in normal and diseased conditions. Topics include the epidemiology and pathophysiology of cardiopulmonary disease, methodological and interpretive aspects of disease diagnosis, and adaptations to chronic exercise training in diseased conditions. Prerequisite: EXPH 210. F

**EXPH 340                      Research Methods in Exercise Physiology                      3 Credits**

A study of current research methods and research topics with specific applications to the field of exercise physiology. Topics include data acquisition, sampling, instrumentation or testing devices, research design, testing procedures, and treatment of data. Each student must participate in a research project utilizing information gained from the course. Prerequisites: MATH 208 and EXPH 310. S

**EXPH 342                      Evaluation and Assessment of                      3 Credits**  
**Cardiopulmonary Functions**

Focuses on the theory and practice of noninvasive methods used to evaluate cardiopulmonary function in healthy and diseased populations. Topics include health appraisal, graded exercise testing, basic electrocardiography, exercise prescription, and pharmacology. Students are advised that the capability to exercise moderately and maximally may be required and that documentation of a medical examination indicating cardiopulmonary status and exercise capacity may be requested by the instructor. Prerequisite: EXPH 310. S

**EXPH 410                      Clinical Practicum I                      3 Credits**

An off-campus experience in clinical, corporate, or commercial setting, as appropriate. Concepts, theories, and practices learned in the classroom are applied in a supervised setting. Students must successfully complete at least 120 hours of practicum experience in addition to written assignments. Prerequisites: Satisfactory completion of required classes and consent of Program Director. Summer

**EXPH 415                      Independent Study in Exercise Physiology                      3 Credits**

Capstone course which synthesizes theories and practices of exercise physiology into one culminating and progressive exercise program for a client. Students serve as subjects, technicians, and administrators. Topics include exercise testing and prescription, exercise leadership, administrative concerns, and legal considerations. Prerequisite: EXPH 310. F/S

**EXPH 420                      Clinical Practicum II                      5 Credits**

An off-campus experience in a clinical, corporate, or commercial setting, as appropriate. Concepts, theories and practices learned in the classroom are applied in a supervised setting. Students must successfully complete at least 200 hours of practicum experience in addition to written assignments. Prerequisites: Satisfactory completion of EXPH 410 and consent of Program Director. F/S

**EXPH 425                      Exercise Physiology Seminar                      1 Credit**

Series of lectures on clinical exercise physiology by departmental faculty and guest lecturers. Topics include cardiac rehabilitation, pulmonary rehabilitation, diabetes management, and corporate fitness. Students review the current literature on a topic of interest and present their conclusions. Prerequisites: Satisfactory completion of previously required courses. F/S



# FASHION

## Includes Fashion Design/Production

### **FASD 215**                      **Fashion Illustration I**                      **3 Credits**

Course emphasizes the techniques essential to the development of the illustrations and drawings of fashion figures and their related apparel. Theoretical elements of structure are applied to fashion illustration as well as practical exercises that assess the sensation and perception of the stylized graphic presentation. Prerequisite: ART 126 or ART 120. F

### **FASD 216**                      **Fashion Illustration II**                      **3 Credits**

Course focuses on the study of various means of expression according to different garment characteristics desired. Strategies include: identification of the problem in communicating the desired message; verification of the accuracy and quality of the message; and appropriate means of communication to reach the target market. Prerequisite: FASD 215. S

### **FASD 220**                      **Fashion Design I**                      **3 Credits**

A study of the basic principles and the elements of color, line, and design as they relate to the industrial field of manufacturing and design. This course covers the basic principles of flat pattern designing and industrial sewing. A portion of the course discussion is devoted to the design and construction approach of the garment industry. Further emphasis will be placed on individual personality factors that are considered in apparel design. Co-requisite: FASD 215. F

### **FASD 225**                      **Fashion Design II: TEX DESIGN™**                      **3 Credits**

This course covers advanced industrial methods of pattern drafting, draping, and construction of marketable apparel. Emphasis is given to current trends and design room practices. The course will also introduce the student to CAD/CAM featuring TEX DESIGN™, a computerized textiles design program. Prerequisite: FASD 220. S

### **FASD 245**                      **Career Development/Internship**                      **3 Credits**

The Career Development/Internship gives the student a practical approach to training and work experience necessary to her development as a fashion designer. The internship will consist of working one day a week for fifteen weeks with an area designer. The internship will be monitored by the program director. Prerequisite: Permission of Program Director. S

### **FASD 315**                      **Flat Pattern Design I: AutoCAD™**                      **3 Credits**

Use of the master pattern in developing basic concepts: the skirt, the bodice, etc. The use of slopers to develop style patterns according to professional standards. The student will also be introduced to AutoCAD™ for the Apparel Industry, the state-of-the-art computer enhanced pattern design program. Prerequisite: FASD 225. F

### **FASD 317**                      **Flat Pattern Design II: AutoCAD™**                      **3 Credits**

Advance use of the master pattern. Includes structures for sleeve and body styling, collar designs, and the further development in the use of the slack sloper. The course will also expand the use of AutoCAD™ to complete more complex patterns and designs. Prerequisite: FASD 315. S

<b>FASD 320</b>	<b>Basic Clothing Construction</b>	<b>3 Credits</b>
A study of all techniques necessary to all garment construction. Emphasis will be placed on pattern making, layout and cutting, basic seam finishes, hand stitching, and the construction of the basic garment elements. Prerequisite: FASD 225. F		

<b>FASD 340</b>	<b>Draping</b>	<b>3 Credits</b>
Students learn skills necessary to translate dressing ideas into finished garments and complete patterns by use of the three-dimensional form. Emphasis is given to current trends and technology. Prerequisite: FASD 320. S		

<b>FASD 350</b>	<b>Tailoring</b>	<b>4 Credits</b>
Students learn custom and industrial methods of construction in conjunction with development of design ideas for marketable apparel. After gaining a knowledge of fabric selection, quality characteristics, construction skills, assembling, decorative details, and finishes for tailored clothes. Prerequisite: FASD 340. F		

<b>FASD 365</b>	<b>AutoCAD™ - Apparel Design I</b>	<b>3 Credits</b>
This is an introductory course in computer enhanced apparel design. The focus is on computer assisted creations that are related to the fashion industry. The student will learn how to use AutoCAD™ for Apparel Design as it applies to fashion design. The course also introduces the student to the world of computer enhanced plotting and cutting. Prerequisites: FASD 350 and Senior Standing. F		

<b>FASD 366</b>	<b>AutoCAD™ - Apparel Design II</b>	<b>3 Credits</b>
This course is a continuation of AutoCAD™ - Apparel Design I. This course will focus on more advanced computer design elements. The student learns how to create and alter patterns, grade them, and enter grading rules on a computer. It will also enable the student to become familiar with the techniques of computer enhanced cutting and pattern-making as it applies to apparel production and fashion design. The cost factor will also be discussed. Prerequisite: FASD 365. S		

<b>FASD 370</b>	<b>Portfolio Development I</b>	<b>1 Credit</b>
<b>FASD 371</b>	<b>Portfolio Development II</b>	<b>1 Credit</b>
<b>FASD 372</b>	<b>Portfolio Development III</b>	<b>1 Credit</b>

These three one-credit courses are devoted to the development of a professional fashion design portfolio as required by the fashion design industry. The portfolio will have its foundation based on a consolidation of course work, knowledge in design, illustration/drawing techniques used to express design concepts, plus the internship experience to help facilitate the structure of the portfolio. Students will have as part of their presentations, photographs, themes, and a finished product. Guest designers will act as critics and speak to the class on some of the many areas of the industry. Prerequisites: FASD 225 and Junior Standing. Corequisite: FASD 404 Internship. S (370), F (371), S (372)

<b>FASD 404</b>	<b>Internship Overview</b>	<b>1 Credit</b>
<b>FASD 405</b>	<b>Internship Assignment I</b>	<b>3 Credits</b>
<b>FASD 406</b>	<b>Internship Assignment II</b>	<b>3 Credits</b>
<b>FASD 407</b>	<b>Internship Assignment II</b>	<b>3 Credits</b>

The internship gives the student the practical training and work experience necessary to her development as a fashion trend analyst as well as a fashion designer. This internship experience will consist of a two-year, four semester time-frame. The internship will begin in the fall of the junior year with a career development, overview, and placement course, and will continue to the end of the spring semester senior year. The internship will be monitored by the program director with feedback from the internship site supervisor (designer). Each participant will be obliged to sign an internship agreement and contract. The student will be required to complete an internship book which will comprise four levels of design competency. Each section will have a list of measurable goals and objectives that each student will be required to accomplish before she moves onto the next section. These levels, goals, and objectives will be a critical component of the continual assessment factor. The intent of the internship is to provide a theoretical approach with structured work/learning experience. This experience must be an interface between academics and business. The internship experience fosters a transference of knowledge and skills for competencies required for success. A structured work/learning internship involves three things: a student intern, an academic coordinator, and an employment supervisor. Each member serves a uniquely important role in the transference of knowledge and skill during the work/learning internship experience. Prerequisites: FASD 214 and Senior Standing. Corequisite: FASD 370 or FASD 371 or FASD 372. F (404), S (405), F (406), S (407)

## **Includes Fashion/Retail Merchandising**

### **FASH 101                      Introduction to Fashion Merchandising                      3 Credits**

Gives the student a basic understanding of the terms and concepts associated with the fashion and retail industry. Topics will include: environmental influences on fashion interest and demand; the movement of fashion; fashion leaders and followers; women's, men's, and children's apparel industry; foreign and domestic market centers and retail merchandising of fashion. F

### **FASH 200                      Fashion History\*                      3 Credits**

This course focuses on the evolution of fashion and its impact on history and world cultures from the time of early civilization to present day. The trends and style changes and their implications on society are studied in tandem with notable creators of related times. Students will also study fashion as a cultural language with its identifiable characteristics. F/S

### **FASH 201                      Principles of Buying                      3 Credits**

Introduces concepts related to buying. Topics include: role of buyers; merchandising techniques; practical math; selling operations; computer applications (Lotus 1-2-3); open-to-buy; mark-ups; mark-downs; inventory analysis; pricing and dollar planning. Prerequisites: MATH 204 and PC 103. S



**FASH 210** **Textiles** **3 Credits**

An introduction to the essential elements of the textiles industry through the study of the fibers, production of fibers, fiber content, fiber properties, methods of weaving and knitting fabrics, as well as yarns and sewing threads used in the production of fabrics. Other aspects will include general information on fabric characteristics, the quality and care of finished fabrics, and developing a practical working knowledge of fabrics in relation to their particular end uses. Students will also have an opportunity themselves in burn testing of textile fabrics, observing chemical reactions to textile fabrics, and visiting a working textile mill.

Prerequisite: FASH 101. S

**FASH 211** **Retail Management** **3 Credits**

Provides the student with a better understanding of the concepts of retail management. Specific elements of these principles are discussed throughout this course. Topics will include: marketing strategies; store image considerations; the rationale behind competition; legal restraints within the industry; consumer behavior; decision making and the critical reasoning associated with retail store practices. Application of these principles will be demonstrated through role playing, oral discussion, the case study methodology, and class lectures. Prerequisite: BUS 107. S

**FASH 212** **Visual Merchandising** **3 Credits**

This is a first-hand study of a visual approach that allows students to become familiar with the promotional aspects of merchandising, exposing them to the current concepts of visual merchandising. Topics include: display layout of a store; interior and exterior displays; the importance of mannequins; visual merchandise planning and display shop concepts. All student will participate in an off-campus program of visual presentations with area retailers. Other topics relating to the promotional aspects of merchandising such as fashion coordination, fashion showmanship, publicity, and special events planning are also explored. Prerequisite: FASH 101. F

**FASH 214** **Career Development in Fashion & Retail** **3 Credits**

This course is designed to play a major role in the Fashion Merchandising major. It allows the student the opportunity to gain a complete and practical understanding of the theoretical concepts of career development in merchandising, operations management, sales, marketing, promotion and advertising learned in the classroom setting. These concepts are supplemented with various off-campus "connected learning" functions which include: professional seminars, guest speakers, and different business simulations that apply to real life career experiences within the fashion/retail industry. Prerequisite: FASH 101. F

**FASH 245** **Honors Internship** **3 Credits**

The Internship Field Assignment provides the framework for a self-directed, though structured work/learning experience. The internship is an interface between academics and the fashion/retail business. The internship experience fosters the transference of knowledge and skill into competencies required for a successful performance in a fashion and retail management career. Each student must complete an internship-related project. Evaluation of the internship is based on performance of the student as reviewed with the employer, internship coordinator and the student at the completion of the field assignment. Prerequisites: FASH 101, GPA 3.0 or higher, or permission of the Program Director. F



**FASH 301                                      Fashion Promotion                                      3 Credits**

Includes a study of various promotion activities, including fashion shows, apparel/accessories advertising, fashion publicity and special events that include the development of promotional themes. Students will develop and install visual merchandising concepts, and prepare press kits that will motivate the media to afford the store or designer free publicity. Students will also prepare print presentation and train in television, video production, and broadcasting. Prerequisite: BUS 209. S

**FASH 302                                      Retail Operations/Analysis                                      3 Credits**

A computer-driven application that represents one of the most comprehensive mergers between retail merchandise, sales management, and microcomputer technology available in the field. This course contains modules that use microcomputer applications to solve problems dealing with assortment planning; all phases of merchandising management; sales management; wage, salary, and labor administration; trading area and site analysis, retail store planning, design, and merchandise logistics; retail financial management; and, media planning. Prerequisites: FASH 201, MATH 204, PC 103, and permission of instructor. F

**FASH 304                                      Interior Display and Design                                      3 Credits**

Introduces students to the basics of floor plans, evaluations, and furniture with emphasis on the planning process. Students learn to solve problems of space, volume, color, texture, lighting, design and show. Drafting techniques will be emphasized, as are presentation skills. Prerequisites: FASH 212 and ART 126. S

**FASH 311                                      The Dynamics of Textiles and Apparel                                      1 Credit**

Topics include textile finishing, dyeing, printing processes, fabric performance testing, as well as new developments in textile technology. Additional subjects will include bonding and foam laminated materials, non-woven fabrics, felts, lace, and embroidery. Prerequisite: FASH 210. F

**FASH 312                                      Strategic Fashion Development                                      1 Credit**

Topics for this course will address textile information relating to the care and renovation of textiles, fabric weights and qualities, quality testing, and laws and regulations associated with the production and sale of textile products. In addition, other topics will include specialized fabrics for apparel, fabrics for the home furnishings industry, non-textile products such as leather, fur and plastics and the introduction of textiles in relationship to the international economy. Prerequisite: FASH 311. S

**FASH 313                                      Research: The Manufacturing of Fashion                                      1 Credit**

Students will be required to complete a twenty-five page, faculty supervised research project involving the textile industry in relationship to merchandising, buying, manufacturing, marketing and design. This project will also require an oral defense on the student's finding. Students will also be assigned to work closely with fashion buyers, designers and manufacturers within the field, as well as schedule interviews with specialists within the area of consumer affairs. Prerequisite: FASH 312. S

**FASH 342                                      Fashion and Society\*                                      3 Credits**

Examines fashion in an historical context, with special emphasis on the connection between society's image of women and their roles and the changing image of women through clothing style. Prerequisite: PSYC 101, SOC 101, or FASH 213. S

## 6 Credits

9 Credits

3 Credits

3 Credits

### 3 Credits

3 Credits

3-3 Credits

136

## JAPANESE

- JPN 101**                      **Elementary Japanese I\***                      **3 Credits**  
Introduces students to basic elements of Japanese through a multiple approach to the skills of listening, speaking, reading and writing; includes use of the Language Laboratory. Open to students who have not had more than one year of secondary school Japanese. F
- JPN 102**                      **Elementary Japanese II\***                      **3 Credits**  
A continuation of Japanese 101. Emphasis placed on the spoken language and mastery of basic kanji characters. Includes some readings in the hiragana writing system. Extensive use of the Language Laboratory. Prerequisite: JPN 101 or permission of the instructor. S

## SPANISH

- SPAN 101**                      **Elementary Spanish I\***                      **3 Credits**  
Introduces students to the basic elements of Spanish through a multiple approach to the skills of listening, speaking, reading, and writing; includes use of Language Lab. Open to students who do not present Spanish for admission or who have had no more than one year of secondary school Spanish. F
- SPAN 102**                      **Elementary Spanish II\***                      **3 Credits**  
A continuation of SPAN 101. Strong emphasis is placed on the spoken language. Introduction to Hispanic culture through readings and discussions; extensive use of the Language Lab. Prerequisite: SPAN 101 or demonstrated competency through placement testing. F/S
- SPAN 201**                      **Intermediate Spanish I\***                      **3 Credits**  
Review of grammar and its application to spoken and written Spanish. Readings and discussion of literary and cultural texts to develop a firm command of the language; includes use of Language Lab. Prerequisite: SPAN 102 or equivalent or permission of instructor. F/S
- SPAN 202**                      **Intermediate Spanish II\***                      **3 Credits**  
A continuation of SPAN 201 with further emphasis on integrating language skills with Spanish literature and culture. Individualized materials of practical use in a student's major are incorporated. Prerequisite: SPAN 201 or permission of instructor. F/S
- SPAN 301-302**                      **Spanish Civilization I & II\***                      **3-3 Credits**  
Composition and conversation with emphasis on the Hispanic cultures and their contribution to world civilization. Geography, history, and the artistic evolution of Spain and Latin America are presented through readings. Conducted in Spanish. Prerequisite: SPAN 202 or permission of instructor. F/94 (301)/S/95 (302)

## GEOGRAPHY

- GEO 220**                      **World Geography\***                      **3 Credits**  
A survey of the earth's social, cultural and economic patterns and their relationship to the physical geography of the earth. A regional approach is taken to provide a foundation for more intensive systematic studies of important environmental/political issues. F



# HISTORY

**HIST 101                      History of Western Civilization I\*                      3 Credits**  
An interdisciplinary approach to the development of western humanity. Lectures cover prehistory through the Renaissance (1500) with a concentration on the culture, literature, art, and philosophy. F

**HIST 102                      History of Western Civilization II\*                      3 Credits**  
A continuation of HIST 101 that covers western civilization from the Renaissance (1500) through the mid-twentieth century. Focuses on developments that have shaped the life of today. S

**HIST 123                      American Civilization I\*                      3 Credits**  
An examination of the chief political, social, and cultural features of American society as they have developed through the period of Reconstruction. Emphasis is on Colonial America, the War of Independence, the Constitution, and the emergence of the Republic through the Civil War. F

**HIST 124                      American Civilization II\*                      3 Credits**  
A continuation of HIST 123 from the period of Reconstruction to the present. Emphasis is on reconstruction, industrialization, immigration, constitutional issues, and the emergence of American foreign policy. There will be some examination of American political life in the nuclear age. S

**HIST 201                      The World Since 1500\*                      3 Credits**  
A survey of world developments from a comparative perspective. Six major topics are explored: religion, science, imperialism, nationalism, modernization, and revolution. Considerable emphasis is placed on the twentieth century. S

**HIST 203                      History of Women (U.S.)\*                      3 Credits**  
A social history of women in the United States, beginning in the colonial period and ending with an examination of twentieth century issues. Emphasis on the image of women held during these periods, in contrast to actual conditions. Contributions of women to social change and the growth of women's movements are also analyzed. F/94

**HIST 204                      Recent American History: 1960-to-Date\*                      3 Credits**  
Focuses on the Kennedy, Johnson, Nixon, Ford, Carter, and Reagan presidencies. Work is divided roughly into three areas: foreign affairs; domestic politics; economic, social, and cultural needs. Specific topics range from the Vietnam War to the women's movement, from the rise of divorce to the decline in education. Discussion predominates over lectures. S/95

**HIST/IDS 231                      Revolutions and Revolutionary Thought\*                      3 Credits**  
An analysis of many types, facets, and styles of revolution, including political, cultural, and scientific meanings of the concept. The readings are taken from literature as well as from history and the social sciences. F/95

**HIST/IDS 321                      Modern Japan: History and Culture\*                      3 Credits**  
A brief survey of Japan from earliest times to the present, with emphasis on her contacts with the West in the last four centuries and her development as a world power. Much consideration will be given to Japan's unique cultural heritage and language, with short readings in classic and contemporary literature and films. Prerequisite: Any 200 level English and history course. F/94



Traces the roots of modern western thought from ancient Greece through the Enlightenment by discussing and analyzing selections from the writings of major European thinkers. Seminar focuses on dominant figures representative of an historical epoch and examines their ideas in light of existing and future political, social, economic and intellectual developments. Prerequisites: HIST 101 and 102 and junior standing. S/96

An examination of political, economic, social, scientific, and religious developments which contributed to European desire for land and power, and also to fantasies and phobias directed by European conquerors toward those whom they subdued and subjected to Western rule. The reaction toward the white Westerners on the part of those exploited will also be explored. The period covered will be from the mid-fifteenth century through the eighteenth century. Prerequisites: HIST 101 and HIST 102.

An investigation of liberation movements and development issues in Third World countries during the past half century. The reaction toward former Western oppressors will be examined. Internal difficulties, especially those of political and economic natures, will be explored. Major emphasis will be on the Middle East, South Asia, China, Korea and minorities in the United States and Great Britain. Prerequisites: HIST 101 and HIST 102. S

**Includes Hotel Management and Travel/Tourism Management.**

A survey of the historical development and socioeconomic impact of the world's largest industry. The infrastructure and interrelationships of lodging, travel, tourism, and food service organizations will be examined. Career opportunities, current operational issues, and emerging trends in hospitality will be explored. F

Students acquire practical experience in back-of-the-house operations of housekeeping, facility management, food and beverage, and inventory control by working ten hours a week over a five week period during the semester at the Lasell Inn under the supervision of the Student Manager/Innkeeper and Program Director. Corequisite: HTA 101 or HTA 122. F/S

An overview of restaurant and food service management with a focus on service. Topics will include menu planning, food production systems, wine and beverage service, catering, dining room operations, personnel and sanitation. Field trips will be scheduled during the semester. S

**HTA 118      Introduction to Travel & Tourism Management      3 Credits**  
Designed to give students a basic understanding of the major components of travel and tourism - domestic and international. Topics include: origin and development of the air transportation industry; reservation procedures; an examination of the hotel, cruise, tour, rail, and charter industries; analysis of the brochure and a special emphasis on travel terminology. F

**HTA 120                      Travel Reservation Systems                      3 Credits**  
Provides an opportunity for hands-on training in basic computer skills on several major airline systems with emphasis on building the passenger name record, fare quotes, itinerary pricing, automated ticketing and boarding passes, and auxiliary functions. Prerequisite: HTA 118. S

**HTA 122                      Front Office Operations                      3 Credits**  
An overview of front office operations with analysis of the work flow related to reservations, registration, checkout, guest accounting, night audit, and hotel accounting functions. Problems surrounding the service encounter and guest sensitivity to value, service, and quality will be discussed in class. A front office computer simulation will also be integrated into the course. S

**HTA 122L                      Innkeeping Practicum II                      1 Credit**  
Students acquire practical knowledge in front-of-the-house operations of reservations, registration, guest service, and guest accounting by working ten hours a week over a five week period during the semester at the Lasell Inn under the supervision of the Student Manager/Innkeeper and Program Director. Corequisite: HTA 101 or HTA 122. F/S

**HTA 218                      Convention Sales and Group Planning                      3 Credits**  
Provides an overview of conference planning and group coordination as it relates to the sale and final contract. Selling techniques will be studied as they relate to individual property marketing. Emphasis will be placed on the development of a group resume agenda illustrating the interdependence of hotel departments and the role of communication in the service sector of the hotel industry. Prerequisites: HTA 122 and BUS 207. S

**HTA 219                      Fares and Ticketing                      3 Credits**  
Focuses on basic principles of fare construction - domestic and international. Manual and automated ticketing procedures will be studied as well as the completion of all accountable and non-accountable documents and the ARC ticketing report. Prerequisites: HTA 118 and HTA 120. F

**HTA 219L/HTA 222L      Travel Agency Practicum I & II      1 Credit Each**  
Students acquire practical experience in travel agency operations while providing support assistance, completing projects and serving client needs by working ten hours a week over a five week period during both semesters of their sophomore year at Lasell College Travel under the supervision of the Travel Consultant/Trainer and Program Director. Corequisites: HTA 219 and HTA 222. F/S

**HTA 222                      Travel Industry Procedures                      3 Credits**

Serves as a culmination of previous travel and tourism study. The course provides opportunities for demonstrations and practice workshops on sales techniques, business communications, travel office procedures and agency finances. Building on their previous course work, students explore marketing strategies in the corporate and leisure travel environments. Topics also include issues related to industry liabilities, travel for the disabled, the senior citizen, and planning and operating group movements. Prerequisite: HTA 219. S

**HTA 223                      Facilities Management                      3 Credits**

Surveys hotel and restaurant feasibility studies and facility development. The back-of-the-house areas of housekeeping, laundry, and engineering operations will be studied in detail. Additional topics will include interior design, general maintenance, and information systems. Field trips to local hotels will be required. F

**HTA 224                      Food and Beverage Cost Control                      3 Credits**

An introduction to food, beverage and cost control techniques. Topics will include budgets, purchasing foodstuffs and alcoholic beverages, receiving, inventory management, payroll and overhead cost control, and beverage operations. Case studies will be incorporated into class discussion. Prerequisite: ACC 101. F

**HTA 227                      Travel Geography-Western Hemisphere                      3 Credits**

Examines the major characteristics of tourist destinations throughout the Western Hemisphere, including Canada, United States, Central and South America, and the Caribbean. Special emphasis will be given to the following: analysis of the attraction, accessibility, tourism infrastructure, historical and cultural aspects, terrain, climate and its influence on tourism. Prerequisite: HTA 118. F

**HTA 228                      Travel Geography-Eastern Hemisphere                      3 Credits**

Examines the major tourist destinations in the Eastern Hemisphere including Europe, Asia, Africa, Australia, New Zealand, and the South Pacific Islands. Topics will include: climate and its influence on tourism, topography, political structures, and economic situations. Special emphasis will be given to accessibility, tourism infrastructure, historical and cultural aspects. Prerequisite: HTA 118. S

**HTA 244                      Career Development/Seminar                      1 Credit**

Combines basic concepts in career development as preparation for internship and/or career placement. Topics covered include: resume writing, interviewing, and goal setting. Seminars are held to aid the student in career goal planning, performance appraisal, and future employment. (A.S. Degree candidate only.) F

**HTA 245                      Associate Internship                      2 Credits**

Provides practical on-the-job experience in a professional setting based upon the student's career goals and interests. Each student will develop a learning contract with the site supervisor and faculty member that includes an internship-related project. Evaluation of the internship experience is based on performance of the student as reviewed with the employer, faculty member, and student at the completion of the internship. (A.S. Degree candidate with approval of the Program Director). S



**HTA 301                      Business, Hotel & Travel                      3 Credits**

An integrated presentation of contract, agency and tort concepts as they apply to the legal aspects of hotel, foodservice and travel/tourism management. Appropriate federal, state and local cases, statutes, and other materials will be examined. Related topics including insurance will also be addressed. Prerequisite: 2 HTA courses. F

**HTA 305                      Marketing Hospitality and Tourism                      3 Credits**

Examines the development and management of marketing the complex service organizations of the hospitality and tourism industry. Strategies and techniques for understanding service marketing, developing the marketing plan, internal and external promotion, targeting primary and secondary markets, product and market segmentation, and managing the marketing function are emphasized. Prerequisites: BUS 207 and HTA 218 or HTA 222. F

**HTA 307      Finance for the Hospitality and Tourism Industry      3 Credits**

An upper level course which introduces financial management issues specific to the hospitality industry. Topics will include financial ratios, budgeting, asset management, developing and implementing financial controls; forecasting, managing multi-unit operations, and management contracts. Additional topics may include financial feasibility studies and real estate development. Prerequisites: ACC 101 and ACC 102. F

**HTA 322                      Special Events Planning                      3 Credits**

An examination of the increasingly complex area of special event planning, including social and business events, retail promotions, meetings, conventions, and other public events. This course will focus on the creativity, organization, planning and administrative skills required to meet client and business expectations. Prerequisites: BUS 107 and HTA 218 or permission of the instructor. F/95

**HTA 324                      Tourism Development                      3 Credits**

This course will define the components of tourism and destination planning and development from a systems perspective. Issues of tourism policy, market-supply demand, environmental impact, and socioeconomic factors will be explored. Regional, destination, and site development concepts will be synthesized through case studies. Prerequisites: HTA 101 or HTA 118, BUS 207, ECON 201 and Junior standing. S/95

**HTA 399                      Internship Preparation Seminar                      1 Credit**

The seminar will be held each Spring to assist students in planning their internship, identifying potential sites, and selecting an on-campus internship coordinator. Topics addressed in the seminar include: reviewing the internship process and documentation, setting goals, networking, planning for career development, and identifying issues facing women in the workplace. This course must be completed before students will be permitted to begin their internship. Prerequisites: Junior Standing and Permission of the Program Director. S



**HTA 400**                      **Baccalaureate Internship**                      **4 Credits**  
Planning for the 250 hour internship begins with HTA 399 Internship Preparation Seminar. After completing the seminar students will continue to work with their internship coordinator to finalize the details and scheduling of an internship that meets individual career goals. Each student is monitored during the internship and will be required to submit a written report detailing her experience. Each student will be further evaluated and expected to deliver a presentation about her internship during designated workshops. Prerequisites: HTA 399 and Permission of Program Director. F

**HTA 401**                      **Seminar on Hotel, Travel and Tourism Administration**                      **3 Credits**

A capstone course in hospitality and tourism management that focuses on current trends and issues in the service industry. Operational and theoretical topics will be explored through a variety of readings, case studies and class discussions. Students will complete an applied thesis or practicum project in an area related to their special hospitality and tourism interests. Prerequisites: HTA 399, HTA 400, and Senior Standing. S

**HTA 402**      **Managing Quality in Hospitality and Tourism**      **3 Credits**  
This course will explore the application of TQM (Total Quality Management) theories and techniques in hotel, travel and tourism operations with a focus on organizational effectiveness. Case studies and real-life examples will facilitate student synthesis of previous knowledge with the principles of service, quality, and excellence. Prerequisites: BUS 304 and MATH 208. F

## **HUMAN SERVICES**

**HS 101**                      **Introduction to Human Services**                      **3 Credits**  
An introduction to the human services field through an examination of the history and development of human services as a profession. Students become familiar with available community resources and their structure. Values, skills, attitudes, and knowledge needed by professionals are explored as well as strategies of intervention. S

**HS 215**                      **Human Services Internship I**                      **3 Credits**  
Provides human service students the opportunity to experience field work. Training in the skills by which students can offer direct and indirect assistance to the client population is provided. Prerequisite: HS 101. Corequisite: HS 217 and a grade of C or better in HS 101. F

**HS 217**      **Seminar: Theory and Practice of Human Services**      **3 Credits**  
Taken concurrently with the human services internship and provides a forum for discussing the internship experience. Students build the skills necessary to offer direct and indirect assistance to clients. Prerequisite: HS 101. Corequisite: HS 215. F

**HS 317**                      **Clinical Methods**                      **3 Credits**  
An advanced and focused look at the most commonly diagnosed disorders or deviations. Extensive use of case history materials and a careful analysis of treatment practices from a social learning perspective. Prerequisites: HS 215 and HS 217. S

## 3 Credits

4 Credits

3 Credits

4 Credits

3 Credits

1 Credit

144

**HUM 101**                      **Themes in American Culture**                      **3 Credits**  
 An exploration of the diversity of American life. Topics may include the American media, urban life, political activity, the American family, the immigrant experience. Designed for students for whom English is a second language. The course is required for students who need to develop communication skills in English. Enrollment preference will be given to students in ENG 098, ENG 099, and ENG 103. Other students may enroll with the instructor's permission. F

## INTERDISCIPLINARY

**IDS/ART 361**                      **Art History: The Woman's View\***                      **3 Credits**  
 Surveys paintings, sculpture, photography, and architecture of women artists from medieval times to the present. Studies such artists as Sophonisba Anguiscola, Artemisia Gentileschi, Elizabeth Kollwitz, Diane Arbus, and Louise Nevelson. F94/S96

**IDS/ENG/PHIL 202**                      **Aesthetics\***                      **3 Credits**  
 Creativity, interpretation, expression, style, symbolism, evaluation, art, and society - all from the philosophical perspective. Students are exposed to a variety of approaches to the question "what is beauty?" The arts and everyday experiences are examined in an effort to answer the question about beauty, as well as other questions such exploration raises. Course fulfills either philosophy or literature requirements of specific programs. Prerequisite: ENG 102. S/95

**IDS/ENG/PHIL 203**                      **Existentialism\***                      **3 Credits**  
 An examination of such questions as: "who am I?"; "what relationship(s) do I have with myself?, with others?, with the universe?" Readings are taken from Kierkegaard, Nietzsche, Hiedegger, Buber, Jaspers, Sartre, and others. The influence of existentialism on psychology, society, art, religion, and politics is explored. Course fulfills either philosophy or literature requirements of specific programs. Prerequisite: ENG 102. S/96

**IDS/ENG 311**                      **Special Topics in Literature\***                      **3 Credits**  
 An advanced course that concentrates on an interdisciplinary approach to literature. Topics will focus on one theme, one author, one period, one genre. Students will be responsible for substantial written and oral work in analysis, criticism, and/or research. Topics may include: Cultural Diversity in American Letters, Parent-Daughter Relations in American Fiction, the Politics of Shakespeare. Prerequisites: ENG 102 and any 200 level literature course. F

**IDS/HIST 231**                      **Revelutions and Revolutionary Thought\***                      **3 Credits**  
 An analysis of many types, facets, and styles of revolution, including political, cultural, and scientific meanings of the concept. The readings are taken from literature as well as from history and the social sciences. F/95

**IDS/HIST 321**                      **Modern Japan: History and Culture\***                      **3 Credits**  
 A brief survey of Japan from earliest times to the present, with emphasis on her contacts with the West in the last four centuries and her development as a world power. Much consideration will be given to Japan's unique cultural heritage and language, with short readings in classic and contemporary literature and films. Prerequisites: Any 200 level English and history course. F/94



**IDS/MATH 210                      Mathematics Applied to Science\*                      3 Credits**  
 How large is the earth? How far away are the planets? What rules govern the inheritance of traits? How do forces interact to bring order to our world? Scientists have investigated these and a myriad of other questions since ancient times, and mathematics has often held the key to the answers. This course provides a review of fundamental mathematical concepts such as probability, trigonometric relationship and algebraic systems, and explores the ways in which these techniques have been applied to investigations in astronomy, genetics, physics, and chemistry. Prerequisite: MATH 104. S/96

**IDS/PHIL 204                      Philosophies of Love\*                      3 Credits**  
 An investigation of affectivity centering on different meanings of the emotion "love" including friendship, spirituality, ecstasy, and romance. A philosophical inquiry into the peron-as-sexed, freedom, choices, responsibility, object, subject, and authenticity. Readings from Plato to Robert Solomon. S/96

**IDS/PHIL 352                      Knowing and Reality: East and West\*                      3 Credits**  
 A comparative analysis of eastern and western perception of reality in philosophy and literature, beginning with an historical overview of theories of knowledge and truth as well as the psychological factors in learning. Prerequisites: PHIL 101, PSYC 101 and junior standing. S/95

**IDS/SCI 211                      Global Ecology\*                      3 Credits**  
 An examination of the basic principles of ecology and the problems encountered in making public policy decisions relevant to environmental issues. Each student will have the opportunity to explore in-depth a single ecological issue of global scope. The class will role play as the relevant governmental regulatory body and "act" to resolve the issue. Prerequisite: At least sophomore standing or permission of instructor. S/95

**IDS/SCI 302                      Topics in Contemporary Science\*                      3 Credits**  
 An exploration of current issues providing the critical, yet sympathetic, perspective of non-scientists. Topics may include: AIDS, the environment, biotechnology, nuclear energy, biochemical warfare, uses of artificial intelligence, contributions of women in science. Prerequisite: At least junior standing or permission of the instructor. F/95

**IDS/SCI 305                      Revolutions in Science\*                      3 Credits**  
 A historical look at science over the past five centuries, focusing on the revolutionary breakthroughs which have occurred and the various human perceptions of them. Students will learn how major shifts in scientific thought influenced religious, social, and political standards of the time. Possible topics: the Copernican revolution, the revolution in the physical sciences (Kepler, Gilbert and Galileo), the Newtonian revolution, the chemical revolution (Lavoisier), evolutionary theory (Darwin and Wallace), Einstein and relativity. Prerequisite: At least junior standing or permission of the instructor. F94/S96



**IDS/SOC 230      Empowerment in Your Community\*      3 Credits**  
Focus is primarily on the emerging conflicts created by two historically strong threads in American culture; the struggle for individualism and the commitment to community service. Attention will be drawn to the growing conflict between individual needs and social commitment facing young and middle-aged adults; the role of government and how its policies address or fail to address the needs of disadvantaged populations, and the need for a heightened awareness of the complexity of solutions and critical aspects in effecting social change. Weekly community service is required of all students. S

**IDS/SOC 341      Women's Roles in Contemporary Society\*      3 Credits**  
An analysis of belief systems that promote or impede a woman's ability to function as an organizer or manager responsible for a business or any other type of enterprise. Topics include: gender differences in managerial and leadership styles, success and fear of success, risk taking, achievement and affiliation values, interpersonal power, mentors and communication patterns. The objective is to examine alternatives for change in creating a new and more effective partnership between men and women in the world of work. Prerequisites: BUS 107 or 100 level social science course and junior standing. S/95

**IDS 344      Lifestyles/Health Behavior/Physiology\*      3 Credits**  
Examines the benefits and risks of lifestyle on human physiology. Focus will include the alternatives for better health through changes in health behaviors. Prerequisite: BIO 106 or CHEM 202. F/S

**IDS 400      Field Experience      4 Credits**  
Individually arranged participation of 12-15 hours per week in a work setting related to the student's area of interdisciplinary concentration. Primary area of responsibility rests with the student in identifying and pursuing her areas of interests, in consultation with her team of faculty advisers. Each student is monitored during the field experience and must complete a related written project assigned by her team of faculty advisers. Evaluation of the field experience is based on student performance as reviewed with the employer, faculty members, and student at the completion of the experience. Prerequisites: Senior standing and approval of faculty advisers. F

**IDS 420      Seminar in Interdisciplinary Studies\*      3 Credits**  
Capstone course that focuses on the role of different disciplines in approaching the acquisition of knowledge and the solution of problems. Course will be team-taught and focus on a contemporary issue that requires an understanding of the social sciences, humanities, mathematics, and the natural sciences. Prerequisites: Senior standing, IDS 400, and approval of faculty advisers. S

## **INTERIOR DESIGN**

**ID 101      History of Interior Design\*      3 Credits**  
Analyzes the history of furniture, interiors, and decorative arts from ancient times through Gothic periods in Western Europe; Renaissance through Baroque periods in Western and Middle Europe; major Asian influences to contemporary influences. F

- ID 103**                      **Interior Design: The Design Process I**                      **3 Credits**  
Introduces students to physical, functional, and aesthetic relationships of people to their environments and the design process. Emphasis is on the basic elements of design as expressed through problem solving with emphasis on utilization of space and function. F
- ID 104**                      **Interior Design: The Design Process II**                      **3 Credits**  
Emphasizes problem solving for the total design (color usage, textiles, space and function) of interior spaces. Reinforces the design process in relation to residential and nonresidential interior design. S
- ID 106**                      **Technical Drawing**                      **3 Credits**  
Familiarizes students with the use of drafting materials and equipment. Students learn to survey an existing structure, develop floor plans, and render illustrations in various media to represent plan, elevation and sections. S
- ID 201**                      **Architectural Drawing**                      **3 Credits**  
Fundamentals of creative graphic representation. Projects in perspectives, isometrics. Prerequisite: ID 106. F
- ID 203**                      **Mercantile/Contract Interiors**                      **3 Credits**  
Emphasizes the design of interiors for mercantile usage (small stores, boutiques, etc.) and problem spaces such as galleries, lobbies, recreation and exhibit areas. Students explore space as it relates to functional and aesthetic requirements of specific projects. (Development of Portfolio) Prerequisites: ID 101 and ID 103. F
- ID 204**                      **Contract Administration**                      **3 Credits**  
The study of sources of existing products specified by a designer and the process of determining availability and cost. Includes contracting practices, shipping and delivery considerations, scheduling, professional code of ethics, cost estimating and budgeting. Prerequisite: ID 203. S
- ID 205**                      **Textiles, Lighting, and Furniture**                      **3 Credits**  
Exploring the visual and tactile properties of furnishings within an environment, students learn to determine needs and make choices that are functional and aesthetic in nature. F
- ID 206**                      **Residential Interiors**                      **3 Credits**  
Focuses on the analytical and technical skills required in the design solutions for residential living. Emphasizes the student designer's problem-solving skills in meeting actual client needs, taste/style preferences, and budget limitations. Prerequisite: ID 201. S
- ID 207**                      **Introduction to Computer Graphics**                      **3 Credits**  
An introduction to electronic drawing/computer-aided design and drafting which focuses upon 2-dimensional design exercises. Students will learn to transfer conventional drawing and drafting instruments and techniques into the commands, tools, and procedures used in drawing with the computer. S

**ID 245** **Career Development/Internship** **3 Credits**  
Combines basic concepts in career development with a structured internship. Provides practical on-the-job experience based upon the student's career goals and interests. Topics covered include: resume writing, interviewing, and goal setting. Seminars are held to aid the student in career goal planning, performance appraisal, and future employment. Each student must complete an internship-related project. Evaluation of the internship is based on performance of the student as reviewed with the employer, faculty member, and student at the completion of the internship. S

**ID 301** **Commercial: Special Applications** **3 Credits**  
An advanced design studio which explores hospitality, health care and special needs in contract design work. Through the study of programming, space planning, budgeting, furnishings and construction specifications, and building code compliance, students will work on an extensive project from the schematic layout and development sketches through presentation drawings and blueprints. A final presentation will be made to a panel of guest critics. Prerequisite: ID 203. F

**ID 306** **Residential: Special Applications** **3 Credits**  
An advanced design studio focusing on special needs practice in residential design. Through the study of group living, handicap access, and other residential disability requirements, students will work on an extensive project from the schematic layout and development sketches through presentation drawings and blueprints. A panel of guest critics will review the work. S

**ID 307** **DATA CADD I** **4 Credits**  
An intensive study in the use of computer-aided design and drafting. Students will initially explore 2-dimensional design through plan, section, and elevation drawings. These studies will be the basis for such 3-dimensional applications as wire-drawings, solid modeling, and perspectives. Two hours per week of lab time are required outside of class. Prerequisite: ID 207. F

**ID 308** **DATA CADD II** **4 Credits**  
An advanced course in computer-aided design and drafting, focusing on using the computer as a design tool. Sophisticated rendering skills such as 'Fly-Through' animation, photo enhancement, modeled surface treatments, and alternative lighting will be presented. Two hours per week of lab time are required outside of class. Prerequisite: ID 307. S

**ID 310** **Advanced Rendering** **3 Credits**  
Working with drawings and blueprints from previous courses, students will develop advanced perspective rendering techniques in a variety of media. Students will explore several styles while preparing professional quality presentations. Prerequisite: ID 201. F

**ID 315** **Field Study: Architecture and Interiors** **3 Credits**  
A seminar which investigates current trends in architecture and interior design. Field-trips to significant buildings and sites serve to illustrate first-hand design principles as these exist in their own environment. Visits may include Gropius House, Philip Johnson's International Place, Glass House, 500 Boylston Street Building, and Newport's "The Breakers". In addition, guest lecturers may be invited to speak on their involvement in the industry. S



**ID 320** **Codes and Specifications** **3 Credits**

An in-depth study of theoretical issues of federal, state and local building codes and interior construction regulations. The responsibility of the interior designer, matters of access/egress, occupancy levels, fire protection, special needs, and C.S.I. (Construction Specification Institute) formats, are among the topics that will be covered. Prerequisite: ID 204. F.

**ID 345** **Career Development/Internship** **3 Credits**

Combines basic concepts in career development with a structured internship. Provides practical on-the-job experience based upon the student's career goals and interests. Topics covered include: Resume writing, interviewing, and goal setting. Seminars are held to aid the student in career planning, performance appraisal, and future employment. Each student must complete an internship-related project. Evaluation of the internship is based on performance of the student as reviewed with the employer, faculty member, and student at the completion of the internship. F

**ID 350** **Portfolio Preparation** **3 Credits**

Technical competence and professional presentation skills will be developed through seminars, critiques, and exhibits. Students will learn to take color slides of their own work, prepare custom mats and frames, produce an audio/visual presentation, and curate an exhibit. S

## **MATHEMATICS**

**MATH 100** **Fundamentals of Mathematics** **2 Credits**

Reinforces student's background in the foundations of mathematics. Provides a brief review of operations with whole numbers, fractions and decimals. Also includes applications of ratios, proportions, percents and basic geometry. In preparation for algebra, students are introduced to signed numbers, exponents, square roots, evaluation of expressions and solution of linear equations. Students also practice interpreting graphs and organizing data. F

**MATH 101** **Survey of Applied Mathematics\*** **3 Credits**

Possible topics include: problem-solving, inductive reasoning, exponents and scientific notation, evaluating formulas, applied aspects of geometry and trigonometry, basic statistics and probability, graphic and non-graphic representation of data. A student who successfully completes this course may elect to pursue the algebra sequence. A student who has completed MATH 104 or higher should elect a different course. F

**MATH 102** **Mathematics: A Conceptual Approach\*** **3 Credits**

Provides an overview of mathematical topics utilizing a "hands-on" approach with an emphasis on group activities and projects. Possible topics include: symmetry, geometric patterns, Fibonacci numbers, polyhedra, number bases, history of mathematics, data representation, and estimation. S

**MATH 103** **Introductory Algebra\*** **3 Credits**

An introduction to algebra beginning with a brief review of operations with real numbers. Topics covered include: Algebraic expressions, solving linear equations and inequalities, rules for exponents, operations with polynomials, factoring techniques, quadratic equations, graphing linear equations, solving systems of equations. F/S



**MATH 104** **Intermediate Algebra\*** **3 Credits**

Intended to strengthen students' ability in algebra. The course begins with a more in-depth treatment of introductory topics such as linear equations and inequalities, polynomials and factoring, quadratic equations, and systems of equations. An introduction to other topics including rational expressions, radicals, and rational exponents. Prerequisite: A grade of C or better in MATH 103 or demonstrated competency through placement testing. F/S

**MATH 203** **Precalculus\*** **3 Credits**

An in-depth look at functions, their properties and graphs. Includes polynomial functions, rational functions, exponential and logarithmic functions, and the trigonometric/circular functions. Includes a brief review of algebra topics. Prerequisite: A grade of C or better in MATH 104 or demonstrated competency through placement testing. F/S

**MATH 204** **Mathematics for Decision-Making\*** **3 Credits**

An examination of the role of quantitative methods in the decision-making process. Application of theories and problem solving will focus primarily in the business arena but will be useful for all consumers. Topics covered: the mathematics of buying and selling, cost-volume profit analysis, linear programming, payoff tables and decision trees, production and inventory control systems and forecasting. Students who have taken Precalculus and achieved a grade of "B" or better should select an alternate math course. Prerequisite: Any math course other than MATH 100. F

**MATH 205** **Calculus I\*** **4 Credits**

An introduction to limits, continuity, and methods of differentiation, with a brief study of antiderivatives and integrals. Application to problems in business management, physical sciences, and sociology is emphasized. The objectives are to prepare students for Calculus II, to improve problem solving skills, and to solve problems by differentiation. Prerequisite: A grade of C or better in MATH 203 or permission of instructor. F/S

**MATH 206** **Calculus II\*** **4 Credits**

A continuation of Calculus I, covering integration and differential equations with applications to business, management, medical and biological sciences, physical sciences, and sociology. Improves problem-solving skills and develops an understanding of the methods and processes of finding integrals and solving differential equations. Prerequisite: A grade of C or better in MATH 205 or permission of instructor. F/S

**MATH 208** **Introduction to Statistics\*** **3 Credits**

An applied introductory course in statistics which covers three broad categories: descriptive statistics, introduction to probability, and inferential statistics. Topics include: exploratory data analysis, measures of central tendency, variance, normal curves, central limit theorem, confidence intervals, hypothesis testing, t-distribution, chi-square tests, correlation and regression analysis, and anova. F/S

**MATH/IDS 210**                      **Mathematics Applied to Science\***                      **3 Credits**  
How large is the earth? How far away are the planets? What rules govern the inheritance of traits? How do forces interact to bring order to our world? Scientists have investigated these and a myriad of other questions since ancient times, and mathematics has often held the key to the answers. This course provides a review of fundamental mathematical concepts such as probability, trigonometric relationship and algebraic systems, and explores the ways in which these techniques have been applied to investigations in astronomy, genetics, physics, and chemistry. Prerequisite: MATH 104. S/96

**MATH 240**                              **College Geometry\***                              **3 Credits**  
Provides a postulational treatment of Euclidean geometry with special emphasis on logic, deductive systems, and methods of proof. Students investigate the relationship between geometry and algebra and explore other systems, including projective and non-Euclidean geometries. Prerequisite: MATH 104. S/95

**MATH 320**                              **Differential Equations\***                              **3 Credits**  
A study of ordinary differential equations with emphasis on methods of solution as well as applications. Topics covered will include first and simple higher order differential equations, homogeneous and non-homogeneous equations, solutions of systems of differential equations using the theory of determinants and matrices, numerical methods of solutions and the solution of partial differential equations. Prerequisite: MATH 206. S/96

**MATH 325**                              **Applied Numerical Linear Algebra\***                              **3 Credits**  
An introductory course in linear algebra blending the requirements of theory, problem solving, analytical thinking, computational techniques and applications. Topics covered will include matrix algebra, linear systems, vector spaces, linear transformations, determinants and computer methods. Applications and modeling of real phenomena in transportation systems, archaeology, economics, communications, demography, weather prediction, connectivity of networks, graph theory and fractals. Prerequisite: MATH 206. F/94

**MATH 326**                              **Operations Management\***                              **3 Credits**  
Explores the application of mathematical models to business decisions, such as resource allocation and logistical concerns. Students will be exposed to linear programming, transportation models and various other quantitative tools. Prerequisites: MATH 203 and MATH 208. F

**MATH 330**                              **Mathematical Modeling\***                              **3 Credits**  
An application-oriented course on how to solve real-world problems from social and life sciences, business, or economics by setting up a mathematical description of the situation. Construction of a "model" will involve a clear understanding of the situation as well as the mathematical techniques that are available for the solution. Topics covered will include the construction of linear mathematical models, graphs of functions as models, matrix models, and probability models. Prerequisites: MATH 206 and MATH 208. F95/S95

# MUSIC

MUS 101	Music Appreciation I*	3 Credits
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A musical survey course through which students can begin to enjoy and appreciate music. The history and development of music is emphasized starting with Bach. The music of Mannheim and the classic periods through Beethoven and Schubert are covered. Particular emphasis is placed on symphonic form and the orchestra. F94/F95

MUS 102	Music Appreciation II*	3 Credits
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Continuation of MUS 101. Music of the Romantic period and the twentieth century through Stravinsky is studied in detail. S/95

<b>MUS 201</b>	<b>Musical Comedy*</b>	<b>3 Credits</b>
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A survey of the rise of the musical comedy from origins in England in the eighteenth century (Gay's *The Beggar's Opera*) through the 1920's in the United States. Works by Weill, Kern, Hammerstein, Rogers, Gershwin, Bernstein, Porter, Lerner and Loewe, Wilson, and others are studied. S/96

MUS 203	Popular Music*	3 Credits
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A detailed investigation of the rise of popular music in the United States with particular emphasis on the development of rock music and its derivatives. Musical examples include work from Presley, The Beatles, The Rolling Stones, Clapton, The Who, Cooper, Hendrix, Joplin, and Dylan. F/95

MUS 215	The History of Jazz*	3 Credits
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An in-depth study of the history with an overview of the influences of African traditions and the development of the blues. Students will gain insight into the various jazz idioms through recordings of significant artists and compositions. Topics covered will range from dixieland to contemporary styles with an emphasis on swing and bebop. F/94

## NURSING

**NURS 101**      **Introduction to Nursing Practice**      **3 Credits**

Provides an introduction to basic nursing and a foundation for future courses in the nursing curriculum. The course focuses on an understanding of the nursing process and nursing diagnosis; knowledge of concepts necessary to meet the physical, psychosocial, and cognitive needs of clients; and, the development of critical thinking/scientific inquiry, problem solving, and decision-making skills. Simulation Laboratory experiences are provided to introduce and reinforce essential nursing activities. Corequisites: NURS 101C, BIO 105, BIO 109, PSYC 101. F

NURS 101C	Clinical Practicum for NURS 101	4 Credits
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Clinical experiences which provide the opportunity to transfer knowledge learned in NURS 101 to the actual care of patients in a health care setting are provided at agencies located within the Greater Boston area, under the direct supervision of nursing faculty. Corequisite: NURS 101. F



**NURS 102                      Nursing Care of the Adult I                      3 Credits**  
Runs alternately with NURS 104 and focuses on the application of the nursing process to the care of the adult with common health problems. Emphasis is placed on the management of clients with long-term problems resulting from alterations in mobility; comfort; alimination and elimination; cognition and perception; and, sexual-reproductive functioning. Prerequisites: BIO 105, BIO 109, NURS 101, NURS 101C, PSYC 101. Corequisites: BIO 106, NURS 102C. S

**NURS 102C                      Clinical Practicum for NURS 102                      2 Credits**  
Clinical experiences which provide the opportunity to transfer knowledge learned in NURS 102 to the actual care of patients in a health care setting are provided at agencies located in the Greater Boston area, under the direct supervision of nursing faculty. Corequisite: NURS 102. S

**NURS 104                      Nursing Care of the Childbearing Family                      3 Credits**  
Runs alternately with NURS 102 and focuses on nursing care of the family during the childbearing phase of the life cycle. The nursing process is used to identify and meet the needs of the childbearing family. Emphasis is placed on the impact of physiological adaptation, developmental and situational stressors, bio/psycho/social and cultural differences and learning needs of the parenting process. Prerequisites: BIO 105, BIO 109, NURS 101, NURS 101C, PSYC 101. Corequisite: NURS 104C. S

**NURS 104C                      Clinical Practicum for NURS 104                      2 Credits**  
Clinical experiences which provide the opportunity to transfer knowledge learned in NURS 104 to the actual care of patients in a health care setting are provided at agencies located within the Greater Boston area, under the direct supervision of nursing faculty. Corequisite: NURS 104. S

**NURS 109                      Pharmacology                      2 Credits**  
Provides a basic introductory course for the study of pharmacology, encompassing pharmacokinetics, pharmacodynamics, and pharmacotherapeutics. Corequisites: NURS 101, NURS 101C, BIO 105. F

**NURS 201                      Nursing Care of the Adult II                      3 Credits**  
Runs alternately with NURS 203 and focuses on application of the nursing process to the care of the adult with a medical and/or surgical disorder(s) in an acute care setting. Emphasis is placed on management of clients with health problems resulting from alterations in fluid and electrolyte balance, oxygen transport and cellular metabolism. Pharmacology and nutrition are integrated throughout. Prerequisites: BIO 106, NURS 102, NURS 102C, NURS 104, NURS 104C. Corequisites: PSYC 212, BIO 212, NURS 201C. F/95

**NURS 201C                      Clinical Practicum for NURS 201                      2 Credits**  
Clinical experiences which provide the opportunity to transfer knowledge learned in NURS 201 to the actual care of patients in a health care setting are provided at agencies located within the Greater Boston area, under the direct supervision of nursing faculty. Corequisite: NURS 201. F/95



**NURS 202                      Nursing Care of the Adult III                      3 Credits**  
Runs alternately with NURS 204 and focuses on application of the nursing process to the care of clients with more complex health needs. Emphasis is placed on the management of clients with health problems resulting from alterations in endocrine and neurological function. Application of principles is facilitated through weekly student seminars conducted under faculty supervision. Prerequisites: BIO 212, NURS 201, NURS 201C, NURS 203, NURS 203C, PSYC 212. Corequisites: NURS 202C, NURS 206, SOC 101, ETHS 101. S/96

**NURS 202C                      Clinical Practicum for NURS 202                      3 Credits**  
Clinical experiences which provide the opportunity to transfer knowledge learned in NURS 202 to the actual care of patients in a health care setting are provided at agencies located within the Greater Boston area, under the direct supervision of nursing faculty. Corequisite: NURS 202. S/96

**NURS 203                      Nursing Care of Children                      3 Credits**  
Runs alternately with NURS 201 and focuses on the nursing care of children and families. The nursing process is used to identify and meet the physical and psychological health care needs of children. Emphasis is placed on applying developmental principles while caring for children with acute and chronic health problems. Prerequisites: BIO 106, NURS 102, NURS 102C, NURS 104, NURS 104C. Corequisites: PSYC 212, BIO 212, NURS 203C. F/95

**NURS 203C                      Clinical Practicum for NURS 203                      2 Credits**  
Clinical experiences which provide the opportunity to transfer knowledge learned in NURS 203 to the actual care of patients in a health care setting are provided at agencies located within the Greater Boston area, under the direct supervision of nursing faculty. Corequisite: NURS 203. F/95

**NURS 204                      Nursing Care of the Psychiatric Client                      3 Credits**  
Runs alternately with NURS 202 and focuses on the nursing process to the care of the client with mental health disorders. Emphasis is placed on the development of an initial understanding of mental health concepts and their relation to adaptive and maladaptive client coping mechanisms. The integrative effects of bio/psycho/social needs and stressors on adaptive capabilities are also stressed. Prerequisites: BIO 212, NURS 201, NURS 201C, NURS 203, NURS 203C, and PSYC 212. Corequisites: NURS 204C, NURS 206, SOC 101, ETHS 101. S/96

**NURS 204C                      Clinical Practicum for NURS 204                      2 Credits**  
Clinical experiences which provide the opportunity to transfer knowledge learned in NURS 204 to the actual care of patients are provided at appropriate agencies located within the Greater Boston area, under the direct supervision of nursing faculty. Corequisite: NURS 204. S/96

**NURS 206                      Nursing Issues and Trends                      2 Credits**  
An in-depth review of contemporary issues and trends affecting nursing practice and the delivery of health care is provided. Emphasis is placed on the nurse's role in a society with constantly changing health needs. Course content focuses on professionalism, accountability, health care economics, ethical and legal dimensions of practice, and future trends in health care and nursing. Prerequisites: BIO 212, NURS 201, NURS 201C, NURS 203, NURS 203C, and PSYC 212. Corequisites: NURS 202, NURS 202C, NURS 204, NURS 204C, SOC 101, ETHS 101. S/96

# PHILOSOPHY

**PHIL 101**                      **Introduction to Philosophy\***                      **3 Credits**  
Introduces the student to the basic problems of philosophy, such as the sources of knowledge, the relationship between mind and body, freedom as opposed to determinism, and the nature of values. F/94

**PHIL 102**                      **Introduction to Religion\***                      **3 Credits**  
Introduces issues such as the nature of religion, the concept of what is holy, the value of symbols, the roles of myth, parable, and scripture, the question of God, the problems of evil, holy communities, salvation, and ritual. Examples will be taken from Eastern and African, as well as Western belief systems. The contribution of women to, as well as their role in, religion will be stressed. F/95

**PHIL 110**                      **Ethics\***                      **3 Credits**  
Introduction to analysis of conduct, moral reasoning, and foundation of ethical values in a search for the ultimate meanings of human experience. The following specific problems are examined: life and death issues; human experimentation; sexuality; truth-telling in medicine; honesty in business; cheating and lying; stealing and reparation; egoism, obligation; and capital punishment. (Successful completion of this course satisfies the Ethical Reasoning Core Curriculum requirement.) S/95

**PHIL 202**                      **Aesthetics\***                      **3 Credits**  
Creativity, interpretation, expression, style, symbolism, evaluation, art, and society — all from the philosophical perspective. Students are exposed to a variety of approaches to the question "what is beauty?" The arts and everyday experiences are examined in an effort to answer the question about beauty, as well as the other questions such exploration raises. Course fulfills either philosophy or literature requirements of specific programs. Prerequisite: ENG 102. S/95

**PHIL 203**                      **Existentialism\***                      **3 Credits**  
An examination of such questions as: "who am I?"; "what relationship(s) do I have with myself?, with others?, with the universe?" Readings are taken from Kierkegaard, Nietzsche, Heidegger, Buber, Jaspers, Sartre, and others. The influence of existentialism on psychology, society, art, religion, and politics is explored. Course fulfills either philosophy or literature requirements of specific programs Prerequisite: ENG 102. S/96

**PHIL 204**                      **Philosophies of Love\***                      **3 Credits**  
An investigation of affectivity centering on different meanings of the emotion "love" including friendship, spirituality, ecstasy, and romance. A philosophical inquiry into the person-as-sexed, freedom, choice, responsibility, object, subject, and authenticity. Readings drawn from philosophy, history, psychology and literature. S/96

**PHIL/IDS 352**                      **Knowing and Reality: East and West\***                      **3 Credits**  
A comparative analysis of eastern and western perception of reality in philosophy and literature, beginning with an historical overview of theories of knowledge and truth as well as the psychological factors in learning. Prerequisites: PHIL 101, PSYC 101, and junior standing. S/95

# PHYSICAL THERAPIST ASSISTANT

- PTA 109**                      **PTA Observation**                      **1 Credit**  
Introduces students to the clinical setting. Lecture portion includes basic concepts and systems of health care. Observation component entails 15 hours in which the student will shadow 3 licensed physical therapists or physical therapist assistants in the clinical setting. Prerequisites: Satisfactory completion of all first semester courses. F/S
- PTA 111**                      **Introduction to the Field of Physical Therapy**                      **2 Credits**  
An introduction to physical therapy and the contributions of the physical therapist and physical therapist assistant. Topics include: history of physical therapy, medical terminology, anatomy and physiology for physical therapist assistants, and an introduction to orthopedic, and medical conditions. Corequisite: BIO 105. F/S
- PTA 112**                      **Fundamentals of Physical Therapy Procedures**                      **4 Credits**  
Fundamentals of patient care procedures including body mechanics, bed and chair positioning, bed mobility, transfers, range of motion exercises and gait training. Lecture will include an introduction to selected medical conditions. Corequisite: BIO 105. F/S
- PTA 113**                      **Kinesiology I**                      **4 Credits**  
A detailed study of the anatomy of the lower extremity and pelvis including osteology, myology, arthrology and biomechanics. Application of the function of the musculoskeletal system to patient related activities and therapeutic procedures. Lab component includes supervised instruction in the use of heat and cold modalities including whirlpool, hotpack, coldpack, paraffin, EMS and VS. Prerequisites: BIO 105 and PTA 112. F/S
- PTA 114**                      **Therapeutic Exercise I**                      **4 Credits**  
An introduction to neuroanatomy, neurophysiology and muscle physiology. A detailed study of therapeutic exercise and the physiological basis. A seminar component on patient interaction, communication, professional socialization including an introduction to response to illness. This course prepares students for Clinical Education I. Prerequisites: BIO 105; PTA 111, PTA 112, and PSYC 101. Corequisite: BIO 106 and PTA 113. F/S
- PTA 115**                      **Patient Care Skills**                      **2 Credits**  
Principles of teaching and learning as related to patient education. Students study documentation, ambulatory equipment, gait training, universal precautions, wound care, burns, motor development, pediatric disabilities geriatrics and related medical/surgical conditions. Prerequisites: BIO 105; PSYC 101; PTA 111, and PTA 112. Corequisite: PTA 113. F/S
- PTA 116**                      **Clinical Education I (Summer Session Course)**                      **3 Credits**  
Clinical experience under the supervision of a licensed physical therapist or licensed physical therapist assistant. Prerequisite: Satisfactory completion of all first and second semester courses with at least a 2.0 cumulative average in physical therapy and anatomy & physiology courses and consent of the program director. Summer



- PTA 211                      Advanced Physical Therapy Procedures                      3 Credits**  
Introduction to respiratory physical therapy and cardiac rehabilitation. Topics include: stress relaxation techniques, adaptations for activities of daily living, orthotics, prosthetics and spinal cord injuries. Examination of medical/surgical conditions continues including conditions specific to related course content. Prerequisite: Satisfactory completion of the first year. F/S
- PTA 212                      Soft Tissue Techniques and Modalities                      4 Credits**  
An introduction to the procedures used for relief of pain and improvement of tissue nutrition. Prerequisite: Satisfactory completion of the first year. F/S
- PTA 213                      Kinesiology II                      4 Credits**  
A detailed study of the anatomy of the upper extremity, trunk, spine, neck and skull including osteology, myology, arthrology, and biomechanics. Application of the function of the musculoskeletal system to patient related activities and therapeutic procedures. Lab component will explore concepts of assessment and special tests and measurements including analysis of human movement, and techniques of goniometric measurement and manual muscle testing. Prerequisites: BIO 105, BIO 106, PTA 111 and PTA 113. F/S
- PTA 214                      Therapeutic Exercise II                      2 Credits**  
Explores therapeutic exercise with a focus on neurological techniques, neurological conditions and an integration of treatment techniques. Prerequisites: Satisfactory completion of all first, second, and third semester courses. F/S
- PTA 215                      Organizational and Legal Issues in                      2 Credits**  
**Physical Therapy**  
Explores concepts and systems of health care, organization and administration, legal considerations in physical therapy practice, and medical ethics. In addition a seminar prepares students for Clinical Education II and III. Prerequisite: Satisfactory completion of first and second semester courses. F/S
- PTA 216                      PTA Seminar                      2 Credits**  
Introduces students to various specialties in the field of Physical Therapy. Guest speakers will lecture on current clinical practices and specialties in the field. Satisfactory completion of the PTA program's comprehensive examination will be required. Prerequisite: Satisfactory completion of first, second and third semesters. F/S
- PTA 217                      Medical Pathology for the Physical                      2 Credits**  
**Therapist Assistant**  
An introduction to the anatomy of the human nervous system. Other topics include: medical laboratory tests and implications, oncology, pharmacology, and neurology.
- PTA 218                      Clinical Education II                      4 Credits**  
Clinical experience under the supervision of a licensed physical therapist. Prerequisite: Satisfactory completion of all first, second, and third semester courses, at least a 2.0 cumulative grade point average in PTA courses, and consent of the Program Director. F/S



Clinical experience under the supervision of a licensed physical therapist.  
Prerequisite: Satisfactory completion of PTA 218. F/S

## PHYSICS

### PHYS 111

#### General Physics I\*

4 Credits

The first semester of a one-year course which surveys the field of physics at a non-calculus level. Topics include motion in one and two dimensions, force, uniform circular motion, work and energy, and statics of rigid bodies. The laws of thermodynamics will be introduced. Laboratory experiments are conducted to complement the material covered in lecture. Prerequisite: MATH 104 or equivalent. S

### PHYS 112

#### General Physics II\*

4 Credits

A continuation of PHYS 111. Topics will include waves motion, electric potential, electric current, resistance, capacitance, and magnetism. Geometrical and wave optics will be introduced. Atomic and quantum theory will be included. Laboratory experiments are conducted to complement the material covered in lecture. Prerequisite: PHYS 111. F

## POLITICAL SCIENCE

### POLS 101 American Government and The Political Order\* 3 Credits

An examination of the basic principles that form the foundation for the structure and practice of American government. The impact of the political system on the citizen is explored along with the central assumptions and concepts which serve as the basis for the field of political science. F/95

### POLS 202 Issues in Contemporary Political Thought\* 3 Credits

Consideration of political and social issues under four broad topics: law, liberty, justice, and equality, particularly as they apply to women and minority groups. Examines a variety of traditional and modern political and social theories in disobedience, life and death issues, restitution, war, anarchy, and public employee strikes. F/94

### POLS 208 Contemporary Issues in International Relations\* 3 Credits

Basic concept and major contemporary problems of international relations are examined. Topics such as the Middle East, East-West relations, deterrence versus disarmament, human rights and third world countries will be discussed. Survey of the major theories and approaches to international relations will also be included. S/96

### POLS 320 Policy-Making and The Political Process\* 3 Credits

Discussion of the dynamics of public policy-making in the United States at the national, state, and local levels. An examination of the factors influencing policy formation in a variety of areas: health, education, welfare, and urban planning. An analysis of how policy outcomes are evaluated is also covered. Prerequisite: POLS 101. S/95

# PSYCHOLOGY

## **PSYC 101                      Introductory Psychology\*                      3 Credits**

An introduction to the basic concepts of human behavior. While investigating such areas as learning theory, perception, motivation, individual differences, and personality traits, the students integrate classic theories with the contemporary issues in the field. F/S

## **PSYC 110                      Physiological Psychology\*                      3 Credits**

Consideration of the ways in which behavior and experience are related to physiological mechanisms, and may be modified through physiological means. Topics include neuroanatomy and neurophysiology, receptor and response systems, and the physiological basis of sleep and alertness, motivation, emotion, learning, and cognitive processes. Prerequisites: BIO 101 or BIO 105 and PSYC 101. F/95

## **PSYC 120                      Experimental Psychology\*                      3 Credits**

An introduction to methods used in the study of perception, learning, memory, and social behavior through participation in a variety of experiments. Prerequisites: MATH 208 and PSYC 101. S/96

## **PSYC 202                      Psychology of Personality\*                      3 Credits**

Introduces students to a variety of the most important theories of personality: i.e., Freud, Jung, Adler, Rogers, and others. Emphasis is placed on developing insight and self-awareness. Case studies are examined with the intent of making theories more practical and useful. Prerequisite: PSYC 101. F

## **PSYC 210                      Abnormal Psychology\*                      3 Credits**

An examination of the wide range of personality and behavioral disorders. Both traditional and contemporary theories of psychopathology are reviewed. Emphasis is also placed on the tools, techniques, and process of both the diagnosis and the treatment of various disorders. Prerequisites: PSYC 101 and permission of the instructor. S

## **PSYC 212                      Psychology of the Life Span\*                      3 Credits**

Investigates the progressive unfolding of the "person" through the life span. Consideration will be given to both the building blocks of new stages of maturation. The application of the theoretical to life/work settings is emphasized. Prerequisite: PSYC 101. F/S

## **PSYC 218                      Dynamics of Small Groups\*                      3 Credits**

Focus is on the "class" as a small group as it unfolds through the semester. The objective is to engender a basic understanding of the nature of a group; interpersonal relations within it; varieties of leadership; goal-setting; decision-making; communication networks; and techniques of observing and analyzing group process. Prerequisites: SOC 101 or PSYC 101 and permission of the instructor. S

**PSYC 225                      Psychology of Adjustment\*                      3 Credits**

A broad overview of the ways psychology can provide guidance in meeting the challenges of daily living. Topics include: the individual in relationship to society, how the individual reacts to the challenges and demands of that society, and how one's development in areas such as personality, motivation, and values shape adjustment patterns. Also examined are the unique challenges and adjustment necessary in living and working with others. Strategies for effective coping are developed for students and for those with whom they come in contact. Prerequisite: PSYC 101. F/S

**PSYC 227                      Cross-Cultural Perspectives:                      3 Credits**  
**Comparative Views of Human Development**

Study of human development, personality structure, mental health, illness, and interventions from a comparative, cross-cultural perspective. A range of varying notions and descriptions of psychological experience are explored using a cross section of cultural groups. Prerequisite: PSYC 101.

**PSYC 230                      Learning and Cognition                      3 Credits**

A study of the ways in which humans learn, remember, communicate, and reason. Emphasis is on the role of experimental data in development and evaluation of cognitive theories. Prerequisite: PSYC 101.

**PSYC 232                      Psychology of Motivation                      3 Credits**

Analysis of the development of motivation from simple drives to complex social needs, including the nature of emotion, attitudes, and motives. Emphasis on current research in motivation and its application to learning, service, and the work environment. Prerequisite: PSYC 101.

**PSYC 234                      Perception                      3 Credits**

Study of the relationship between the external world and our internal representation of it. Issues considered include the bases of accurate perceptions, factors contributing to perceptual distortion and disability, the dimensions and processes of consciousness. Prerequisite: PSYC 101.

**PSYC 245                      Assessment of Individual Differences                      3 Credits**

Study of a wide variety of tests and measurements used to assess intelligence, aptitude, achievement, and personality in clinical and counseling psychology, in education, and in business. Consideration of history and theory of these tests is complemented by discussion of practical concerns related to their selection, their administration, and their interpretation in specific settings. Prerequisites: MATH 208 and PSYC 101.

**PSYC 250                      Counseling Psychology\*                      3 Credits**

Provides an introduction to a variety of approaches to child and adult psychotherapy. Psychoanalytic, client-centered, cognitive, behavioral, and family systems therapies will be explained and evaluated within course. Prerequisites: PSYC 101, PSYC 212, and permission of instructor.

**PSYC 255                      Psychological Principles of Rehabilitation\*                      3 Credits**

Explores psychological principles, both theoretical and practical, involved in rehabilitation. Course focuses specifically on physical, emotional, and learning disabilities. Topics examine effect of disability on individual and the peer system, family system, and social systems. Prerequisite: PSYC 101.



PSYC 301	Women and Addiction*	3 Credits
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A focus on how issues in the lives of women may relate to addictive behavior. The addictive process and current theories are investigated, including the principles of individual differences, behavior consistency, biological and environmental determination and self-determination. A variety of addictions are investigated including, but not limited to, alcohol, illicit drugs, love, eating, gambling, and smoking. Prerequisite: Any 200 level psychology course. F/95

**PSYC 303                      Social Psychology of Women\*                      3 Credits**

An examination of the origins of women's social roles in modern America: the genetic, physiological, psychological and cultural forces. The course focuses on women as daughters, sisters, friends, lovers, wives, mothers, heads of households and members of the general work force. Prerequisite: Any 200 level social science course. F/94

**PSYC 310**                      **Adolescent Psychology\***                      **3 Credits**

Stresses the interpretation of adolescent behavior, emotions, and thought process from the perspective of such theorists as Erikson, Piaget, Sullivan, and Freud. Investigation includes recognition of the larger society in determining the adolescent experience. Prerequisite: Any 200 level psychology course. S/96

**PSYC 320**      **History and Systems of Psychology\***      **3 Credits**

Examines classical theoretical positions in psychology, including the relationship between psychology, science, and philosophy. Consideration of the history of psychology as a systematic discipline in the context of modern scientific and cultural developments. Prerequisites: PSYC 101 and two 200-level PSYC courses.

PSYC 330	Research Methods in the Social Sciences*	3 Credits
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An exploration of qualitative and quantitative approaches used by social scientists to understand human behavior and the basic patterns that characterize the social world. Topics include: implications and limitations in researching humans/organizations/communities; quality of data; research designs including surveys, experiments, and field studies. Prerequisites: PC 102, and SOC 101 or PSYC 101. F

<b>PSYC/SOC 351</b>	<b>Psychological and Sociocultural Aspect of Aging</b>	<b>3 Credits</b>
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An examination of the psycho/social factors affecting the development of the individual during the late adult period beginning approximately at the retirement age. Many aspects of aging are studied, including biological changes which may affect psycho-social functioning. Topics include: sensory processes, intellectual changes, life transitions, loss, etc. Prerequisites: BIO 101-BIO 102 or BIO 105-BIO 106, PSYC 101, and a 200-level PSYC or SOC course.

**PSYC 360**      **Psychobiology of Health and Illness**      **3 Credits**

Examines the relationship between psychological and physiological factors involved in health and illness. Topics include the development of psychosomatic medicine; the interaction of psychological, neurological, endocrine, and immunological factors; and the role of personal stress, individual attitudes and life styles in the prevention and cause of illness. Prerequisites: BIO 101-BIO102 or BIO 105-106 and PSCY 225.



<b>PSYC 410</b>	<b>Internship I</b>	<b>4 Credits</b>
In conjunction with PSYC 412 provides intensive supervised experience in approved setting related to students' interests and course work. Students work minimum of ten hours a week and relate their experience to empirical and professional readings in weekly group seminars. Prerequisites: Senior Standing and Permission of Program Director; Corequisite: PSYC 412.		
<b>PSYC 412</b>	<b>Professional Seminar</b>	<b>2 Credits</b>
Students will continue to integrate theory with their experience through analysis of cases. Students will select an area of specialization which will serve as a basis for a senior thesis. Corequisite: PSYC 410.		
<b>PSYC 415</b>	<b>Capstone Seminar in Psychology</b>	<b>2 Credits</b>
Continuation of PSYC 412. Prerequisites: PSYC 410 and PSYC 412.		
<b>PSYC 420</b>	<b>Internship II</b>	<b>4 Credits</b>
Continuation of PSYC 410. Generally students will continue at the same internship site as selected in PSYC 410. Under special circumstances, students may select a second site for this internship provided the request is supported with a strong curriculum rationale. Prerequisites: PSYC 410, PSYC 412, and permission of Program Director. Corequisite: PSYC 415.		

## SCIENCE

**For additional courses in Science, refer to page 111.**

<b>SCI 101</b>	<b>Science I*</b>	<b>3 Credits</b>
Provides the non-science major with an introduction to the principles governing the technological world of our era. Topics include the scientific methods, gravity, energy, electricity, magnetism, light, and introductory chemistry. Laboratory experiments are conducted to complement the material covered in lecture. F		
<b>SCI 102</b>	<b>Science II*</b>	<b>3 Credits</b>
Provides an introduction to earth science, astronomy, and environmental science. Topics include the weather, solar system, stars, the universe, and global pollution. Laboratory experiments are conducted to complement the material covered in the lecture.		
<b>SCI/IDS 211</b>	<b>Global Ecology*</b>	<b>3 Credits</b>
An examination of the basic principles of ecology and the problems encountered in making public policy decisions relevant to environmental issues. Each student will have the opportunity to explore in depth a single ecological issue of global scope. The class will role play as the relevant governmental regulatory body and "act" to resolve the issue. Prerequisite: At least sophomore standing or permission of instructor. S/95		
<b>SCI/IDS 302</b>	<b>Topics in Contemporary Science*</b>	<b>3 Credits</b>
An exploration of current issues providing the critical, yet sympathetic, perspective of non-scientists. Topics may include: AIDS, the environment, biotechnology, nuclear energy, biochemical warfare, uses of artificial intelligence, contributions of women in science. Prerequisite: At least junior standing or permission of the instructor. F/95		

A historical look at science over the past five centuries, focusing on the revolutionary breakthroughs which have occurred and the various human perceptions of them. Students will learn how major shifts in scientific thought influenced religious, social, and political standards of the time. Possible topics: the Copernican revolution, the revolution in the physical sciences (Kepler, Gilbert and Galileo), the Newtonian revolution, the chemical revolution (Lavoisier), evolutionary theory (Darwin and Wallace), Einstein and relativity. Prerequisite: Junior standing or permission of the instructor. F94/S96

## SOCIOLOGY

### SOC 101

#### Introductory Sociology\*

3 Credits

A survey course that explores how social and cultural forces influence personal experience and social behavior. The focus is on the interrelationships of groups, social organization, and social institutions such as education, religion, family, and the economic and political order. F/S

### SOC 214

#### Sociology of the Family\*

3 Credits

An examination of the physiological, psychological, and cultural aspects of one's expression of self and how they influence the patterns and process of establishing and maintaining a family unit. Patterns and processes of forming and dissolving family relationships, and finally, reinforcing the stability of the family unit are considered. Prerequisite: SOC 101. F/S

### SOC 221

#### Contemporary Social Issues: Social Problems\*

3 Credits

An examination of conditions and issues that result in tension and disorder. Examples drawn primarily from American Society include: labeling and social control of deviants, oppression of minorities, poverty, violence, ageism, and ecological concerns. Prerequisite: SOC 101. S

### IDS/SOC 230

#### Empowerment in Your Community\*

3 Credits

Focus is primarily on the emerging conflicts created by two historically strong trends in American culture: the struggle for individualism and the commitment to community service. Attention will be drawn to: the growing conflict between individual needs and social commitment facing young and middle-aged adults; the role of government and how its policies address or fail to address the needs of disadvantaged populations, and the need for a heightened awareness of the complexity of solutions and critical aspects in effecting social change. Weekly community service is required of all students. S

### SOC 233

#### Behavior in Social Systems

3 Credits

Emphasis is on the study of the larger social environment and its component social systems, namely the family, group, organization, and the community. A social systems/social work oriented model will be introduced as one major schema for analysis of all social systems. Critical evaluation of how various systems function and how they impinge on human functioning or dysfunctioning will be considered. Prerequisite: SOC 101.

**SOC 235 Handicapping Conditions: Needs, Laws, and Rights 3 Credits**  
Provides an overview of the major areas of mental and physical disabilities and explores some of the issues facing handicapped citizens in today's society. Topics include a survey of handicapping conditions, a history of the treatment of handicapped individuals, recent legislation and litigation affecting handicapped citizens, the principle of normalization, and issues involved in integrating handicapped citizens into the mainstream of society. This course is intended for individuals entering any field in which they anticipate working with people in management, health, education, and/or service areas.

**SOC 301 Race and Ethnic Relations\* 3 Credits**  
An examination of the changing nature of race and ethnic relations with primary emphasis on the United States. Topics will include the following: the origins and consequences of racial/ethnic discriminations; immigration policies; movements for integration and separatism; the role of class, religion, and gender on issues of race/ethnicity; the impact of widely differing cultural heritages on our national life, and specific present day problems and trends. Prerequisites: SOC 101 and a 200 level Social Science course. S

**SOC 303 Social Psychology of Women\* 3 Credits**  
An examination of the origins of women's social roles in modern America: the genetic, physiological, psychological and cultural forces. The course focuses on women as daughters, sisters, friends, lovers, wives, mothers, heads of households and members of the general work force. Prerequisite: Any 200 Social Science course. F/94

**SOC 304 Sociology of Education\* 3 Credits**  
An analysis of education as a formal and informal organizational structure in American society. The primary focus is on education as a tool for social cohesion, consensus, control, and as a socialization agent influencing one's self concept. Prerequisites: SOC 101 and a 200 level Social Science courses. S

**SOC 315 Community and Political Practice 3 Credits**  
Course examines ways in which social workers intervene in the community and in the political process to bring about social change. Models and techniques of community and political practice will be analyzed. Prerequisites: POLS 101 and SOC 101.

**SOC 320 Practice in Individual Families 3 Credits**  
Course focuses on establishing a theoretical base for the development of effective social work practice skills in working with individuals and families. Course provides a framework within which core knowledge of human behavior and social systems can be applied to assess, plan, and intervene in a variety of problem areas affecting individuals and families. Prerequisites: SOC 101 and SOC 214.

**SOC 330 Research Methods in the Social Sciences\* 3 Credits**  
An exploration of qualitative and quantitative approaches used by social scientists to understand human behavior and the basic patterns that characterize the social world. Topics include: implications and limitations in researching humans/organizations/communities; quality of data; research designs including surveys, experiments, and field studies. Prerequisites: PC 102, and SOC 101 or PSYC 101. F



**SOC 335****Social Policy****3 Credits**

Course examines the historical and contemporary factors influencing the making of social policy and introduces the student to the processes which American society uses to approach social problem identification and problem-solving. Special attention will be given to the relationships of values to social policy and the impact of social policy decisions on the provision of social and human services. Approaches to the analysis of social policy will be examined. Prerequisites: HIST 123, HIST 124, and SOC 101.

**SOC/IDS 341****Women's Roles in Contemporary Society\*****3 Credits**

An analysis of belief systems that promote or impede a women's ability to function as an organizer or manager responsible for a business or any other type of enterprise. Topics include: gender differences in managerial and leadership styles, success and fear of success, risk taking, achievement and affiliation values, interpersonal power, mentors and communication patterns. The objective is to examine alternatives for change in creating a new and more effective partnership between men and women in the world of work. Prerequisites: BUS 107 or 100 level Social Science course and junior standing. S/95

**SOC 401/402****Independent Study I & II****3 Credits Each**

Course permits selected students to pursue an in-depth study within the field of sociology through guided independent study. Proposals for such work should be made in writing prior to pre-registration for the first semester senior year. Proposals may focus on field work and/or research. Proposals must contain explicit learning objectives, strategies, and assessment measures. Approval of individualized plans will be made by the program director and faculty. Prerequisites: Senior-level standing and a cumulative G.P.A. of 3.0 or higher.

**SOC 403/404****Community Internship I & II****3 Credits Each**

Senior-level internship in social work concentration. Students participate in a two-semester professional social work practicum requiring a minimum of 14 hours weekly of professionally supervised, educationally directed practice experience in a community-based human service organization. Prerequisites: Senior-level standing and approval of Program Director.

## **WOMEN'S HEALTH EDUCATION**

Women's Health Education is a unique offering designed to support each student in her efforts to manage her body and mind in a knowledgeable and self-determined style so that she may fully develop her individual potential. This program consists of a required course, Introduction to Women's Health Issues, as well as a range of elective courses.

Students must complete five units in the Women's Health Education Program to graduate. All students must complete the foundation course, Introduction to Women's Health Education. This mandatory course will account for two of the students' five activity units. In addition to Introduction to Women's Health Issues, students are required to complete a three unit course of their choice or three one unit courses. Varsity sports count as



three elective units. At the end of each sports season, the Director will award credit units based on continued participation. Students may select from courses such as:

Aerobics	Self-defense
Conditioning	Aerobic Weight training
Community Service	Tennis
Weight Training	Bowling (club activity)

Students may participate in the following varsity sports:

Cross Country Running  
Crew (Fall and Spring)  
Volleyball  
Soccer  
Basketball  
Softball

<b>WHE 101</b>	<b>Aerobics</b>	<b>2 Units</b>
Course combines low and high impact aerobics in a high energy fifty minute workout. Proper footwear and clothing is required.		

<b>WHE 114</b>	<b>Tennis</b>	<b>2 Units</b>
Course is designed to accommodate players at all levels. Class is limited to twelve students and meets at the Lasell courts on Maple Terrace.		

<b>WHE 119</b>	<b>Introduction to Women's Health Issues</b>	<b>2 Units</b>
Course is an introduction and overview to the social, political and economic forces that impact women in the health care system. Course is a graduation requirement.		

<b>WHE 243</b>	<b>Conditioning</b>	<b>1 Unit</b>
Course combines instruction in weight training and aerobic activity. Students will learn to use the equipment in the Lasell Fitness Lab to design a conditioning program to suit their goals and needs.		

<b>WHE 245</b>	<b>Self Defense</b>	<b>2 Units</b>
Course is an overview of basic self defense techniques. Students will learn basic blocking, punching and kicking techniques as well as strategies for safely negotiating city streets.		

<b>WHE 319</b>	<b>Aerobic Weight Training</b>	<b>2 Units</b>
Course uses Paramount Equipment and Free Weights in a fast paced aerobic training routine. Students will learn to design their own routine and evaluate their progress.		

<b>WHE 430</b>	<b>Community Service Workshops</b>	<b>1 Unit</b>
Introduction to various community service opportunities in the Newton area. Students will participate in a weekly service activity.		



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Wellesley, MA  
Elisse Allinson Share '65  
Ridgewood, NJ  
Robin Sherman  
Newton, MA  
Robert S. Stoller  
Brookline, Massachusetts  
Adelaide Shaffer Van Winkle '36  
Mystic, CT  
Boca Raton, FL  
Liz Walker  
Chestnut Hill, MA  
Albert Williamson  
Lexington, MA  
Russell A. Winslow  
Goffstown, New Hampshire

# ADMINISTRATION

<b>Margaretta B. Arnold, A.S.</b> A.S., Fisher Junior College	<i>Executive Assistant to the President</i>
<b>Adrienne A. Asiaf, B.S.</b> B.S., Merrimack College	<i>Director of Admissions</i>
<b>Susan A. Barner, B.S.</b> B.S., Bentley College	<i>Director, Retail Management Training Center</i>
<b>Maureen F. Carey, A.B.</b> A.B., Regis College	<i>Registrar</i>
<b>Thomas E. J. de Witt, B.A., M.A., M.B.A., Ph.D.</b> B.A., University of Manitoba M.A., University of Virginia M.B.A., Boston University Ph.D., University of Virginia	<i>President</i>
<b>Janice K. Fletcher, B.S., M.S.W., LICSW</b> B.S., American University M.S.W., Catholic University	<i>Director, Counseling Center</i>
<b>Catherine Hunter Gould, B.A.</b> B.A., Russell Sage College	<i>Director of Annual Giving</i>
<b>Helena Bentz Hartnett, B.A.</b> B.A., Smith College	<i>Dean for External Affairs</i>
<b>Thomas H. Koerber, B.S.</b> B.S., Boston State College	<i>Director of Plant Operations &amp; Public Safety</i>
<b>Michelle M. Lepore, B.A., M.A.,</b> B.A., Mount Holyoke College M.A., Boston College	<i>Director of Student Development</i>
<b>Cathy L. Livingston, B.S., M.Ed., Ph.D.</b> B.A., Illinois State University M.Ed., University of Illinois Ph.D., University of Illinois	<i>Dean of Academic Affairs/ Continuing Education</i>
<b>Michael M. Mulaney, B.S.</b> B.S., Boston College	<i>Director, Student Financial Planning</i>
<b>Barbara J. O'Connell, R.N.</b> R.N., Saint Elizabeth's Hospital	<i>Director, Health Center</i>
<b>Kathleen M. O'Connor, A.B., M.Ed.</b> A.B., Regis College M.Ed., Lesley College	<i>Dean of Enrollment Management</i>
<b>Marie E. Smith, B.S., M.Ed., C.A.G.S.</b> B.S., Northeastern University M.Ed., Northeastern University C.A.G.S., University of Massachusetts, Boston	<i>Director of Career Services</i>
<b>Andrew Sogolow, B.A., M.S.</b> B.A., University of Connecticut M.S., Suffolk University	<i>Career Development Specialist</i>
<b>Mary T. Tiernan, B.A.</b> B.A., Simmons College	<i>Director of Alumnae Affairs</i>
<b>Katherine A. Urner, A.S., B.A.</b> A.S., Lasell College B.A., Simmons College	<i>Director of Gift Planning</i>
<b>Elizabeth A. Vittum, B.A.</b> B.A., University of Massachusetts, Amherst	<i>Executive Assistant to the Academic Dean</i>
<b>Fran Weil, B.S.</b> B.S., Boston University	<i>Director of Communications</i>
<b>Elizabeth Winter, A.A., B.A., M.B.A.</b> A.A., Lasell Junior College B.A., Newton College M.B.A., Babson College	<i>Vice President for Business and Finance</i>

# FACULTY

- Joseph Aieta III, B.S., M.A.,**  
B.S., College of the Holy Cross  
M.A., Brandeis University  
M.A., Brandeis University  
Ph.D. candidate, Boston University  
*Professor of Humanities*
- Helen Alcalá, B.A., M.A.**  
B.A., Middlebury College  
M.A., Middlebury College  
*Assistant Professor, Foreign Languages*
- Carolyn W. Arnold, B.A., M.S.W., M.S., Ph.D.**  
B.A., Mills College  
M.S.W., Howard University  
M.S., Harvard University  
Ph.D., Harvard University  
*Assistant Professor, Human Services*
- Pamela Armstrong Arons, B.A.**  
B.A., University of Iowa  
M.Ed., Bridgewater State College and Cambridge College  
*Lecturer, Computer Center*
- Jane Ayers, B.A.**  
B.A., University of Texas - Austin  
*Lecturer, Fashion Design*
- Ruth Azen, B.S., M.S.**  
B.S., Ithaca College  
M.S., Massachusetts General Hospital Institute of Health Professions  
*Lecturer, Physical Therapy*
- Richard E. Bath, B.A., M.S.**  
B.A., University of London  
B.A., Chiswick Polytechnic  
M.S. Cambridge College  
*Assistant Professor, Business  
Director Fashion/Retail Merchandising  
Design/Production*
- Eugene Bernstein, B.S., Ph.D.**  
B.S., University in Alma-Ata and Moscow  
Ph.D., Ivanovo Medical Institute  
*Adjunct Assistant Professor  
Exercise Physiology*
- Pamela Bleakney, B.F.A.**  
B.F.A., University of Massachusetts, Amherst  
*Lecturer, Interior Design*
- Joan R. Bond, B.S.Ed., M.Ed.**  
B.S.Ed., Suffolk University  
M.Ed., Boston State College  
*Instructor, Early Childhood  
Elementary Education*
- Anita E. Brefini, A.S., B.S., M.Ed.**  
A.S., Colby-Sawyer College  
B.S., Boston University  
M.Ed., Boston University  
*Instructor, Science*
- Elise M. Brenner, B.H.L., B.A., M.A., Ph.D.**  
B.H.L., Hebrew College  
B.A., Boston University  
M.A., University of Massachusetts-Amherst  
Ph.D., University of Massachusetts-Amherst  
*Lecturer, Anthropology*
- Heather G. Bunzel, B.S.**  
B.S., University of Rhode Island  
*Lecturer, Hotel Management*
- Jill Mellor Carey, B.A., M.Ed.**  
B.A., Skidmore College  
M.Ed., Cambridge College  
*Assistant Professor, Fashion*
- Joel F. Caron, B.A., M.A., Ph.D.**  
B.A., University of Massachusetts  
M.A., University of Illinois  
Ph.D., University of Illinois  
*Instructor, Economics*
- Lynne M. Celli-Sarasin, B.A., M.Ed., Ph.D.**  
B.A., Clark University  
M.Ed., Boston College  
Ph.D., Boston College  
*Assistant Professor,  
Early Childhood Elementary Education*

<b>Margot Chamberlin, B.Arch, B.F.A.</b>	<i>Lecturer, Interior Design</i>
B.Arch, Rhode Island School of Design	
B.F.A., Rhode Island School of Design	
<b>Ronald Chorzewski, B.S.</b>	<i>Lecturer, Physical Therapy</i>
B.S., Quinnipiac College	
<b>Ellen Cobau, A.S., B.S., M.S.</b>	<i>Lecturer, Physical Therapy</i>
A.S., North Shore Community College	
B.S., Fairfield University	
M.S., Emory University	
<b>Robert Comazzi, B.A.</b>	<i>Lecturer, Interior Design</i>
B.A., University of Virginia	
<b>Edward Cornely, B.A., M.A., C.A.G.S.</b>	<i>Lecturer, Drama</i>
B.A., Adelphi University	
M.A., Stony Brook University	
C.A.G.S., University of Vermont	
<b>Susan Correia, B.A., M.S.</b>	<i>Lecturer, Physical Therapy</i>
B.A., Ithaca College	
M.S., Columbia University	
<b>Betsey Coval, B.S., M.Ed.</b>	<i>Lecturer, Early Childhood Elementary Education</i>
B.S., Syracuse University	
M.Ed., Framingham State	
<b>Carolyn Cullin, B.S., M.B.A.</b>	<i>Lecturer, Computer Center</i>
B.S., Boston College	
M.B.A., Bentley College	
<b>Lawrence Dallin, B.S., M.B.A.</b>	<i>Lecturer, Accounting</i>
B.S., Babson College	
M.B.A., Northeastern University	
<b>Diane L. Dednah, A.S., B.S., M.S.</b>	<i>Academic Coordinator of Clinical Education, Physical Therapy</i>
A.S., Lasell College	
B.S., Bridgewater State College	
M.S., Bridgewater State College	
<b>Michael E. Defao, B.S., J.D.</b>	<i>Lecturer, Hotel &amp; Travel/ Tourism Administration</i>
B.S., Babson College	
J.D., Suffolk University	
<b>Thomas E. J. de Witt, M.B.A., Ph.D.</b>	<i>President</i>
M.B.A., Boston University	
Ph.D., University of Virginia	
<b>Diane Donatio, B.A., M.S.</b>	<i>Lecturer, English</i>
B.A., University of Massachusetts	
M.S., Boston University	
<b>Avery Faigenbaum, B.S., M.S., Ed.D.</b>	<i>Assistant Professor</i>
B.S., Boston University	<i>Director, Exercise Physiology Program</i>
M.S., Boston University	
Ed.D., Boston University	
<b>Kimberly S. Farah, B.S., M.S., Ph.D.</b>	<i>Assistant Professor/Science</i>
B.S., Virginia Polytechnical Institute	
M.S., University of Massachusetts, Lowell	
Ph.D., University of Massachusetts, Lowell	
<b>Barbara Ann Fitzsimmons, B.A., M.S., Ed.D.</b>	<i>Associate Professor, Early Childhood Elementary Education</i>
B.A., Old Dominion University	
M.S., University of Southern California	
Ed.D., University of Southern California	
<b>Joseph Flaherty, B.S., M.Ed., C.A.G.S.</b>	<i>Lecturer, Geography</i>
B.S., Boston State College	
M.Ed., Boston State College	
C.A.G.S., Clark University	



- JoAnne Fordham, B.A., M.A.** *Lecturer, English*  
 B.A., University of California, Berkeley  
 M.A., Mills College  
 Ph.D. candidate, University of California, Santa Cruz
- Lucia Frenkel, B.A., M.S.** *Lecturer, Science*  
 B.A., University of Texas, Austin  
 M.S., University of Texas, Dallas
- Ilene Friedland, B.S., M.S.** *Assistant Professor, Accounting*  
 B.S., Cornell University  
 M.S., Northeastern University
- Rosalie Frolick, B.S., M.S.** *Director, Learning Center*  
 B.S., Northeastern University  
 M.S., Lesley College
- Chris Gallagher, B.A., M.A.** *Lecturer, English*  
 B.A., Merrimack College  
 M.A., University of New Hampshire
- Shirley Gallerani, A.S., B.S., M.S.** *Director, Child Study Centers*  
 A.S., Lasell Junior College  
 B.S., Framingham State College  
 M.S., Lesley College
- Rhonda Gilbert, B.S.** *Lecturer, Mathematics*  
 B.S., Boston State College
- Roberta Glynn, B.S., M.S.**  
 B.S., University of Massachusetts, Amherst  
 M.S., Boston College
- Yolanda Goldman** *Adjunct Professor, Foreign Languages*  
 Universidad de San Carlos  
 Graduate Study, Universidad de San Carlos,  
 Universidad de Madrid, Universidad de Jaime Balmes
- Felice W. Gordis, B.A., M.A., Ph.D.** *Assistant Professor, Psychology*  
 B.A., Barnard College  
 M.A., Columbia University  
 Ph.D., Columbia University
- Allyson Gray, B.A., M.S.** *Director, Brennan Library*  
 B.A. Boston State College  
 M.S., Simmons College
- Jill Greely, A.S.** *Laboratory Assistant,  
Physical Therapy*  
 A.S., Lasell College
- Sam Grozalsky, B.S., M.B.A.** *Lecturer, Business*  
 B.S., Northeastern University  
 M.B.A., Babson College
- Lisa Harris, B.S., M.Ed.** *Assistant Professor  
Director, Physical Therapist  
Assistant Program*  
 B.S., Northeastern University  
 M.Ed., Bridgewater State College
- Kerrissa Heffernan, B.A., M.Ed., Ph.D.** *Assistant Professor, Director, Center  
for Women in Public Service*  
 B.A., Florida State University  
 M.Ed., Boston University  
 Ph.D., Boston University
- Maureen Heiberger, B.A., M.S.** *Lecturer, Science*  
 B.A., University of New York-Buffalo  
 M.S., University of New York-Buffalo
- Eileen Herlihy, B.A., M.S.** *Lecturer, Mathematics*  
 B.A., Boston University  
 M.S., University of Lowell
- Harlyn B. Hitzig, R.N., B.S.N., M.S.N., Ed.D.** *Director,  
Nursing Program*  
 R.N., St. Luke's Hospital Medical Center  
 B.S.N., University of Pennsylvania  
 M.S.N., University of Pennsylvania  
 Ed.D., Columbia University, Teachers College

- Karen Jennings, B.A., M.A., Ph.D.**  
 B.A., Boston University  
 M.A., University of Rhode Island  
 Ph.D., University of Rhode Island  
*Lecturer, Human Services*
- Lucille Jerome, A.A., B.A., M.S.W.**  
 A.A., Quinsigamond Community College  
 B.A., Clark University  
 M.S.W., Boston University  
 Ph.D. candidate, Boston University  
*Lecturer, Sociology*
- Wendy King, B.S., M.S.**  
 B.S., University of Vermont  
 M.S., Boston University  
*Lecturer, Physical Therapy*
- Joanna Kosakowski, B.A., M.S.**  
 B.A., Montclair State College  
 M.S., University of Massachusetts  
*Associate Professor, Mathematics  
 Director, GATE Program  
 Math/Science Coordinator*
- Ellen LaBelle, B.S., M.Ed.**  
 B.S., Wheeling Jesuit College  
 M.Ed., Bridgewater State College  
*Lecturer, Travel/Tourism*
- Lisa Landis, B.S., M.Ed.**  
 B.S., Wheelock College  
 M.Ed., Curry College  
*Lecturer, Early Childhood Education Program*
- Geoffrey Moore Langdon, B.S., B.Arch., M.S.**  
 B.S., Rensselaer Polytechnic Institute  
 B.Arch., Rensselaer Polytechnic Institute  
 M.S., Rensselaer Polytechnic Institute  
*Lecturer, Interior Design*
- Todd Leach, A.S., B.S., M.B.A.**  
 A.S., Massachusetts Bay Community College  
 B.S., Worcester State College  
 M.B.A., Bentley College  
*Associate Professor, Business  
 Director, Business Management/  
 Marketing/Accounting Programs*
- Margo Lemieux, B.F.A., M.F.A., M.Ed.**  
 B.F.A., Boston University  
 M.F.A., Candidate, Southeastern Massachusetts University  
 M.Ed., Curry College  
*Senior Lecturer, Art*
- Sheila Leonard, B.A., M.A.**  
 B.A., Boston College  
 M.A., Boston College  
*Lecturer, Mathematics*
- Michelle Lepore, B.A., M.A.**  
 B.A., Mount Holyoke College  
 M.A., Boston College  
*Lecturer, English*
- Catharine Letton, B.A., M.A.**  
 B.A., Boston University  
 M.A., Arizona State University  
*Instructor, Science*
- Doreen Leupold, B.S., M.A.**  
 B.S., Duke University  
 M.S., Boston University
- Cathy Livingston, B.S., M.Ed., Ph.D.**  
 B.S., Illinois State University  
 M.Ed., University of Illinois  
 Ph.D., University of Illinois  
*Dean of Academic Affairs/  
 Continuing Education*
- Sylvia P. MacPhee, B.A., M.A.**  
 B.A., Regis College  
 M.A., Northeastern University  
 Ph.D. Candidate, Northeastern University  
*Associate Professor, Sociology*
- Kenneth C. Matheson, A.B., A.M.**  
 A.B., Boston University  
 A.M., Boston University  
*Professor, English*
- Susan Mathison, A.S.**  
 A.S., North Shore Community College  
*Laboratory Assistant,  
 Physical Therapy*

- Kerri McDonald, A.S.**  
A.S., Lasell College  
*Laboratory Assistant,  
Physical Therapy*
- Robert McGann, B.B.A., M.S., J.D.**  
B.B.A., University of Notre Dame  
M.S., DePaul University  
J.D., Suffolk Law School  
*Lecturer, Law*
- Michelle Menzel, A.S.**  
A.S., Lasell College  
*Laboratory Assistant,  
Physical Therapy*
- Henry Miller, B.F.A., B.Arch.**  
B.F.A., University of Massachusetts-Amherst  
B.Arch., University of Notre Dame  
*Lecturer, Interior Design*
- Heidi Mitke, B.S., M.Ed.**  
B.S., Pennsylvania State University  
M.Ed., Harvard University  
*Lecturer, Computer Center*
- Gerald Morano, B.M., M.M.**  
B.M., Berklee College of Music  
M.M., New England Conservatory of Music  
*Lecturer, Music*
- Sandra Newman-Levy, A.S., B.S.**  
A.S., University of Maine, Orono  
B.S., University of Maine, Orono  
*Lecturer,  
Fashion Design*
- Linda O'Leary, B.S.**  
B.S., University of Connecticut  
*Lecturer,  
Physical Therapy*
- Paula DeAngelis Panchuck, B.S, M.A., Ph.D.**  
B.S., University of Massachusetts-Amherst  
M.A., Framingham State College  
Ph.D., Lesley College  
*Associate Professor  
Director, Early Childhood  
Elementary Education Program*
- Maria Pappas, B.S.**  
B.S., Ithaca College  
*Lecturer, Physical Therapy*
- Claire Parkhurst, A.S.**  
A.S., Lasell College  
*Lecturer, Physical Therapy*
- Thomas Perls, B.A., M.D.**  
B.A., Pitzer College of the Claremont Colleges  
M.D., University of Rochester  
*Lecturer, Physical Therapy*
- William R. Petersen, B.S., M.Ed., Ed.D. candidate**  
B.S., New Hampshire College  
M.Ed., Cambridge College  
Ed.D. Candidate, Nova Univesity  
*Assistant Professor  
Director, Hotel  
Travel/Tourism Administration*
- Malini Pillai, B.S., M.S., M.S.**  
B.S., University of Mysore Maharani's College  
M.S., Brown University  
M.S., Mysore Central College  
*Assistant Professor, Mathematics*
- Joseph Potts, B.A., M.B.A.**  
B.A., Northeastern University  
M.B.A., Northeastern University  
*Lecturer, Business*
- David Josef Prignano**  
*Instructor, Fashion Design*
- James Ragona, B.S., M.S.**  
B.S., University of Colorado at Boulder  
M.S., Northeastern University  
*Lab Instructor, Exercise Physiology*
- Sharon Ramsey-Swartz, B.A., M.A.**  
B.A., Framingham State College  
M.A., Assumption College  
*Lecturer, Psychology*
- Miriam Reddicliffe, A.B., M.Ed., M.F.A.**  
A.B., Vassar College  
M.Ed., Boston University  
M.F.A., Emerson College  
*Associate Professor, English  
Director, Liberal Arts, Open  
Studies and Interdisciplinary Studies*
- George Redmond, B.A., M.B.A.**  
B.A., Assumption College  
M.B.A., Assumption College  
*Assistant Professor, Business*

- Suzanne Reilly, B.F.A., M.A.** Senior Lecturer, Art  
B.F.A., Massachusetts College of Art  
M.A., University of Massachusetts
- Marianne Rosato, B.A., M.A.** Lecturer, Mathematics  
B.A., Boston College  
M.A., Bridgewater State College
- Kellie Ryan, B.S., M.S.** Lab Instructor, Exercise Physiology  
B.S., University of Massachusetts/Lowell  
M.S., Northeastern University
- Stephen Sarikas, B.S., M.A., Ph.D.** Associate Professor, Science  
B.S., University of Massachusetts  
M.A., Southern Illinois University  
Ph.D., Boston University
- Sarah Scavone, B.S., M.S.** Assistant Professor, Business  
B.S., University of Massachusetts  
M.S., Lesley College
- Arleen Schwartz, B.S., M.Ed.** Lecturer, Early Childhood  
B.S., University of Massachusetts-Amherst  
M.Ed., Northeastern University
- Annee Scott, B.F.A., M.F.A.** Lecturer, Art  
B.F.A., Massachusetts College of Art  
M.F.A., Massachusetts College of Art
- Joyce A. Shaw, B.S., M.S.** Instructor, Physical Therapist Assistant  
B.S., University of New Hampshire  
M.S., Boston University
- Randy Solod, B.S.** Lecturer, Physical Therapy  
B.S., Boston University
- Shizuko Suenaga, B.A., B.A., M.A.** Lecturer,  
B.A., University of Saga, Japan  
B.A., University of Massachusetts, Boston  
M.A., University of Massachusetts, Boston  
Ph.D. candidate, Boston College
- Susan E. Swanson, B.A., M.A., M.L.S.** Reference Librarian  
B.A., Augsburg College  
M.S., University of Minnesota  
M.L.S., University of Washington  
Brennan Library
- Albert Taccone, B.S., M.B.A.** Lecturer, Business  
B.S., Bryant College  
M.B.A., Maria College
- Anne W. Tagge, B.A., M.A.** Professor, English  
B.A., Wellesley College  
M.A., Baylor University
- André van de Putte, B.A., M.F.A.** Assistant Professor  
B.A., State University of New York at Stony Brook  
M.F.A., The School of the Art Institute of Chicago  
Director, Art and Interior Design
- Douglas M. White, B.S.** Instructor, Physical Therapist Assistant  
B.S., Northeastern University
- Katherine Young, A.S., B.S., M.S.** Lecturer, Early Childhood  
A.S., Massachusetts Bay Community College  
B.S., Wheelock College  
Elementary Education Program  
M.S., Wheelock College

## ACADEMIC SUPPORT STAFF

- Kathryn Bowman, A.B., M.A.T.** Head of Circulation Periodicals,  
A.B., Connecticut College for Women  
M.A.T., Harvard University  
Brennan Library



<b>Kevin C. Collins, B.A.</b> B.A., Boston University	<i>Technical Specialist Academic Computer Center</i>
<b>Shirley Ann Fitzgerald, B.S.</b> B.S., Mount Saint Vincent College	<i>Administrative Assistant to the Faculty</i>
<b>Kevin Franciosi, A.S., A.S.</b> A.S., Massasoit Community College A.S., Berklee School of Music	<i>Technical Specialist Academic Computer Center</i>
<b>Claire Kay, B.A., M.Ed.</b> B.A., Barnard College M.Ed., Boston University	<i>Director Academic Computer Center</i>
<b>Kelly L. Rippetoe, B.S.</b> B.S., University of Massachusetts/Amherst	<i>Administrative Assistant to the Registrar</i>

## CHILD STUDY CENTERS SUPPORT STAFF

<b>Nazda Alam</b> M.E., Texas Southern University	<i>Teacher</i>
<b>Lisa Callahan</b> B.S., Framingham State College	<i>Teacher</i>
<b>Pat Cantin</b> A.S., Lasell College	<i>Teacher</i>
<b>Faith Chichester-Nickolas</b> B.S., Lesley College M.Ed., Salem State College	<i>Teacher</i>
<b>Nancy Cohen</b> B.S., Wheelock College	<i>Teacher</i>
<b>Mary Kay Cunningham</b> B.A., Fitchburg State College	<i>Teacher</i>
<b>Teresa Curtin</b> B.A., Stonehill College	<i>Teacher</i>
<b>Maria Ferrer</b> B.S., University of the Philippines M.S., Wheelock College	<i>Teacher</i>
<b>Shirley Gallerani</b> A.S., Lasell College B.S., Framingham State College M.S., Lesley College	<i>Director, Child Study Centers</i>
<b>Tany Heuer</b> B.A., Lasell College	<i>Teacher</i>
<b>Angela Hsiung</b> B.A., Bradford College	<i>Teacher</i>
<b>Sharon Jarnot</b> B.A., Western Michigan University	<i>Teacher</i>
<b>Wendy Johnstone</b> B.S., Colby Sawyer College	<i>Teacher</i>
<b>Lisa S. Landis</b> B.S., Wheelock College M.Ed., Curry College	<i>Assistant Director and Teacher</i>
<b>Kathy Lucey</b> A.S., Lasell College B.S., Framingham State College	<i>Teacher</i>
<b>Marcy Pitchon</b> A.S., Massachusetts Bay Community	<i>Teacher</i>
<b>Nancy Roy</b> B.F.A., Rhode Island School of Design	<i>Assistant Director and Teacher</i>
<b>Kathleen Rudnicki</b> M.Ed., Bridgewater State College	<i>Teacher</i>
<b>Sherri Scichilone</b> B.A., Lasell College	<i>Teacher</i>

**Julie Songer**  
B.S., Wheelock College  
**Barbara Weinblatt**  
B.A., Furman University  
**Genevieve Will**  
B.A., Monmouth College

*Teacher*

*Administrative Assistant Child Study Centers*

## **PHYSICAL THERAPIST ASSISTANT PROGRAM CLINICAL AFFILIATIONS**

Advanced Rehabilitation Systems  
Boston, Massachusetts

Atlantic Sports Physical Therapy  
Revere, Massachusetts

Back on Track Physical Therapy  
Brookline, Massachusetts

Bay Path Nursing and Rehabilitation Center  
Duxbury, Massachusetts

Bay Side Nursing Home  
South Boston, Massachusetts

Bay State Medical Center  
Springfield, Massachusetts

Beth Israel Hospital  
Boston, Massachusetts

Beverly Hospital  
Braintree, Massachusetts

Blackstone Valley Physical Therapy Services  
Whitenville, Massachusetts

Blueberry Hill Health Care  
Beverly, Massachusetts

Bolton Manor  
Marlboro, Massachusetts

Boston Visiting Nurses Association  
Boston, Massachusetts

Braeburn Nursing Home  
Newton, Massachusetts

Braintree Hospital  
Braintree, Massachusetts

Briarwood Health Care and Rehabilitation  
Needham, Massachusetts

Bride Brook Nursing Home  
Niantic, Connecticut

Brittany Convalescent Home  
Natick, Massachusetts

Brockton Hospital  
Brockton, Massachusetts

Cape Cod Hospital  
Hyannis, Massachusetts

Cape Cod Rehabilitation  
Mashpee, Massachusetts

Cape Coral Hospital  
Cape Coral, Florida

Capeway Physical Therapy  
Middleboro, Massachusetts

Cardinal Cushing Memorial Hospital  
Brockton, Massachusetts

Carney Hospital  
Boston, Massachusetts

Center for the Disabled  
Albany, New York

Charles River Sports Therapy  
Wellesley, Massachusetts

Chetwynde Convalescent Home  
Newton, Massachusetts

Chestnut Hill Physical Therapy  
Chestnut Hill, Massachusetts

Children's Hospital Medical Center  
Boston, Massachusetts

Clark House  
Westwood, Massachusetts

Cohasset Knoll Skilled Nursing and Rehab Facility  
Cohasset, Massachusetts

Colonial Nursing and Rehabilitation Center  
Weymouth, Massachusetts

Concord Physical Therapy  
Concord, New Hampshire

Dedham Medical Associates  
Dedham, Massachusetts

DenMar Nursing Home  
Rockport, Massachusetts

Downtown Physical Therapy Associates  
Boston, Massachusetts

Eagle Pond  
South Dennis, Massachusetts

Fairlawn Rehabilitation Hospital  
Worcester, Massachusetts

Falmouth Hospital  
Falmouth, Massachusetts

Fallon Clinic  
Worcester, Massachusetts

Goddard Hospital  
Stoughton, Massachusetts

Harrington House Nursing and Rehabilitation Center  
Walpole, Massachusetts

Hebrew Rehabilitation Center for the Aged  
 Boston, Massachusetts

Hillhaven Corporation  
 Lexington, Massachusetts

John Scott House Nursing and Rehab Center  
 Braintree, Massachusetts

Lahey Clinic Medical Center  
 Burlington, Massachusetts

Loral Ridge Nursing Home  
 Jamaica Plain, Massachusetts

Lawrence Memorial Hospital of Medford  
 Medford, Massachusetts

Lemuel Shattuck Hospital  
 Jamaica Plain, Massachusetts

Longwood Nursing Home  
 Boston, Massachusetts

Malden Hospital  
 Malden, Massachusetts

Malden VNA  
 Malden, Massachusetts

Managed Health Care Systems  
 Hingham, Massachusetts

Maristhill  
 Waltham, Massachusetts

Massachusetts General Hospital  
 Boston, Massachusetts

Melrose-Wakefield Hospital  
 Melrose, Massachusetts

MetroWest Medical Center-Framingham Union Campus  
 Framingham, Massachusetts

Milford-Whitinsville Regional Hospital  
 Milford, Massachusetts

Milton Hospital  
 Milton, Massachusetts

Milton Orthopedics and Sports Physical Therapy  
 Milton, Massachusetts

Morton Hospital and Medical Center  
 Taunton, Massachusetts

Needham Physical Therapy, Inc.  
 Needham, Massachusetts

Neville Manor  
 Cambridge, Massachusetts

New England Deaconess Hospital  
 Boston, Massachusetts

New England Rehabilitation Center  
 Framingham, Massachusetts



New England Rehabilitation Hospital  
Woburn, Massachusetts

New England Rehabilitation Orthopedic Center  
Woburn, Massachusetts

New England Rehabilitation Center at Framingham  
Framingham, Massachusetts

New England Sinai Hospital and Rehabilitation Center  
Stoughton, Massachusetts

Newton-Wellesley Hospital  
Newton, Massachusetts

NOVACARE  
Bedford, Massachusetts

Oakwood Rehabilitation and Nursing Center  
Webster, Massachusetts

Orthopedic Rehabilitation Affiliates  
Lowell, Massachusetts

Pastorello Health Center  
Franklin, Massachusetts

Physical Therapy Advantage  
Wellesley, Massachusetts

Physical Therapy Plus  
Brockton, Massachusetts

Physical Therapy Services, Inc.  
West Bridgewater, Massachusetts

Presentation Manor  
Brighton, Massachusetts

Quincy Hospital  
Quincy, Massachusetts

Quincy Rehabilitation and Nursing Center  
Quincy, Massachusetts

Recuperative Center  
Roslindale, Massachusetts

Rehabilitation Specialists, Inc.  
Quincy, Massachusetts

Rehabilitation Specialists, Inc.  
So. Weymouth, Massachusetts

Rehabilitation Services, Inc.  
Brockton, Massachusetts

Roslindale Physical Therapy  
Roslindale, Massachusetts

Saints Memorial Medical Center  
Lowell, Massachusetts

Sandwich Physical Therapy  
Sandwich, Massachusetts

Scituate Ocean Manor  
Scituate, Massachusetts

South Shore Hospital  
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South Shore Rehab Associates  
Rockland, Massachusetts

Southwood Community Hospital  
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Spaulding Rehabilitation Hospital  
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SportsMed Stoughton  
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Star of David Convalescent Home  
West Roxbury, Massachusetts

START  
Natick, Massachusetts

Suburban Manor  
Acton, Massachusetts

Sudbury Pines Extended Care Facility  
Sudbury, Massachusetts

Tewksbury Hospital  
Tewksbury, Massachusetts

University Hospital  
Boston, Massachusetts

Veterans Administration Medical Center  
Manchester, New Hampshire

Veterans Administration Medical Center of Northampton  
Northampton, Massachusetts

VFW Parkway Nursing Home  
West Roxbury, Massachusetts

Walden House  
Concord, Massachusetts

Walpole Physical Therapy  
Walpole, Massachusetts

Wellesley Manor Convalescent Home  
Wellesley, Massachusetts

Wedgemere Convalescent Home  
Taunton, Massachusetts

Westbridge Health Care Center  
Marlboro, Massachusetts

Whittier Rehabilitation Hospital  
Haverhill, Massachusetts

Winthrop Hospital  
Winthrop, Massachusetts

Youville Hospital  
Cambridge, Massachusetts

Youville Hospital and Rehabilitation Center  
Cambridge, Massachusetts



# Lasell

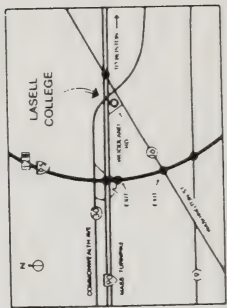
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## Buildings

- 1 Rockwell
- 2 New Dorm
- 3 McClelland
- 4 Bancroft
- 5 President's House
- 6 Voss
- 7 Haskell
- 8 Draper
- 9 Goodman
- 10 Blandell
- 11 Cushing
- 12 Plummer/Lasell Inn
- 13 Karandian
- 14 77 Seminary
- 15 Eager
- 16 Buildings and Grounds
- 17 Carter
- 18 Hong
- 19 Converse
- 20 26 Maple Terrace
- 21 To Boat House
- 22 Saunders
- 23 Briggs
- 24 Ordway
- 25 Chandler
- 26 Revere
- 27 20 Maple Street
- 28 Pickard
- 29 Mint
- 30 The Barn
- 31 Brennan Library
- 32 Winslow Hall
- 33 Carpenter
- 34 Nesom
- 35 Gardner
- 36 Edwards Student Center
- 37 Woodland Hall
- 38 Wass' House
- 39 Walter Hall
- 40 Vatter Hall
- 41 Irwin

## Officers

- 40 Academic Affairs
- 7 Offices of President, Business and Alumni Affairs
- 41 Admissions
- 31 Computer Learning Centers
- 40 Continuing Education
- 41 Student Financial Planning
- 36 Health Center
- 32 Public Safety
- 40 Registrar's Office
- 36 Student Services





**From the West:** Take the Massachusetts Turnpike (Route 90) to exit 14 (Route 128, I-95 North/South). After going through the toll booth take the "128 North 30" ramp to exit 24 East (Route 30, Commonwealth Avenue). Travel east on route 30 for 1.4 miles to the sign for LASELL on the right. Turn right onto Cheswick Road.

**From the South:** Take Route 95 (also 128) North to exit 21 (Route 16, Washington Street). Continue on Route 16 past Newton-Wellesley Hospital on the right, Woodland Golf Club on the left, and turn left at the traffic light at the junction of Route 30 (Commonwealth Avenue). Turn left onto Cheswick Road at the LASELL sign (1.3 miles from exit 21).

**From the North:** Take Route 95 (also 128) to exit 24. At the exit ramp take Route 30 East (Commonwealth Avenue). Travel 1.4 miles to the LASELL sign and turn right onto Cheswick Road.

**From the East:** Take the Massachusetts Turnpike (Route 90) to Route 16 (Newton-Wellesley) exit. Bear right (Route 16 West) off the ramp onto Washington Street. At the third traffic light, turn right onto Commonwealth Avenue. Turn left onto Cheswick Road at the LASELL sign.

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